



August 19, 2025

Honorable Board of Supervisors  
County of Alameda  
1221 Oak Street, Suite 536  
Oakland, California 94612-4305

**SUBJECT: AWARD A CONTRACT TO DAVILLIER-SLOAN, INC., FOR COUNTYWIDE PROJECT STABILIZATION/COMMUNITY BENEFITS AGREEMENT COORDINATION AND LABOR COMPLIANCE MONITORING SERVICES; MASTER CONTRACT NO. 902618; PROCUREMENT CONTRACT NO. 29198; AMOUNT: \$1,946,350**

Dear Board Members:

**RECOMMENDATION:**

Authorize the Purchasing Agent, or her designee, to execute a contract (Master Contract No. 902618; Procurement Contract No. 29198) with Davillier-Sloan, Inc. (Principal: Jake Sloan; Location: Oakland) to provide countywide Project Stabilization/Community Benefits Agreement coordination and labor compliance monitoring services to the County of Alameda General Services Agency, for the term of 10/1/25 – 9/30/28, in the amount of \$1,946,350.

**DISCUSSION/SUMMARY:**

The Office of Acquisition Policy (OAP) operates within the County of Alameda General Services Agency (GSA), and is responsible for ensuring the County's compliance with labor agreements and equity programs. These initiatives aim to create opportunities for the diverse vendor community in the County of Alameda, promoting equitable participation in County contracting and procurement activities. The Contractor will support these efforts by providing countywide Project Stabilization/Community Benefits Agreement (PS/CBA) coordination and labor compliance monitoring services. The duties of the Contractor include but are not limited to: maximizing opportunities for Alameda County residents to participate on PS/CBA projects; monitoring prevailing wage/labor compliance on PS/CBA covered projects; providing ongoing support to the Joint Administrative Committee in monitoring the progress of the PS/CBA; educating and supporting County departments and contractors on working under the PS/CBA.

**SELECTION CRITERIA/PROCESS:**

*GSA-OAP has determined that the County of Alameda does not currently have the resources to provide countywide PS/CBA coordination and labor compliance monitoring services.*

*GSA-OAP worked with GSA–Procurement to develop a Request for Proposal (RFP), which was issued on May 8, 2025, posted on the County and GSA LinkedIn websites for 41 days, emailed to the Chambers of Commerce e-mail group, and sent to the E-Gov Professional Services – Current Contract Opportunities mailing service. The RFP was also advertised in The Inter-City Express on May 13, 2025, and the Tri-*

Countywide Project Stabilization/Community Benefits Agreement  
Coordination and Labor Compliance Monitoring Services

*Valley Herald on May 15, 2025. A vendor outreach was conducted on May 14, 2025, followed by one networking/bidders conference on May 20, 2025, which was attended by four attendees representing three vendors.*

*On June 18, 2025, one bidder submitted a response to the RFP. The response was evaluated, and the bidder was interviewed by the County Selection Committee. A maximum total of 550 evaluation points was available for this RFP. The total evaluation points include 50 preference points derived from a 5% preference for local vendors and a 5% preference for certified Small Local Emerging Business (SLEB) vendors, for a total of 10%.*

*Davillier-Sloan, Inc., was the sole responsive and responsible bidder, met all requirements, received favorable references, and is being recommended for award.*

*Davillier-Sloan, Inc., is a certified SLEB (Certified Small: 06-90899; Expiration: September 30, 2026).*

*The following is the evaluation summary:*

**EVALUATION SUMMARY**

<b>Vendor</b>	<b>Location</b>	<b>Local</b>	<b>SLEB</b>	<b>Evaluation Points</b>
<i>Davillier-Sloan, Inc.</i>	<i>Oakland, CA</i>	<i>Y</i>	<i>Y</i>	<i>457</i>

**FINANCING:**

Appropriations for this contract are included in the GSA Fiscal Year 2025-26 Approved Budget and will be requested in future budget years. No additional appropriations are required and there will be no increase in net County cost.

**VISION 2036 GOAL:**

Countywide PS/CBA coordination and labor compliance monitoring services meet the 10X goal pathway of **Employment for All** in support of our shared vision of a **Prosperous & Vibrant Economy**.

Respectfully submitted,

DocuSigned by:  
  
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Kimberly Gasaway  
Director, General Services Agency

Attachment

<KG\NP\as\I:\Board Letters\Purchasing\FY 2025-26\RFP 902618 PS\_CBA\_LC - BL\_BN>

cc: County Administrator  
Auditor-Controller  
County Counsel

# ALAMEDA COUNTY BOARD OF SUPERVISORS MINUTE ORDER

*The following action was taken by the Alameda County Board of Supervisors on 09/09/2025*

**Approved as Recommended**  **Other**

Supervisor Miley recused himself from discussing and voting on the item

**Unanimous**  **Tam:**  **Haubert:**  **Miley:**  **Márquez:**  **Fortunato Bas:**  -

Vote Key: N=No; A=Abstain; X=Excused

**Documents accompanying this matter:**

**Contract:** C-902618,C-29198

**Documents to be signed by Agency/Purchasing Agent:**

**Contract:** C-902618,C-29198

**File No.** \_\_\_\_\_  
**Item No.** 53

**Copies sent to:**

Cindy Wong, QIC 26021

**Special Notes:**



I certify that the foregoing is a correct copy of a Minute Order adopted by the Board of Supervisors, Alameda County, State of California.

ATTEST:  
Clerk of the Board  
Board of Supervisors

By: Nancy French  
Deputy