

# ALAMEDA COUNTY BOARD OF SUPERVISORS' PROCUREMENT AND CONTRACTING POLICY COMMITTEE

Monday, January 17, 2019  
3:00 p.m.

Location: Board of Supervisors' Chamber – Room 512 – 5th Floor  
County Administration Building  
1221 Oak Street, Oakland, CA 94612

**Supervisor Nate Miley, Chair**  
**Vacant**

Staff: Steve Manning, O'Connell, Auditor-Controller  
Willie A. Hopkins, Jr., Director, General Services Agency  
Daniel Woldesenbet, Director, Public Works Agency  
Susan S. Muranishi, County Administrator

## Summary Action Minutes

Supervisor Nate Miley, Chair, Procurement and Contracting Policy Committee announced that Supervisor Scott Haggerty has resigned from the Procurement and Contracting Committee. Supervisor Haggerty submitted his resignation to the Board President, Supervisor Richard Valle. Supervisor Valle will appoint another member to the Committee.

### **I. Quarterly Reports**

#### **a) Auditor-Controller Procurement Quarterly Report** [Attachment](#)

Melissa Wilk, Assistant Chief Auditor-Controller, Auditor- Controller Agency, presented a written progress report on County Procurement. The report covers the period of July 1, 2009 through December 31, 2018. The data presented in the report is based on payments to contractors in the following categories: Construction, Architecture & Engineering (A &E); Professional Services; and Goods & Services. Total payments on contracts up to \$500,000 totaled \$1.1 billion.

\$727.4 million was paid to local contractors, 64.04% of total dollars up to \$500,000

\$570.1 million was paid to MWBE/SLEB contractors, 50.19% of total dollars up to \$500,000

Payments to MWBE/SLEP contractors by category:

Construction: \$57.4 million, 38.8%

Architecture & Engineering: \$17.0 million, 53.23%

Professional Services: \$208.2 million, 61.13%

Goods and Services: \$287.5 million, 46.83%

#### **b) Public Works Agency Construction, Workforce and Outreach Report** [Attachment](#)

The Public Works Agency personnel were not in attendance however the Agency submitted a written report on the Agency's Construction and Outreach activities. The report covers the period of January 1, through December 31, 2018.

The Public Works Agency received Board approval to award construction contracts, subject to the Construction Compliance Program (CCP) for a total of \$24,249,481.31 from the period of January 2018 through December 30, 2018. Of this total, 16.53% went to minority owned businesses and 2.86% went to women owned businesses.

The Agency did not receive Board approval for construction contracts requiring Disadvantaged Business Enterprise (DBE) compliance and DBE participation during this time period.

The Public Works Agency's upcoming activities include the Construction Contractor's Academy series of workshops, including Building Opportunities for Business and specific project outreach.

**c) General Services Agency Quarterly Report**

[Attachment](#)

Rotha Chuon, Contract Compliance Officer and John Glann, Purchasing Manager, General Services Agency presented a PowerPoint presentation on the General Services Agency's Enhanced Construction Outreach Program (ECOP). The report covers the period of July 1, 2018 through December 30, 2018.

During the period covered, there were no new construction projects awarded. There are three (3) current Job Order Contracts (JOC) totaling \$1,669,144.84 with three vendors: 1) DYNASEL USA; 2) STS Construction, Inc; and 3) Orea Construction, Inc.

**Goods and Services Contracts:**

56 contracts awarded totaling \$30,305,103.00  
28 of those were awarded to SLEBS (42%)  
15 of those were awarded to local firms (31%)  
13 of those were awarded to non-local firms (27%)

**Sole Source and Piggyback Procurement**

The General Services Agency processed 232 requests for Sole Sources and Piggybacks with a total amount of \$53,036,838.00.

98 Sole Source procurements were awarded totaling \$39,512,806.00.  
18 Piggybacks were awarded with a total of \$6,856,325.

**II. General Services Agency Rolling Review of Contracts on a Six-Month Period**

John Glann, Purchasing Manager, General Services Agency presented a list of the General Services Agency's contracts expiring from January through June 2019.

**PUBLIC COMMENT**

None.