ALAMEDA COUNTY SOCIAL SERVICES AGENCY DISASTER/EMERGENCY PREPAREDNESS PROGRAM

AN OVERVIEW OF THE PROGRAM COMPONENTS AND STRUCTURE

DISASTER/EMERGENCY PLANNING CYCLE

- Evaluate & Identify Potential Risks and Hazards
- Provide Recommendations For Enhancements or Improvement's
- Education and Training
- Pre-plan Where Possible

- Emergency Plans and Resources
- Planning Meetings (Agency, County, and Region)
- Training & Exercises
- Communications
- Site Safety Team Development
- Agency Preparedness

- Business Recovery Plans and Support
- Replenishment of Emergency Supplies and Equipment
- Update/Adapt Plans
- Take Corrective Action

- Life safety
- Plan Execution
- Incident Stabilization
- Facilitate Communications
- Hazard Assessments
- Constant Advisement & Recommendations Provided
- Evacuation, Sheltering, & Mass Care

PROGRAM SUPPORT AND COLLABORATION

- **Agency**
  - Health & Safety Coordinator, Facilities Manager, and Site Managers
  - Executive Team (AET)
  - Training and Consulting Team (TACT)
- **Alameda County**
  - Sheriff's, Office of Emergency Services (OES)
    - *Other County Departments/Agencies active in disasters/emergencies (Ex. Public Health, Environmental Health, ITD, and GSA)
  - Risk Management
  - Fire and Sheriff's Department
- **American Red Cross and other non-governmental organizations**
- **Local and Regional Emergency Managers/Contacts/Sub-committees/Associations**
- **County Contracted Consultants/Organizations**

RESOURCES AND REPORTS

Disaster/Emergency 2-Way Radio Quick Reference User Guide

Authorized User

Name _____

Radio ID _____

Storage Location _____

Step-by-step quick guide for the effective use of the Agency Emergency 2-way Radios

(For detailed instructions, refer to EF Johnson, Model 5100 ES, Device Manual)

Alameda County Social Services Agency

Guide Key

① - ④: Use Procedures, ⑤: Testing Procedure
⑥: Radio Terminology/Etiquette, ⑦: Radio Use Log
⑧: Radio Purpose, ⑨: Radio Policy,
⑩: County Map with Agency Sites
< Back page > Key Contact Numbers

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PROGRAM TRAINING SERIES

- DSW and Active Shooter Video/Awareness
- AED/CPR/First Aid/Fire Extinguisher
- FEMA ICS 700: Provided by AC OES
- Emergency Communications
- Shelter Training
  - Shelter Fundamentals
  - Shelter Management
  - Shelter Exercises
- FEMA ICS 100
- Emergency Operations Center (EOC)
  - Just-in-Time Training
  - Trainings/Tours/Exercises
- Agency Department Operations Center (DOC)

AGENCY ROLE IN COUNTY-WIDE EMERGENCY PLANS

Mass Care & Shelter Operations:

Coordinate and collaborate with various emergency response County partners (internal and external) to fulfill our role

Advance the improvement and development of the Mass Care and Shelter Branch room (EOC)

Training (Position/Agency)

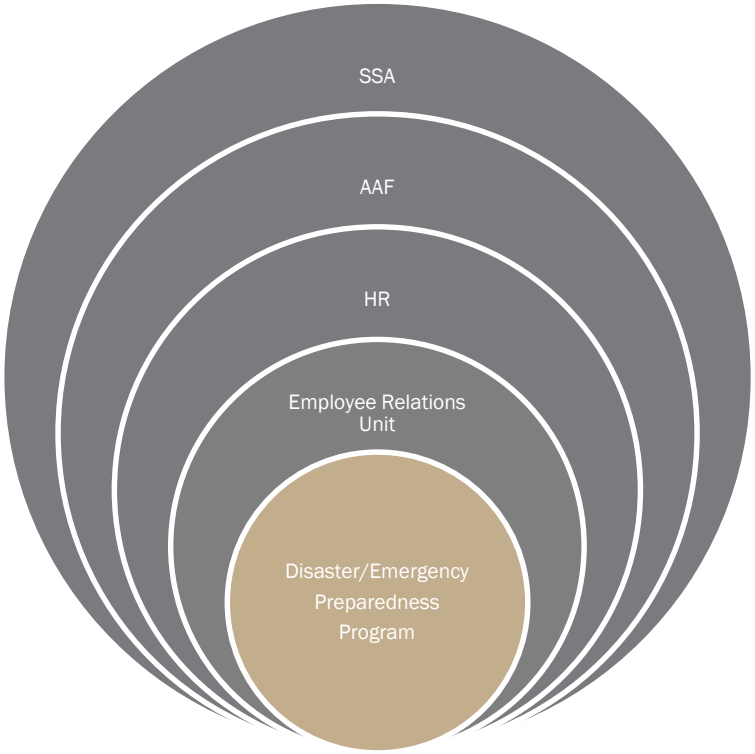
Exercises (Tabletop and Functional)

Materials (various types and formats)

Networking/Coordinating

- With the American Red Cross, Alameda County, Office of Emergency Services (OES), Public Health Department, and various other disaster/emergency response partners

ORGANIZATIONAL STRUCTURE OF PROGRAM



DISASTER/EMERGENCY PREPAREDNESS PROGRAM RESOURCES

Resource	Description	Link/Information
Employee Emergency Hotline	Agency Personnel may call this number to obtain relevant emergency information during an emergency (ex. If/where to report, status of work site, status of business operations)	(510)208-3929
Preparedness Resources	Various types of preparedness resources are available, both links and phone apps	➤ www.Ready.gov ➤http://www.alamedasocialservices.org/staff/projects/disaster_preparedness/index.cfm ➤http://www.acgov.org/cao/rmu/programs/safety/topics/emergency.htm ➤ http://www.acgov.org/ready/ ➤ http://www.acgov.org/emergencysite/ ➤ http://www.acgov.org/aceh/disaster/public.htm ➤ http://www.acphd.org/ddc/disaster-preparedness.aspx ➤ http://www.caloes.ca.gov/
Care & Shelter Resources	The National Mass Care Strategy website maintains various American Red Cross shelter response resources	➤http://nationalmasscarestrategy.org/american-red-cross-shelter-forms/

QUESTIONS?