

SUMMARY ACTION MINUTES

AMENDED

Location: Alameda County Training & Education Center
125- 12th Street, 4th Floor
Suite 400 Hayward/Union City Rooms
Oakland, CA 94612

Date: July 18, 2024
Time: 4:00 pm.

Minutes

1. Call To Order / Roll Call

The monthly Elections Commission meeting of July 18, 2024, convened at 4:00 p.m. in the Hayward/Union City Rooms. The clerk, Noe Lucio, ROV, called to order the meeting.

Present

Commission Members: Judy Belcher, Karen A. Butter, Irene Dieter, James R. Lindsay, Alexander H. Ramon, Benita Tsao, Zabrael Valentine; *Registrar of Voters:* Tim Dupuis, Cynthia Cornejo, Noe Lucio; *County Counsel:* Jason Allen.

Absent

Commissioners: Susan R. Henderson, Stephanie F. Singer, Allie Whitehurst; *City Clerk:* Anna Brown

2. Swearing-in of New Commissioners – none

3. Approval of Agenda

4. Approval of Minutes June 20, 2024

After discussion, amendments were made to the minutes.

A motion was made to accept the meeting minutes as amended by Commissioner Butter, seconded by Commissioner Ramon, approved unanimously.

5. Announcements and Communications

(a) From staff

There were no announcements from the staff.

(b) From commissioners

Commissioner Valentine recognized the extraordinary work of Maxine Singer.

Commissioner Lindsay announced procedural changes to the process of public comment, that the county has an email alert list found on the County website, that the California Ranked Choice Voting advocacy group will be coordinating with the Oakland City Clerk and the ROV.

SUMMARY ACTION MINUTES

Commissioner Belcher announced that the deputy secretary of state is NaKesha Robinson.

6. Public Comment on Agenda Items

There was one public speaker.

7. Monthly Report from Registrar of Voters office

Mr. Dupuis reported completion of the Sunol-Glen Special Recall Election, the November 5, 2024, General Election schedule, that the Voter Information Guides begins mailing September 26th, that ballots begin mailing October 7th.

8. Old and New Business

(a) Items carried over from a previous meeting

(1) Reviewing and reporting on the March 2024 election

The commission discussed election and status reports and presentations to the board of supervisors.

A motion was made to combine the March and November 2024 Election reports by Commissioner Valentine seconded by Mr. Ramon and passed unanimously.

(2) Consider requesting dedicated staff support to the Alameda County Elections Commission

The commissioners agreed that they need one or more staff persons, that they should generate a job description before approaching the supervisors.

A motion to form an ad hoc committee regarding dedicated staff support to the Elections Commission consisting of Benita Tsao and Alexander Ramon by Ms. Dieter, seconded by Ms. Butter, and passed unanimously.

(b) Ongoing Items from Committees

(1) Nominations sub-committee

Ms. Tsao said the board of supervisors hasn't yet confirmed Alissa Moore, the committee expected they will confirm before September, and the committee will disband after that.

(2) Structure of the ROV position

Ms. Valentine reported the subcommittee met with Mr. Dupuis and Ms. Cornejo including how the office manages communications with the public, public information requests, budgeting requests, and operating with a combined CIO/ROV. The committee's fellow, Darlene Azarmi, has identified a set of comparable counties and is setting up interviews about the job. They are discussing how to present their report.

A motion to add Allie Whitehurst to the Structure of the ROV Position subcommittee was made by Ms. Belcher, seconded by Ms. Valentine, and passed unanimously.

SUMMARY ACTION MINUTES

(3) Cast Vote Record Releases

Ms. Butter gave a presentation on the early release cast vote records about communication with the deputy Secretary of State, and discussion ensued.

A motion was made that the sub-committee authorize the president and vice president to draft send a letter to the Secretary of State on behalf of the Election Commission regarding Cast Vote Records by Ms. Belcher, seconded by Dieter, and passed unanimously.

(4) Commission rules, procedures and best practices

The committee has met twice, is working on drafting the report for September.

(c) Special Report from the ROV on the ROV department budget

Mr. Dupuis presented the budget as presented to the board of supervisors, which follows the Maintenance of Effort format.

(d) New Business

No new business was introduced.

9. Public Comment on Agenda or Non-Agenda Items

There were no public speakers.

10. Requests for Future Agenda Items

There were no requests for future agenda items.

11. Adjournment

The next meeting will be September 19, 2024.

The meeting was adjourned at 6:37 p.m.