



AGENCY ADMIN. & FINANCE  
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Agenda: 37 February 26, 2013

January 29, 2013

The Honorable Board of Supervisors  
Administration Building  
1221 Oak Street  
Oakland, CA 94612

**SUBJECT: FISCAL YEAR 2012-13 MASTER CONTRACT AUGMENTATION FOR BAY AREA COMMUNITY SERVICES AND FRED FINCH YOUTH CENTER**

Dear Board Members:

**RECOMMENDATIONS:**

1. Approve a master contract augmentation for Bay Area Community Services (BACS), a non-profit organization (Principal: Jamie Almanza, MBA, Executive Director; Location: Oakland, CA; Master Contract #900107; Procurement Contract #7674), in the amount of \$30,000 to provide the Individualized Placement Support and Supported Employment (IPS/SE) service delivery model to adults in the Service Team program, increasing their procurement contract funding from \$5,727,865 to \$5,757,865 for the period of July 1, 2012 through June 30, 2013; and
2. Approve a master contract augmentation for Fred Finch Youth Center (FFYC), a non-profit organization (Principal: Tom Alexander, Executive Director; Location: Oakland, CA; Master Contract #900114; Procurement Contract #7690), in the amount of \$3,000 to provide the IPS/SE service delivery model for transitional age youth in their Supportive Housing for Transition Age Youth (STAY) program, increasing their procurement contract funding from \$8,808,982 to \$8,811,982 for the period of July 1, 2012 through June 30, 2013; and
3. Authorize the Director of Behavioral Health Care Services (BHCS) or her designee to negotiate and sign contract exhibits on your behalf and submit the originals to the Clerk of the Board for filing.

**SUMMARY:**

BHCS is requesting approval of a master contract augmentation for BACS resulting from a recent Informal Request for Quote (IRFQ) process. BACS will deliver employment services using the IPS/SE model to adults living with serious mental illness (SMI) as a result of this contract award. In addition,

BHCS is requesting a revised allocation for FFYC as a result of the selection of BACS in the IRFQ process.

### **DISCUSSION:**

On July 24, 2012, your Board approved the Johnson & Johnson- Dartmouth Community Mental Health Project Grants, year one of a four-year grant from April 1, 2012-March 31, 2013 for the amount of \$60,000 (Item #12, File #28319). At this same time, your Board authorized the BHCS Director or designee to sign a memorandum of understanding (MOU) associated with this grant between BHCS and the Dartmouth Psychiatric Research Center. The MOU specifies that BHCS shall carry out a competitive process to select several pilot sites.

Fred Finch Youth Center won an initial contract award for IPS/SE through an RFP process (described below under Selection Criteria) and is already beginning implementation of this project. The BACS program will target adults who receive their mental health treatment through existing BHCS Service Teams. The program will help them obtain competitive job placement. BACS will utilize the following eight principles from the IPS/SE model to guide the delivery of this service: zero exclusion criteria; client preference; benefits planning; focus on competitive jobs; integration of supported employment services and mental health service; rapid job search; building relationships with employers; and time-unlimited follow-along support. This BACS pilot is intended to operate until the end of FY 2013-2014. FY 2013-14 funding for this contract award is \$40,000.

BACS and FFYC currently provide employment services to their SMI population. The total funding for this grant was split between BACS and FFYC. To fully expend the grant funding, FFYC will receive an additional \$3,000 for FY 2012-13 and \$4,000 for FY 2013-14.


### **SELECTION CRITERIA AND PROCESS:**

*BHCS released a request for proposal (RFP) on July 9, 2012 and the FFYC Supportive Housing for TAY program was selected as a pilot site through this competitive process. Though the original intent was to fund two sites through this competitive process, only one bid was identified that met all of the requirements specified in the RFP. On November 6, 2012, your Board approved FFYC to provide the IPS/SE model to TAY (Item #9, File #28555). BHCS released IRFQ #13-05 for implementation of the IPS/SE model on December 7, 2012 to fund an additional pilot site. The IRFQ was advertised using the following methods per County General Services Agency (GSA) Guidelines: posted on the BHCS and General Service Agency (GSA) websites. In addition, a courtesy email was sent to BHCS contracted providers and other BHCS contacts via existing email distribution lists. There were two quotes submitted: one from BACS and one from Telecare. The Evaluation Panel recommended contract award for BACS. As non-profit community-based organizations, BACS and FFYC are exempt from the county SLEB provisions.*

**FINANCING:**

Awarded funds are by Johnson & Johnson-Dartmouth Community Mental Health Project Grants. Funding for these augmentations is included in the BHCS FY 2012-13 budget. There is no increase in net County cost.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Alex Briscoe', with a stylized flourish at the end.

Alex Briscoe, Director  
Alameda County Health Care Services Agency

AB: FB/jw/aa

cc: County Administrator  
County Counsel  
Auditor-Controller



# ALAMEDA COUNTY BOARD OF SUPERVISORS

## MINUTE ORDER

*The following was action taken by the Board of Supervisors on February 26, 2013*

Approved as Recommended ☒ Other ☐

Unanimous ☐ Chan ☐ Haggerty ☒ Miley ☐ Valle ☐ Carson ☐ - 4

Vote Key: N=No; A=Abstain; X=Excused

Documents accompanying this matter:

- ☐ Resolution(s) \_\_\_\_\_  
☐ Ordinance(s) \_\_\_\_\_  
☐ Contract(s) \_\_\_\_\_

File No. 28771  
Item No. 37 A-C

Document(s) to be signed by Agency/Purchasing Agent

☒ Contract(s) 900107, 7674, 900114, 7690

Copies sent to:

M. Tolbert QIC 28007, C. Serrano QIC 22702, A. Minhas QIC 20111  
& L. Frediani QIC 22711

Special Notes:



I certify that the foregoing is a correct copy of a Minute Order adopted by the Board of Supervisors, Alameda County, State of California.

ATTEST:

Clerk of the Board  
Board of Supervisors

By: \_\_\_\_\_

Deputy