

# ALAMEDA COUNTY BOARD OF SUPERVISORS' TRANSPORTATION/ PLANNING COMMITTEE

Monday, June 23, 2025  
10:00 a.m.

Supervisor David Haubert, Chair  
Supervisor Nate Miley

Location: Board of Supervisors Chamber – 5th Floor  
County Administration Building  
1221 Oak Street, Oakland, CA 94612

## Summary/Action Minutes

### I. **ACTION ITEM: Planning Commission Recommendations from Oversight of the Implementation of the Baker Tilly Development Process Review Report**

[Attachment](#)  
[Attachment](#)

Albert Lopez, Director, Planning Department, Community Development Agency, reported that most recommendations from the Baker Tilly report have been addressed. One outstanding item is the creation of a permit project manager/coach to oversee and troubleshoot permitting across departments

The county has made major progress in online submissions, tracking, and payments, with a full transition to digital expected within 5–10 years. Staff are refining portal features and collaborating with consultants to streamline forms, checklists, and housing-related processes.

#### **Speaker**

Kelly Abreu commented on the Planning Commission Recommendations from Oversight of the Implementation of the Baker Tilly Development Process Review Report.

#### **Purpose:**

- ☐ Report progress
- ☐ Advocacy or Education
- ☒ **Request Transportation and Planning Committee recommendation**
- ☐ Other:

#### **Recommendation from the Transportation & Planning:** Staff will report back on

- Dashboard/permit performance data.
- Status of outstanding Baker Tilly recommendations
- Policy-related items for Board guidance.
- Office of Unincorporated Services -review progress and assess whether it could house the project manager/ombudsman function
- Environmental Health - review to inform discussion of whether it should become a standalone department
- Ombudsman/Project Coordinator Role - discussion on authority, scope, and placement within the county structure.

### V. **PUBLIC COMMENT**

Kelly Abreu commented that moving the Environmental Health department to report directly to the Board of Supervisors is an example of poor governance structure.

The Office of Unincorporated Services could become the first department reporting to the County Administrator's Office, which currently has no direct-reporting departments. This would require a new level of administrative management skill from the County Administrator.

The proposal for management and performance audits of county departments, would audits be overseen by the County Administrator or the Board of Supervisors? Giving the Board too much direct oversight contradicts the 2015 Grand Jury's recommendation to limit Board involvement in department administration.