

# ALAMEDA COUNTY BOARD OF SUPERVISORS' SOCIAL SERVICES COMMITTEE

Monday, October 24, 2016

12:30 p.m.

Supervisor Nate Miley, Chair  
Supervisor Richard Valle

Location: Board of Supervisors' Chambers – Room 512 – 5th Floor  
County Administration Building  
1221 Oak Street, Oakland, CA 94612

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## Summary/Action Minutes

### I. Update on In-Home Support Services Provider Overtime Implementations

[Attachment](#)

Glen Wallace, Division Director, In-Home Support Services, Adult & Aging, and Marcella Velasquez, Program Manager, In-Home Support Services, Social Services Agency, presented a PowerPoint presentation on the In-Home Support Services provider overtime implementations.

In 2015, the Department of Labor removed an exemption to offer overtime to home care workers and new requirements allow home care workers to become eligible for overtime pay, travel and wait times.

The IHSS program implemented changes to the program to allow providers to claim overtime, travel and wait times pay. Forms have been revised and a work week agreement and violation system was established for providers.

To notify IHSS providers of the changes there were approximately 200 training sessions held and mailings of FAQ's and information notices. Notices were also distributed in lobby offices, community based organizations and on the IHSS website.

#### **Purpose:**

- Report progress
- Advocacy or Education
- Request Social Services Committee Recommendation or Position
- Other:

This item was informational only and required no Committee action.

### II. Update on Social Services Agency's Move and Anticipated Office Space Needs

[Attachment](#)

Lori Cox, Director, Social Services Agency, presented a PowerPoint presentation to update the Committee on the Agency's Move and Anticipated Office Space Needs.

The presentation included information on spacing needs and resizing plans for employees at the Agency's twelve facilities. The Social Services Agency will request more staffing and with resizing cubicles, space will be available for new hires. The Agency has contacted the General Services Agency to begin resizing to accommodate staff, however GSA's services are not readily available.

**Purpose:**

- Report progress**
- Advocacy or Education
- Request Social Services Committee Recommendation or Position
- Other:

**Recommendation from Social Services Committee:** The General Services Agency will report to the Social Services Committee at their next meeting to report on the Social Services Agency's spacing needs.

**III. Update on the Public Authority Structure**

[Attachment](#)

Flora Maiki, Executive Director, Public Authority for In-Home Support Services, presented a PowerPoint presentation on the Public Authority's proposed employment structure.

The baseline elements of proposed structure for the Public Authority (PA) include:

- The Board of Supervisors to remain as the governing body of the PA
- Change in the PA employment structure
- Maintain the PA staff as non-County employees
- The Social Services Agency to remain as the fiscal agent and claiming agency for State and Federal funds to support PA IHSS functions.

The Public Authority's proposed budget totals \$2,399,650.

**Speakers**

Christine Morgan, Operations Manager, supports the Public Authority proposal.

Chen Lee Manns written statement read by Michelle Rousey, in support of the Public Authority proposal.

Michelle Rousey, Chair, Public Authority Advisory Board, supports the Public Authority proposal

**Purpose:**

- Report progress
- Advocacy or Education
- Request Social Services Committee Recommendation or Position**
- Other:

**Recommendation from Social Services Committee:** The Social Services Committee directed County staff to:

- Provide information on steps to remove Team Persona from HR services for the Public Authority
- Procurement process to procure employment responsibilities for Public Authority
- Public Authority Executive Director to follow up with Supervisor Haggerty and Supervisor Valle's office on the budget proposal
- County Administrator's Office to review Public Authority's proposal
- Compare larger counties with non-county employment for the Public Authority budgets with the Public Authority's proposed budget;
- Agendize follow-up on accessibility and space concerns at Eastmont Public Authority office

**PUBLIC COMMENT**

None.

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