

# ALAMEDA COUNTY BOARD OF SUPERVISORS

## MINUTE ORDER

*The following was action taken by the Board of Supervisors on June 29, 2010*

Approved as Recommended ☒ Other ☐

Unanimous ☒ Carson ☐ Haggerty ☐ Miley ☐ Steele ☐ Lai-Bitker ☐ - 5  
Vote Key: N=No; A=Abstain; X=Excused

Documents accompanying this matter:

☒ Resolution(s) R-2010-246F  
☐ Ordinance(s) \_\_\_\_\_  
☐ Contract(s): \_\_\_\_\_

File No. 26306  
Item No. 12

Copies sent to:

M. Torres QIC 20203 &  
Auditor QIC 20109

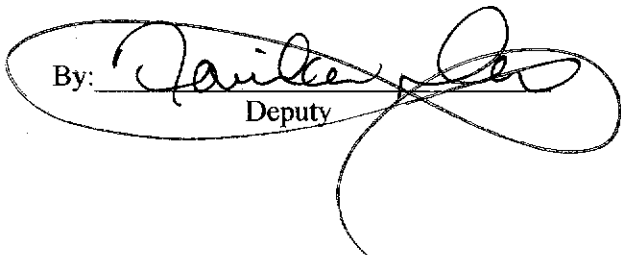
Special Notes:



I certify that the foregoing is a correct copy of a Minute Order adopted by the Board of Supervisors, Alameda County, State of California.

ATTEST:

Crystal Hishida Graff, Clerk of the Board  
Board of Supervisors

By:   
Deputy

cc: Kim Fogel  
Cora Adams  
Bruce Shefshick  
Ed Rimer  
Stewart Smith  
✓ Tracy Murray



Alameda County

Social Services  
Agency

AGENDA 12 June 29, 2010

Yolanda Baldovinos  
Agency Director

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May 21, 2010

Honorable Board of Supervisors  
Administration Building  
1221 Oak Street  
Oakland, CA 94612

Dear Board Members:

**SUBJECT:** Approval of FY 2010-2011 Contract funding levels for the Area Agency on Aging

**RECOMMENDATION:**

Submitted at this time for your Board's approval are the recommendations for Older American's Act and Older Californians Act funding, based on the 2011-2014 Request for Proposals recently completed by the Alameda County Area Agency on Aging (AAA) and the Advisory Commission on Aging. To continue providing services to the seniors served by the AAA, it is recommended that your Board:

1. Approve the final RFP recommendations of the Advisory Commission on Aging and related contracts for Older Americans Act and Older Californians Act funding as detailed in Attachment A; and
2. Approve funding augmentations to CBO Master Contracts listed on Attachment A for FY 2010-2011, totaling, \$5,066,169, with authority to renew for up to three additional Fiscal Year periods through June 30, 2014, with maximum amounts not to exceed levels shown, and delegate authority to the Social Services Agency Director, or designee, to execute contracts under the Master Contract process.
3. Authorize an additional appropriation of \$547,931 completely offset by additional revenue, as detailed in the attached financial recommendation for FY 2009/10 Older Americans Act and Older Californians Act one-time only funds.

**DISCUSSION/SUMMARY:**

This letter requests action by your Board to approve the final RFP recommendations of the Alameda County Advisory Commission on Aging for Older Americans Act and Older Californians Act funding for 2011-2014, and to approve contracts for FY 2010-2011 based on these recommendations. Under guidelines established by the Older Americans Act, Area Agencies on Aging are required to release a competitive RFP at least once every four years to assure fair and open competition for all services under these acts. The AAA's RFP process was developed to comply with Federal and State regulations, to be without bias, and to withstand appeals in regard to the fairness of the proceedings.

On an annual basis, the AAA provides services to more than 29,000 seniors in Alameda County. The AAA's delivery of services is informed by its Area Plan, which calls for a comprehensive network of services that enhance the health and well being of seniors.

In January 2010, the AAA released RFP's for the following programs: Nutrition Services, Supportive Services, Family Caregiver Support Program, Health Insurance Counseling and Assistance Program, Senior Community Employment Service Program, & Ombudsman. All programs receive federal funding and, as a result, received a SLEB waiver.

The funding recommendations attached include a broad spectrum of services for low-income seniors including but not limited to meals, case management services, disease prevention services, and information and assistance for monolingual populations.

This letter also requests approval of an appropriation increase to allow payment for contract amendments approved by your Board on May 18, 2010. The costs of these amendments are completely offset by additional Federal and State revenues.

**SELECTION CRITERIA/PROCESS:**

*The AAA published the RFP's in January 2010 through the GSA website and through its own email distribution list, which includes several hundred community stakeholders. The RFP included minimum service standards and detailed service unit descriptions, consistent with state and federal requirements for service delivery for each program.*

*The AAA conducted at least one Bidder's Conference for every RFP. All questions and answers from the Bidder's Conference were posted on the GSA website. As outlined in the RFP, agencies were evaluated on the following: 1) Mission, Experience and Community Involvement, 2) Program Delivery, and 3) Administrative and Fiscal Qualifications. Evaluation of agencies included their ability to meet targeting standards to serve low-income and minority populations in your communities. The recommendations of the Advisory Commission on Aging for the award of the Older Americans Act and Older Californians Act funds are based on the 2011-2014 Request for Proposal process. Seventy-one applicants submitted requests totaling \$5,219,823 in funds. All applications were reviewed and scored by panelists using criteria established in the RFP. Fifty-eight of the applicants received recommendations for funding. Recommendations for funding were based on the availability of funds, applicants'*

*ranking within program categories, and the intra-county funding formula approved by your Board for services for seniors.*

*The AAA received appeals from four agencies. As outlined in the RFP, all agencies were able to appeal in person, at the April 12, 2010 commission meeting, and to appeal in writing. In accordance with the process articulated in the RFP, the AAA established an Appeals panel. After careful deliberation, the panel denied all Appeals requests. The Appeals Panel presented their recommendation to the Advisory Commission on Aging at their regularly scheduled meeting on May 10, 2010. The Commission adopted their recommendation and is recommending that your Board approve and authorize awards to vendors in amounts as detailed in Attachment A.*

**FINANCING:**

Financing for services resulting from the Request for Proposals will come from Federal and State funds awarded to Alameda County by the California Department of Aging for FY 2010-2011. All funding is included in the Social Services budget for 2010-2011. There is no change to net County cost as a result of approval of the Advisory Commission on Aging recommendations for approval in principal contracts.

Sincerely,



Yolanda Baldovinos  
Agency Director

Enclosure: Attachment A  
Financial Recommendation

c: County Administrator  
County Counsel  
Auditor-Controller

## TITLE III/VII HICAP and TITLE V CONTRACTS

320200

Period 07/01/10-06/30/11

CONTRACTOR	Master Contract #	Location	Principal	Contract Amount	Fund Source
<b>Afghan Elderly Association</b> Nutrition C-1 NSIP - C1 Disease Prevention	900146	Union City	Najia Hamid	23,679 3,560 29,549	Title III C-1 NSIP - C1 Title III D
<b>Adult Day Svcs Network of Ala Cty</b> Caregiver Support	900043	Oakland	Anne Warner-Reitz	150,819	Title III E
<b>Alzheimers' Association of Norther CA</b> Caregiver Support	900149	Mt. View	William Fisher	33,610	Title III E
<b>Alzheimer's Services of the East Bay</b> Adult Day Care	900150	Berkeley	Michael Pope	66,717	Title III B
<b>Bay Area Community Services (BACS)</b> Case Mgt Adult Day Care - Oakland Adult Day Care - Fremont NSIP - C1 NSIP - C2 Nutrition C-1 Nutrition C-2	900107	Oakland	Jamie Almanza	46,401 25,093 16,659 58,738 176,075 390,709 688,826	Title III B Title III B Title III B NSIP - C1 NSIP - C2 Title III C-1 Title III C-2
<b>City of Berkeley</b> Caregiver Support Community Services Nutrition C-1 Nutrition C-2	900161	Berkeley	Kelly Wallace	31,955 20,890 26,989 30,883	Title III E Title III B Title III C-1 Title III C-2
<b>City of Fremont</b> Community Services Case Mgt Caregiver Support	900111	Fremont	Karen Grimsich	10,667 27,841 74,995	Title III B Title III B Title III E
<b>Crisis Support Services of Ala Cty</b> Visiting	900123	Oakland	Nancy Salamy	9,280	Title III B
<b>East Bay Korean American Sr. Svc Ctr</b> Nutrition C-1 NSIP - C1	900169	Oakland	Joanna Selby	47,359 7,120	Title III C-1 NSIP - C1
<b>Ethiopian Cultural &amp; Community Center</b> Caregiver Support		Oakland	Ermias Getachew	50,670	Title III E

## TITLE III/VII HICAP and TITLE V CONTRACTS

320200

Period 07/01/10-06/30/11

CONTRACTOR	Master Contract #	Location	Principal	Contract Amount	Fund Source
Family Bridges Community Services Information & Assistance Visiting	900174	Oakland	Corinne Jan	24,291 31,430 12,064	Title III B Title III B Title III B
Family Caregiver Alliance Caregiver Support	900175	San Francisco	Kathleen Kelly	110,704	Title III E
Family Support Services of the EB Caregiver Support	900176	Oakland	Lou Fox	56,567	Title III E
JASEB Information & Assistance Visiting	900184	Berkeley	John Allen	13,307 7,424	Title III B Title III B
Korean Community Center of the EB Information & Assistance	900187	Oakland	Art Choi	15,503	Title III B
The Tides Center (Lavender) Visiting	900213	San Francisco	Dan Ashbrook	12,992	Title III B
Life ElderCare, Inc Visiting Nutrition C-2	900190	Fremont	Mary Anderson	26,913 75,440	Title III B Title III C-2
Lifelong Medical Care Health Services Disease Prevention	900131	Berkeley	Marty Lynch	33,966 19,010	Title III B Title IID
Legal Assistance for Seniors Legal HICAP MIPPA Elder Abuse	900189	Oakland	Francel D'Andrea	104,173 349,655 18,860 20,597	Title III B HICAP MIPPA Title V11b
Open Heart Kitchen Nutrition C-1 NSIP - C1	900197	Livermore	Michael Carter	32,291 4,854	Title III C-1 NSIP - C1
Project Open Hand Nutrition C-1 Nutrition C-2 NSIP - C1 NSIP - C2	900201	San Francisco	John Illig	167,503 150,570 25,182 38,488	Title III C-1 Title III C-2 NSIP - C1 NSIP - C2

## TITLE III/VII HICAP and TITLE V CONTRACTS

320200

Period 07/01/10-06/30/11

CONTRACTOR	Master Contract #	Location	Principal	Contract Amount	Fund Source
Self Help for the Elderly Nutrition C-1 NSIP - C1 Senior Employment Disease Prevention	900372	Oakland	Anthony Tam	43,054 6,472 217,512 10,538	Title III C-1 NSIP - C1 Title V Title III D
S.O.S. Meals on Wheels Nutrition C-2 NSIP - C2	900204	Hayward	Connie McCabe	323,260 82,630	Title III C-2 NSIP - C2
San Leandro Sr Svcs Foundation Visiting	900208	San Leandro	Toni Guy	12,064	Title III B
Spectrum Community Services Nutrition C-1 Nutrition C-2 NSIP - C1	900211	Hayward	Michael Sweeney	304,604 41,439 45,793	Title III C-1 Title III C-2 NSIP - C1
Senior Support Services of the Tri Valley Disease Prevention Health Service Visiting Case Mgt Caregiver Support	900045	Pleasanton	Marlene Petersen	29,549 41,943 18,560 19,820 40,894	Title IIID Title III B Title III B Title III B Title III E
Spanish Speaking Unity Council Community Services	900210	Oakland	Gilda Gonzales	36,216	Title III B
St Mary Visiting	900101	Oakland	Carol Johnson	19,488	Title III B
St Peter Adult Day Care	900208	San Leandro	Hattie Jones	35,764	Title III B
Vietnamese American Community Ctr Community Services Information & Assistance Nutrition C-1 NSIP - C1	900339	Oakland	Glen Wong	14,965 13,307 21,527 3,236	Title III B Title III B Title III C-1 NSIP - C1
ValleyCare Hlth System (Hospital) Nutrition C-2 NSIP - C2	900218	Livermore	Gabrielle Chow	240,142 61,384	Title III C-2 NSIP - C2
<b>Total</b>				<b>5,085,029</b>	

## FINANCIAL RECOMMENDATION

AGENDA DATE: 6/22/2009

## Subject of Board Letter:

AIP of FY 2010-11 AAA Contracts for AAA

BY: 2009/10

FUND: 10000

The use of Designations, as follows:

NAME OF DESIGNATION	ORG	AMOUNT

The increase (decrease) in anticipated revenue, as follows:

<i>Informational</i>				
ORG	ACCT	PROC	PROJ/GR	AMOUNT
320200	456010	00000		\$547,931
		00000		
ORG TOTAL				\$547,931

<i>Informational</i>				
ORG	ACCT	PROC	PROJ/GR	AMOUNT
ORG TOTAL				\$0

GRAND TOTAL ANTICIPATED REVENUE \$547,931

The increase (decrease) in appropriations, as follows:

<i>Informational</i>				
ORG	ACCT	PROC	PROJ/GR	AMOUNT
320200	610000	00000		\$547,931
ORG TOTAL				\$547,931

<i>Informational</i>				
ORG	ACCT	PROC	PROJ/GR	AMOUNT
ORG TOTAL				\$0

GRAND TOTAL APPROPRIATION \$547,931