



February 14, 2025

To: Detra Dillon, Procurement Administrator, General Services Agency, Purchasing Agent
Designee

From: Kevin Huynh, Procurement & Contracts Specialist

**SUBJECT: AWARD A CONTRACT TO ONE TOYOTA OF OAKLAND FOR TOYOTA VEHICLE PURCHASE;
MASTER CONTRACT NO. 902566; PROCUREMENT CONTRACT NO. 28318; AMOUNT:
\$792,060**

RECOMMENDATION:

Award and execute a contract (Master Contract No. 902566, Procurement No. 28318) with One Toyota of Oakland (Principal: Jae Huang; Location: Oakland) to provide Toyota vehicle purchase to the General Services Agency, for the term of 03/01/2025 – 03/01/2026, in the amount of \$792,060.

DISCUSSION/SUMMARY:

The Contractor will provide the General Service Agency – Motor Vehicle Department (GSA-MVD) with new and most current model Toyota vehicles (Prius, Corolla Hybrid, Camry Hybrid, Sienna Hybrid, and RAV4 Hybrid) for use by various Alameda County Agencies. The county's fleet of vehicles supports the community and is used daily by its officials and employees to conduct routine business throughout the County.

SELECTION CRITERIA/PROCESS:

GSA-MVD has determined that Alameda County does not currently have the resources to provide Toyota Vehicles.

GSA-MVD worked with GSA-Procurement to develop a Request for Quotation (RFQ), which was issued on December 6, 2024, posted on the County and GSA LinkedIn websites for 46 days, emailed to the Chambers of Commerce e-mail group and sent to the E-Gov Goods and Services – Current Contract Opportunities mailing service. The RFQ was also advertised in The Inter-City Express on December 10, 2024, and the Daily Californian on December 12, 2024. A vendor outreach was conducted on December 4, 2024, followed by one networking/bidders conference on December 13, 2024, which no one attended.

On January 21, 2025, one bidder submitted a response to the RFQ. GSA Procurement and GSA-MVD evaluated the response based on the price and the County's requirement for the Toyota Vehicle Purchase.

One Toyota of Oakland, a local vendor, was the sole qualified vendor and is being recommended for award.

The SLEB requirement was required on this RFQ; however, there were no subcontracting opportunities. The Office of Acquisition Policy has issued SLEB Waiver No. 9959 (Expiring: 03/15/2028).

The following is the evaluation summary:

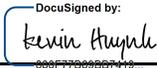
EVALUATION SUMMARY

Vendor	Location	Local	SLEB	Bid Price	Evaluation Price
<i>One Toyota of Oakland</i>	<i>Oakland, CA</i>	<i>Y</i>	<i>N</i>	<i>\$713,567</i>	<i>\$677,889</i>

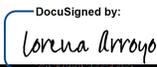
FINANCING:

Appropriations for this contract are available in the GSA Motor Pool Fund. No additional appropriations are required and there will be no increase in net County cost.

Recommended By:

Procurement & Contracts Specialist  2/24/2025
Signature _____ Date _____

Approved By:

Contract Compliance Officer  2/24/2025
Signature _____ Date _____

Procurement & Contracts Supervisor  2/24/2025
Signature _____ Date _____

Purchasing Agent Designee  2/24/2025
Signature _____ Date _____