

## TELECONFERENCING GUIDELINES FOR PUBLIC PARTICIPATION IN THE COUNTY OF ALAMEDA BOARD OF SUPERVISORS' PERSONNEL ADMINISTRATION LEGISLATION COMMITTEE MEETINGS

Effective April 26, 2022, members of the public may appear in-person and participate in meetings of the County of Alameda Board of Supervisors. Alternatively, members of the public may choose to view meetings and participate remotely through teleconferencing. **Members who choose remote participation may participate in the meetings and address the Board during the meetings in the following ways.**


### Public Comment via Teleconference

Members of the public may address the Board of Supervisors regarding matters on the agenda before or during consideration of an item, **and** during the Public Input portion of the meeting for matters not on the agenda. Matters not on the agenda must be within the Board's subject matter jurisdiction.

- To observe the meeting by video conference, please click on this link to join the webinar:

<https://zoom.us/j/98910798180>

Instructions on how to join a meeting by video conference are available at: <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-meeting>

- If you are using a laptop: use the raise your hand button  when you are called to speak unmute your speaker.
- To listen to the meeting by phone, please call the numbers below at the noticed meeting time. For higher quality, dial a number based on your current location.
  - If you are calling in: **dial \*9** to raise your hand to speak. When you are called to speak the host will unmute you to enable you to speak.
  - If you decide not speak, you may hang up and dial back into the meeting or simply notify the Clerk you do not wish to speak when you are unmuted and asked to speak.

### iPhone one-tap:

US: + 16699006833, 99247500951# or +14086380968, 99247500951#

### Telephone:

US: +1 669 900 6833 or +1 408 638 0968 or +1 346 248 7799 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799 or +1 646 876 9923 or 888 475 4499 (Toll Free) or 877 853 5257 (Toll Free)

### Webinar ID: 989 1079 8180

International numbers available: <https://zoom.us/u/acNx4qUKRC>

If asked for a participant ID or code, press #. Additional instructions on how to join a meeting by phone are available at:

<https://support.zoom.us/hc/en-us/articles/201362663%20-%20Joining-a-meeting-by-phone>

To provide written comment on an item on the agenda or to raise an issue as Public Input, you may send an email to [CBS@acgov.org](mailto:CBS@acgov.org). Please include your name, and either the agenda item number you are addressing, or that your comment falls under Public Input.

Written public comments will not be read during the public comment period. Written public comments submitted prior to 3:00p.m. the day before the meeting will be routed to the Board and will be available for inspection prior to the board meeting upon request to the Clerk of the Board. All written public comments routed to the Board and those written public comments received after 3:00p.m. the day before the meeting and prior to the conclusion of the meeting will be made part of the official record on file with the Clerk of the Board.

**ADA Accessibility:** If you require a reasonable modification or accommodation for a disability, please email the Clerk of the Board at [CBS@acgov.org](mailto:CBS@acgov.org) or call (510) 208-4949 or (510) 834-6754 (TDD) to request a sign language interpreter, 72 hour notice is required.