

**ALAMEDA COUNTY  
BOARD OF SUPERVISORS'  
PROCUREMENT AND CONTRACTING POLICY COMMITTEE**

**Thursday, February 11, 2016  
1:00 p.m.**

Location: **Board of Supervisors' Chamber – Room 512 – 5th Floor**

County Administration Building  
1221 Oak Street, Oakland, CA 94612

**Supervisor Nate Miley, Chair**

**Supervisor Keith Carson, excused**

Staff: Steve Manning, Auditor-Controller

Willie Hopkins, Jr., Director, General Services Agency

Daniel Woldesenbet, Director, Public Works Agency

Susan S. Muranishi, County Administrator

**Summary Action Minutes**

**I. Discussion and Development of the Procurement and Contracting Policy Committees' of Work for 2016**

Supervisor Miley stated that today's meeting is a work session to determine the focus of the Committees' work for 2016.

The scope of the Procurement and Contracting Policy Committees' work for 2016 includes:

**General Services Agency**

County Departments Survey - for procurement training

Market Analysis -

Workforce Development First Source Program

Project Stabilization/Community Benefits

Sheltered bidding using online pilot to track bids under \$25,000

Quarterly Reports

**Auditor Controller**

Vendor Pool Analysis

Quarterly Reports

**Public Works Agency**

Quarterly Reports

The East Bay Inter-Agency Alliance is a collaboration of local business and jurisdictions interested in best practices surrounding equity in contract compliance. The Alliance is chaired by Supervisor Miley and will meet quarterly.

The Committee also requested a timely submission of reports prior to the meetings.

**PUBLIC COMMENT**

None.