

**ALAMEDA COUNTY BOARD OF SUPERVISORS  
MINUTE ORDER**

*The following action was taken by the Alameda County Board of Supervisors on 12/17/2019*

**Approved as Recommended**

**Other**

**Unanimous**  **Chan:**  **Haggerty:**  **Miley:**  **Valle:**  **Carson:**  - **5**

Vote Key: N=No; A=Abstain; X=Excused

**Documents accompanying this matter:**

**Contract:** C-901758,C-19452

**Documents to be signed by Agency/Purchasing Agent:**

**File No.** \_\_\_\_\_

**Item No.** 73

**Copies sent to:**

Cindy Wong, QIC 26021  
Kachina Handy, QIC 26021

**Special Notes:**



I certify that the foregoing is a correct copy of a Minute Order adopted by the Board of Supervisors, Alameda County, State of California.

ATTEST:

Clerk of the Board  
Board of Supervisors

**By:** *Cheryl Perkins*  
Deputy



## ALAMEDA COUNTY PROBATION DEPARTMENT

P.O. Box 2059  
1111 Jackson Street  
Oakland, CA 94604-2059

**WENDY STILL, MAS**  
Chief Probation Officer

November 27, 2019

Honorable Board of Supervisors  
County of Alameda  
1221 Oak Street, Suite 536  
Oakland, California 94612-4305

**SUBJECT: AWARD A CONTRACT WITH GENESIS WORSHIP CENTER FOR RELIGIOUS SERVICES PROGRAM FOR THE ALAMEDA COUNTY PROBATION DEPARTMENT; MASTER CONTRACT NO. 901758; AMOUNT: \$300,000**

Dear Board Members:

**RECOMMENDATION:**

Authorize the Purchasing Agent to execute a contract (Master Contract No. 901758; Procurement Contract No. 19452) with Genesis Worship Center (Principal: George Matthews; Location: Oakland) to provide a religious services program to the Alameda County Probation Department, for a three-year term with an approximate date range of 1/1/20-12/31/22, in the amount of \$300,000.

**DISCUSSION/SUMMARY:**

The Alameda County Probation Department (ACPD) is seeking to enter into a contract with a contractor to provide a religious services program for juvenile clients in probation facilities (Juvenile Justice Center and Camp Sweeney), transition-age youth, and staff. ACPD's Religious Services Program serves to adhere to the Board and State of Community Corrections Title 15, minimum standards for Juvenile Facilities Section 1372. "The Facility Administrator shall provide access to religious services and/or religious counseling at least once each week. Attendance shall be voluntary." A minor shall be allowed to participate in other program activities if he/she elects not to participate in the religious program.

The Alameda County Probation Department (ACPD) recognizes the critical and diverse spiritual needs of juvenile and adult (transitional-aged youth) clients and staff, and seeks to fill those needs with chaplaincy and worship services. These services include religious programs, scripture study and educational courses, one-on-one counseling, distribution of religious materials, prayer and worship services, coordination of faith-based ceremonies, special events, and activities, recognition of religious holidays, and any other non-denominational services as needed.

**SELECTION CRITERIA/PROCESS:**

*ACPD has determined that Alameda County does not currently have the resources to provide religious services program.*

ACPD worked with the General Services Agency (GSA)–Procurement to develop a Request for Proposal (RFP). The RFP was issued on August 6, 2019, posted for 57 days, and sent to subscribers to GSA Goods and Services – Current Contract Opportunities mailing services via E-Gov, including certified Small Local Emerging Businesses (SLEB). The RFP was also advertised in the Inter-City Express on August 8, 2019, and in the Oakland Post on August 14, 2019. Two networking/bidders conferences were held.

On October 2, 2019, three responses to the RFP were received. All responses were evaluated and interviewed by the Alameda County Selection Committee. A maximum total of 550 evaluation points was available for this RFP. The total evaluation points include 50 preference points derived from a 5% preference for local vendors and a 5% preference for certified SLEB vendors, for a total of 10%.

Genesis Worship Center was the highest-scoring qualified vendor, met all the requirements of the RFP, is a certified SLEB (Principal: George Matthews; Location: Oakland; Certified Small: 18-00096; Expiration: October 31, 2021), and recommended for award.

The following is a summary of the evaluation:

<i>Vendor</i>	<i>Location</i>	<i>Local</i>	<i>SLEB</i>	<i>Evaluation Points</i>
<i>Genesis Worship Center</i>	<i>Oakland, CA</i>	<i>Y</i>	<i>Y</i>	<i>481</i>
<i>Liberty Church International</i>	<i>Union City, CA</i>	<i>Y</i>	<i>Y</i>	<i>288</i>
<i>Prison Ministry of America</i>	<i>Paramount, CA</i>	<i>N</i>	<i>N</i>	<i>217</i>

FINANCING:

Appropriations for this contract are included in the ACPD Fiscal Year 2019-2020 Approved Budget and will be requested in future budget years. No additional appropriations are required, and there will be no increase in net County cost.

VISION 2026 GOALS:

The religious services program contract will help meet the 10X goal pathway of a **Crime Free County** in support of our shared vision of **Thriving & Resilient Population**.

Respectfully submitted,

DocuSigned by:

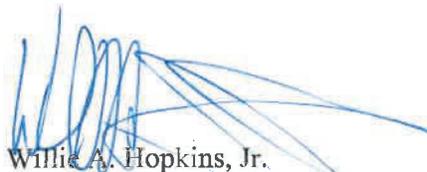
Esa Elmen-Krause

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Wendy Still, MAS

Chief Probation Officer

for



Willie A. Hopkins, Jr.  
Director, General Services Agency

Attachment

WAH\KH\pb\I:\Board Letters\Purchasing\FY 2019-20\901758 Religious Services Progm BOARD LETTER.docx

cc: County Administrator  
Auditor-Controller  
County Counsel