

# TELECONFERENCING GUIDELINES FOR PUBLIC PARTICIPATION IN THE COUNTY OF ALAMEDA BOARD OF SUPERVISORS' PLANNING MEETINGS

Members of the public may appear in-person and participate in meetings of the County of Alameda Board of Supervisors. Alternatively, members of the public may choose to view meetings and participate remotely through teleconferencing. **Members who choose remote participation may participate in the meetings and address the Board during the meetings in the following ways.**

## Public Comment via Teleconference

- Members of the public may address the Board of Supervisors regarding matters on the agenda before or during consideration of an item, **and** during the Public Input portion of the meeting for matters not on the agenda. Matters not on the agenda must be within the Board's subject matter jurisdiction.
- To observe the meeting by video conference, please click on this link to join the webinar:  
<https://us06web.zoom.us/j/93981572808>
  - Instructions on how to join a meeting by video conference are available at: [https://support.zoom.us/hc/en-us/articles/201362193- Joining-a-meeting](https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-meeting)
  - If you are using a laptop: use the raise your hand button 🙋 when you are called to speak unmute your speaker.
- To listen to the meeting by phone, please call the numbers below at the noticed meeting time. For higher quality, dial a number based on your current location.
  - If you are calling in: **dial \*9** to raise your hand to speak. When you are called to speak the host will unmute you to enable you to speak.
  - If you decide not speak, you may hang up and dial back into the meeting or simply notify the Clerk you do not wish to speak when you are unmuted and asked to speak.

## iPhone one-tap:

US: +14086380968, 93981572808# or +16699006833, 93981572808#

## Telephone:

US +1 408 638 0968 or +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 301 715 8592  
or +1 312 626 6799 or +1 646 876 9923 or 877 853 5257 (Toll Free) or 888 475 4499 (Toll Free)

**Webinar ID:** 939 8157 2808

**Automated Translated Transcript:** To view an automated translated transcript, or listen to an automated translated audio, of the meeting from English into multiple languages, please visit <https://attend.wordly.ai/join/JZNL-3048> and select your preferred language from the drop-down menu. If you choose the audio option you will need to provide your own headset.

International numbers available: <https://us06web.zoom.us/j/93981572808>

If asked for a participant ID or code, press #. Additional instructions on how to join a meeting by phone are available at: <https://support.zoom.us/hc/en-us/articles/201362663%20-%20Joining-a-meeting-by-phone>

**Written Comment (accepted until 3:00 p.m. on the Monday, prior to the scheduled meeting, unless otherwise noted on the meeting agenda).**

To provide written comment on an item on the agenda or to raise an issue as Public Input, you may send an email to [CBS@acgov.org](mailto:CBS@acgov.org) Please include your name, and either the agenda item number you are addressing, or that your comment falls under Public Input. Copies of all written comments submitted by the deadline above will be provided to each Board Member and will be added to the official record. Written comments submitted after the deadline will only be added to the official meeting record. **Comments will NOT be read into the record.**

**ADA Accessibility:** If you require a reasonable modification or accommodation for a disability, please email the Clerk of the Board at [CBS@acgov.org](mailto:CBS@acgov.org) or call (510) 208-4949 or (510) 834-6754 (TDD) to request a sign language interpreter, 72 hour notice is required.