



# LAFCO

## *Alameda* Local Agency Formation Commission

### NOTICE OF REGULAR MEETING AND AGENDA

ALAMEDA LOCAL AGENCY FORMATION COMMISSION

THURSDAY, JULY 14, 2022

2:00 P.M.

[This meeting will be conducted by Teleconference](#)

[Written public comments may be submitted PRIOR to the meeting \(Deadline July 13<sup>th</sup> at 5:00 P.M.\)](#)

[Public comments DURING the meeting:](#)

[See COVID-19 – Notice of Meeting Procedures on page 5 of the Agenda](#)

Sblend Sblendorio, Chair — Nate Miley — David Haubert — Melissa Hernandez — Bob Woerner — Ralph Johnson — Ayn Wieskamp  
Dave Brown, Alternate — Karla Brown, Alternate — Georgan Vonheeder-Leopold, Alternate — John Marchand, Alternate

<https://us02web.zoom.us/j/87306628835?pwd=Rjl3VjhKOG8xK2FwOHpGQVVZSm45QT09>

Meeting ID: 873 0662 8835

Password (if prompted): alameda

*Join Teleconference Meeting by Telephone:*

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Follow the prompts: Meeting ID: 873 0662 8835

Password (if prompted): 9380207

Please avoid the speakerphone function to prevent echoing.

If you need assistance before the meeting, please contact Executive Officer, Rachel Jones at:  
[rachel.jones@acgov.org](mailto:rachel.jones@acgov.org)

1. **2:00 P.M. – Call to Order**
2. **Public Comment:** Anyone from the audience may address the Commission on any matter not listed on the agenda and within the jurisdiction of Alameda LAFCO. The Commission cannot act upon matters not appearing on the agenda. *Speakers are limited to three (3) minutes.*
3. **Consent Items:**
  - a. Approval of Meeting Minutes: May 12, 2022 Regular Meeting
  - b. Transfer of Jurisdiction Request from Contra Costa LAFCO - EBMUD
  - c. Approval of Resolution to Continue Virtual Meetings due to COVID-19 Pandemic

4. **Proposed Recommendations for LAFCO's 20-Year Review on Measure D (Business)**  
The Commission will consider accepting proposed recommendations to further direct the Commission's own agricultural and open space policies and help aid in the future policy decisions to amend ballot Measure D.

**LAFCO Staff Recommendation:** Accept the proposed recommendations and submit them to Alameda County Board of Supervisors ahead of their July 19<sup>th</sup> first reading on the proposed ballot amendment for Measure D.

5. **Request for Proposals | Preliminary Comprehensive Fiscal Analysis (Business)**  
LAFCO will consider authorizing the circulation of a Request for Proposals (RFP) for a Preliminary Comprehensive Fiscal Analysis (PCFA) on the unincorporated communities of Castro Valley, Ashland, Cherryland, San Lorenzo, Fairview, and Hayward Acres, and direct staff to return to the Commission with a recommended contract award at its September 8, 2022 regular meeting.

**LAFCO Staff Recommendation:** Authorize the circulation of the RFP for the PCFA.

6. **Conflict of Interest for Planning Services with Lamphier-Gregory (Business)**  
Alameda LAFCO will review a conflict of interest with consultant firm, Lamphier-Gregory and consider its ability to provide planning services for LAFCO, after it has been retained by the County of Alameda to conduct the environmental review for the ballot amendment on Measure D. The Commission will also consider appointing the LAFCO Executive Officer to provide written comment on the draft environmental documents for the ballot amendment.

**LAFCO Staff Recommendation:** Continue contracting services with Lamphier-Gregory outside of matters concerning the conflict of interest, and appoint LAFCO Executive Officer to provide written comment on the proposed ballot amendment.

7. **Affected Agencies' Responses on Municipal Service Review Recommendations (Business)** Alameda LAFCO will receive written responses from 8 of the 17 affected agencies requested to address the implementation of recommendations from Alameda LAFCO's 2021 Countywide Municipal Service Review (MSR) on Water, Wastewater, Stormwater, and Flood Control Services. Staff will track each agency's implementation efforts and provide updates to the Commission, as necessary

**LAFCO Staff Recommendation:** Accept and file and provide direction to staff as needed.

8. **CALAFCO Nominations and Designation of Voting Delegates (Business)**  
Alameda LAFCO will consider action items relating to the California Association of Local Agency Formation Commissions (CALAFCO) Annual Conference scheduled for October 19<sup>th</sup> to 21<sup>st</sup> in Newport Beach (Hyatt Regency Newport Beach John Wayne Airport). The Annual Conference will include Board of Directors elections and an achievement awards ceremony.

**LAFCO Staff Recommendation:** Appoint a voting delegate and alternate voting delegate for the 2022 CALAFCO Annual Conference; and advise staff or the Chair on any nominations.

**9. LAFCO Local Agency Directory (Business)**

Alameda LAFCO will receive its first annual local agency directory prepared as part of the Commission's adopted 2021-2022 workplan.

**LAFCO Staff Recommendation:** The report is being presented to the Commission for information and discussion only.

**10. Matters Initiated by Members of the Commission**

**11. Executive Officer Report**

- a. Comment Letter on the Draft Supplemental Environmental Report for the South Livermore Sewer Expansion Project
- b. LAFCO Community Services Municipal Service Review RFP Update (verbal report)
- c. LAFCO South Livermore Valley Area Specific Plan Update (verbal report)

**12. Informational Items**

- a. Current and Pending Proposals
- b. Progress Report on Work Plan
- c. CALAFCO Annual Conference, October 19<sup>th</sup> – 21<sup>st</sup> in Newport Beach, California

**13. Adjournment of Regular Meeting**

**Next Meetings of the Commission**

**Policy and Budget Committee Meeting**

**Cancelled - Thursday, August 4, 2022 at 2:00 p.m.**

**Regular Meeting**

**Thursday, September 8, 2022 at 2:00 p.m., Online Meeting**

**DISCLOSURE OF BUSINESS OR CAMPAIGN CONTRIBUTIONS TO COMMISSIONERS**

Government Code Section 84308 requires that a Commissioner (regular or alternate) disqualify herself or himself and not participate in a proceeding involving an "entitlement for use" application if, within the last twelve months, the Commissioner has received **\$250 or more in business or campaign contributions from an applicant, an agent of an applicant, or any financially interested person who actively supports or opposes a decision on the matter.** A LAFCo decision approving a proposal (e.g., for an annexation) will often be an "entitlement for use" within the meaning of Section 84308. Sphere of Influence determinations are exempt under Government Code Section 84308.

If you are an applicant or an agent of an applicant on such a matter to be heard by the Commission and if you have made business or campaign contributions totaling \$250 or more to any Commissioner in the past twelve months, Section 84308(d) requires that you disclose that fact for the official record of the proceeding. The disclosure of any such contribution (including the amount of the contribution and the name of the recipient Commissioner) must be made either: 1) In writing and delivered to the Secretary of the Commission prior to the hearing on the matter, or 2) By oral declaration made at the time the hearing on the matter is opened. Contribution disclosure forms are available at the meeting for anyone who prefers to disclose contributions in writing.

Pursuant to GC Section 84308, if you wish to participate in the above proceedings, you or your agent are prohibited from making a campaign contribution of \$250 or more to any Commissioner. This prohibition begins on the date you begin to actively support or oppose an application before LAFCO and continues until 3 months after a final decision is rendered by LAFCO. If you or your agent have made a contribution of \$250 or more to any Commissioner during the 12 months preceding the decision, in the proceeding that Commissioner must disqualify himself or herself from the decision. However, disqualification is not required if the Commissioner returns that campaign contribution within 30 days of learning both about the contribution and the fact that you are a participant in the proceedings. Separately, any person with a disability under the Americans with Disabilities Act (ADA) may receive a copy of the agenda or a copy of all the documents constituting the agenda packet for a meeting upon request. Any person with a disability covered under the ADA may also request a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting. Please contact the LAFCO office at least three (3) working days prior to the meeting for any requested arrangements or accommodations.

Alameda LAFCO Administrative Office  
224 West Winton Avenue, Suite 110  
Hayward, CA 94544  
T: 510.670.6267  
W: alamedalafco.org

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## MEETING INFORMATION

### **CORONAVIRUS (COVID-19) – Notice of Meeting Procedures**

Join Teleconference Meeting **Virtually** (computer, tablet, or smartphone): click on the link below:

<https://us02web.zoom.us/j/87306628835?pwd=Rjl3VjhKOG8xK2FwOHpGQVVZSm45QT09>

Meeting ID: 873 0662 8835  
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Password (if prompted): 9380207  
Please avoid the speakerphone function to prevent echoing.

If you need assistance before the meeting, please contact Executive Officer, Rachel Jones at: [rachel.jones@acgov.org](mailto:rachel.jones@acgov.org)

#### **SUBMITTING WRITTEN COMMENTS TO BE READ AT THE MEETING**

Any member of the public may submit a written comment to the Commission before the meeting by **July 13, 2022 at 5:00 P.M.** by email to [rachel.jones@acgov.org](mailto:rachel.jones@acgov.org) or by mail to Alameda LAFCO 224 West Winton Avenue, Suite 110, Hayward, CA 94544. If you are commenting on a particular item on the agenda, please identify the agenda item number and letter. Any comments of 500 words or less (per person, per item) will be read into the record if: (1) the subject line includes “COMMENT TO COMMISSION – PLEASE READ”, and (2) it is received by the Executive Officer prior to the deadline of **July 13, 2022 at 5:00 P.M.**

#### **SUBMITTING SPOKEN COMMENTS DURING THE COMMISSION MEETING**

##### Electronically:

1. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
2. When the Commission calls for the item on which you wish to speak, click “participants,” a menu will appear, click on the “raise hand” icon. Staff will activate and unmute speakers in turn.
3. When called, please limit your remarks to the time limit allotted (3 minutes).

##### By phone (landline):

1. Your phone number will appear but not your name.
2. When the Commission calls for the item on which you wish to speak, press \*9 to “raise your hand”. Staff will activate and unmute speakers in turn. You will be called upon using the last four digits of your phone number, since your name is not visible.
3. When you are called upon to speak please provide your name for the record.

**VIEWING RECORDING OF THE TELECONFERENCE MEETING**

The Commission's teleconference meeting will be recorded. Members of the public may access the teleconference meeting and other archived Commission meetings by going to [lafco.acgov.org/meetings.page?](https://lafco.acgov.org/meetings.page?).

**ADA ACCESIBILITY:** Meetings are accessible to persons with disabilities. Requests for assistive listening devices or other considerations should be made 72 hours in advance through the Executive Officer at (510) 670-6267 or [rachel.jones@acgov.org](mailto:rachel.jones@acgov.org).

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# LAFCO

*Alameda* Local Agency Formation Commission

## AGENDA REPORT

July 14, 2022

Item No. 3a

**TO:** Alameda Commissioners  
**FROM:** April L. Raffel, Commission Clerk  
**SUBJECT:** **May 12<sup>th</sup> Regular Meeting Minutes**

The Alameda Local Agency Formation Commission (LAFCO) will consider draft minutes prepared for the meeting held on May 12, 2022. The minutes are in action-form and are being presented for formal Commission approval.

### Background

The Ralph M. Brown Act was enacted by the State Legislature in 1953 and – among other items – requires public agencies to maintain written minutes for qualifying meetings.

### Analysis

This item is for Alameda LAFCO to consider approving action minutes for the May 12, 2022, regular meeting. The attendance record for the meeting follows.

- All Commissioners were present except Commissioners Haubert (County of Alameda) and Wieskamp (East Bay Regional Park District).
- All alternate Commissioners were present except Dave Brown (County of Alameda).

### Alternatives for Action

The following alternatives are available to the Commission:

#### Alternative One (Recommended):

Approve the draft minutes prepared for Alameda LAFCO’s May 12, 2022, regular meeting (Attachment 1) with any desired corrections or clarifications.

#### Alternative Two:

Continue consideration of the report to a future meeting and provide direction to staff as needed.

## **Recommendation**

It is recommended the Commission proceed with Alternative Action One.

## **Procedures**

This item has been placed on Alameda LAFCO's agenda as part of the consent calendar. A successful motion to approve the consent calendar will include taking affirmative action on the staff recommendation as provided unless otherwise specified by the Commission.

Respectfully,



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April L. Raffel  
Commission Clerk

## **Attachments:**

1. Draft Meeting Minutes for May 12, 2022, Regular Meeting

**SUMMARY ACTION MINUTES**  
**ALAMEDA LOCAL AGENCY FORMATION COMMISSION**  
**MAY 12, 2022, REGULAR MEETING**

**1. CALL TO ORDER | ROLL CALL**

The regular meeting was called to order at 2:00 a.m. by Chair Sblendorio.  
The Commission Clerk performed the roll call with the following attendance recorded.

Regulars Present:           Melissa Hernandez, City of Dublin  
                                  Ralph Johnson, Castro Valley Sanitary District  
                                  Nathan Miley, County of Alameda  
                                  Sblend Sblendorio, Public (CHAIR)  
                                  Bob Woerner, City of Livermore

Alternates Present:        Karla Brown, City of Pleasanton  
                                  John Marchand, Public  
                                  Georgean Vonheeder-Leopold, Dublin San Ramon  
                                  Services District (voting)

Members Absent:         Dave Brown, County of Alameda (alternate)  
                                  David Haubert, County of Alameda (regular)  
                                  Ayn Wieskamp, East Bay Regional Park District (regular)

The Commission Clerk confirmed a quorum was present with five voting members and one alternate member. Also present at the meeting were Executive Officer Rachel Jones, Commission Counsel Audrey Beaman, and Commission Clerk April Raffel.

**2. WELCOME RETURNING COMMISSIONER:**

The Commission acknowledged the appointment of alternate Commissioner Dave Brown to Alameda LAFCO by the Alameda County Board of Supervisors on April 19, 2022.

**3. PUBLIC COMMENT:**

Chair Sblendorio invited anyone from the public to address the Commission on any matter not listed on the agenda and within the jurisdiction of the Commission. The Commission Clerk confirmed there was one speaker to address the Commission. A comment was received from the following person:

- Kelly Abreau, Resident

#### 4. APPOINTMENT OF PUBLIC MEMBER (action)

Item to consider the recommendation of its Ad Hoc Selection Committee on the appointment of a Public Member. Recommendation to approve.

At its March 10<sup>th</sup> regular meeting, the Commission authorized staff to begin the recruitment of its Public Member seat and establish an ad hoc selection committee to review applications for the Public Member Seat. On April 25<sup>th</sup>, the Committee interviewed two applicants, and based on the interviews, the Committee recommends the appointment of Sblend Sblendorio as the Public Member.

Commissioner Woerner motioned with a second from Alternate Commissioner Vonheeder-Leopold to approve agenda item 4. Roll call requested:

AYES: Hernandez, Johnson, Miley, Woerner, and Vonheeder-Leopold (voting for Wieskamp)  
NOES: None  
ABSENT: Dave Brown, Haubert, Wieskamp  
ABSTAIN: None

The Commission Clerk confirms the motion was 5-0.

Chair Sblendorio thanked LAFCO staff for allowing him to serve as the Chair.

#### 5. CONSENT ITEMS

##### Item 5a

##### **Approval of Meeting Minutes for March 10<sup>th</sup>, 2022**

Item presented to approve draft action minutes prepared for the Commission's March 10, 2022, regular meeting. Recommendation to approve.

##### Item 5b

##### **4<sup>th</sup> Quarter Budget Report for the Fiscal Year 2021-2022**

Item presented to review a report comparing budgeted and actual expense and revenue transactions for 2021-2022 through the 4<sup>th</sup> quarter with related projections. Recommendation to accept and file the report as presented and provide direction as needed to staff with respect to any related matters for future consideration.

##### Item 5c

##### **Approval of Resolution to Continue Virtual Meetings due to COVID-19 Pandemic**

Item presented to consider a resolution authorizing LAFCO to conduct virtual meetings for the Commission for the next 30-day period as allowed under AB361, as circumstances warrant. Recommendation to approve the resolution authorizing the use of virtual meetings for a 30-day period.

Chair Sblendorio welcomed any comments from the public.

Executive Officer Jones responded there were no comments for the item.

Commissioner Woerner motioned to approve the consent calendar with a second from Alternate Commissioner Vonheeder-Leopold. Roll call requested:

AYES: Hernandez, Johnson, Miley, Sblendorio, Woerner, and Vonheeder-Leopold (voting for Wieskamp)  
NOES: None  
ABSENT: Dave Brown, Haubert, Wieskamp  
ABSTAIN: None

The Commission Clerk confirms the motion was approved 6-0.

**6. PROPOSED OUT OF AREA SERVICE AGREEMENT WITH THE CITY OF PLEASANTON AND 720 MOCKINGBIRD LANE (PUBLIC HEARING)**

Item presented by Executive Officer Jones to consider an out-of-area service agreement (OASA) filed by the City of Pleasanton requesting approval to extend public water and wastewater services outside its jurisdictional boundary to one parcel located at 720 Mockingbird Lane in the unincorporated community of Happy Valley. Staff recommended the Commission adopt the draft resolution approving the OASA of 720 Mockingbird Lane with the City of Pleasanton proposal.

Chair Sblendorio invited Commissioner questions.

Commission discussion followed. Legal Counsel Audrey Beaman confirmed the pre-annexation agreement runs with the land that is reported on this property.

Chair Sblendorio opened the public hearing and invited public comments.

The Commission Clerk confirmed there were no public comments.

Chair Sblendorio proceeded to close the public hearing.

Commissioner Woerner motioned to approve the staff recommendation as provided in the agenda report with a second from Commissioner Hernandez. Roll call requested:

AYES: Hernandez, Johnson, Miley, Sblendorio, Woerner, and Vonheeder-Leopold (voting for Wieskamp)  
NOES: None  
ABSENT: Dave Brown, Haubert, Wieskamp  
ABSTAIN: None

The Commission Clerk confirms the motion was approved 6-0.

## 7. FINAL REPORT ON ALAMEDA LAFCO'S 20-YEAR REVIEW OF MEASURE D (PUBLIC HEARING)

Item continued from the March 10<sup>th</sup> meeting involving Alameda LAFCO's 20-Year Review of Measure D that was prepared by a consultant, Scott Gregory of Lamphier-Gregory, as part of the Commission's adopted 2021-2022 workplan. A draft report of the study was presented at Alameda LAFCO's March 10, 2022, regular meeting, and immediately preceded the initiation of a 30-day formal public review and comment period ending April 15<sup>th</sup>. LAFCO received comment letters from the Livermore Valley Winegrowers Association, the Tri-Valley Conservancy, and the public. Additional information was incorporated in the final report to reflect feedback received from LAFCO's March 10<sup>th</sup> regular meeting and during the comment period.

Staff requested the Commission to accept the final report *on LAFCO's 20-Year Review of Measure D*, prepared by Lamphier-Gregory, and approve its findings and conclusions, so staff, in turn, can present the final report to key stakeholders and agencies in the region to help facilitate policy decisions surrounding the proposed amendment to the ballot Measure D, and develop recommendations with the Commission's Ad Hoc Subcommittee for adoption at its July 14<sup>th</sup> regular meeting.

Executive Officer Jones advised Scott Gregory was available to address any questions and returned the item to the Chair.

Chair Sblendorio invited Commissioner questions.

Commission discussion followed. Commissioner Miley asked if LAFCO could endorse the Ballot Measure D. Executive Officer Jones mentioned LAFCO can endorse a ballot measure but cannot campaign on it.

Chair Sblendorio opened the public hearing and invited public comments. Commission Clerk confirmed there were two public comments to address the Commission. Comments were received from the following persons:

- Larry Gosselin, Sustainable Food Network, LLC.
- Kelly Abreau, Resident

Chair Sblendorio proceeded to close the public hearing.

Commission discussion followed.

Commissioner Woerner motioned to accept the report, with edits to table 4-5 for clarity, pick a date for recommendations to come out from LAFCO, and that we leave it open for further matters initiated for additional study. Chair Sblendorio amended the motion that our subcommittee tries to make those recommendations by our July 14<sup>th</sup> regular meeting. Commissioner Johnson second the motion and amendment. Roll call requested:

AYES: Hernandez, Johnson, Miley, Sblendorio, Woerner, and Vonheeder-Leopold (voting for Wieskamp)  
NOES: None  
ABSENT: Dave Brown, Haubert, Wieskamp  
ABSTAIN: None

The Commission Clerk confirms the motion was approved 6-0.

## 8. FINAL BUDGET AND WORKPLAN FOR FY 2022-2023 (PUBLIC HEARING)

Item presented to consider adopting a final budget and workplan for the fiscal year 2022-2023. The item returns from the Commission after a public review and comment period and remains intact from its initial draft. Operating budget expenses total \$746,428 and represent an increase of \$91,093 or 13.9% from the current fiscal year. The increase is marked by expenses for professional services in the Service and Supplies Unit for additional LAFCO studies, and a rise in rent/moving costs for new LAFCO Office space.

Final budget revenues are matched to expenses with an increase in agency contributions by \$26,094 or 6% over the next fiscal year.

The final workplan also remains intact and outlines 20 specific projects that include creating a regional water and wastewater committee, two municipal service reviews, and a proposed preliminary comprehensive fiscal analysis of Castro Valley and its surrounding communities.

Staff recommended adopting the draft resolution and approve the final budget and workplan for the fiscal year 2022-2023 and direct the Executive Officer to circulate the final budget and workplan to LAFCO's funding agencies.

Chair Sblendorio invited Commissioner questions. None received.

Chair Sblendorio proceeded to open the public hearing and invited comments.

The Commission Clerk confirmed there were no public comments.

Chair Sblendorio proceeded to close the public hearing.

Commissioner Woerner motioned to approve the staff recommendation as provided in the agenda report with a second from Commissioner Hernandez. Roll call requested:

AYES: Hernandez, Johnson, Miley, Sblendorio, Woerner, and Vonheeder-Leopold (voting for Wieskamp)  
NOES: None  
ABSENT: Dave Brown, Haubert, Wieskamp  
ABSTAIN: None

The Commission Clerk confirms the motion was approved 6-0.

## 9. SALC PLANNING GRANT PROJECT UPDATE (BUSINESS)

Alameda LAFCO, in partnership with the Alameda County Resource Conservation District (ACRCD), has received a Sustainable Agricultural Lands Conservation (SALC) Planning Grant from the Department of Conservation in the amount of \$250,000 to create a repository of agricultural and open space use policies from stakeholders throughout the County and to identify, map and monitor high-priority parcels of agricultural lands within the region.

The Commission received a presentation from ACRCD on work to date regarding LAFCO's and ACRCD's SALC Planning Grant project. The update was presented by ACRCD Executive Director, Katherine Boxer and staff.

ACRCD Staff provided work to date on the project to the Commission and outline the project's future objectives and goals. The report was presented to the Commission for information and discussion only.

Chair Sblendorio invited Commissioner questions or comments.

Commission discussion followed. Commissioner Woerner asked if Ms. Boxer could give Executive Officer Jones some suggested recommendations, we may include, based on the Measure D report.

Executive Officer Jones responded there was one public comment to address the Commission. A comment was received from the following person:

- Kelly Abreau, Resident

Commission discussion followed.

## **10. MATTERS INITIATED BY MEMBERS OF THE COMMISSION**

Commissioner Miley wanted to thank Executive Officer Jones who attended the Board of Supervisors Unincorporated Services Committee Meeting and presented the upcoming potential feasibility study of Castro Valley, Ashland, Cherryland, and San Lorenzo.

## **11. EXECUTIVE OFFICER REPORT**

Executive Officer Jones reported staff contacted a consultant to get an estimate on a preliminary comprehensive fiscal analysis of Castro Valley, as one model of looking at incorporation. Another model would be looking at Castro Valley, plus the surrounding areas of Ashland, Cherryland, San Lorenzo, and perhaps Fairview. The last model looks at just those standalone communities of Ashland, Cherryland, San Lorenzo, and possibly Fairview. Overall, the staff is going around and meeting with the Unincorporated Services Committee and Joint Mac Committee to get feedback on what the model should be and what kind of areas we should include before we go to the Commission at our July meeting to outline the exact scope of work that we're going to include and have the Commission act on whether we should move forward with preliminary comprehensive fiscal analysis.

## **12. INFORMATIONAL ITEMS**

None

## **13. ADJOURNMENT OF REGULAR MEETING**

Chair Sblendorio adjourned the meeting at 3:57 p.m.

**Next Meetings of the Commission**  
**Policy and Budget Committee Meeting**  
**Thursday, June 2, 2022, at 2:00 p.m., Online Meeting**

**Regular Meeting**  
**Thursday, July 14, 2022, at 2:00 p.m., Online Meeting**

I hereby attest the minutes above accurately reflect the deliberations of the Commission at its May 12, 2022, videoconference meeting.

ATTEST,

April L. Raffel  
Commission Clerk

DRAFT

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# LAFCO

*Alameda* Local Agency Formation Commission

## AGENDA REPORT

July 14, 2022

Item No. 3b

**TO:** Alameda Commissioners

**FROM:** Rachel Jones, Executive Officer

**SUBJECT: Transfer of Jurisdiction |  
Proposed Annexation and Sphere of Influence Amendment to East Bay  
Municipal Utility District and 4949 Happy Valley Road**

The Alameda Local Agency Formation Commission (LAFCO) will consider a request from Contra Costa LAFCO to transfer principal county responsibility from Alameda LAFCO to Contra Costa LAFCO for a change of organization proposal.

### Information

Pursuant to Government Code Section 56124, Contra Costa LAFCO has submitted a request to Alameda LAFCO to transfer jurisdiction for the purpose of considering an annexation proposal and corresponding sphere of influence amendment (Attachment 1). The subject proposal is to amend the sphere of influence and annex territory located in Contra Costa County to the East Bay Municipal Utility District (EBMUD) in order for two subject parcels to receive public water service. The two subject parcels are located in unincorporated Lafayette with a situs address of 4949 Happy Valley Road. The affected territory totals approximately 36 acres and is located outside of Contra Costa County’s urban growth boundary. The applicant and landowner have requested the change of organization and sphere amendment due to a lack of well water and very high levels of boron in the well to support existing uses such as vineyards, horses, livestock, and a single-family residence.

### Discussion

For multi-county districts such as EBMUD, Government Code Section 56123 provides that exclusive jurisdiction to consider proposals for changes of organization (including annexations) resides with the LAFCO located in the principal county. Section 56066 defines the principal county to be that county which contains the largest portion of assessed property value within the district’s boundary. For EBMUD, Alameda County has the largest portion of assessed value. Government Code Section 56124 provides a mechanism to transfer exclusive jurisdiction if all the following occur:

1. The Commission of the principal county agrees to have the exclusive jurisdiction vested in the commission of another county.
2. The Commission of the principal county designates the commission of another county which shall assume exclusive jurisdiction.

3. The Commission of the county so designated agrees to assume exclusive jurisdiction.

Alameda LAFCO and Contra Costa LAFCO adopted procedures in July 1997 to establish a framework for processing multi-county district spheres of influence and change of organization proposals. Alameda LAFCO recognizes the need to collaborate on a regional level when considering a change of organization of a district that affects another county.

In accordance with these procedures, the Executive Officer of both LAFCOs consulted and reviewed the proposed annexation and reached consensus regarding the transfer of jurisdiction. LAFCO recognizes that such transfer of jurisdiction may benefit the public by expediting service or enhancing development of information regarding the subject territory. Contra Costa LAFCO's request to transfer jurisdiction indicates that they agree to assume exclusive jurisdiction for the change of organization proposal and concurrent sphere of influence amendment. Upon approval by Alameda LAFCO, the proposal will be placed on the next available Contra Costa LAFCO agenda for consideration. Staff also requests that Contra Costa LAFCO submit maps of the proposed sphere amendment for Alameda LAFCO records.

### **Alternatives for Action**

The following alternatives are available to the Commission:

#### Alternative One (Recommended):

Approve Contra Costa LAFCO's transfer of jurisdiction request to consider the proposed 4949 Happy Valley annexation and sphere of influence amendment of approximately 36 acres to EBMUD; and condition Contra Costa LAFCO to submit maps to Alameda LAFCO once the proposal is recorded.

#### Alternative Two:

Continue consideration of the report to a future meeting and provide direction for more information as needed.

### **Recommendation**

It is recommended the Commission proceed with Alternative Action One.

### **Procedures**

This item has been placed on Alameda LAFCO's agenda as part of the consent calendar. A successful motion to approve the consent calendar will include taking affirmative action on the staff recommendation as provided unless otherwise specified by the Commission.

Respectfully,

A handwritten signature in blue ink, appearing to read "Rachel Jones", with a long horizontal flourish extending to the right.

Rachel Jones  
Executive Officer

Attachments:

1. Contra Costa LAFCO staff report requesting transfer of jurisdiction dated May 27, 2022

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## CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION

40 Muir Road, 1st Floor • Martinez, CA 94553

e-mail: LouAnn.Teixeira@lafco.cccounty.us

(925) 313-7133



Lou Ann Teixeira  
Executive Officer

## MEMBERS

<b>Candace Andersen</b> <i>County Member</i>	<b>Federal Glover</b> <i>County Member</i>
<b>Donald A. Blubaugh</b> <i>Public Member</i>	<b>Michael R. McGill</b> <i>Special District Member</i>
<b>Tom Butt</b> <i>City Member</i>	<b>Rob Schroder</b> <i>City Member</i>
<b>Igor Skaredoff</b> <i>Special District Member</i>	

## ALTERNATE MEMBERS

<b>Diane Burgis</b> <i>County Member</i>
<b>Stanley Caldwell</b> <i>Special District Member</i>
<b>Charles R. Lewis, IV</b> <i>Public Member</i>
<b>Edi Birsan</b> <i>City Member</i>

June 8, 2022 (Agenda)

Contra Costa Local Agency Formation Commission  
40 Muir Road, 1st Floor  
Martinez, CA 94553

**June 8, 2022  
Agenda Item 15**

**Request to Transfer Principal County Responsibility from Alameda LAFCO to Contra Costa LAFCO – Sphere of Influence Amendment and Corresponding Annexation to East Bay Municipal Utility District – 4949 Happy Valley Road – Lafayette**

Dear Members of the Commission:

When a change of organization (e.g., annexation) to a multi-county special district is proposed, the Cortese-Knox-Hertzberg Act (CKH) vests exclusive jurisdiction with the commission of the principal county, that is, the commission in the county having the largest portion of assessed value within the subject district.

The CKH (i.e., §§56123, 56124, 56387, 56388) provides a mechanism to transfer jurisdiction of such proposals to a commission other than the commission of the principal county. In order to transfer exclusive jurisdiction over a change of organization, the commission of the principal county must agree to relinquish jurisdiction and designate a specific commission to assume jurisdiction. The commission so designated must agree to assume exclusive jurisdiction.

Alameda and Contra Costa LAFCOs have several special districts which cross county boundary lines. In addition to State laws that govern boundary changes and the transfer of jurisdiction, Alameda and Contra Costa LAFCOs adopted *Procedures for Processing Multi-County Changes of Organization or Reorganization – Alameda and Contra Costa LAFCOs* in 1997. Alameda and Contra Costa LAFCOs have a history of transferring jurisdiction for both boundaries and spheres of influence (SOIs) in accordance with the adopted procedures.

On May 26, 2022, Contra Costa LAFCO received applications to amend the SOI and annex property to the East Bay Municipal Utility District (EBMUD) in order to receive municipal water. The two parcels are located in unincorporated Lafayette, total approximately 36± acres, and are outside the Urban Limit Line. The applicant/landowner indicates there is lack of well water to support existing uses (i.e., vineyards, horses, livestock, barn, single-family home) and the existing

well has high levels of boron. The landowner provided a “will serve” letter from EBMUD and a letter from Contra Costa County Environmental Health (CCEH). The CCEH letter indicates *they reviewed water quality results for the well located at the subject property. The results report indicated a boron level of 5,900 micrograms per liter (µg/L), which exceeds the California State Notification Level of 1,000 µg/L. Notification levels are non-regulatory health-based advisory levels established by the State Water Resources Control Board (SWRCB) for chemicals for which maximum contaminant levels (MCL have not been established. The US EPA has also established a Health Advisory Level for non-cancer health effects from boron in drinking water of 5,000 µg/L. The US EPA and SWRCB have not established an MCL for boron. CCEH has no objection to EBMUD supplying water to the subject property.*

EBMUD is located within Alameda and Contra Costa counties. Alameda County has the largest portion of assessed value within EBMUD, but this proposed SOI amendment and annexation affect land located in Contra Costa County. The adopted Alameda and Contra Costa LAFCO procedures provide for an initial review and consultation by the LAFCO Executive Officers. The Executive Officers have consulted and conclude that transferring jurisdiction for these proposals to Contra Costa LAFCO would greatly simplify processing.

**RECOMMENDATION** – It is recommended that Contra Costa LAFCO agree to assume exclusive jurisdiction for these proposals and authorize LAFCO staff to send a letter (Attachment 1) to Alameda LAFCO requesting a transfer of jurisdiction in conjunction with these proposals.

Sincerely,

LOU ANN TEXEIRA  
EXECUTIVE OFFICER

Attachment 1 - Draft Letter to Alameda LAFCO Requesting Transfer of Jurisdiction

c: Rachel Jones, Executive Officer, Alameda LAFCO  
Jack Flynn, Customer Services Manager, EBMUD  
Steve Thomas, Landowner



Lou Ann Texeira  
 Executive Officer

**MEMBERS**

- |   |  |
|---|--|
| <b>Candace Andersen</b><br><i>County Member</i>         | <b>Federal Glover</b><br><i>County Member</i>              |
| <b>Donald A. Blubaugh</b><br><i>Public Member</i>       | <b>Michael R. McGill</b><br><i>Special District Member</i> |
| <b>Tom Butt</b><br><i>City Member</i>                   | <b>Rob Schroder</b><br><i>City Member</i>                  |
| <b>Igor Skaredoff</b><br><i>Special District Member</i> |  |

**ALTERNATE MEMBERS**

- |   |
|---|
| <b>Diane Burgis</b><br><i>County Member</i>               |
| <b>Stanley Caldwell</b><br><i>Special District Member</i> |
| <b>Charles R. Lewis, IV</b><br><i>Public Member</i>       |
| <b>Edi Birsan</b><br><i>City Member</i>                   |

**Attachment**

June 8, 2022

Rachel Jones, Executive Officer  
 Alameda LAFCO  
 224 West Winton, Suite 110  
 Hayward, California 94544

Dear Ms. Jones:

Contra Costa LAFCO recently received applications to amend the sphere of influence (SOI) for the East Bay Municipal Utility District (EBMUD) and a corresponding annexation application. The subject parcels (APNs 365-230-037/-038) total 36+ acres and are located at 4949 Happy Valley Road in unincorporated Lafayette.

Municipal water is needed to support existing uses (i.e., vineyards, horses, livestock, barn, single-family home) and the existing well has high levels of boron. EBMUD provided a “will serve” letter and Contra Costa County Environmental Health (CCEH) provided a letter indicating *they reviewed water quality results for the well located at the subject property. The results report indicated a boron level of 5,900 micrograms per liter (µg/L), which exceeds the California State Notification Level of 1,000 µg/L. CCEH also noted health effects from boron in drinking water and that CCEH has no objection to EBMUD supplying water to the subject property.*

Since Alameda is the principal county for EBMUD, this is a formal request, pursuant to Government Code §§56387 and 56388 and our *Procedures for Processing Multi-County Changes of Organization or Reorganization – Alameda and Contra Costa LAFCOs*, that Alameda LAFCO grant exclusive jurisdiction to Contra Costa LAFCO for the proposed SOI amendment and corresponding boundary change. This request for transfer of jurisdiction was approved by Contra Costa LAFCO on June 8, 2022 at which time the Commission agreed to assume exclusive jurisdiction for the proposed SOI amendment and boundary change subject to Alameda LAFCO’s approval of a transfer of jurisdiction.

We previously sent the landowner’s payment to Alameda LAFCO of \$300 for the transfer of jurisdiction. We respectfully request that this matter be placed on your next available LAFCO agenda for consideration. Please contact me if you have any questions. Thank you for your assistance.

Sincerely,

LOU ANN TEXEIRA  
 EXECUTIVE OFFICER

c: Jack Flynn, Customer Services Manager, EBMUD  
 Steve Thomas, Landowner/Applicant

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# LAFCO

*Alameda* Local Agency Formation Commission

## AGENDA REPORT

July 14, 2022

Item No. 3c

**TO:** Alameda Commissioners

**FROM:** Rachel Jones, Executive Officer

**SUBJECT: Resolution to Continue Virtual Meetings due to COVID-19 Pandemic**

The Alameda Local Agency Formation Commission (LAFCO) will consider adopting a resolution declaring its intent to continue remote video and teleconference meetings due to the Governor’s Proclamation of State of Emergency and state regulations related to physical distancing due to the threat of COVID-19 consistent with California Assembly Bill (AB) 361 and amended California Government Code Section 54953.

### Background

Alameda LAFCO switched from in-person Commission meetings to fully remote meetings following Governor Newsom’s declaration of a state of emergency in March 2020 due to the COVID-19 pandemic. The transition authorized by Executive Orders N-25-20, N-29-20, and N-35-20, which collectively modified requirements of the Ralph M. Brown Act, and the State’s local agency public meeting law. On June 11, 2021, the Governor issued Executive Order N-08-21 which rescinds the prior executive orders modifying the Brown Act effective September 30, 2021. To accommodate the desire on the part of local governments to maintain virtual meetings as may be necessary during the pandemic, the Legislature approved Assembly Bill 361 (AB 361). AB 361 is an urgency statute and took effect upon the Governor’s signature on September 16, 2021.

The Commission may continue to meet virtually until such time the Governor declares the State of Emergency due to Covid-19 over, and measures to promote social distancing are no longer recommended, or can return to in-person meetings sooner, if desired. In order to continue to hold virtual meetings, the Commission will need to review and make findings every thirty days to declare that the state of emergency continues to directly impact the ability of the members to meet safely in person, and that state and local officials continue to impose or recommend measures to promote social distancing.

## **Discussion**

This item is for Alameda LAFCO to consider actions necessary to proceed with virtual meetings in accordance with AB 361. The attached resolution has been prepared accordingly and makes the necessary findings authorizing LAFCO to conduct virtual meetings of the Commission for the next 30 days. LAFCO will need to adopt a version of this resolution at each of its subsequent meetings if it desires to maintain fully remote meetings.

## **Alternatives for Action**

The following alternatives are available to the Commission:

### Alternative One (Recommended):

Approve the resolution authorizing the use of virtual meetings for a 30-day period.

### Alternative Two:

Reject the resolution authorizing the use of virtual meetings for a 30-day period and cancel the public meeting for Alameda LAFCO's July 14<sup>th</sup> regular meeting.

## **Recommendation**

It is recommended the Commission proceed with Alternative Action One.

## **Procedures**

This item has been placed on Alameda LAFCO's agenda as part of the consent calendar. A successful motion to approve the consent calendar will include taking affirmative action on the staff recommendation as provided unless otherwise specified by the Commission.

Respectfully,



Rachel Jones  
Executive Officer

Attachments:

1. Resolution

**ALAMEDA LOCAL AGENCY FORMATION COMMISSION**

**RESOLUTION NO. 2022-XX**

**AUTHORIZING THE CONTINUANCE OF VIRTUAL MEETINGS OF THE COMMISSION**

**WHEREAS**, the Alameda Local Agency Formation Commission is committed to preserving and nurturing public access and participation in meetings of the Commissioners; and

**WHEREAS**, all meetings of the Commission's legislative bodies are open and public, as required by the Ralph M. Brown Act (California Government Code sections 54950-54963), so that any member of the public may attend, participate, and watch the Commission conduct its business; and

**WHEREAS**, the Brown Act, Government Code section 54953(e), makes provisions for virtual participation in meetings by members of a legislative body, without compliance with requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

**WHEREAS**, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

**WHEREAS**, it is further required that state or local officials have imposed or recommended measures to promote social distancing; and

**WHEREAS**, such conditions now exist in the Alameda County, specifically, the Governor proclaimed a State of Emergency on March 4, 2020 due to COVID-19; and

**WHEREAS**, the Division of Occupational Safety and Health of California's (Cal/OSHA) issued Emergency Temporary Standards that require employers to train and instruct employees that the use of social distancing helps combat the spread of COVID-19 (8 Cal. Code Regs. 3205(c)(5)(D).); and

**WHEREAS**, on September 28, 2021, the Board of Supervisors of the County of Alameda accepted the recommendation of the Health Care Services Agency Director for continued social distancing at all meetings of the full Board of Supervisors and at all Board of Supervisors Committee meetings; and

**WHEREAS**, as a consequence of the state of emergency and the state and local public health guidance, the Commission does hereby find that the Commission, including all its Committees, shall conduct meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and shall comply with the

requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953

**WHEREAS**, the Commission does hereby find that conducting virtual meetings present the best compromise between the competing goals of facilitating in-person, public meetings under the Brown Act and social distancing necessary to combat the spread of COVID-19; and

**WHEREAS**, members of the public will be able to participate remotely through the digital means listed on the meeting agenda, and for hybrid meetings, may also participate in person provided applicable social distancing and masking protocols are observed.

**NOW, THEREFORE, THE COMMISSION DOES HEREBY RESOLVE, DETERMINE AND ORDER** as follows:

1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.
2. The Commission finds that state and local officials have imposed or recommended measures to promote social distancing. The Commission has reconsidered the circumstances of the state of emergency and finds that state and local officials continue to impose or recommend measures to promote social distancing.
3. The Commission finds that as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees. The Commission has reconsidered the circumstances of the state of emergency and finds that the state of emergency continues to directly impact the ability of the members to meet safely in person.
4. The Commission therefore determines that it and its legislative bodies shall conduct their meetings by teleconferencing in accordance with Government Code section 54953(e).
5. This Resolution expires thirty (30) days after the date of its adoption only to the extent required by law. Otherwise, this Resolution shall remain in effect until repealed by the Commission.

**PASSED AND ADOPTED** by the Alameda Local Agency Formation Commission on July 14, 2022 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED:

ATTEST:

\_\_\_\_\_  
Sblend Sblendorio  
Chair

\_\_\_\_\_  
Rachel Jones  
Executive Officer

APPROVED TO FORM:

\_\_\_\_\_  
Andrew Massey  
Legal Counsel

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# LAFCO

*Alameda* Local Agency Formation Commission

## AGENDA REPORT

July 14, 2022

Item No. 4

**TO:** Alameda Commissioners

**FROM:** Rachel Jones, Executive Officer  
Ad Hoc Selection Committee (Haubert, Marchand, Woerner)

**SUBJECT: Proposed Recommendations for LAFCO’s 20-Year Review on Measure D**

The Alameda Local Agency Formation Commission (LAFCO) will consider accepting proposed recommendations to further direct the Commission’s own agricultural and open space policies and help aid in the future policy decisions to amend ballot Measure D.

### Background

At its May 12, 2022 regular meeting, Alameda LAFCO accepted a final report on its *20-Year Review of Measure D*. The report was commissioned to provide objective information and data that may better inform deliberations and potential future policy decisions pertaining to the ballot measure since its passing in November of 2000 and Alameda County’s East County Area Plan (ECAP). The purpose of the report was to review whether Measure D’s land use policies and regulations enhance the agriculture and open space needs of the region. The final report was prepared by planning consultant, Scott Gregory of Lamphier-Gregory as part of the Commission’s adopted 2021-2022 work plan.

### Findings and Conclusions

The final report concluded that Measure D has been highly effective in limiting urbanized growth in the East County within the cities of Dublin, Pleasanton, and Livermore, outside of prime agricultural lands or important open spaces not within Measure D’s established Urban Growth Boundary (UGB).

The report also found that since the adoption of Measure D, overall agricultural operations in the East County have been economically stable, but stagnant. This is most likely attributed to economic growth of sales in the wine industry that conceals the sizeable decline in agricultural activities such as crop harvesting and horse boarding. While revenue may be sufficient to cover annual operating expenses, in many cases the amount of annual revenue above annual operating expenses has not been sufficient to cover the amortized expenses of establishing a vineyard to generate a return on investment in the vineyard.

The study also noted a substantial decline in total numbers of horses and horse-related facilities in Alameda County between 2003 and 2013, with a growing demand for equine-industry products and services.

Additionally, of the nine different counties evaluated in the final report, only four of those counties had regulations that restrict the Floor Area Ratio (FAR) requirement for non-residential uses in agriculturally designated or zoned lands. Of those four counties that do have applicable FAR regulations, Alameda County's 1% FAR regulations are substantially more restrictive on the size of non-residential buildings. In comparison, Sonoma, Marin, and Monterey County's regulations allow the potential for up to a maximum 5% FAR, and the other four counties included in the study have no FAR restrictions at all.

### **Alameda County's Proposed Ballot Amendment to Measure D**

At its March 21, 2022 meeting, the Alameda County Planning Commission presented a draft ordinance and ballot measure language that would change the amount of development allowed on agricultural parcels with the general plan designations of Large Parcel Agriculture (LPA) and Resource Management (RM) in the unincorporated area. The proposed ballot measure amendment would include the following:

1. Increase the maximum building density or FAR for non-residential buildings in areas designated as Large Parcel Agriculture (LPA) by extending the current FAR of 2.5% for greenhouses to agricultural buildings.
2. In areas of the East County and Castro Valley Canyonlands designated LPA or Resource Management (RM) allow up to 2.5% FAR for covered equestrian arenas, providing at least 20,000 square feet for small parcels with a maximum of 60,000 square feet.

The proposed ballot amendments would only be in effect by vote of the people of Alameda County. The Board of Supervisors may also make technical or non-substantive modifications to the terms of Measure D for purposes of clarification or consistency with the County's general plan.

### **Alameda LAFCO Proposed Recommendations**

The Commission established an Ad Hoc Subcommittee (Haubert, Marchand, and Woerner) to develop recommendations based on the report's findings and conclusions. At the Subcommittee's May 25<sup>th</sup> meeting, committee members and LAFCO staff proposed the following recommendations based on the findings and conclusions of LAFCO's *20-Year Review of Measure D*.

1. Support the County's proposed ballot amendment of Measure D to allow a maximum 2.5% FAR for non-residential buildings in areas designated as LPA.

2. Request that the Alameda County Board of Supervisors approve a maximum 3.5% FAR for agricultural buildings within the South Livermore Valley Area Plan.
3. Since Alameda County appears to be the only one of the counties studied in the final report to define a maximum building envelope, LAFCO recommends a more individual and discretionary review of maximum building envelopes for development proposals.
4. LAFCO should work with the Alameda County Agricultural Advisory Board to develop policies on how to support the agricultural economy going forward.
5. Encourage the County of Alameda to approve proposed amendments to Alameda County's ECAP, South Livermore Valley Area Plan, and Zoning Code as specified in Attachment 1 and supported by the Tri-Valley Conservancy and other stakeholders. A summary of the proposed amendments can be found below.
  - a. Amend East County Area Plan to add new definitions for "Subordinate," "Agricultural Building" and "Promote."
  - b. Clarifications that wineries are permitted agricultural uses, but tasting rooms are visitor serving uses.
  - c. Acknowledging that sewer connection is an option along with septic systems for wastewater treatment.
  - d. Amend the South Livermore Valley Area Plan to increase Floor Area Ratios to allow larger agricultural buildings and allow for clustering of development. Approximately 90% of each parcel would be planted with agriculture.
  - e. Prohibit Industrial Hemp and Cannabis cultivation in the South Livermore Valley Area Plan.
  - f. Amend Alameda County Zoning Code to allow for development clustering and to increase the types of visitor-serving uses in the Cultivated Agriculture Combining District. Proposed conditional uses include hot air balloon operations, day spas, artisan furniture workshops, boutique cannabis dispensaries, and a 140-room resort hotel.
    - A boutique cannabis dispensary includes educational or informational features or activities, or other features or activities designed to enhance customer experience or highlight attractions or characteristics of the local region.

## Responses to Recommendations

Staff presented the proposed recommendations on its Measure D report for discussion and feedback at the Alameda County Transportation/Planning Committee meeting held on June 6, 2022, and the City of Livermore City Council meeting held on June 27<sup>th</sup>. Staff also provided notice to key regional stakeholders of a public review and comment period through July 5<sup>th</sup> on the proposed recommendations. The notice was also posted on the LAFCO website.

Several verbal comments were received during the public review period. Written comments received on the proposed recommendations follow:

- Letter dated June 20, 2022 from the City of Pleasanton.

The written comment above can be found in Attachment 2.

## Next Steps

The Alameda County Planning Commission at its July 5<sup>th</sup> meeting, adopted a resolution recommending the Alameda County Board of Supervisors approve the ordinance to amend Measure D, subject to voter approval. The Board of Supervisors schedules its first reading of the ordinance on July 19<sup>th</sup> and a second reading of the ordinance on August 2<sup>nd</sup>. Staff recommends submitting the proposed recommendations to the Board of Supervisors in time for the first reading of the proposed ballot amendment for Measure D, and provide any necessary additional comments for the second reading. The Commission will then consider endorsing the ballot measure at its September meeting.

## Discussion

This item is for the Commission to accept the proposed recommendations prepared by staff and the Ad Hoc Subcommittee and submit these recommendations to the Alameda County Board of Supervisors ahead of the first reading of the ordinance on ballot Measure D scheduled for July 19<sup>th</sup>.

## Alternatives for Action

The following alternatives are available to the Commission:

### Alternative One (Recommended):

Accept the proposed recommendations of LAFCO's *20-Year Review of Measure D* and direct staff to present them to the Board of Supervisors in time for their July 19<sup>th</sup> meeting.

### Alternative Two:

Continue consideration of the item at the next regular meeting.

Alternative Three:

Reject the proposed recommendations on *LAFCO's 20-Year Review of Measure D*.

**Recommendation**

It is recommended the Commission proceed with Alternative Action One.

**Procedures**

This item has been placed on Alameda LAFCO's agenda as part of the business calendar. The following procedures are recommended in consideration of this item:

1. Receive verbal presentation from staff unless waived.
2. Invite any comments from the public
3. Provide feedback on the item as needed.

Respectfully,



Rachel Jones  
Executive Officer

**Attachments:**

1. Proposed Amendments to ECAP, SLVAP, and Alameda County Zoning Code Ordinance by Tri-Valley Conservancy
2. Comment Letter from City of Pleasanton

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**Proposed Amendments to Alameda County’s East County Area Plan,  
South Livermore Valley Area Plan, and Zoning Code to Promote Economic  
Development Supportive of Agriculture**

March 9, 2022

Tri-Valley Conservancy (TVC) and various stakeholders, including Measure D’s co-author Dick Schneider, have developed a set of proposals for implementing Measure D’s clustering provision and amending provisions of the East County Area Plan (ECAP), South Livermore Valley Area Plan (SLVAP), and Zoning chapter of the Alameda County Code of Ordinances (Zoning Code) to make the South Livermore Valley more economically sustainable for cultivated agriculture. These proposed amendments are described below.

This Proposed Amendments document contains three sections:

1. **Proposed amendments to the East County Area Plan** as a whole. This includes a technical amendment to Program 34 to correct a typo, adding a definition of “subordinate to” in Policy 81, and adding two definitions to Table 1 – Definitions: the County’s proposed definition of “Agricultural Building” and a definition of “Promote”.
2. **Proposed amendments to the South Livermore Valley Area Plan**, which is contained within the ECAP. This includes a new Policy that we have labelled Policy AAA, which provides that Agricultural Buildings within the South Livermore Valley Plan Area may have a maximum FAR of .035; amendments to Program 125; a new clustering plan program that we have labelled Program BBB; and a new program related to industrial hemp and cannabis cultivation that we have labelled Program CCC. Note that TVC and stakeholders interpret SLVAP’s Program 136, which concerns higher density urban development, to *not* apply to most development that might be proposed for the South Livermore Valley. TVC is therefore not proposing amendments to Program 136.
3. **Proposed amendments to Zoning Code Section 17.30.170 for the “Cultivated Agriculture (CA) combining district”**, which is how the Zoning Code refers to the “Cultivated Agricultural Overlay District” referenced in Program 125, an area coextensive with the “Vineyard Area” of the South Livermore Valley. These proposed amendments include a new subsection H for clustering plans and a more detailed list of visitor-serving commercial uses in subsection F(2).

Where we propose amending an existing ECAP, SLVAP, or Zoning Code provision, our proposed additions are shown in underline and proposed deletions in ~~striketrough~~. Where we propose adding an entirely new provision to the ECAP, SLVAP or the Zoning Code, we have flagged this as a new provision and have also shown it in underline. After each edited or added new provision, we provide an explanation in italics.

Note that ECAP Polices and Programs preceded by an “\*” were added to the ECAP by Measure D.

## **SECTION 1. Proposed Amendments to East County Area Plan**

### Single Family Clustering

**\*Program 34:** Notwithstanding any other provision of the Initiative, the County may permit residential and other structures allowed on a parcel or adjoining parcels on land designated Large Parcel Agriculture, Resource Management or Water Management Lands on February 1, 2000, or by the Initiative, to be clustered on one or more of the parcels on adjacent development parcels not to exceed 2 acres each. No additional residential units may be built as a result of clustering, except a bonus of one residential unit for each 5 residential units clustered may be permitted.

For each residential unit clustered, an area equal to the minimum parcel size otherwise applicable to the parcel from which the unit was derived minus the area of the clustered parcel shall be protected permanently from further development, except for agricultural structures necessary for agricultural use, by dedication of a conservation easement on a single, continuous area to Alameda County or by other comparably effective means.

Except as provided in this program, all clustering shall comply with the provisions of the Initiative. Care shall be taken in permitting clustering not to impair existing or potential agricultural uses, water quality, or environmental or visual values. Consistent with those requirements, clustering shall be configured to maximize the amount of contiguous agricultural acreage.

***Notes on Proposed Amendment to Program 34:** This proposed edit deletes “Single-Family” from the heading “Single-Family Clustering” to help clarify that this Program does not apply only to residential structures. The heading for this program in the text of Measure D simply read “Clustering”. This edit therefore corrects a typo in the ECAP.*

**Policy 81:** The County shall give the highest priority in areas designated “**Large Parcel Agriculture**” to agricultural operations. Visitor-serving commercial facilities (such as [tasting rooms wineries](#), inns, and food and beverage stores) shall be limited to facilities that promote agriculture and are subordinate ~~and~~ [to](#), directly related to, [and supportive of](#) the area's agricultural production. [Specifically, “subordinate to” means smaller in size and scale than.](#)

### **Notes on Proposed Amendments to Policy 81:**

- *Proposed Deletion of “wineries” from Examples of Visitor-Serving Commercial Uses and addition of “tasting rooms”: Under section 17.06.030(E) of the County Zoning Code, wineries are permitted uses in Agricultural districts. At the same time, wineries are primarily agricultural processing and production facilities. We therefore propose an edit to remove “wineries” from the examples of visitor-serving commercial facilities in Policy 81, and to add “tasting rooms” instead.*
- *Adding Proposed Definition for “subordinate to”: The new definition clarifies this potentially ambiguous term.*

## Table 1 – DEFINITIONS

**[PROPOSED NEW DEFINITION] Agricultural Building:** [A structure designed and constructed to house farm implements, olives, nuts, hops, wine, or other horticultural products in bins, tanks, barrels, case goods, or other storage vessels. This structure shall allow for the processing, treatment, packaging and storage of agricultural/ horticultural products. This structure shall not be a place of human habitation, nor shall it be a place used by the public or for social events.](#)

**Notes on Adding Proposed Definition of “Agricultural Building” to Table 1 – Definitions:** *This is the proposed definition for “Agricultural Building” from the May 5, 2021 memorandum to the Board of Supervisors’ Transportation/Planning Committee, with the subject: “Update on technical modification to the East County Area Plan to adopt a Floor Area Ratio of .025 for agricultural buildings in the South Livermore Valley Plan Area.” This definition corresponds to a new Policy AAA—shown further below—that we are proposing be added to the South Livermore Valley Area Plan regarding the floor area ratio for Agricultural Buildings. Although the May 5, 2021 memorandum suggested adding this Agricultural Building definition to the County Zoning Code, we propose adding the definition to the ECAP definitions section (Table 1) instead, because the underlying policy that would use that term would be in the SLVAP section of the ECAP, and not in the Zoning Code.*

**[PROPOSED NEW DEFINITION] Promote:** [In the context of agriculture, agricultural products or agricultural production, Promote means \(a\) helping foster agriculture-oriented tourism in the East County area in order to build knowledge of, support for, or a connection with East County area agricultural producers or products, \(b\) providing information about or serving agricultural products from the East County area, or \(c\) encouraging visits to producers of East County area agricultural products.](#)

**Notes on Adding Proposed Definition for “Promote” to Table 1 – Definitions:** *This definition clarifies that “to promote”, as used in the ECAP, includes a range of activities supportive of local agricultural products and agricultural production.*

## **SECTION 2: Proposed Amendments to South Livermore Valley Area Plan**

**[PROPOSED NEW PROGRAM] Policy AAA:** [On parcels with a Large Parcel Agriculture designation, in addition to the .01 FAR allowed for all non-residential buildings, all Agricultural Buildings may have an additional .025 FAR, for a total maximum intensity of .035 FAR.](#)

### **Notes on Proposed New Policy AAA:**

- *Location in SLVAP for new Policy:* The County would need to determine where in the SLVAP to insert this proposed Policy – we have not included a proposed number for the Policy here, and have given it the provisional name Policy AAA.
- *FAR for Agricultural Buildings:* Based on a Board of Supervisors (BOS) staff report and a BOS Transportation/Planning Committee memorandum on FAR for Agricultural Buildings, as well as related meetings, TVC’s understanding is that the County has proposed to allow a maximum .035

*FAR for Agricultural Buildings in the South Livermore Valley Plan Area. This proposed new Policy AAA would implement that proposal.*

**Program 125:** The County shall limit new commercial uses within the Cultivated Agricultural Overlay District to appropriate small-scale uses that promote the area’s image as a wine region, subject to issuance of a conditional use permit. [To this end, the County shall develop a full A list of conditionally-permitted commercial uses and standards can be found in the County Zoning Code.](#) New commercial uses proposed as a part of a bonus density application should be limited to the 10% maximum area of each parcel not dedicated to cultivated agriculture, subject to appropriate coverage limitations, and should be sited to maximize efficient use of cultivated lands. [Wineries-Tasting rooms](#) and small bed-and-breakfast establishments, and associated restaurants, are examples of appropriate commercial uses. Visitor serving commercial uses are considered non-residential and, [unless subject to Program BBB](#), are subject to the maximum building intensity for non-residential buildings, which is .01 FAR (floor area ratio) but not less than 20,000 square feet, provided they are located on the allowable building envelope(s). Bed-and-breakfast establishments may be established in existing homes or homes permitted under the South Livermore Valley Area Plan, or may be located in separate additional structures located within the allowable building envelope(s) onsite. No more than one-hundred and fifty-four (154) guest rooms in Bed-and-Breakfast establishments or [similar other lodging](#) establishments shall be permitted in the Cultivated Agriculture Overlay District. The County shall require that proponents of new commercial development in rural areas show, to the satisfaction of the County and Zone 7, that development can be adequately served by a septic system [or sewer system](#) and that adequate water supplies are available for commercial needs.

**Notes on Proposed Amendments to Program 125:**

- *[Deletion of “wineries” from list of examples of conditionally-permitted visitor-serving commercial uses and addition of “tasting rooms”](#): Under 17.06.030(E) of the County Zoning Code, wineries are permitted uses in Agricultural districts, and not conditionally-permitted uses. At the same time, wineries are primarily agricultural processing and production facilities. We therefore propose an edit to remove “wineries” from the list of conditionally permitted visitor-serving uses in Program 125, and to add “tasting rooms” instead.*
- *[Edits related to sewer systems](#): We have added an edit to allow visitor-serving commercial uses that are served by a sewer system.*
- *[Bed and Breakfasts](#): Note that Program 125 as shown above includes the amendments regarding Bed & Breakfasts that have not yet been codified in the ECAP, but were adopted by the Board of Supervisors on June 18, 2019.*

**[PROPOSED NEW PROGRAM] [Program BBB](#):** [For the implementation of the Program 34 clustering provisions within the Cultivated Agriculture Overlay District, an applicant may submit a clustering plan to the County for any parcel of at least 40 acres or for two or more adjacent parcels that have a combined area of at least 40 acres. The clustering plan shall apply to the entirety of any parcel that is part of the clustering plan. For each 20-acre increment within the parcel or parcels in the clustering plan, the applicant shall be entitled to:](#)

- [One homesite, including one residential unit and residential accessory uses](#)

- [One building envelope](#)
- [Visitor-serving commercial uses not to exceed 20,000 square feet](#)

[Any remainder acreage of less than 20 acres shall not entitle an applicant to any additional fractional portion of a homesite, of a building envelope, or of square footage for visitor-serving commercial uses.](#)

[On a parcel or parcels subject to a clustering plan:](#)

1. [Building envelopes may be combined to create one or more building envelopes of any size, subject to the limitations in this Program BBB as specified below.](#)
2. [All development, excluding access and farming roads and Agricultural Buildings, shall be contained within one or more building envelopes. The total area within all building envelopes shall not exceed 10% of the acreage in the clustering plan.](#)
3. [Where a clustering plan includes both a hotel and a residential unit or residential units, the hotel and any residential unit or units shall be located either in the same building envelope, or on adjacent building envelopes.](#)
4. [Except for hotels, all visitor-serving commercial uses shall be contained within 2 acres of a building envelope, regardless of the total acreage of such building envelope.](#)
5. [Residential and residential accessory uses for a single homesite shall not exceed 12,000 square feet of floor area.](#)
6. [No less than 90% of the acreage of the parcel or parcels shall be planted and maintained in cultivated agriculture for as long as any visitor-serving commercial uses are in operation on any parcel or parcels in the clustering plan.](#)
7. [The entirety of the parcel or parcels shall be placed under an agricultural conservation easement.](#)
8. [The only permitted visitor-serving commercial uses shall be those permitted under Program 125 and associated zoning.](#)
9. [Residential units and visitor-serving commercial uses may be served by a septic system or by a sewer system. This provision shall be interpreted to be consistent with the provisions of the Measure D Initiative.](#)

**Notes on Proposed New Program BBB:**

- *[Location in SLVAP for new Program:](#) The County would need to determine where in the SLVAP to insert this proposed Program – we have not included a proposed number for the Program here, and have given it the provisional name Program BBB.*
- *[Examples of Visitor-Serving Commercial Uses:](#) We have not included examples of the types of visitor-serving commercial uses that would be permitted on parcels subject to a clustering program, under Program BBB. However, those uses will be specified in the County’s Zoning Code, Art. VII of Ch. 17.30, which lists the conditionally permitted uses for the clustering program.*

**[PROPOSED NEW PROGRAM] Program CCC:** [In order to ensure compatibility with other agricultural uses, commercial cultivation and commercial production of industrial hemp and cannabis is prohibited in the South Livermore Valley Plan Area.](#)

**Notes on Proposed New Program CCC:**

- *[Location in SLVAP for new Program:](#) The County would need to determine where in the SLVAP to insert this proposed Program – we have not included a proposed number for the Program here,*

*and have given it the provisional name Program CCC. This could also be a Policy rather than a Program.*

- *Hemp and Cannabis prohibition: Until more information exists on the effects of hemp and cannabis on viticulture and other agriculture, Program CCC would prohibit the commercial cultivation and production of hemp and cannabis.*

### **SECTION 3: Proposed Amendments to Zoning Code**

#### **Zoning Code Section 17.30.170 - CA combining district—Regulations.**

In a CA combining district, the regulations shall remain the same as the regulations in the A (agricultural) district with which it is combined, except as follows:

- A. The maximum dwelling unit density shall be one per twenty (20) acres and the minimum building site area shall be seventeen (17) acres provided the following criteria are met to the satisfaction of the planning director and by the time specified in the tentative map approving the subdivision:
  1. The applicant shall demonstrate that the proposed lots will contribute substantially to the goal of promoting viticulture or other cultivated agriculture; and
  2. The applicant shall demonstrate that adequate water supplies are available to the proposed parcels for domestic, fire fighting, and agricultural and landscaping irrigation needs; and
  3. The applicant shall demonstrate that all proposed homesite(s) can be served by individual septic tank systems; and
  4. The applicant shall demonstrate that proposed lots have been surveyed by a qualified biologist to locate any potential plant or wildlife species of concern, and that a mitigation plan has been developed to protect any sensitive or unique environmental characteristics, including but not limited to oak groves, riparian area, or species of concern; and
  5. The applicant shall demonstrate and guarantee that a minimum of ninety (90) percent of the area of the parcel being subdivided shall be permanently set aside for viticulture or other cultivated agriculture, planted, and maintained for a minimum of eight years in wine grapes or other cultivated agriculture, excepting therefrom only those minor portions needed to preserve environmentally sensitive areas; and
  6. The applicant shall demonstrate that all applicable fees have been paid; and
  7. The applicant shall demonstrate that adequate notice to buyers of proposed parcels has been given of potential residential/agricultural land use conflicts such as noise, dust, odors, night operations or other impacts resulting from the agricultural operations.

Of the ninety (90) percent of the area of the parcel being subdivided to be permanently set aside for viticulture or other cultivated agriculture as required under Section 17.30.170(A)(5), up to

but no more than fifteen (15) percent may consist of environmentally sensitive areas, including but not limited to wetlands, arroyos, slopes in excess of twenty-five (25) percent, oak groves, or areas with unique environmental characteristics. This area shall be included in the area permanently set aside, but shall not be planted. This area may be divided in any proportion between the parcels being created. In order to meet the minimum acreage required to be planted (76.5% of the total parcel), building site envelopes may be reduced below the two acre total allowed in Section 17.30.170(C)(2). The planning director may require a reduction of the two acre building site envelope in order to maximize the amount of acreage planted. If more than fifteen (15) percent of the area to be set aside permanently for agriculture consists of environmentally sensitive areas, the amount over fifteen (15) percent shall be subtracted from the total area of the parcel for purposes of calculating the number of parcels that can be created. All fractions shall be rounded down.

- B. There shall be a minimum one hundred (100) foot uncultivated and undeveloped buffer area adjacent to the top of bank of any major arroyo, and a minimum twenty (20) foot uncultivated and undeveloped buffer area adjacent to the top of bank of any minor watercourse unless buffers of different widths are approved in light of potential hazards, crop management practices, and other factors.
- C. All buildings shall be located within a building site envelope shown on the tentative map approving the subdivision and which meets the following criteria:
  - 1. There shall be not more than two separate building site envelopes on a parcel; and
  - 2. The aggregate area of the building site envelope(s) for a residence including the driveway(s) shall not exceed two acres; if nonresidential use is authorized on the parcel, the aggregate area of the building site envelope(s) for all buildings and driveway(s) shall not exceed ten percent of the area of the parcel; and
  - 3. Except for underground agricultural storage silos, the building site envelope shall not exceed twenty-five (25) percent slope; and
  - 4. The building site envelope shall not be located within a FEMA-designated, 100-year flood plain area; and
  - 5. The building site envelope shall be a minimum of two hundred (200) feet from a major street and one hundred (100) feet from any other street unless site-specific studies of noise, traffic, visual impacts or other land use compatibility factors warrant a lesser setback through the site development review process; and
  - 6. The building site envelope shall not be located in any area that is known to be subject to landslide or other seismic or geotechnical hazards.
- D. Where subdivision of land results in a net loss of vineyard acreage, the maximum area of such land that may be approved for subdivision on a tentative map between January 1st and December 31st of any calendar year shall be one hundred (100) acres.
- E. To the satisfaction of the planning director and by the time specified in the tentative map approving the subdivision, subdivision of existing vineyards shall be subject to provision of improvements necessary to bring the existing vineyard stock up to current industry standards for production, quality and resource use, including water and soil.

- F. CA District—Conditional Uses prohibited.
1. The following uses, otherwise conditionally allowed by the A (agricultural) district, are neither permitted nor conditional uses where the CA district is combined with the A district:
    - a. Killing and dressing of livestock, except when accessory as specified in Section 17.06.050;
    - b. Flight strip when accessory or incidental to a permitted or conditional use, unless such a conditional use permit has been previously approved on subject property for such use;
    - c. Cemetery, crematory, or other facility for the disposal of human or animal dead, pet cemetery;
    - d. Hog ranch;
    - e. Radio and television transmission facilities, unless such a conditional use permit has been previously approved on subject property for such use;
    - f. Sanitary landfill or composting facility;
    - g. Privately owned wind-electric generators, except as an accessory use.
  2. In addition to the conditional uses in the A (agricultural) district with which it is combined, the following are conditional uses in the CA combining district and shall be permitted only if approved by the board of zoning adjustments as provided in Section 17.54.130:
    - a. Bed and breakfast establishment: maximum of fourteen (14) rooms available for guests;
    - b. Restaurant, with seated service only, and a maximum of forty-nine (49) permanent indoor seats, that features agricultural products of the South Livermore Valley Area;
    - c. Bicycle rental;
    - d. [Hot air balloon rides and operations;](#)
    - e. [Golf course pro shop;](#)
    - f. [Art gallery and sculpture garden;](#)
    - g. [Day spa;](#)
    - h. [Wine trollies and tours;](#)
    - i. [Wine country museum and gift shop;](#)
    - j. [Artisan furniture workshop and tours;](#)
    - k. [Truffle hunts;](#)
    - l. [Wine country specialty gift store;](#)

- m. [Boutique cannabis dispensary;](#)
- n. [Trail hikes and vineyard tours;](#)
- o. [Resort Hotel, with up to 140 rooms for guests;](#)
- p. [Market and deli selling picnic foods for on-site or off-site consumption;](#)
- q. [Event Space, only as a subordinate use \(in terms of scale, size, and frequency of use\) at a Winery, Restaurant, and Lodging place;](#)
- r. [Tasting rooms](#)
- sd. Other small scale recreational uses found by the board of zoning adjustments to be consistent with the intent of the South Livermore Valley Area Plan.

G. CA District—Site Development Review. Site development review pursuant to Section 17.54.210 shall be required for every new building greater than five hundred (500) square feet or thirty (30) feet in height, placed on a lot in the CA district. Notwithstanding the requirements of Section 17.54.230, the planning director may establish the application filing requirements appropriate to the structure under consideration.

H. Clustering Plan.

1. [An applicant may cluster building envelopes on a parcel or adjacent parcels in the CA combining district subject to an approved clustering plan, and may develop any parcel within an approved clustering plan in a manner consistent with Program BBB of the South Livermore Valley Area Plan. An applicant shall not be required to subdivide any parcel in order for the County to approve a clustering plan.](#)
2. [On a parcel or parcels subject to a clustering plan, the visitor-serving commercial uses shall be conditional uses and shall be permitted if approved by the board of zoning adjustments as provided in Section 17.54.130.](#)

In the exercise of reasonable judgment and based on affirmative findings of fact, minor variances to the provisions of this section may be granted through the site development review process, provided that the variance does not allow a use not otherwise allowed. Specifically, this shall not allow a variance of the provisions of Section 17.30.170 that set the maximum dwelling unit density; the minimum building site area, and the maximum amount of land that may consist of environmentally sensitive areas.

***Notes on Proposed Amendments to Zoning Code Section 17.30.170:***

- *Additional conditional Uses—subsection F(2):* Proposed amendments to this section add additional appropriate small-scale uses that promote the area’s role as a wine region, consistent with Program 125’s direction for the County to develop a list of conditionally-permitted commercial uses.
- *Addition of subsection H – Clustering Plan:* This section further explains the clustering plan and addresses allowed uses.



June 30, 2022

Alameda LAFCo  
 Rachel Jones, Executive Officer  
 224 West Winton Avenue, Suite 110  
 Hayward, CA 94544

RE: Comments on Draft Recommendations for Alameda County Policy Documents and Zoning Code

Dear Ms. Jones:

Thank you for your email transmittal on June 6 providing the final report, *20-Year review of Measure D* and proposed recommendations intended to facilitate policy decisions surrounding the vitality of agricultural and open space land. This letter is to communicate the City of Pleasanton's comments, in response to your request.

The proposed recommendations encourage the County of Alameda to approve amendments to its East County Area Plan, South Livermore Valley Area Plan, and Zoning Code. Among the recommend changes to the County Zoning Code is a detailed list of visitor-serving commercial uses; included as proposed conditionally permitted uses in the *Cultivated Agriculture (CA) Combining District* are, *Hot air balloon rides and operations*; and *Boutique cannabis dispensary*.

The City requests a map or diagram clearly showing the limits of the, *Cultivated Agriculture (CA) Combining District*. A potential proposed hot air balloon ride operation could have privacy, safety, and noise implications. Further, the City would be concerned about a cannabis dispensary, particularly if the location is near Pleasanton limits. Therefore, the City requests to understand where these uses could occur with conditional approval should the proposed amendments to the County Zoning Code be adopted and may provide additional comments once this information is provided.

Secondly, the City requests that the population figure on page 25 of the document be updated to reflect Census 2020 figures, or clarification regarding why Census values were not used in the document. And finally, the City requests clarification on the values used to project year 2030 population (i.e., household size) in Table 3-1.

**COMMUNITY DEVELOPMENT**

[www.cityofpleasantonca.gov](http://www.cityofpleasantonca.gov)

P. O. BOX 520 · 200 Old Bernal Avenue  
 Pleasanton, CA 94566-0802

<b>Planning</b> (925) 931-5600 Fax: 931-5483	<b>Building &amp; Safety</b> (925) 931-5300 Fax: 931-5478	<b>Code Enforcement</b> (925) 931-5620 Fax: 931-5478	<b>Permit Center</b> (925) 931-5630 Fax: 931-5478	<b>Traffic Engineering</b> (925) 931-5677 Fax: 931-5487
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Thank you again for soliciting comments from the City of Pleasanton, and for your attention to this letter.

Respectfully,



FOR E.C.

Ellen Clark  
Director of Community Development

c: Gerry Beaudin, City Manager



**RESPONSE TO COMMENTS | CITY OF PLEASANTON**

**Comment 1.0**

The City of Pleasanton requests a map or diagram showing the limits of the, Cultivated Agriculture (CA) Combining District.

- Section 17.30.160 of Title 17 of the Ordinance Code of Alameda County states the CA combining district is established to be combined with the A (Agricultural) district to implement the land use policies and standards for the Vineyard Area of the South Livermore Valley Area Plan.
- The South Livermore Valley Area Plan defines the Vineyard Area as containing all of the existing vineyards and most of the wineries at the time the Plan was established. Shown on page 25 of the South Livermore Valley Area Plan includes a diagram of the existing vineyards:  
<https://www.acgov.org/cda/planning/generalplans/documents/SouthLivermoreAreaPlancombined.pdf>.

**Comment 1.1**

The City of Pleasanton requests the population figure on page 25 of the Final Report be updated to reflect Census 2020 figures, or clarification regarding why Census values were not used in the document.

- Alameda LAFCO will update the Final Report to reflect the 2020 U.S. Census population figures for the City of Pleasanton.
- 

**Comment 1.2**

The City of Pleasanton requests clarification on the values used to project year 2030 population (i.e., household size) in Table 3-1.

- Alameda LAFCO based the projection from the City of Pleasanton’s final Regional Housing Needs Allocation (RHNA), adopted by Association of Bay Area Governments (ABAG) Executive Board in December 2021 of 5,965 total units for the period between 2023 to 2031.



# LAFCO

*Alameda* Local Agency Formation Commission

## AGENDA REPORT

July 14, 2022

Item No. 5

**TO:** Alameda Commissioners

**FROM:** Rachel Jones, Executive Officer

**SUBJECT: Request for Proposals | Preliminary Comprehensive Fiscal Analysis**

The Alameda Local Agency Formation Commission (LAFCO) will consider authorizing the circulation of a Request for Proposals (RFP) for a Preliminary Comprehensive Fiscal Analysis (PCFA) on the unincorporated communities of Castro Valley, Ashland, Cherryland, San Lorenzo, Fairview, and Hayward Acres, and direct staff to return to the Commission with a recommended contract award at its September 8, 2022 regular meeting.

### Background

Under Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (“CKH”), it empowers LAFCOs to regulate and plan the establishment, expansion and realignment of cities, and most special districts and their municipal services with community needs. It similarly entrusts LAFCOs to achieve appropriate balance in accommodating new growth and development while protecting agricultural and open space resources from their premature conversion.

One of the objects of the commission is to make studies and furnish information to contribute to the logical and reasonable development of local agencies in each county and to shape the development of local agencies so as to advantageously provide for the present and future needs of each county and its communities.

Since LAFCOs are tasked to prepare studies to assess municipal services and service options, staff would like the Commission to consider preparing a Preliminary Comprehensive Fiscal Analysis (PCFA) on the incorporation of Castro Valley and/or surrounding communities of Ashland, Cherryland, San Lorenzo, Fairview, and Hayward Acres that will build upon a prior incorporation analysis prepared in 2002.

## **Discussion**

In the last six months, staff received several requests from the public inquiring about potential governance options for Castro Valley and/or surrounding communities, and the necessary steps required to examine them. In each case, LAFCO would require the preparation of a Comprehensive Fiscal Analysis (CFA). In an effort to provide the public with clear and objective information about an incorporation proposal and its feasibility, staff provided presentations to the Alameda County Agricultural Advisory Committee and Municipal Advisory Committees (MACs) on the interest of LAFCO preparing a PCFA.

This potential study would be updated to reflect current fiscal and economic conditions, services, and infrastructure. The purpose of the PCFA is to serve as a “fatal flaw” analysis of incorporation feasibility, to recommend ways to improve feasibility, and to identify issues requiring further research as part of a formal Comprehensive Fiscal Analysis (CFA) required by law, if an incorporation process moves forward.

Overall, public feedback was positive, and staff now requests the Commission consider the circulation of a RFP for the proposed feasibility study.

### ***Preliminary Comprehensive Fiscal Analysis (PCFA)***

Preparation of a PCFA provides an initial assessment of financial feasibility and identifies issues requiring further resolution. This document will provide LAFCO, affected agencies, and residents with a quantitative understanding of the pros and cons of cityhood to help decide whether to move forward with incorporation and to understand its financial and service implications. The document could also be used to understand the infrastructure needs and perhaps zoning requirements if these proposed communities wished to annex into surrounding cities.

As proposed, the PCFA will focus on the following:

- Budget forecasts, financial audits, capital improvement plans, cost of service studies, and other relevant documents including plans, programs and agreements affecting the study areas
- Historic growth patterns and any available projections and pending development projects
- Maps of potential incorporation areas and any affected agencies
- New revenues, property tax, franchise fees, sales tax existing, hotel tax, assessments, road-related revenues, and other revenues
- Start-up and transition costs
- Ongoing operating costs expenditure estimates
- Infrastructure costs
- Contingency, reserves, and other funding requirements
- Review of comparable cities and budgets

The purpose the report is to provide the community with clear and objective information about an incorporation proposal, its service cost and tax revenue implications. It should provide a snapshot of these areas and if they are able to stand alone.

Staff has assumed that up to three incorporation scenarios will be evaluated. These options share common assumptions but will also require separate data collection for each area and may be modified to reflect unique characteristics.

So far, staff has proposed three hybrid models for incorporation.

1. Castro Valley
2. Castro Valley plus Ashland, Cherryland, San Lorenzo, Hayward Acres, and Fairview
3. Ashland, Cherryland, San Lorenzo, Fairview and Hayward Acres as a standalone city

### ***Request for Proposals (RFP) for the Preliminary Comprehensive Fiscal Analysis***

If authorized, staff will circulate a RFP and scope of services that will address PCFA factors, focus areas, and required analysis.

The proposed selection process will include a review of written proposals using criteria that will be outlined in the RFP (i.e., experience and qualifications, understanding the required tasks, experience and familiarity with feasibility studies, cost, etc.). A selection committee comprised of Bay Area LAFCO Executive Officers is recommended to screen the written proposals, conduct interviews, and make recommendations in accordance with the timeline below. The goal is to present a recommendation to the Commission at the September 8, 2022 regular meeting.

Action	Dates
RFP Issued	Friday, July 15, 2022
Deadline to Submit Proposals	Friday, August 12, 2022
Interviews with Selected Candidates	Monday, August 22 to Friday, August 26, 2022
Contract Award	September 8, 2022
Start Date	Monday, September 19, 2022

### **Financing**

Adequate funding is included in the LAFCO budget to cover costs associated with the PCFA and use of professional services in the Commission's Services and Supplies Unit.

## **Alternatives for Action**

The following alternatives are available to the Commission:

### Alternative One (Recommended):

Authorize the circulation of the RFP for the Preliminary Comprehensive Fiscal Analysis report; and

Direct staff to return to the Commission with a recommended contract award at the September 8, 2022 regular meeting.

### Alternative Two:

Continue consideration of the report to a future meeting and provide direction to staff as needed.

### Alternative Three:

Take no action.

## **Recommendation**

It is recommended the Commission proceed with Alternative Action One.

## **Procedures**

This item has been placed on Alameda LAFCO's agenda as part of the business calendar. The following procedures are recommended in consideration of this item:

1. Receive verbal presentation from staff unless waived.
2. Invite any comments from the public
3. Provide feedback on the item as needed.

Respectfully,



Rachel Jones  
Executive Officer

Attachments: none



# LAFCO

*Alameda* Local Agency Formation Commission

## AGENDA REPORT

July 14, 2022

Item No. 6

**TO:** Alameda Commissioners

**FROM:** Rachel Jones, Executive Officer

**SUBJECT:** **Conflict of Interest for Planning Services with Lamphier-Gregory**

The Alameda Local Agency Formation Commission (LAFCO) will review a conflict of interest with consultant firm, Lamphier-Gregory and consider its ability to provide planning services for LAFCO, after it has been retained by the County of Alameda to conduct the environmental review for the ballot amendment on Measure D. The Commission will also consider appointing the LAFCO Executive Officer to provide written comment on the draft environmental documents for the ballot amendment.

### Background

On March 11, 2021, Alameda LAFCO entered into a contract agreement with the consultant firm, Lamphier-Gregory for planning services and to prepare a special study on the impacts of Measure D that was reviewed and accepted by the Commission at its May 12<sup>th</sup> regular meeting. It has been brought to LAFCO's attention that Lamphier Gregory had been retained by the County of Alameda on May 10<sup>th</sup> to prepare environmental documents in conformity with the California Environmental Quality Act (CEQA) related to the County's proposed amendments on ballot Measure D.

The contract agreement with Lamphier-Gregory provides that among other services to be performed for LAFCO, Lamphier-Gregory would review and provide comment on various environmental documents received by LAFCO. Alameda LAFCO anticipates receiving and commenting on draft environmental documents circulated by the County with respect to the proposed ballot measure. On this basis, LAFCO Legal Counsel finds that Lamphier-Gregory is conflicted in the firm's ability to assist LAFCO in providing review and comment on the County's draft environmental documents if it will be drafting those same environmental documents. On May 20<sup>th</sup>, Alameda LAFCO sent a letter to Lamphier-Gregory requesting a response regarding said conflict of interest (Attachment 1).

### *Response Letter from Lamphier-Gregory*

Scott Gregory, President of Lamphier-Gregory provided Alameda LAFCO a letter on May 26<sup>th</sup> that he will be unavailable to support LAFCO in reviewing and commenting on the environmental documents for the proposed ballot Measure D amendments (Attachment 2).

Mr. Gregory anticipates and finds that the conflict of interest should only be applicable to the review of these environmental documents and requests that the Commission continue its ongoing services with the firm to prepare special studies and review planning documents.

### **Discussion**

Government Code Section 56384(c) requires the Commission appoint alternate staff to assist it, if staff for the Commission is subject to a conflict of interest on a matter before the Commission. In order for LAFCO to be well positioned to have the ability to provide comment on the County's draft environmental documents for the proposed ballot Measure D amendments, and in time for the Board of Supervisors' first reading on the ordinance scheduled for July 19<sup>th</sup>, it is staff's position that the Commission appoint the Alameda LAFCO, Executive Officer, to provide written comment on said environmental documents.

The recruitment process for a new consultant can be lengthy and often requires Request for Proposals (RFPs) for consultant services as well as for the Commission to establish an ad hoc selection committee to review and evaluate proposals and interview candidates. Additionally, contract agreements with new vendors entered into the County financial system can take approximately two months for processing and approval.

### **Alternatives for Action**

The following alternatives are available to the Commission:

#### Alternative One (Recommended):

Appoint the LAFCO Executive Officer to provide written comment on the environmental documents for the ballot measure to amend Measure D; and

Continue contracting planning services with Lamphier-Gregory on other matters not pertaining to the conflict of interest between Alameda LAFCO and the County of Alameda regarding the ballot amendment to Measure D.

#### Alternative Two:

Continue the item for consideration at the next regular meeting and provide direction to staff as necessary.

### **Recommendation**

It is recommended the Commission proceed with Alternative Action One.

## Procedures

This item has been placed on Alameda LAFCO's agenda as part of the business calendar. The following procedures are recommended in consideration of this item:

1. Receive verbal presentation from staff unless waived.
2. Invite any comments from the public
3. Provide feedback on the item as needed.

Respectfully,

A handwritten signature in blue ink, appearing to read "Rachel Jones", with a long horizontal flourish extending to the right.

Rachel Jones  
Executive Officer

### Attachments:

1. LAFCO Letter, Conflict of Interest, Lamphier-Gregory
2. Response Letter from Scott Gregory, President, Lamphier-Gregory

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May 20, 2022

Scott Gregory  
Lamphier Gregory  
1944 Embarcadero  
Oakland, CA 94606

**SUBJECT: Conflict of Interest**

Dear Mr. Gregory:

Consistent with the conflict of interest disclosure requirements of Section 10 of the March 11, 2021 agreement (“LAFCO Agreement”) between your firm, Lamphier-Gregory, and the Alameda Local Agency Formation Commission (“LAFCO”), you have brought to LAFCO’s attention that you have been retained by the County of Alameda (“County”) by a contract approved by the Board of Supervisors on May 10, 2022 to prepare environmental documents in conformity with the California Environmental Quality Act (“CEQA”) related to a measure the County proposes to place on the ballot to amend prior Measure D (2000) (“County Agreement”). By this letter, LAFCO confirms its determination that your work for the County pursuant to the County Agreement would create a conflict with your ability to perform anticipated work for LAFCO pursuant to the LAFCO Agreement.

Exhibit A of the LAFCO Agreement provides that among other services to be performed for LAFCO, you as the assigned key personnel for Lamphier-Gregory would review and provide comment on various environmental documents received by LAFCO. LAFCO anticipates receiving and commenting on draft environmental documents circulated by the County with respect to its proposed ballot measure. In anticipation of providing these comments, LAFCO retained you and your firm under a separate agreement also approved by LAFCO on March 11, 2021 to perform a special study of the impacts of Measure D that was reviewed and accepted by LAFCO at its May 12, 2022 regular meeting.

On this basis, LAFCO has concluded that you and your firm are conflicted in your ability to assist LAFCO in providing review and comment on the County’s draft environmental documents if you and your firm are also drafting those environmental documents. As described in the March 11, 2021 staff report recommending you and your firm be retained to provide planning services and to perform the Measure D study, LAFCO values you and your firm’s general approach, and extensive experience with LAFCO, Alameda County, and CEQA. LAFCO would value you and your firm providing review and comment on the County’s draft environmental documents, building on your work on the Measure D study.

But most critical now is confirmation that LAFCO is well positioned to have available professional support when the County circulates its draft environmental documents for review and comment. Please let LAFCO know by May 24, 2022, whether you will be preparing the environmental documents for the County’s ballot measure such that you will be unavailable to support LAFCO in reviewing and commenting on those environmental documents. It is important that LAFCO receive this information

as soon as possible to permit it to find alternative professional support in the disappointing event of your unavailability.

Sincerely,

A handwritten signature in blue ink, appearing to read "Rachel Jones", with a long horizontal flourish extending to the right.

Rachel Jones  
Executive Officer

cc Sandra Rivera, Interim Director, Alameda County Community Development Agency

L A M P H I E R · G R E G O R Y

URBAN PLANNING  
ENVIRONMENTAL ANALYSIS

May 26, 2022

Rachel Jones, Executive Officer  
Alameda Local Agency Formation Commission  
224 West Winton Avenue, Suite 110  
Hayward, California 94544  
Via email at: [Rachel.Jones@acgov.org](mailto:Rachel.Jones@acgov.org)

**Re: Conflict of Interest**

Dear Rachel,

Per your letter of May 20, it is my understanding that LAFCO has concluded Lamphier-Gregory is conflicted in our ability to assist LAFCO in providing review and comment on the County's draft environmental document related to a measure the County proposes to place on the ballot to amend prior Measure D. The conflict arises because Lamphier-Gregory has been retained by the County to prepare that environmental document. Per your request, I am informing Alameda LAFCO that I will be preparing the County's environmental document for this ballot measure, and as such will be unavailable to support LAFCO in reviewing and commenting on that document.

I understand that it is critical that LAFCO be well positioned to have available professional support when the County circulates its draft environmental document for review and comment, and hope this reply is timely such that it provides you with adequate time to seek alternative professional support for your review and comment on this upcoming document. It is also my hope and understanding that Lamphier-Gregory's conflict is narrow to the topic of this one environmental document, and does not prevent us from providing other ongoing services for LAFCO pursuant to our Agreement. We greatly appreciate and value Alameda LAFCO as an important client, and do not wish to jeopardize our ability to continue providing services related to assisting LAFCO with review and comment on other draft environmental documents, or performing special studies on your behalf.

I hope that my understanding of these issues is consistent with those of Alameda LAFCO, and I look forward to our continued business relationship on all other matters, except this one.

Respectfully,

*Scott Gregory*

Scott Gregory, President  
**LAMPHIER-GREGORY**

cc: Sandra Rivera, Interim Director, Alameda County Community Development Agency  
Albert Lopez, Planning Director  
Elizabeth McElligott, Assistant Planning Director

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**TO:** Alameda Commissioners

**FROM:** Rachel Jones, Executive Officer

**SUBJECT:** **Affected Agencies’ Responses on Municipal Service Review Recommendations**

The Alameda Local Agency Formation Commission (LAFCO) will receive written responses from 8 of the 17 affected agencies requested to address the implementation of recommendations from Alameda LAFCO’s 2021 Countywide Municipal Service Review (MSR) on Water, Wastewater, Stormwater, and Flood Control Services. Staff will track each agency’s implementation efforts and provide updates to the Commission, as necessary. This item is for the Commission to accept and file and provide direction to staff as needed.

## Background

### MSR Recommendations

At its November 18, 2021 special meeting, Alameda LAFCO adopted its final report on its Countywide Municipal Service Review on Water, Wastewater, Stormwater and Flood Control services. The report provided recommendations to promote efficient service delivery and improvement in the transparency, accountability and governance of the affected agencies. The report identified several opportunities and included several recommendations for improving the services provided by the affected agencies.

### Responses from Affected Agencies

As directed by the Commission at its March 10<sup>th</sup> regular meeting, staff requested a written response from each affected agency on how it plans to address or implement the recommendations presented in LAFCO’s 2021 Countywide Municipal Service Review (MSR) on Water, Wastewater, Stormwater, and Flood Control services, and an explanation if the agency does not plan to implement a recommendation. Staff requested that responses be provided by June 10, 2022.

Staff has received written responses from many of the affected agencies with recommendations and include the Alameda County Flood Control and Water Conservation District, Castlewood County Service Area, Dublin San Ramon Services District, Oro Loma Sanitary District, Union Sanitary District, Zone 7 Water Agency and the cities of Hayward and Oakland. These responses can be found in Attachment 1 of the staff report and will be posted on the LAFCO website.

However, staff has not received a response from the following agencies, and they include the East Bay Municipal Utility District, and the cities of Alameda, Berkeley, Dublin, San Leandro, Livermore, Piedmont, Pleasanton, and Union City.

## **Information**

The following section provides an overview of each affected agency's written response.

### **Alameda County Flood Control and Water Conservation District**

***MSR Recommendation:*** The Alameda County Clean Water Program (ACCWP) and its member agencies should investigate proper financing measures to repair and maintain their corresponding systems. By doing so, all agencies would be prepared for various flooding events as well as be more equipped to deal with climate change impacts.

***Affected Agency Response:*** The District indicated that while a part of the ACCWP, it does not have a direct role in flooding mitigation, and as part of the District's watershed planning and infrastructure design, it takes into consideration climate changes impacts, such as sea level rise.

### **Castlewood County Service Area (CCSA)**

***MSR Recommendation:*** CCSA should update its Water Master Plan and provide a presentation to LAFCO once that has been completed.

***Affected Agency Response:*** The District is currently seeking a consultant to update its *2012 Castlewood County Service Area Water and Sewer Assessment Study* and expects it to be completed within the next six months, at which time staff would be able to make a presentation to LAFCO.

### **Dublin San Ramon Services District (DSRSD)**

***MSR Recommendation:*** Treatment plant operating agencies should coordinate with their partner cities' public works departments in order to prevent roadways and other right of ways from being excavated multiple times to maintain conveyance infrastructure.

***Affected Agency Response:*** The District staff holds monthly meetings with the City of Dublin Public Works and Engineering staff to discuss upcoming projects. The District states that it committed to continuing this coordination to minimize multiple excavations.

### **Oro Loma Sanitary District (OLSD)**

***MSR Recommendation:*** Treatment plant operating agencies should coordinate with their partner cities' public works departments in order to prevent roadways and other right of ways from being excavated multiple times to maintain conveyance infrastructure.

***Affected Agency Response:*** The District shared OLSD's coordination efforts with the County of Alameda, and the cities of San Leandro and Hayward, and states that collection system replacement projects are sent to each city and the County during the early design stage. The District also requests' jurisdictions paving plans for upcoming years to coordinate efforts. OLSD values coordinating infrastructure improvements and planned paving with jurisdictions to optimize the use of limited infrastructure funding.

### **Union Sanitary District (USD)**

***MSR Recommendation:*** Treatment plant operating agencies should coordinate with their partner cities' public works departments in order to prevent roadways and other right of ways from being excavated multiple times to maintain conveyance infrastructure.

***Affected Agency Response:*** The District currently works with the cities of Fremont, Newark, and Union City to coordinate paving projects and share upcoming conveyance projects on an annual basis to avoid multiple construction efforts in public right of ways.

### **Zone 7 Water Agency**

***MSR Recommendation:*** The Alameda County Clean Water Program (ACCWP) and its member agencies should investigate proper financing measures to repair and maintain their corresponding systems. By doing so, all agencies would be prepared for various flooding events as well as be more equipped to deal with climate change impacts.

***Affected Agency Response:*** The District states that this recommendation will be met as part of its new Flood Management Plan. The District is also developing a Capital Improvement Program (CIP) funding and financing plan by 2025 and financing/funding for an Operations and Maintenance program by 2024.

## **City of Oakland**

***MSR Recommendation:*** The City of Oakland should create a Sewer Master Plan and provide a report to LAFCO once that plan has been completed.

***MSR Recommendation:*** The Alameda County Clean Water Program (ACCWP) and its member agencies should investigate proper financing measures to repair and maintain their corresponding systems. By doing so, all agencies would be prepared for various flooding events as well as be more equipped to deal with climate change impacts.

***Affected Agency Response:*** The City has entered a professional services contract with a consultant to develop a comprehensive sanitary sewer master plan that will provide technical guidance for both repair and rehabilitation, operation, and maintenance of the wastewater system, and inform the planning, budgeting, and implementation of City's CIP for its wastewater system. The Sewer CIP Master Plan is expected to be completed in November 2022, and the City will provide a report to LAFCO once finalized.

The City entered a professional services contract to conduct a City of Oakland Storm Drainage Master Plan (SDMP) that will include a comprehensive examination of the City's storm drainage system. The SDMP is scheduled to be completed by 2024.

## **City of Hayward**

***MSR Recommendation:*** The Alameda County Clean Water Program (ACCWP) and its member agencies should investigate proper financing measures to repair and maintain their corresponding systems. By doing so, all agencies would be prepared for various flooding events as well as be more equipped to deal with climate change impacts.

***Affected Agency Response:*** The City states that it will encourage regional efforts to investigate financing opportunities and resources to help maintain and fix municipal stormwater infrastructure from flooding due to climate change impacts.

## **Discussion**

LAFCO staff will track each agency's implementation efforts and provide updates to the Commission, as necessary. Staff will also follow up with the staff and officials of those agencies that did not provide a written response to LAFCO by the June 10<sup>th</sup> deadline.

## **Alternatives for Action**

The following alternatives are available to the Commission:

### Alternative One (Recommended):

Accept the staff report and provide direction to staff as necessary.

### Alternative Two:

Continue consideration of the item at the next regular meeting.

## **Recommendation**

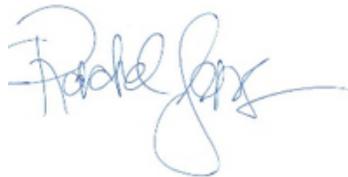
It is recommended the Commission proceed with Alternative Action One.

## **Procedures**

This item has been placed on Alameda LAFCO's agenda as part of the business calendar. The following procedures are recommended in consideration of this item:

1. Receive verbal presentation from staff unless waived.
2. Invite any comments from the public
3. Provide feedback on the item as needed

Respectfully,



Rachel Jones  
Executive Officer

Attachments:

1. Affected Agencies' Written Responses on Implementation of MSR Recommendations

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**Public Works Agency**  
Alameda County

*Daniel Woldesenbet, Ph.D., P.E., Director*

399 Elmhurst Street • Hayward, CA 94544-1307 • (510) 670-5480 • www.acpwa.org

Rachel Jones,  
Executive Director—LAFCO  
224 West Winton Avenue, Suite 110  
Hayward, CA 94544

**SUBJECT: Implementation of the Recommendations:  
LAFCO's Countywide Municipal Service Review on Water, Wastewater,  
Stormwater and Flood Control Services**

Dear Ms. Jones:

As requested the Alameda County Flood Control and Water Conservation District (District) and the Public Works Agency has reviewed the chapters of the MSR pertaining to the District and the Castlewood CSA, and provides the below written response to LAFCO.

**Specifically, under Alameda County Flood Control and Water District, it is recommended:**

- *The ACCWP and its member agencies should investigate proper financing measures to repair and maintain their corresponding systems. By doing so, all agencies would be prepared for various flooding events as well as be more equipped to deal with climate change impacts.*

Please note that the Alameda County Clean Water Program (ACCWP) is a collaboration of the fourteen (14) cities within Alameda County and the Flood Control District that facilitate local compliance with the Federal Clean Water Act which has a primary focus on pollution prevention and stormwater quality. As such, it doesn't have a direct role in mitigation of flooding.

On the other hand, the Alameda County Flood Control and Water Conservation District is responsible the design, maintenance and operations of the flood control infrastructure within the District. As part of its watershed planning and infrastructure design, it takes into considerations climate change impacts, such as sea level rise.

**Under the Castlewood CSA, it is recommended:**

- *The Castlewood County Service Area should update its Water Master Plan and provide a presentation to LAFCO once that has been completed.*

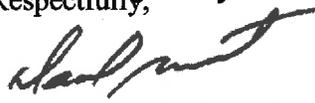
As acknowledged in the LAFCO report, the Castlewood CSA completed the "Castlewood County Service Area Water and Sewer Assessment" study in 2012. The assessment identified several needed improvements to ensure the sustainable operation of the water and sewer systems within the subject CSA. Since the study was completed, the CSA was able to secure a low interest loan for the State of California to implement the most costly capital improvement

proposed in the study—the replacement of the two redwood tanks. The construction of the tanks is currently underway.

Currently, staff is seeking the consultant's assistance to update the 2012 study. To this end, I respectfully request some time extension in order to secure consultant services to complete the update of the study. I anticipate that the update could be completed within the next six months, at which time staff would be able to make the requested presentation to LAFCO.

I hope you find the above statements responsive to your request, and I appreciate your considerations for the time extension to complete the update of the study.

DocuSigned by:  
Respectfully,



FD817EF5B3ED467  
Daniel Woldesenbet, Ph.D., P.E.  
Director of Public Works Agency

June 8, 2022

Rachel Jones  
Executive Officer  
Alameda Local Agency Formation Commission  
224 West Winton Avenue, Suite 110  
Hayward, CA 94544

**Subject:** Response to Implementation of Recommendations of Alameda LAFCO Countywide Municipal Services Review on Water, Wastewater, Stormwater and Flood Control

Dear Ms. Jones:

This letter is in response to the April 7, 2022 request to review the Alameda LAFCO Municipal Services Review (MSR) on Water, Wastewater, Stormwater and Flood Control Services recommendations and provide a written response on how the District plans to implement the recommendations presented in the MSR, along with a time frame for that implementation. District staff has completed the review of the recommendations contained within the MSR and identified two recommendations which apply to the District. Staff offers the following responses regarding implementation of those recommendations.

**Recommendation #1:** "Alameda LAFCO should create a Countywide Regional Water and Wastewater Committee that includes all affected agencies that provide water, wastewater, stormwater, and flood control services to explore opportunities and to share practices for collaboration on how the region can recycle water, or better utilize water that is already imported, so it is not only used once and discarded into the Bay. The Committee should also explore the costs and effectiveness of a regional desalination plant."

**DSRSD Implementation/Time Frame:** The District is committed to participating on the committee once it is formed by LAFCO.

**Recommendation #7:** "Treatment plant operating agencies should coordinate with their partner cities' public works departments in order to prevent roadways and other rights of way from being excavated multiple times to maintain conveyance infrastructure."

**DSRSD Implementation/Time Frame:** District staff holds a monthly "Utility Coordination Meeting" with the City of Dublin Public Works and Engineering staff to discuss upcoming projects. The District is committed to continuing this valuable coordination to minimize multiple excavations.

If you have any questions or require additional information, please contact Corinne Ferreyra at 925-875-2298 or [ferreyra@dsrdsd.com](mailto:ferreyra@dsrdsd.com).

Sincerely,  
Dan  
McIntyre  
Dan McIntyre  
General Manager

Digitally signed by  
Dan McIntyre  
Date: 2022.06.08  
15:57:13 -07'00'

cc: Steve Delight, Engineering Services Director



# ORO LOMA SANITARY DISTRICT

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**BOARD OF DIRECTORS**  
Rita Duncan, President  
Fred Simon, Vice-President  
Shelia Young, Secretary  
Benny Lee, Director  
Paul Stelzmann, Director

**GENERAL MANAGER**  
Jason Warner

April 18, 2022

Rachel Jones  
Executive Officer  
Alameda LAFCo  
224 West Winton Avenue, Suite 110  
Hayward, CA 94544

**Subject: Oro Loma Sanitary District's Implementation of MSR Recommendations**

Dear Ms. Jones:

I am in receipt of the MSR recommendation related to Oro Loma Sanitary District as well as your request to provide response. The MSR included the following recommendation:

*'Treatment plant agencies should coordinate with their partner cities' public works departments to ..prevent roadways from being excavated multiple times to maintain conveyance infrastructure'.*

I wholeheartedly agree and would like to share Oro Loma's historic and ongoing coordination practices. During the early design stage, a set of plans for each of Oro Loma's collection system replacement projects are sent to the City of San Leandro, Alameda County, and the City of Hayward for review prior to sending the projects out for bid. District plans are sent multiple years in advance of the work. For our most recent Sewer System Pipeline Replacement Project, Oro Loma submitted plans to the City of San Leandro and Alameda County that covered 5 years of planned improvements.

The review by other agencies is primarily done to determine whether or not there is going to be paving within those jurisdictions on the designated streets, so that we do not have to excavate a newly paved roadway. If conflicts are identified, we work with the jurisdictions to schedule the work so it precedes the paving.

In addition, we request and obtain paving plans for the upcoming years from our partner jurisdictions. Our engineering staff cross check the planned paving and identify lines that need to be accelerated so the repairs/replacements are completed prior to the paving work. This step is useful because paving

work is often at the mercy of outside funding, which can be awarded or withdrawn without advance notice.

A great example of coordination occurred in 2021 with the City of San Leandro. The City called and said that a paving project on Corvallis Street was moving forward ahead of schedule. The District immediately prepared a design and went to the Oro Loma Board for \$150,000 in change order authority to complete our improvements before the paving work. The District completed a complex sewer replacement under a storm channel within six weeks of notice from the City to avoid recutting a newly paved street.

Coordinating infrastructure improvements with planned paving work is a sign of professionalism and optimizes the use of limited infrastructure funding. We believe our ongoing efforts to communicate our plans, proactively review those of our partner jurisdictions, and schedule sewer repairs/replacement accordingly reflects best industry practice.

Thank you for your continued service to Alameda County.

Sincerely,



Jason Warner  
General Manager

## Jones, Rachel, LAFCo

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**From:** Rollie Arbolante  
**Sent:** Monday, May 9, 2022 10:27 AM  
**To:** Jones, Rachel, LAFCo  
**Cc:** [REDACTED]; Raymond Chau; [REDACTED]  
**Subject:** RE: Alameda LAFCO | Implementation of MSR Recommendations

Dear Ms. Jones,

Regarding the specific recommendation for USD, USD has and will continue to work with the tri-cities of Fremont, Newark, and Union City to avoid multiple construction efforts in city streets. Currently, we coordinate with all three cities for their paving projects and share upcoming conveyance projects on an annual basis to accomplish the above recommendation.

Each year, we work with the cities of Fremont, Newark, and Union City to obtain their annual paving project sites. We then review the sites with our Collection Services and Capital Improvement Program teams to identify overlap with upcoming projects. If there is overlap in sites, this information is provided to the cities who can opt to delay paving work on that site.

A good example of this was seen during the District's Newark Backyard Sanitary Sewer Relocation Project. The entire project involved the installation of approximately 6900 feet of new sewer mains and 170 laterals in city streets over a 3-year period from 2014 to 2016. The City of Newark had planned to provide new paving for the neighborhood during this same period but delayed their paving project until after the sewer project was completed.

Thank you for the opportunity to review the MSR.

Regards,

Rollie Arbolante, P.E.  
Coach/Principal Engineer  
(510) 477-7602

**From:** Jones, Rachel, LAFCo <[Rachel.Jones@acgov.org](mailto:Rachel.Jones@acgov.org)>  
**Sent:** Wednesday, April 6, 2022 1:54 PM  
**To:** Paul Eldredge  
**Subject:** Alameda LAFCO | Implementation of MSR Recommendations

**EXTERNAL EMAIL: BE CAREFUL BEFORE CLICKING ANY LINKS OR ATTACHMENTS**

Dear Mr. Eldredge,

The Alameda Local Agency Formation Commission (LAFCO) recently adopted its Countywide Municipal Service Review (MSR) on Water, Wastewater, Stormwater, and Flood Control Services. The report is available on the Alameda LAFCO website ([www.alamedalafco.org](http://www.alamedalafco.org)) under "SOIs/MSRs". The report identifies opportunities and recommendations for improving municipal services in the county.

In an effort to follow-up on these recommendations, LAFCO is requesting that the Union Sanitary District:

1. Review the chapter of the MSR pertaining to the District and provide a written response to LAFCO on how the District plans to implement the recommendation(s) presented in the MSR Report and summarized in Attachment A, along with a time-frame for that implementation, and
2. Provide an explanation if the agency does not plan to implement a recommendation.

Please provide a written response to LAFCO as soon as possible and no later than **June 10, 2022**.

With many thanks,

Rachel Jones  
Executive Officer

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*Alameda* Local Agency Formation Commission  
224 West Winton Avenue, Suite 110  
Hayward, California 94544  
510.670.6267

**\*\* This email was sent from an external source. If you do not know the sender, do not click on links or attachments. \*\***

May 17, 2022

Rachel Jones  
Alameda Local Agency Formation Commission  
224 West Winton Avenue, Suite 110  
Hayward, California 94544

Re: Implementation of the Recommendations - LAFCO's Countywide Municipal Service Review on Water, Wastewater, Stormwater and Flood Control Services

Dear Ms. Jones:

As noted in the Alameda County Local Agency Formation Commission (LAFCO)'s *Countywide Municipal Service Review on Water, Wastewater, Stormwater and Flood Control Services (MSR)*, Alameda County Flood Control and Water Conservation District, Zone 7 ("Zone 7 Water Agency" or "Zone 7"), is a quasi-independent special district serving approximately 266,000 residents of eastern Alameda County as a water wholesaler to four retail water purveyors and providing flood protection services.

The Alameda County Clean Water Program (ACCWP) provides a venue for the various agencies within the county to achieve stormwater compliance. A recommendation from the MSR was that "The ACCWP and its member agencies should investigate proper financing measures to repair and maintain their corresponding systems. By doing so, all agencies would be prepared for various flooding events as well as be more equipped to deal with climate change impacts."

The recommendations are being addressed by the Zone 7 Water Agency as part of its development of a new Flood Management Plan. The Board of Directors adopted the attached Flood Management Plan Goals and Objectives at its Board meeting on March 2, 2022. Objectives 3-2 and 4-4 explicitly show how Zone 7 Water Agency plans to implement the recommendations presented in the MSR Report as well as a time-frame for that implementation.

Please feel free to reach out to Jeff Tang ([jtang@zone7water.com](mailto:jtang@zone7water.com)) should you have any specific questions about the Flood Management Plan.

Sincerely,



Valerie L. Pryor  
General Manager

Attachment

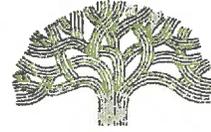
c: Jeff Tang, Associate Engineer

## Attachment A – Proposed Flood Management Goals and Objectives

No.	Goal Theme	Goal Statement	General Objectives
1	Flood Control Channel System	Develop the framework to provide flood protection to a level as high as reasonably practicable using a risk-informed process.	<ol style="list-style-type: none"> <li>1. By 2023, identify the regional institutional framework necessary to effect adequate flood management for areas protected by the flood control channel system.</li> <li>2. By 2024, conduct a risk-informed, watershed-based evaluation of the flood control channel system.</li> </ol>
2	Relationships with Land Use Agencies	Foster and participate in productive relationships with land use agencies to improve flood management.	<ol style="list-style-type: none"> <li>1. By 2023, identify common flood management interests of agencies with a flood management role or impact in the watershed.</li> <li>2. By 2024, propose agreements with agencies who share flood management interests in the watershed.</li> </ol>
3	Capital Improvement	Develop a capital improvement program to support effective flood management projects and programs.	<ol style="list-style-type: none"> <li>1. By 2025, prepare a Capital Improvement Program based on the outcomes of the systemwide evaluation (Objective 1.2).</li> <li>2. By 2025, develop a CIP funding and financing plan.</li> <li>3. By 2026, prepare a CIP implementation plan.</li> </ol>
4	Operations and Maintenance	Operate and maintain the flood control channel system where Zone 7 has fee title, easement, or agreement.	<ol style="list-style-type: none"> <li>1. By 2022, prepare an O&amp;M program for the existing flood control channel system.</li> <li>2. By 2023, prepare a right-of-way management plan for the flood control channel system and associated floodplain</li> <li>3. By 2024, prepare an asset management plan for the existing flood control channel system.</li> <li>4. By 2024, prepare a funding/financing plan for O&amp;M and Asset Management programs.</li> </ol>

No.	Goal Theme	Goal Statement	General Objectives
5	Technical Excellence	Use the best available resources to achieve flood management projects and programs.	<ol style="list-style-type: none"> <li>1. By 2023, develop and initiate a plan to enhance Zone 7 flood management expertise.</li> <li>2. By 2024, explore and establish resource sharing agreements with partner agencies.</li> <li>3. By 2025, implement enterprise-wide GIS-based solutions to support Zone 7 goals, including flood management</li> </ol>
6	Communication and Engagement	Effectively communicate and engage with the public and other stakeholders to deliver Zone 7's flood management projects and programs.	<ol style="list-style-type: none"> <li>1. Develop a flood management communication and engagement plan integrated with Agency functions by 2024.</li> <li>2. By 2023, enhance and establish communication protocols and associated agreements for flood emergency response with partner agencies.</li> <li>3. By 2022, enhance communication protocols for routine flood O&amp;M activities.</li> </ol>
7	Resource Agency Permitting	Obtain permits in a timely manner to deliver flood management projects and programs.	<ol style="list-style-type: none"> <li>1. By 2022, participate in, or convene, a natural resources coordinating body for regional agencies with flood management impacts or roles.</li> <li>2. By 2026, adopt and implement a regional programmatic approach to routine O&amp;M with the resource agencies.</li> <li>3. By 2026, prepare a programmatic EIR to support the CIP (Objective 3.1)</li> </ol>

# CITY OF OAKLAND



DALZIEL BUILDING • 250 FRANK H. OGAWA PLAZA • SUITE 4314 • OAKLAND,  
CALIFORNIA 94612-2033

Oakland Public Works  
G. Harold Duffey  
Director

(510) 238-3961  
FAX (510) 238-6428  
TDD (510) 238-7644

April 28, 2022

Rachel Jones  
Executive Officer

*Alameda* Local Agency Formation Commission

224 West Winton Avenue, Suite 110  
Hayward, California 94544  
510.670.6267

**SUBJECT: Implementation of the Recommendations:  
LAFCO's Countywide Municipal Service Review on Water, Wastewater, Stormwater and Flood  
Control Services**

Dear Ms. Jones:

The City of Oakland is in receipt of, and has reviewed, Alameda Local Agency Formation Commission's (LAFCO) recently adopted Countywide Municipal Service Review (MSR) on Water, Wastewater, Stormwater, and Flood Control Services. Thank you for providing this comprehensive report, and its recommendations for improving the accountability, transparency, and efficiency of City of Oakland operations, facilitation, and potential infrastructure improvements and alternatives.

A detailed response to LAFCO's recommendations are as follows:

**LAFCO Recommendation:**

*The City of Oakland should create a Sewer Master Plan and provide a report to LAFCO once that plan has been completed.*

**City of Oakland Response:**

In 2020, the City entered into a professional services contract with V&A Consulting Engineers, Inc. and Black & Veatch to develop a comprehensive sanitary sewer master plan. The plan will provide technical guidance for both the repair and rehabilitation, and operation and maintenance, of the sanitary sewer system, and inform planning, budgeting, and implementation of the City's capital improvement program (CIP) for sanitary sewers.

Implementation of the master plan will allow the City to meet the 22-Year 2014 Consent Decree requirements and City-wide housing and business development goals and objectives. The master plan will help the City mitigate inflow/infiltration in sewer infrastructures more effectively, efficiently, and equitably. The plan will also provide guidance to the City for future funding needs, development requirements, and overall asset management. A comprehensive hydraulic model will be developed to identify sewer capacity deficiencies for select sewer pipelines, and will be used, in conjunction with other risk-based parameters, to recommend replacement and rehabilitation urgency, methodology, and feasibility.

The Sewer CIP Master Plan is expected to be completed by the end of calendar year 2022. Once the Sewer Master Plan is delivered in November 2022, the City will provide a report to LAFCO.

**LAFCO Recommendation:**

*The City has initiated investigation of proper financing measures to repair and maintain the City's storm drainage system, in part to be prepared for various storm and flooding events, which can be expected to increase in frequency and intensity as the climate changes.*

**City of Oakland Response:**

In 2019, the City completed a Green Stormwater Infrastructure (GSI) Plan. The GSI Plan includes a Stormwater Program Financing Memo (see [Appendix F on page 50 of the GSI Plan](#)). The purpose of the memo was to explore and identify potential funding options for the City's Watershed and Stormwater Management Division. This memo provides information on options for potential sustainable stormwater program funding such as a stormwater fee.

In 2021, the City entered into a professional services contract with Wood Rodgers to conduct a City of Oakland Storm Drainage Master Plan (SDMP). The SDMP is scheduled to be completed by 2024 and will include a detailed and comprehensive examination, including condition and sizing, of the City's storm drainage system. The project will model flooding conditions (through hydraulic/hydrologic modeling and assessment), create a list of high priority capital projects for future work, and analyze current and projected funding needs to meet the existing and anticipated storm drainage activity needs as well as complying with the City's Municipal Regional Stormwater Permit (MRP). Equipped with this robust information, the City will pursue funding for stormwater capital work, ongoing maintenance, and MRP compliance.

Sincerely,



G. Harold Duffey  
Director of Public Works

Cc: Ed Reiskin, City Administrator

# Response to LAFCO MSR Recommendations\_20220428

Final Audit Report

2022-05-10

Created:	2022-04-29
By:	Tanisha Thomas (TThomas@oaklandca.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAdQ1-TJh41D_-fodz5EhG8baljqf6vad

## "Response to LAFCO MSR Recommendations\_20220428" History

-  Document created by Tanisha Thomas (TThomas@oaklandca.gov)  
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-  Document emailed to Harold (Glenn) Duffey (HDuffey@oaklandca.gov) for signature  
2022-04-29 - 11:36:22 PM GMT
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-  Document e-signed by Harold (Glenn) Duffey (HDuffey@oaklandca.gov)  
Signature Date: 2022-05-10 - 11:07:50 PM GMT - Time Source: server- IP address: 107.77.228.177
-  Agreement completed.  
2022-05-10 - 11:07:50 PM GMT



## Jones, Rachel, LAFCo

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**From:** Cheryl Munoz <[redacted]>  
**Sent:** Friday, June 10, 2022 4:00 PM  
**To:** Jones, Rachel, LAFCo  
**Cc:** Jennifer Ott; Kelly McAdoo; Alex Ameri  
**Subject:** Response Requested for Implementation Recommendation - City of Hayward  
**Attachments:** 03\_10\_22\_AgendaItemNo8\_MSRRRecommendations\_Hayward.pdf

Hi Rachel,

In response to your letter dated 4/7/22 requesting a response to "Implementation of the Recommendations", we have included the City of Hayward's response below:

### City of Hayward

The following is a recommendation that the City of Hayward should implement in order to improve the accountability and effectiveness of the City:

- The ACCWP and its member agencies should investigate proper financing measures to repair and maintain their corresponding systems. By doing so, all agencies would be prepared for various flooding events as well as be more equipped to deal with climate change impacts.

**Response: The City of Hayward will encourage regional efforts to investigate financing opportunities and resources to help maintain and fix municipal stormwater infrastructure from flooding and climate change impacts.**

Please let me know if you have any questions or would like additional information.

Best,  
Cheryl Muñoz

**Cheryl Muñoz**  
Water Resources Manager  
Public Works & Utilities Department



**\*\* This email was sent from an external source. If you do not know the sender, do not click on links or attachments. \*\***



# LAFCO

*Alameda* Local Agency Formation Commission

## AGENDA REPORT

July 14, 2022

Item No. 8

**TO:** Alameda Commissioners

**FROM:** Rachel Jones, Executive Officer

**SUBJECT: CALAFCO Nominations and Designation of Voting Delegates**

The Alameda Local Agency Formation Commission (LAFCO) will consider action items relating to the California Association of Local Agency Formation Commissions (CALAFCO) Annual Conference scheduled for October 19<sup>th</sup> to 21<sup>st</sup> in Newport Beach (Hyatt Regency Newport Beach John Wayne Airport). The Annual Conference will include Board of Directors elections and an achievement awards ceremony. Requested actions include the appointments of voting delegates and nominations for the CALAFCO Board of Directors.

### Summary

#### Voting Delegates

CALAFCO requires each member LAFCO to designate a voting delegate to vote on behalf of their Commission. LAFCOs may also designate an alternate voting delegate. Voting delegates may be a commissioner, alternate commissioner, or executive officer. Voting delegate names must be submitted to CALAFCO by Monday, September 19<sup>th</sup>. Delegates may vote electronically.

#### Board Nominations

Nominations for the CALAFCO Board of Directors are now being accepted until September 19<sup>th</sup>. There are eight seats up for election, two from each of the four regions. Alameda LAFCO is a member of the Coastal Region, and the Coastal Region seats include a County Member and District Member seat. See the nomination packet for details in Attachment 1. CALAFCO Board elections for the Coastal Region’s County and District Member seats will occur at the Annual Conference on Thursday, October 20<sup>th</sup>. Electronic ballots are due to CALAFCO on October 14<sup>th</sup>.

If an eligible member indicates interest in serving on the CALAFCO Board of Directors, staff recommends the Commission consider a formal nomination of that member. Staff also recommends authorizing the Chair to make final decisions related to nominations for CALAFCO Board of Directors if a decision cannot be made at this meeting.

## **Achievement Award Nominations**

CALAFCO invites individual LAFCOs to nominate persons or projects for various achievement awards. See the nomination packet for details in Attachment 2. The awards were established in 1997 and currently include eight categories, ranging from “Most Effective Commission” to “Legislator of the Year.” The Commission’s most recent award was in 2017 when Chair Sblendorio received the “Outstanding CALAFCO Member” award. Award winners will be announced during the banquet dinner scheduled for Thursday, October 20<sup>th</sup>. If the Commission would like to nominate any persons or projects for awards, the deadline to submit nominations to CALAFCO is Friday, August 12<sup>th</sup>.

If a member of the Commission indicates interest in nominating a person and/or project for any awards, staff recommends the Commission consider a formal nomination of that person and/or project. Staff also recommends authorizing the Chair to make final decisions related to nominations for achievement awards if a decision cannot be made at this meeting.

## **Alternatives for Action**

The following alternatives are available to the Commission:

### Alternative One (Recommended):

Appoint a voting delegate and alternate voting delegate for the 2022 CALAFCO Annual Conference; and advise staff or the Chair on any nominations for the CALAFCO Board of Directors or Achievement Awards.

### Alternative Two:

Continue consideration of the report to a future meeting and provide direction to staff for additional information as needed ahead of the September 19<sup>th</sup> deadline.

## **Recommendation**

It is recommended the Commission proceed with Alternative Action One.

## **Procedures**

This item has been placed on Alameda LAFCO’s agenda as part of the business calendar. The following procedures are recommended in consideration of this item:

1. Receive verbal presentation from staff unless waived.
2. Invite any comments from the public
3. Provide feedback on the item as needed.

Respectfully,

A handwritten signature in blue ink, appearing to read "Rachel Jones", with a long horizontal flourish extending to the right.

Rachel Jones  
Executive Officer

Attachments:

1. CALAFCO Board Nominations
2. CALAFCO Achievement Award Nominations

**Blank for Photocopying**

June 1, 2022

**To:** Local Agency Formation Commission  
Members and Alternate Members

**From:** Jo MacKenzie, Committee Chair  
CALAFCO Board Election Committee  
CALAFCO Board of Directors



**RE: Nominations for 2022/2023 CALAFCO Board of Directors**

Nominations are now open for the fall elections of the CALAFCO Board of Directors for the following seats:

CENTRAL REGION	SOUTHERN REGION	NORTHERN REGION	COASTAL REGION
County Member District Member	City Member Public Member	City Member Public Member	County Member District Member

Please inform your Commission that the CALAFCO Election Committee will be accepting nominations for the above-cited seats until:

**MONDAY, SEPTEMBER 19, 2022 at 5:00 PM**

Serving on the CALAFCO Board is a unique opportunity to work with other commissioners throughout the state on legislative, fiscal, and operational issues that affect us all. The Board meets four to five times each year, with half of the meetings currently being held virtually and the rest being held at alternate sites around the state.

Board seats are for a two-year term, with no term limits, and any LAFCo commissioner or alternate commissioner is eligible to run for a Board seat. The election will be conducted during Regional Caucuses at the CALAFCO Annual Conference prior to the Annual Membership Meeting on Thursday, October 20, 2022 at the Hyatt Regency John Wayne Airport in Newport Beach, California.

*Should your Commission nominate a candidate, the Chair of your Commission must complete the attached Nomination Form and the Candidate's Résumé Form or provide the specified information in another format other than a résumé.*



**Please note that completed nomination forms and all materials must be RECEIVED by the CALAFCO Executive Director no later than Monday, September 19, 2022 at 5:00 p.m.**

Returning the nomination form prior to that deadline ensures your nominee is placed on the ballot. Names will be listed in the order nominations were received. Electronic filing of nomination forms and materials is encouraged to facilitate the recruitment process. Forms and materials may either be emailed to [info@calafco.org](mailto:info@calafco.org) or mailed to:

CALAFCO Election Committee c/o Executive Director  
California Association of Local Agency Formation Commissions  
1020 12<sup>th</sup> Street, Suite 222  
Sacramento, California 95814

Nominations received by the September 19th deadline will be included in the Election Committee's Report and will be on the ballot. The Report will be distributed to LAFCo members no later than October 4, 2022, with ballots made available to Voting Delegates at the Annual Conference.

Nominations received after the deadline will be returned; however, nominations may be made from the floor during the Regional Caucuses or during at-large elections, if required, at the Annual Membership Meeting.

For those member LAFCos who cannot send a representative to the Annual Meeting, an electronic ballot will be made available *if requested in advance*. **Ballot requests must also be received no later than 5:00 pm on Monday, September 19, 2022, with completed absentee ballots returned by 5:00 p.m. on Friday, October 14, 2022.**

#### NOMINATION/ELECTION PROCESS DEADLINES AND TIMELINES

- **June 1** – Nomination Announcement and packet sent to LAFCo membership and posted on the CALAFCO website.
- **September 19** – Completed Nomination packet due
- **September 19** – Request for an absentee/electronic ballot due
- **September 19** – Voting delegate name due to CALAFCO
- **October 4** – Distribution of the Election Committee Report (includes all completed/submitted nomination papers)
- **October 4** – Distribution of requested absentee/electronic ballots.
- **October 14** – Absentee ballots due to CALAFCO
- **October 20** - Elections

If you have any questions about the election process, please contact me at [jmackenzie@calafco.org](mailto:jmackenzie@calafco.org) or by calling 760-743-7969. You may also contact CALAFCO Executive Director René LaRoche at [rlaroche@calafco.org](mailto:rlaroche@calafco.org) or by calling 916-442-6536.

Members of the 2022/2023 CALAFCO Election Committee are:

Jo MacKenzie, Chair  
[jmackenzie@calafco.org](mailto:jmackenzie@calafco.org)

San Diego LAFCo (Southern Region)  
760-743-7969

Bill Connelly  
[bconnelly@calafco.org](mailto:bconnelly@calafco.org)

Butte LAFCo (Northern Region)  
530-538-6834

Margie Mohler  
[mmohler@calafco.org](mailto:mmohler@calafco.org)

Napa LAFCo (Coastal Region)  
707-287-6911

Daniel Parra  
[dparra@calafco.org](mailto:dparra@calafco.org)

Fresno LAFCo (Central Region)  
559-834-3113

Additionally, you will also find attached for your reference a copy of the CALAFCO Board of Directors Nomination and Election Procedures, as well as the current listing of Board Members and corresponding terms of office.

*I sincerely hope that you will consider joining us!*

## **Board of Directors Nomination and Election Procedures and Forms**

The procedures for nominations and election of the CALAFCO Board of Directors [Board] are designed to assure full, fair and open consideration of all candidates, provide confidential balloting for contested positions and avoid excessive demands on the time of those participating in the CALAFCO Annual Conference.

The Board nomination and election procedures shall be:

### **1. APPOINTMENT OF AN ELECTION COMMITTEE:**

- a. Following the Annual Membership Meeting the Board shall appoint an Election Committee of four members of the Board. The Election Committee shall consist of one member from each region whose term is not ending.
- b. The Board Chair shall appoint one of the members of the Election Committee to serve as Committee Chair. The CALAFCO Executive Director shall either serve as staff to the Election Committee or appoint a CALAFCO regional officer to serve as staff in cooperation with the Executive Director.
- c. Each regional officer shall serve as staff liaison to the Election Committee specifically to assist in conducting the election as directed by the Executive Director and Committee.
- d. Goals of the Committee are to encourage and solicit candidates by region who represent member LAFCoS across the spectrum of geography, size, and urban-suburban-rural population, and to provide oversight of the elections process.

### **2. ANNOUNCEMENT TO ALL MEMBER LAFCoS:**

- a. No later than four months prior to the Annual Membership Meeting, the Election Committee Chair shall send an announcement to each LAFCo for distribution to each commissioner and alternate. The announcement shall include the following:
  - i. A statement clearly indicating which offices are subject to the election.
  - ii. A regional map including LAFCoS listed by region.
  - iii. The specific date by which all nominations must be received by the Election Committee. The deadline shall be no later than 30 days prior to the opening of the Annual Conference. Nominations received after the closing date shall be returned to the proposing LAFCo marked "Received too late for Election Committee action."
  - iv. The names of the Election Committee members and the name of their LAFCo, regional representation, email address and phone number. The name, email address and phone number of the Executive Director shall also be included.
  - v. The email address and physical address to send the nominations forms.
  - vi. A form for a Commission to use to nominate a candidate and a candidate resume form of no more than one page each to be completed for each nominee.
  - vii. The specific date by which all voting delegate names are due.
  - viii. The specific date by which absentee ballots must be requested, the date CALAFCO will

**Key Timeframes for  
Nominations Process**

Days*	
120	Nomination announcement
30	Nomination deadline
14	Committee report released

\*Days prior to annual membership meeting

distribute the absentee ballots, and the date by which they must be received by the Executive Director.

- b. A copy of these procedures shall be posted on the web site.

### **3. THE ELECTION COMMITTEE:**

- a. The Election Committee and the Executive Director have the responsibility to monitor nominations and help assure that there are adequate nominations from each region for each seat up for election. No later than two weeks prior to the Annual Conference, the Election Committee Chair shall distribute to the members the Committee Report organized by regions, including copies of all nominations and resumes, which are received prior to the end of the nomination period.
- b. At the close of the nomination period, the Election Committee shall prepare regional ballots. Each region will receive a ballot specific to that region. Each region shall conduct a caucus at the Annual Conference for the purpose of electing their designated representatives. Caucus elections must be held prior to the annual membership meeting at the Conference. The assigned regional officers along with a member of the Election Committee shall tally ballots at each caucus and provide the Election Committee the names of the elected Board members and any open seats. In the event of a tie, the regional officer and Election Committee member shall immediately conduct a run-off ballot of the tied candidates.
- c. Make available sufficient copies of the Committee Report for each Voting Delegate by the beginning of the Annual Conference. Only the designated Voting Delegate, or the designated Alternate Voting Delegate shall be allowed to pick up the ballot packet at the Annual Conference.
- d. Make available blank copies of the nomination forms and resume forms to accommodate nominations from the floor at either the caucuses or the annual meeting (if an at-large election is required).
- e. Advise the Executive Director to provide "CANDIDATE" ribbons to all candidates attending the Annual Conference.
- f. Advise the Executive Director to provide "VOTING DELEGATE" ribbons to all voting delegates attending the Annual Conference.
- g. Post the candidate statements/resumes organized by region on a bulletin board or other easily accessible location near the registration desk.
- h. Regional elections shall be conducted as described in Section 4 below. The representative from the Election Committee shall serve as the Presiding Officer for the purpose of the caucus election and shall be assisted by a regional officer from a region other than their own, as assigned by the Executive Director
- i. Following the regional elections, in the event that there are open seats for any offices subject to the election, the Election Committee Chair shall notify the Chair of the Board of Directors that an at-large election will be required at the annual membership meeting and to provide a list of the number and category of seats requiring an at-large election.

### **4. ELECTRONIC BALLOT FOR LAFCO IN GOOD STANDING NOT ATTENDING ANNUAL MEETING**

Limited to the elections of the Board of Directors

- a. Any LAFCo in good standing shall have the option to request an electronic ballot if there will be no representative attending the annual meeting.
- b. LAFCos requesting an electronic ballot shall do so in writing to the Executive Director no later than 30 days prior to the annual meeting.

- c. The Executive Director shall distribute the electronic ballot no later than two weeks prior to the annual meeting.
- d. LAFCo must return the ballot electronically to the Executive Director no later than three working days prior to the annual meeting.
- e. LAFCos voting by electronic ballot may discard their electronic ballot if a representative is able to attend the annual meeting.
- f. LAFCos voting under this provision may only vote for the candidates nominated by the Election Committee as noted on the ballot and may not vote in any run-off elections.

**5. AT THE TIME FOR ELECTIONS DURING THE REGIONAL CAUCUSES OR ANNUAL MEMBERSHIP MEETING:**

- a. The Presiding Officer shall:
  - i. Review the election procedure with the membership of their region.
  - ii. Present the Election Committee Report (previously distributed).
  - iii. Call for nominations from the floor by category for those seats subject to this election:
    - 1. For city member.
    - 2. For county member.
    - 3. For public member.
    - 4. For special district member.
- b. To make a nomination from the floor, a LAFCo, which is in good standing, shall identify itself and then name the category of vacancy and individual being nominated. The nominator may make a presentation not to exceed two minutes in support of the nomination.
- c. When there are no further nominations for a category, the Presiding Officer shall close the nominations for that category.
- d. The Presiding Officer shall conduct a “Candidates Forum”. Each candidate shall be given time to make a brief statement for their candidacy. If a candidate is absent from the regional caucus, they may ask someone in their region to make a brief statement on their behalf.
- e. The Presiding Officer shall then conduct the election:
  - i. For categories where there are the same number of candidates as vacancies, the Presiding Officer shall:
    - 1. Name the nominees and offices for which they are nominated.
    - 2. Call for a voice vote on all nominees and thereafter declare those unopposed candidates duly elected.
  - ii. For categories where there are more candidates than vacancies, the Presiding Officer shall:
    - 1. Poll the LAFCos in good standing by written ballot.
    - 2. Each LAFCo in good standing may cast its vote for as many nominees as there are vacancies to be filled. The vote shall be recorded on a tally sheet.

3. Any ballots submitted electronically for candidates included in the Election Committee Report shall be added to the tally.
  4. With assistance from the regional officer, tally the votes cast and announce the results.
- iii. Election to the Board shall occur as follows:
1. A majority of the total number of LAFCos in a given region are required for a quorum. Returned absentee ballots shall count towards the total required for a quorum.
  2. The nominee receiving the majority of votes cast is elected.
  3. In the case of no majority, the two nominees receiving the two highest number of votes cast shall face each other in a run-off election. Electronic ballots are not included in the tally for any run-off election(s).
  4. In case of tie votes:
    - a. A second run-off election shall be held with the same two nominees.
    - b. If there remains a tie after the second run-off, the winner shall be determined by a draw of lots.

## 6. ADDITIONAL PROCEDURES

- a. For categories where there are more candidates than vacancies, names shall be listed on the ballot in the order the nomination was received and deemed complete.
- b. The Election Committee Chair shall announce and introduce all Board Members elected during the Regional Caucuses at the annual business meeting.
- c. In the event that Board seats remain unfilled after a Regional Caucus, an election will be held immediately at the annual business meeting to fill the position at-large. Nominations will be taken from the floor and the election process will follow the procedures described in Section 4 above. Any commissioner or alternate from a member LAFCo may be nominated for at-large seats.
- d. Seats elected at-large become subject to regional election at the expiration of the term. Only representatives from the region may be nominated for the seat.
- e. As required by the Bylaws, the members of the Board shall meet as soon as possible after election of new Board members for the purpose of electing officers, determining meeting places and times for the coming year, and conducting any other necessary business.

## 7. LOSS OF ELECTION IN HOME LAFCO

Board Members and candidates who lose elections in their home office shall notify the Executive Director within 15 days of the certification of the election.

## 8. FILLING BOARD VACANCIES

Vacancies on the Board of Directors may be filled by appointment by the Board for the balance of the unexpired term. Appointees must be from the same category as the vacancy, and should be from the same region.

# CALAFCO's Four Regions



The counties in each of the four regions consist of the following:

**Northern Region**

Butte  
Colusa  
Del Norte  
Glenn  
Humboldt  
Lake  
Lassen  
Mendocino  
Modoc  
Nevada  
Plumas  
Shasta  
Sierra  
Siskiyou  
Sutter  
Tehama  
Trinity  
Yuba

**CONTACT:** Steve Lucas  
Butte LAFCo  
slucas@buttecounty.net

**Southern Region**

Orange  
Los Angeles  
Imperial  
Riverside  
San Bernardino  
San Diego

**CONTACT:** Gary Thompson  
Riverside LAFCo  
gthompson@lafco.org

**Coastal Region**

Alameda  
Contra Costa  
Marin  
Monterey  
Napa  
San Benito  
San Francisco  
San Luis Obispo  
San Mateo  
Santa Barbara  
Santa Clara  
Santa Cruz  
Solano  
Sonoma  
Ventura

**CONTACT:** Dawn Longoria  
Napa LAFCo  
dlongori@napa.lafco.ca.gov

**Central Region**

Alpine  
Amador  
Calaveras  
El Dorado  
Fresno  
Inyo  
Kings  
Madera  
Mariposa  
Merced  
Mono  
Placer  
Sacramento  
San Joaquin  
Stanislaus  
Tulare  
Tuolumne  
Yolo

**CONTACT:** José Henriquez  
Sacramento LAFCo  
henriquezj@saccounty.net

## CURRENT BOARD MEMBERS AND TERMS

<b>NAME</b>	<b>REGION</b>	<b>TYPE &amp; TERM</b>
Bill Connelly, <b>Vice Chair</b>	Butte <i>Northern</i>	County (2023)
Blake Inscore	Del Norte <i>North</i>	City (2022)
Gay Jones	Sacramento <i>Central</i>	District (2022)
Michael Kelley	Imperial <i>Southern</i>	County (2023)
Debra Lake	Humboldt <i>Northern</i>	District (2023)
Chris Lopez	Monterey <i>Coastal</i>	County (2022)
Daron McDaniel	Merced <i>Central</i>	County (2022)
Michael McGill	Contra Costa <i>Coastal</i>	District (2022)
Derek McGregor	Orange <i>Southern</i>	Public (2022)
Jo MacKenzie	San Diego <i>Southern</i>	District (2023)
Margie Mohler, <b>Treasurer</b>	Napa <i>Coastal</i>	City (2023)
<b>Anita Paque, Chair</b>	Calaveras <i>Central</i>	Public (2023)
Daniel Parra	Fresno <i>Central</i>	City (2023)
Shane Stark	Santa Barbara <i>Coastal</i>	Public (2023)
Josh Susman	Nevada <i>Northern</i>	Public (2022)
Acquanetta Warren, <b>Secretary</b>	San Bernardino <i>Southern</i>	City (2022)



## Board of Directors 2022/2023 Nominations Form

### *Nomination to the CALAFCO Board of Directors*

In accordance with the Nominations and Election Procedures of CALAFCO,

\_\_\_\_\_ LAFCo of the \_\_\_\_\_ Region

Nominates \_\_\_\_\_

for the (check one)     City     County     Special District     Public

Position on the CALAFCO Board of Directors to be filled by election at the next Annual Membership Meeting of the Association.

\_\_\_\_\_ LAFCo Chair

\_\_\_\_\_ Date

#### **NOTICE OF DEADLINE**

Nominations must be received by **September 19, 2022 at 5:00 p.m.** to be considered by the Election Committee.

Send completed nominations to:

CALAFCO Election Committee  
CALAFCO  
1020 12<sup>th</sup> Street, Suite 222  
Sacramento, CA 95814

Or email to: [info@calafco.org](mailto:info@calafco.org)

Date Received  
\_\_\_\_\_

CALIFORNIA ASSOCIATION OF  
LOCAL AGENCY FORMATION  
COMMISSIONS



**Board of Directors**  
**2022/2023 Candidate Résumé Form**  
**(Complete both pages)**

Nominated By: \_\_\_\_\_ LAFCo Date: \_\_\_\_\_

Region (please check one):  Northern  Coastal  Central  Southern

Category (please check one):  City  County  Special District  Public

Candidate Name \_\_\_\_\_

Address \_\_\_\_\_

Phone Office \_\_\_\_\_ Mobile \_\_\_\_\_

e-mail \_\_\_\_\_

Personal and Professional Background:

LAFCo Experience:

CALAFCO or State-level Experience:

Availability:

Other Related Activities and Comments:

**NOTICE OF DEADLINE**

Nominations must be received by **September 19, 2022 at 5:00 p.m.** to be considered by the Election Committee.

Send completed nominations to:

CALAFCO Election Committee  
CALAFCO  
1020 12<sup>th</sup> Street, Suite 222  
Sacramento, CA 95814

Or email to: [info@calafco.org](mailto:info@calafco.org)

**Date:** June 8, 2022

**To:** CALAFCO Members  
LAFCo Commissioners and Staff  
Other Interested Organizations

**From:** Blake Inscore, Committee Chair  
CALAFCO Achievement Awards Committee  
CALAFCO Board of Directors



**Subject: 2022 CALAFCO Achievement Award Nominations Period Open**

**Deadline: 5:00 p.m., Friday, August 12, 2022**

On behalf of the Association, I am pleased to announce that the nomination period for the 2022 CALAFCO Achievement Awards is now open!

Each year, CALAFCO is honored to recognize outstanding achievements by dedicated and committed individuals and/or organizations from throughout the state at its Annual Conference Achievement Awards Ceremony. This year's ceremony will be held on October 20 at the Hyatt Regency Newport Beach John Wayne Airport, during the awards banquet.

Recognizing individual and organizational achievements is an important responsibility. It provides visible recognition and support to those who have gone **above and beyond** over the last year to advance the principles and goals of the Cortese-Knox-Hertzberg Act. We invite you to use this opportunity to nominate the individuals and organizations you feel deserve this important recognition based on the criteria outlined.

Before submitting a nomination, *please carefully review the nomination instructions and the criteria for each award as incomplete nominations, and nominations that do not adhere to the submission guidelines, will not be considered by the Committee.*

#### ACHIEVEMENT AWARDS NOMINATION PROCEDURE:

1. Nominations may be made by an individual, a LAFCo, a CALAFCO Associate Member, or any other organization.
2. Each nomination must meet the specific award category criteria for consideration. The Committee will not consider any nomination for an award for any category other than the one for which it was submitted. Duplicate nominations *will not be considered by the Committee.*
3. Nominations **must be submitted with a completed nomination form.** Please use a separate form for each nomination. The form is your opportunity to highlight the most important points of your nomination.
4. Nomination *Executive Summaries* must be **limited to no more than 250 words in length.** Nomination *Summaries* must be **limited to no more than 1,000 words or 2 pages in length maximum.** You are encouraged to write them in a clear, concise and understandable manner. If the Awards Committee members require additional information, you will be contacted with that request. Any nomination received that exceeds this amount *will not be considered by the Committee.*

5. All supporting information (e.g. reports, news articles, etc.) must be submitted with the nomination. **Limit supporting documentation to no more than 3 pages.** If the Awards Committee members require additional information, you will be contacted with that request. Any nomination received that exceeds this amount **will not be considered by the Committee.**
6. All nomination materials must be submitted at one time and must be received by the deadline. No late nominations will be accepted – no exceptions. Electronic submittals are required and must be submitted as pdf document, using the fillable pdf document provided.
7. **Nominations and supporting materials must be received no later than 5:00 p.m., Friday, August 12, 2022.** Send nominations via e-mail to:

Stephen Lucas, CALAFCO Executive Officer  
[slucas@buttecounty.net](mailto:slucas@buttecounty.net)

*You may contact Steve Lucas, CALAFCO Executive Officer, at [slucas@buttecounty.net](mailto:slucas@buttecounty.net) or (530) 538-7784 with any questions.*

### Members of the 2022 CALAFCO Board of Directors Awards Committee

**Board Members:**

<i>Blake Inscore</i> , Committee Chair (Del Norte LAFCo, North Region)	<a href="mailto:binscore@calafco.org">binscore@calafco.org</a>
<i>Debra Lake</i> (Humboldt LAFCo, Northern Region)	<a href="mailto:dlake@calafco.org">dlake@calafco.org</a>
<i>Daniel Parra</i> (Fresno LAFCo, Central Region)	<a href="mailto:dparra@calafco.org">dparra@calafco.org</a>
<i>Shane Stark</i> (Santa Barbara LAFCo, Coastal Region)	<a href="mailto:mmohler@calafco.org">mmohler@calafco.org</a>
<i>Acquanetta Warren</i> (San Bernardino LAFCo, Southern Region)	<a href="mailto:awarren@calafco.org">awarren@calafco.org</a>

**Regional Officer Members:**

<i>José Henriquez</i> , CALAFCO Deputy Executive Officer (Central Region)	<a href="mailto:henriquezj@saccounty.net">henriquezj@saccounty.net</a>
<i>Steve Lucas</i> , CALAFCO Executive Officer (Northern Region)	<a href="mailto:slucas@buttecounty.net">slucas@buttecounty.net</a>
<i>Dawn Longoria</i> , CALAFCO Deputy Executive Officer (Coastal Region)	<a href="mailto:dlongori@napa.lafco.ca.gov">dlongori@napa.lafco.ca.gov</a>
<i>Gary Thompson</i> , CALAFCO Deputy Executive Officer (Southern Region)	<a href="mailto:gthompson@lafco.org">gthompson@lafco.org</a>

**Included as attachments:**

- 2022 Achievement Award nomination form
- Achievement Award categories, nomination and selection criteria
- Listing of prior Achievement Award recipients





## **Achievement Award Nomination Form**

**NOMINEE - Person or Agency Being Nominated**

Name:

Organization:

Address:

Phone:

E-mail:

**NOMINATION CATEGORY** (check one – see category criteria on attached sheet)

- Outstanding CALAFCO Volunteer
- Outstanding CALAFCO Associate Member
- Outstanding Commissioner
- Outstanding LAFCo Professional
- Mike Gotch Excellence in Public Service (choose one category below)
  - Protection of agricultural and open space lands and prevention of sprawl*
  - Innovation, collaboration, outreach and effective support of the evolution and viability of local agencies, promotion of efficient and effective delivery of municipal services*
- Legislator of the Year (must be approved by the full CALAFCO Board)
- Lifetime Achievement Award

**NOMINATION SUBMITTED BY:**

Name:

Organization:

Address:

Phone:

E-mail:



**2022 Achievement Award Nominations  
Due by Friday, August 12, 2022 at 5:00 p.m.**

**EXECUTIVE SUMMARY**

In no more than 250 words, summarize why this recipient is the most deserving of this award.



**2022 Achievement Award Nominations**  
**Due by Friday, August 12, 2022 at 5:00 p.m.**

**NOMINATION SUMMARY**

Please indicate the reasons why this person or agency deserves to be recognized (this section must be no more than 1,000 words or 2 pages maximum).



## **CALAFCO ACHIEVEMENT AWARD CATEGORIES, NOMINATION & SELECTION CRITERIA**

CALAFCO recognizes excellence within the LAFCo community and the full membership by presenting the *Achievement Awards* at the CALAFCO Annual Conference. Nominations are now open and being accepted until **5:00 p.m., Friday, August 12, 2022** in the following categories:

### **OUTSTANDING CALAFCO VOLUNTEER**

#### Award Summary:

Recognizes a CALAFCO volunteer who has provided exemplary service during the past year. Exemplary service is service which clearly goes above and beyond that which is asked or expected in the charge of their responsibilities. This category may include a CALAFCO Board member, regional officer, program volunteer, or any other requested volunteer.

#### Nomination criteria:

1. Nominee must have volunteered for the Association during the year in which the nomination is being made.
2. Nominee does not have to be a CALAFCO member.
3. Volunteer efforts must have demonstrated the individual going above and beyond what was asked/expected with positive and effective results.
4. Nominee can be a CALAFCO Board member, regional officer, program volunteer or any other volunteer.

#### Selection criteria:

1. Must meet all nomination criteria requirements for consideration.
2. Equal consideration shall be given to each nominee, regardless of their position or role as a volunteer. Only the contributions and outcomes shall be considered, not the individual's position.
3. The extent of the volunteerism and the overall impact to the statewide Association and membership based on that volunteerism shall be considered.
4. Preference may be given to individuals who have not previously received this award and meet all the required criteria.

### **OUTSTANDING CALAFCO ASSOCIATE MEMBER**

#### Award Summary:

Presented to an active CALAFCO Associate Member (person or agency) that has advanced or promoted the cause of LAFCos by consistently producing distinguished work that upholds the mission and goals of LAFCos and has helped elevate the role and mission of LAFCos through its work. Recipient consistently demonstrates a collaborative approach to LAFCo stakeholder engagement. Further, the individual or firm has a proven commitment to the Association membership through volunteering time and resources to further the cause of LAFCo and CALAFCO.

#### Nomination criteria:

1. Nominee must be a CALAFCO Associate Member in good standing with the Association.
2. Nominee shall be an Associate Member for the full year in which the nomination is being made.
3. The Associate Member nominated shall have been an Associate Member in good standing with the Association for at least one year prior to the year for which the nomination is being made.
4. As an Associate Member, the nominee may be an individual, firm or agency.
5. The nominee may be an individual within an Associate Member firm or agency.
6. Nominee shall demonstrate that through their work as an Associate Member, the role and mission of LAFCo has been upheld and furthered.
7. Nominee must have proven cooperative and collaborative approaches to situations and

solutions that affect LAFCo statewide as an Associate Member.

8. Proven commitment to the Association's membership as an Associate Member by volunteering resources to the Association during the year in which the nomination is made.

Selection criteria:

1. Must meet all nomination criteria requirements for consideration.
2. Equal consideration shall be given to all nominees that meet the nominating criteria.
3. The level of volunteering time and resources to the Association shall be a consideration with all other nomination criteria.

## **OUTSTANDING COMMISSIONER**

Award Summary:

Presented to an individual Commissioner for extraordinary service to his or her Commission. Extraordinary service is considered actions above and beyond those required in the course of fulfilling their statutory responsibilities as a Commissioner. It requires consistently demonstrating independent judgment on behalf of the interest of the entire county, developing innovative and collaborative solutions to local issues, and leading the commission and community by example.

Nomination criteria:

1. Nominee must be a Commissioner of a LAFCo in good standing with the Association.
2. Nominee shall be a Commissioner for the full year in which the nomination is being made.
3. Proven demonstration of consistently exercising independent judgment for the greater good of the County is required.
4. Proven leadership of the commission and the community through collaborative, innovative and creative solutions to local issues is required.
5. Proven effective results and outcomes shall be demonstrated in the nomination.

Selection criteria:

1. Must meet all nomination criteria requirements for consideration.
2. Equal consideration shall be given to all nominees that meet the nominating criteria.
3. Representation type (city-county-district-public) shall not be a consideration nor shall be the size or geographic area of the LAFCo on which the Commissioner serves.
4. The overall impact of the leadership of the Commissioner shall be considered.
5. Preference may be given to individuals who have not previously received this award and meet all the required criteria.

## **OUTSTANDING LAFCo PROFESSIONAL**

Award Summary:

Recognizes an Executive Officer, Staff Analyst, Clerk, Legal Counsel or any other LAFCo staff person for exemplary service during the past year. Exemplary service is considered actions which clearly go above and beyond that which is asked, expected, or required in the charge of their LAFCo responsibilities.

Nomination criteria:

1. Nominee must be a staff person of a LAFCo in good standing with the Association.
2. Nominee shall be a staff person for the full year in which the nomination is being made.
3. As a staff person, the nominee can be either an employee of the LAFCo or a contractor providing employee-type services to the LAFCo.
4. Efforts must be demonstrated that the individual has consistently gone above and beyond or outside the scope of their role or job responsibilities, with proven results that otherwise would not have occurred.

Selection criteria:

1. Must meet all nomination criteria requirements for consideration.
2. Equal consideration shall be given to all nominees that meet the nominating criteria.
3. Position within a LAFCo shall not be a consideration, nor shall be the size or geographic area of the LAFCo.

4. The overall impact of the LAFCo professional to their LAFCo and the greater community shall be considered.
5. Preference may be given to individuals who have not previously received this award and meet all the required criteria.

## **LIFETIME ACHIEVEMENT AWARD**

### Award Summary:

Recognizes any individual who has made extraordinary contributions to the statewide LAFCo community in terms of longevity of service, exemplary advocacy of LAFCo-related legislation, proven leadership in approaching a particular issue or issues, and demonstrated support in developing and implementing innovative and creative ways to support the goals of LAFCos throughout California. At a minimum, the individual should be involved in the LAFCo community for at least twenty (20) years.

### Nomination criteria:

1. Nomination must be received from a member LAFCo or Associate Member in good standing with the Association.
2. A minimum of 20 years direct involvement with the LAFCo community is required for consideration.
3. During that time, nominee shall have a proven positive impact and effect on the support and evolution of LAFCos statewide.
4. This includes advocacy of LAFCos statewide through legislation, developing creative and innovative solutions to LAFCo issues that serve beyond their LAFCo to the greater good, and collaborative stakeholder approaches to issues and opportunities to further the cause and mission of LAFCo.

### Selection criteria:

1. Must meet all nomination criteria requirements for consideration.
2. Preference may be given to nominees who also have proven experience volunteering for CALAFCO through a regional officer role, serving on committees, serving on the CALAFCO Board, or any other method of volunteering for the Association that serves to promote and support the mission and work of LAFCos throughout the state.

## **LEGISLATOR OF THE YEAR**

### Award Summary:

Presented to a member of the California State Senate or Assembly in recognition of leadership and valued contributions in support of LAFCo goals that have a statewide effect. The recipient shall have demonstrated clear support and effort to further the cause and ability of LAFCos to fulfill their statutory mission. Selected by CALAFCO Board by super majority.

### Nomination criteria:

1. Nominee shall be a California State legislator during the full year in which the nomination was made.
2. Nominee must have demonstrated extraordinary leadership in the Legislature on behalf of LAFCos statewide, with efforts resulting in a positive impact for all LAFCos.

### Selection criteria:

1. Must meet all nomination criteria requirements for consideration.
2. All Legislator of the Year nominations shall be forwarded by the Achievement Awards Committee to the Board for consideration.
3. Selection of the recipient of this award shall be done with a super majority approval of the Board (present at the time of the vote).

## **MIKE GOTCH EXCELLENCE IN PUBLIC SERVICE AWARD**

### Award Summary:

Awarded to an individual, group or agency for actions that rise above expected or common functions or actions that are LAFCo-related; *and* reduce or eliminate common institutional roadblocks; *and* result in a truly extraordinary public service outcome. Individuals, a LAFCo, or collaborative effort among multiple LAFCos or a LAFCo with other entities are eligible. Other entities shall be decision-making bodies at the local, regional or state level. This award has the following two distinct categories, each focusing on specific areas of the LAFCo mission:

1. *Protection of agricultural and open space lands and prevention of sprawl*
2. *Innovation, collaboration, outreach and effective support of the evolution and viability of local agencies, promotion of efficient and effective delivery of municipal services*

### Award categories:

#### **Protection of agricultural and open space lands and prevention of sprawl**

Includes the development and implementation of programs or other actions associated with agriculture, water, flood control, parks and recreation, habitat conservation plans and public lands. Demonstrates the recipient has identified, encouraged and ensured the preservation of agricultural and open space lands. Proven actions that encourage cities, counties and special districts to direct development away from all types of agricultural lands, including prime agricultural lands and open space lands. Includes demonstrated consideration given in decisions to Regional Transportation Plans, including sustainable communities strategies and other growth plans to ensure reliable services, orderly growth, and sustainable communities.

#### **Innovation, collaboration, outreach and effective support of the evolution and viability of local agencies, promotion of efficient and effective delivery of municipal services**

Includes the development and implementation of innovate support and systems within internal LAFCo operations in the support of local agencies. Actions produce systemic and sustainable improvements and innovation of local government. Proven facilitation of constructive discussions with local and regional agencies and proactive outreach to local and regional agencies as well as local stakeholders and communities to identify issues and solutions and demonstrated action as a coordinating agency in offering and supporting unique local solutions to meet local challenges. Successful demonstration of development of capacities and abilities of local agencies. Provide tools and resources to local agencies to address aging infrastructure, fiscal challenges and the maintenance of existing services. Demonstrated action to streamline the provision of local services with proven results that services are consistent or have been improved as a result, with little to no increased cost to the consumer. Focused efforts and proven results to ensure delivery of services to all communities, especially disadvantaged communities.

### Nomination criteria:

1. Clear demonstration that the actions rise above expected or common functions or actions.
2. The actions reduced or eliminated common institutional roadblocks.
3. The actions clearly proven a truly extraordinary public service outcome that is systemic and sustainable.
4. Identified unique circumstances and factors leading to the solution/project.
5. The innovative steps taken by the LAFCo or entity/entities/individual to solve the problem, overcome the situation, or to take action.
6. Clear description of the results/outcomes of the work and the short- and long-term effects.
7. How this work can be promoted as a LAFCo best practice.
8. Clear demonstration how this nomination meets all criteria.

### Selection Criteria:

1. Must meet all nomination criteria requirements for consideration.
2. Equal consideration shall be given to each nominee within each category. The size or geographic area of the LAFCo within a given category shall not be a consideration.
3. The overall impact of the actions and outcomes to the greater community being served shall be considered.
4. The level of impact based on the required nomination criteria shall be considered.



## **PREVIOUS CALAFCO ACHIEVEMENT AWARD RECIPIENTS**

### **2020 – 2021** (2 year period due to the pandemic)

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Outstanding Associate Member	<b>Planwest Partners</b>
Outstanding Commissioner	<b>Olin Woods</b> , Yolo LAFCo
Outstanding LAFCo Professional	<b>Crystal Craig</b> , Riverside LAFCo
Mike Gotch Protection of Ag and Open Space Lands & Prevention of Urban Sprawl	<b>Napa LAFCo</b>
Mike Gotch Courage & Innovation in Local Government Leadership Award	<b>Yolo LAFCo</b>
Lifetime Achievement Award	<b>Jerry Glabach</b> , Los Angeles LAFCo

### **2019**

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Distinguished Service Award	<b>Charley Wilson</b> , Orange LAFCo
Most Effective Commission	<b>Contra Costa LAFCo</b>
Outstanding Commissioner	<b>Jim DeMartini</b> , Stanislaus LAFCo
Outstanding LAFCo Professional	<b>David Church</b> , San Luis Obispo LAFCo
Project of the Year	<b>Orange LAFCo</b> , for <i>San Juan Capistrano Utilities MSR</i>
Government Leadership Award	<b>CA State Water Resources Control Board, Los Angeles County and Los Angeles LAFCo</b> , for <i>Sativa Water District Butte LAFCo</i>
Mike Gotch Courage & Innovation in Local Government Leadership Award	
Legislator of the Year	<b>Assembly Member Mike Gipson</b>
Lifetime Achievement Award	<b>John Benoit</b> , various LAFCos, <b>Jurg Heuberger</b> , Imperial LAFCo

### **2018**

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Distinguished Service Award	<b>John Withers</b> , Orange LAFCo
Most Effective Commission	<b>Santa Clara LAFCo</b>
Outstanding Commissioner	<b>Margie Mohler</b> , Napa LAFCo
Outstanding LAFCo Professional	<b>George Williamson</b> , Del Norte LAFCo
Outstanding LAFCo Clerk	<b>Elizabeth Valdez</b> , Riverside LAFCo
Outstanding CALAFCO Associate Member	<b>Best Best &amp; Krieger</b>
Project of the Year	<b>Lake LAFCo</b> , water services consolidation
Government Leadership Award	<b>City of Porterville, County of Tulare, Dept. of Water Resources, State Water Resources Control Board, Governor's Office of Emergency Services, Self Help Enterprises, Community Water Center</b> for East Porterville water supply project
Mike Gotch Courage & Innovation in Local Government Leadership Award	<b>Mike Ott</b> , San Diego LAFCo
Legislator of the Year	<b>Assembly Member Anna Caballero</b>
Lifetime Achievement Award	<b>Pat McCormick</b> , Santa Cruz LAFCo, <b>George Spiliotis</b> , Riverside LAFCo

**2017**

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Most Effective Commission	<b>Los Angeles LAFCo</b>
Outstanding CALAFCo Member	<b>Sblend Sblendorio</b> , Alameda LAFCo
Outstanding Commissioner	<b>John Marchand</b> , Alameda LAFCo
Outstanding LAFCo Professional	<b>Paul Novak</b> , Los Angeles LAFCo
Outstanding LAFCo Clerk	<b>Richelle Beltran</b> , Ventura LAFCo
Outstanding CALAFCo Associate Member Project of the Year	<b>Policy Consulting Associates</b> <b>County Services MSR</b> , Butte LAFCo, and <b>Santa Rosa Annexation</b> , Sonoma LAFCo
Government Leadership Award Lifetime Achievement Award	<b>San Luis Obispo County Public Works Dept.</b> <b>Kathy Rollings McDonald</b> (San Bernardino)

**2016**

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Distinguished Service Award	<b>Peter Brundage</b> , Sacramento LAFCo
Most Effective Commission	<b>San Luis Obispo LAFCo</b>
Outstanding CALAFCo Member	<b>John Leopold</b> , Santa Cruz LAFCo
Outstanding Commissioner	<b>Don Tatzin</b> , Contra Costa LAFCo
Outstanding LAFCo Professional	<b>Steve Lucas</b> , Butte LAFCo
Outstanding LAFCo Clerk	<b>Cheryl Carter-Benjamin</b> , Orange LAFCo
Project of the Year	<b>Countywide Water Study</b> , (Marin LAFCo)
Government Leadership Award Lifetime Achievement Award	<b>Southern Region of CALAFCo</b> <b>Bob Braitman</b> (retired Executive Officer)

**2015**

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Mike Gotch Courage & Innovation in Local Government Leadership Award	<b>Yuba County Water Agency</b>
Distinguished Service Award	<b>Mary Jane Griego</b> , Yuba LAFCo
Most Effective Commission	<b>Butte LAFCo</b>
Outstanding CALAFCo Member	<b>Marjorie Blom</b> , formerly of Stanislaus LAFCo
Outstanding Commissioner	<b>Matthew Beekman</b> , formerly of Stanislaus LAFCo
Outstanding LAFCo Professional	<b>Sam Martinez</b> , San Bernardino LAFCo
Outstanding LAFCo Clerk	<b>Terri Tuck</b> , Yolo LAFCo
Project of the Year	<b>Formation of the Ventura County Waterworks District No. 38</b> (Ventura LAFCo) and <b>2015 San Diego County Health Care Services five-year sphere of influence and service review report</b> (San Diego LAFCo)
Government Leadership Award	<b>The Cities of Dublin, Pleasanton, Livermore and San Ramon, the Dublin San Ramon Services District and the Zone 7 Water Agency</b>
CALAFCo Associate Member of the Year	<b>Michael Colantuono</b> of Colantuono, Highsmith & Whatley
Legislators of the Year Award	<b>Assembly member Chad Mayes</b>
Lifetime Achievement Award	<b>Jim Chapman</b> (Lassen LAFCo) and <b>Chris Tooker</b> (formerly of Sacramento LAFCo)

**2014**

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Mike Gotch Courage & Innovation in  
Local Government Leadership Award  
Distinguished Service Award  
Most Effective Commission  
Outstanding CALAFCO Member  
Outstanding Commissioner  
Outstanding LAFCo Professional  
Outstanding LAFCo Clerk  
Project of the Year

**David Church**, San Luis Obispo LAFCo  
**Kate McKenna**, Monterey LAFCo  
**Santa Clara LAFCo**  
**Stephen Lucas**, Butte LAFCo  
**Paul Norsell**, Nevada LAFCo  
**Kate McKenna**, Monterey LAFCo  
**Paige Hensley**, Yuba LAFCo  
**LAFCo Procedures Guide: 50<sup>th</sup> Year Special Edition**,  
San Diego LAFCo

Government Leadership Award  
  
Legislators of the Year Award  
Lifetime Achievement Award

**Orange County Water District, City of Anaheim, Irvine Ranch  
Water District, and Yorba Linda Water District**  
**Assembly member Katcho Achadjian**  
**Susan Wilson**, Orange LAFCo

### **2013**

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Mike Gotch Courage & Innovation in  
Local Government Leadership Award  
Distinguished Service Award  
Most Effective Commission  
Outstanding CALAFCO Member  
Outstanding Commissioner  
Outstanding LAFCo Professional  
LAFCo Outstanding LAFCo Clerk  
Project of the Year

**Simón Salinas**, Commissioner, Monterey LAFCo  
**Roseanne Chamberlain**, Amador LAFCo  
**Stanislaus LAFCo**  
**Harry Ehrlich**, San Diego LAFCo  
**Jerry Gladbach**, Los Angeles LAFCo  
**Lou Ann Texeira**, Contra Costa  
**Kate Sibley**, Contra Costa LAFCo  
**Plan for Agricultural Preservation**, Stanislaus LAFCo

Government Leadership Award  
  
Legislators of the Year Award  
Lifetime Achievement Award

**Orange County LAFCo Community Islands Taskforce**,  
Orange LAFCo  
**Senators Bill Emmerson and Richard Roth**  
**H. Peter Faye**, Yolo LAFCo; **Henry Pellissier**, Los Angeles  
LAFCo; **Carl Leverenz**, Butte LAFCo; **Susan Vicklund-Wilson**,  
Santa Clara LAFCo.

### **2012**

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Mike Gotch Courage & Innovation in  
Local Government Leadership Award  
Distinguished Service Award  
Most Effective Commission  
Outstanding CALAFCO Member  
  
Outstanding Commissioner  
LAFCo Outstanding LAFCo Professional  
Outstanding LAFCo Clerk  
Project of the Year

**Bill Chiat**, CALAFCO Executive Director  
**Marty McClelland**, Commissioner, Humboldt LAFCo  
**Sonoma LAFCo**  
**Stephen A. Souza**, Commissioner, Yolo LAFCo and  
CALAFCO Board of Directors  
**Sherwood Darington**, Monterey  
**Carole Cooper**, Sonoma LAFCo  
**Gwenna MacDonald**, Lassen LAFCo  
**Countywide Service Review & SOI Update**, Santa Clara  
LAFCo  
**North Orange County Coalition of Cities**, Orange LAFCo  
**P. Scott Browne**, Legal Counsel LAFCos

Government Leadership Award  
Lifetime Achievement Award

**2011**

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Mike Gotch Courage & Innovation in  
Local Government Leadership Award  
Distinguished Service Award  
LAFCo Most Effective Commission  
Outstanding CALAFCO Member  
Outstanding Commissioner  
Outstanding LAFCo Professional  
Outstanding LAFCo Clerk

Project of the Year

Government Leadership Award

**Martin Tuttle**, Deputy Director for Planning, Caltrans  
**Mike McKeever**, Executive Director, SACOG  
**Carl Leverenz**, Commissioner and Chair, Butte  
**San Bernardino LAFCo**  
**Keene Simonds**, Executive Officer, Napa LAFCo  
**Louis R. Calcagno**, Monterey LAFCo  
**June Savala**, Deputy Executive Officer, Los Angeles LAFCo  
**Debbie Shubert**, Ventura LAFCo

**Cortese-Knox-Hertzberg Definitions Revision**  
Bob Braitman, Scott Browne, Clark Alsop, Carole Cooper,  
and George Spiliotis

**Contra Costa Sanitary District**  
**Elsinore Water District and Elsinore Valley Municipal Water  
District**

**2010**

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Mike Gotch Courage & Innovation in  
Local Government Leadership Award  
Distinguished Service Award

Most Effective Commission  
Outstanding CALAFCO Member  
Outstanding Commissioner  
Outstanding LAFCo Professional

Outstanding LAFCo Clerk

Project of the Year

Government Leadership Award

Special Achievement

**Helen Thompson**, Commissioner, Yolo LAFCo

**Kathleen Rollings-McDonald**, Executive Officer, San  
Bernardino LAFCo  
**Bob Braitman**, Executive Officer, Santa Barbara LAFCo

**Tulare LAFCo**

**Roger Anderson, Ph.D.**, CALAFCO Chair, Santa Cruz LAFCo

**George Lange**, Ventura LAFCo

**Harry Ehrlich**, Government Consultant, San Diego LAFCo

**Candie Fleming**, Fresno LAFCo

**Butte LAFCo**

Sewer Commission - Oroville Region Municipal Service  
Review

**Nipomo Community Services District** and the **County of San  
Luis Obispo**

**Chris Tooker**, Sacramento LAFCo and CALAFCO Board of  
Directors

**2009**

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Mike Gotch Courage & Innovation in  
Local Government Leadership Award  
Distinguished Service Award  
Most Effective Commission  
Outstanding CALAFCO Member

Outstanding Commissioner  
Outstanding LAFCo Professional  
Outstanding LAFCo Clerk

Project of the Year

Government Leadership Award

**Paul Hood**, Executive Officer, San Luis Obispo LAFCo

**William Zumwalt**, Executive Officer, Kings LAFCo  
**Napa LAFCo**

**Susan Vicklund Wilson**, CALAFCO Vice Chair  
**Jerry Gladbach**, CALAFCO Treasurer

**Larry M. Fortune**, Fresno LAFCo

**Pat McCormick**, Santa Cruz LAFCo Executive Officer

**Emmanuel Abello**, Santa Clara LAFCo

**Orange LAFCo** Boundary Report

**Cities of Amador City, Jackson, Lone, Plymouth & Sutter** <sup>109</sup>

**Creek; Amador County; Amador Water Agency; Pine Grove CSD – Countywide MSR Project**

**Assembly Member Jim Silva**

Legislator of the Year Award

**2008**

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Distinguished Service Award

**Peter M. Detwiler**, Senate Local Government Committee  
Chief Consultant

Most Effective Commission

**Yuba LAFCo**

Outstanding Commissioner

**Dennis Hansberger**, San Bernardino LAFCo

Outstanding LAFCo Professional

**Michael Ott**, San Diego LAFCo Executive Officer  
**Martha Poyatos**, San Mateo Executive Officer

Outstanding LAFCo Clerk

**Wilda Turner**, Los Angeles LAFCo

Project of the Year

**Kings LAFCo**  
City and Community District MSR and SOI Update

Government Leadership Award

**San Bernardino Board of Supervisors**

Legislator of the Year Award

**Assembly Member Anna M. Caballero**

**2007**

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Outstanding CALAFCo Member

**Kathy Long**, Board Chair, Ventura LAFCo

Distinguished Service Award

**William D. Smith**, San Diego Legal

Counsel Most Effective Commission

**Santa Clara LAFCo**

Outstanding Commissioner

**Gayle Uilkema**, Contra Costa LAFCo

Outstanding LAFCo Professional

**Joyce Crosthwaite**, Orange LAFCo Executive Officer

Outstanding LAFCo Clerk

**Debby Chamberlin**, San Bernardino LAFCo

Project of the Year

**San Bernardino LAFCo and City of Fontana**  
Islands Annexation Program

Government Leadership Award

**City of Fontana - Islands Annexation Program**

Lifetime Achievement

**John T. "Jack" Knox**

**2006**

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Outstanding CALAFCo Member

**Everett Millais**, CALAFCo Executive Officer and Executive  
Officer of Ventura LAFCo

Distinguished Service Award

**Clark Alsop**, CALAFCo Legal Counsel

Most Effective Commission Award

**Alameda LAFCo**

Outstanding Commissioner Award

**Ted Grandsen**, Ventura LAFCo  
**Chris Tooker**, Sacramento LAFCo

Outstanding LAFCo Professional Award

**Larry Calemine**, Los Angeles LAFCo Executive Officer

Outstanding LAFCo Clerk Award

**Janice Bryson**, San Diego LAFCo  
**Marilyn Flemmer**, Sacramento LAFCo

Project of the Year Award

**Sacramento Municipal Utility District** Sphere of Influence  
Amendment and Annexation; **Sacramento LAFCo**

Outstanding Government Leadership Award

**Cities of Porterville, Tulare, and Visalia and Tulare LAFCo**  
Island Annexation Program

Legislator of the Year Award

**Senator Christine Kehoe**

**2005**

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Outstanding CALAFCo Member

**Peter Herzog**, CALAFCo Board, Orange LAFCo

Distinguished Service Award

**Elizabeth Castro Kemper**, Yolo LAFCo

Most Effective Commission Award

**Ventura LAFCo**

Outstanding Commissioner Award	<b>Art Aseltine</b> , Yuba LAFCo <b>Henri Pellissier</b> , Los Angeles LAFCo
Outstanding LAFCo Professional Award	<b>Bruce Baracco</b> , San Joaquin LAFCo
Outstanding LAFCo Clerk Award	<b>Danielle Ball</b> , Orange LAFCo
Project of the Year Award	<b>San Diego LAFCo</b> MSR of Fire Protection and Emergency Medical Services
Outstanding Government Leadership Award	<b>Sacramento Area Council of Governments (SACOG)</b>

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### 2004

Outstanding CALAFCO Member	<b>Scott Harvey</b> , CALAFCO Executive Director
Distinguished Service Award	<b>Julie Howard</b> , Shasta LAFCo
Most Effective Commission Award	<b>San Diego LAFCo</b>
Outstanding Commissioner Award	<b>Edith Johnsen</b> , Monterey LAFCo
Outstanding LAFCo Professional Award	<b>David Kindig</b> , Santa Cruz LAFCo
Project of the Year Award	<b>San Luis Obispo LAFCo</b> Nipomo CSD SOI Update, MSR, and EIR

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### 2003

Outstanding CALAFCO Member	<b>Michael P. Ryan</b> , CALAFCO Board Member
Distinguished Service Award	<b>Henri F. Pellissier</b> , Los Angeles LAFCo
Most Effective Commission Award	<b>San Luis Obispo LAFCo</b>
Outstanding Commissioner Award	<b>Bob Salazar</b> , El Dorado LAFCo
Outstanding LAFCo Professional Award	<b>Shirley Anderson</b> , San Diego LAFCo
Outstanding LAFCo Clerk Award	<b>Lori Fleck</b> , Siskiyou LAFCo
Project of the Year Award	<b>Napa LAFCo</b> Comprehensive Water Service Study
Special Achievement Award	<b>James M. Roddy</b>

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### 2002

Outstanding CALAFCO Member	<b>Ken Lee</b> , CALAFCo Legislative Committee Chair
Most Effective Commission Award	<b>San Diego LAFCo</b> Outstanding
Commissioner Award	<b>Ed Snively</b> , Imperial LAFCo
Outstanding LAFCo Professional Award	<b>Paul Hood</b> , San Luis Obispo LAFCo
Outstanding LAFCo Clerk Award	<b>Danielle Ball</b> , Orange LAFCo
Project of the Year Award	<b>San Luis Obispo LAFCo</b>
Outstanding Government Leadership Award	<b>Napa LAFCo, Napa County Farm Bureau, Napa Valley Vintners Association, Napa Valley Housing Authority, Napa County Agricultural Commissioner's Office, Napa County Counsel Office, and Assembly Member Patricia Wiggins</b>

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### 2001

Outstanding CALAFCO Member	<b>SR Jones</b> , CALAFCO Executive Officer
Distinguished Service Award	<b>David Martin</b> , Tax Area Services Section, State Board of Equalization
Outstanding Commissioner Award	<b>H. Peter Faye</b> , Yolo LAFCo
Outstanding LAFCo Professional Award	<b>Ingrid Hansen</b> , San Diego LAFCo
Project of the Year Award	<b>Santa Barbara LAFCo</b>
Outstanding Government Leadership Award	<b>Alameda County Board of Supervisors, Livermore City Council, Pleasanton City Council</b>
Legislator of the Year Award	<b>Senator Jack O'Connell</b>

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### 2000

Outstanding CALAFCO Member  
Distinguished Service Award

**Ron Wootton**, CALAFCO Board Chair  
**Ben Williams**, Commission on Local Governance for the  
21st Century

Most Effective Commission Award  
Outstanding Commissioner  
Outstanding LAFCo Professional Award  
Outstanding LAFCo Clerk Award  
Project of the Year Award  
Legislator of the Year Award

**Yolo LAFCo**  
**Rich Gordon**, San Mateo LAFCo  
**Annamaria Perrella**, Contra Costa LAFCo  
**Susan Stahmann**, El Dorado LAFCo  
**San Diego LAFCo**  
**Robert Hertzberg**, Assembly Member

**1999**

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Distinguished Service Award  
Most Effective Commission Award  
Outstanding Executive Officer Award  
Outstanding LAFCo Clerk Award  
Most Creative Solution to a Multi-  
Jurisdictional Problem  
Outstanding Government Leadership Award  
Legislator of the Year Award

**Marilyn Ann Flemmer-Rodgers**, Sacramento LAFCo  
**Orange LAFCo**  
**Don Graff**, Alameda LAFCo  
**Dory Adams**, Marin LAFCo  
**San Diego LAFCo**  
**Assembly Member John Longville**  
**Assembly Member Robert Hertzberg**

**1998**

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Outstanding CALAFCO Member  
Distinguished Service Award  
Most Effective Commission Award  
Outstanding Executive Officer Award  
Outstanding Staff Analysis  
  
Outstanding Government Leadership Award

**Dana Smith**, Orange LAFCo  
**Marvin Panter**, Fresno LAFCo  
**San Diego LAFCo**  
**George Spiliotis**, Riverside LAFCo  
**Joe Convery**, San Diego LAFCo  
**Joyce Crosthwaite**, Orange LAFCo  
**Santa Clara County Planning Department**

**1997**

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Most Effective Commission Award  
Outstanding Executive Officer Award  
Outstanding Staff Analysis  
Outstanding Government Leadership Award  
Most Creative Solution to a Multi-  
Jurisdictional Problem  
Legislator of the Year Award

**Orange LAFCo**  
**George Finney**, Tulare LAFCo  
**Annamaria Perrella**, Contra Costa LAFCo  
**South County Issues Discussion Group**  
**Alameda LAFCo and Contra Costa LAFCo**  
  
**Assembly Member Tom Torlakson**



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# LAFCO

*Alameda* Local Agency Formation Commission

## AGENDA REPORT

July 14, 2022

Item No. 9

**TO:** Alameda Commissioners

**FROM:** Rachel Jones, Executive Officer  
April Raffel, Commission Clerk

**SUBJECT: LAFCO Local Agency Directory**

The Alameda Local Agency Formation Commission (LAFCO) will receive its first annual local agency directory prepared as part of the Commission’s adopted 2021-2022 workplan. The directory lists all 43 local agencies – cities and special districts – in Alameda County subject to the Commission’s planning and regulatory duties and identifies current council and board members as well as senior staff members. The directory will be made available online and part of the Commission’s ongoing commitment to help highlight the scope and scale of local government. This item is for information with the opportunity for the Commission to provide feedback on potential content changes going forward.

### Background

Alameda LAFCO’s workplan for fiscal year 2021-2022 was adopted at a noticed public hearing in May 2020 and includes over two-dozen project goals for the fiscal year. This includes direction to staff to prepare its first ever local agency directory to list all cities and special districts subject to LAFCO’s regulatory and planning oversight.

### Discussion

This item is for Alameda LAFCO to receive a local agency directory prepared as part of the adopted workplan for fiscal year 2021-2022. The directory identifies all elected and appointed local agency officials for the 43 cities and special districts under the Commission’s jurisdiction in Alameda County as of July 2022. A link to the directory will be sent to local agencies and other state and regional governmental agencies. The Commission is invited to discuss the directory and provide feedback on possible content changes ahead of future publications.

### Alternatives for Action

None.

### Recommendation

This item is for information and Commission discussion only.

## Procedures

This item has been placed on Alameda LAFCO's agenda as part of the business calendar. The following procedures are recommended in consideration of this item:

1. Receive verbal presentation from staff unless waived.
2. Invite any comments from the public
3. Provide feedback on the item as needed.

Respectfully,



Rachel Jones  
Executive Officer

Attachments:

1. Local Agency Directory, July 2022



# ALAMEDA

LOCAL AGENCY FORMATION COMMISSION



# Local Agencies

## DIRECTORY

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**JUNE 2022**  
CITIES AND SPECIAL DISTRICTS



The Bay Bridge on a sunny day featuring views from Treasure Island looking across the bay at Emeryville and Oakland.

Local Agency Formation Commission (LAFCO) is a state-mandated local agency that oversees boundary changes to cities and special districts, the formation of new agencies including the incorporation of new cities, and the consolidation of existing agencies.

Established in 1963, LAFCOs are found in all 58 counties in the State of California. The broad goals of the agency are to ensure the orderly formation of local government agencies, preserve agricultural and open space lands, and discourage urban sprawl.

The local agency directory provides information about each city and district, how they are governed, their elected and appointed officials.

A scenic landscape photograph of a winding river or stream flowing through rolling green hills at sunset. The sky is filled with soft, colorful clouds in shades of orange, pink, and purple. In the foreground, there are vibrant purple and white wildflowers. A teal circular graphic is overlaid on the left side of the image, containing text. On the right side, there are two overlapping circles, one light blue and one light purple.

Spring Sunset at  
Coyote Hills Regional  
Park, Fremont,  
Alameda County,  
California.

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- 15** Independent Special Districts
- 23** Dependent Special Districts

# About Alameda LAFCO

## Alameda LAFCO History

The end of World War II saw California experiencing a tremendous population increase, which resulted in the sporadic formation of cities and special service districts. The results of this development boom became evident as more of California's agricultural land was converted to urban uses. Premature and unplanned development created inefficient, expensive systems of delivering public services using various small units of local government. Governor Edmund G. Brown, Sr. responded to this problem in 1959 by appointing the Commission on Metropolitan Area Problems. The Commission's charge was to study and make recommendations on the "misuse of land resources" and the growing complexity of overlapping, local governmental jurisdictions. The Commission's recommendations on local governmental reorganization were introduced in the Legislature in 1963, resulting in the creation of Local Agency Formation Commissions or "LAFCOs", operating in each county except San Francisco.

## Alameda County

Alameda County, established in 1853, is the seventh most populous county in California, and consists of 821 square miles of a varied geography ranging from bay wetlands to rolling open spaces to hillside lakes and streams. Approximately 91% of Alameda County's population lives in the 14 incorporated cities, and the remaining 9% lives in the unincorporated areas of the County.

## Incorporated Cities

Cities operate with home rules established at the time of their incorporation with powers to regulate land use and other municipal services so long as there are no conflicts with State law. There are 14 cities in Alameda County with a combined population of 1,488,865 (CA Department of Finance 2019 Population Estimates).

## Special Districts

There are 29 special districts in Alameda County. Of these, 16 are either governed by locally elected boards or have appointed boards; these 16 districts are referred to as "independent special districts." The remaining 13 special districts are governed by either the Alameda County Board of Supervisors or appointed boards and are termed "dependent special districts."



Aerial view above Lake Merritt in Oakland, California. Looking across the lake at downtown Oakland with skyscrapers in the distance.



Wind turbines in the Altamont Pass, in Livermore, California.

# Alameda LAFCO Duties and Responsibilities

## To Encourage The Orderly Formation Of Local Governmental Agencies

LAFCOs review proposals for the formation of new local governmental agencies and changes of organization in existing agencies. In California, there are 58 LAFCOs working with nearly 4,000 governmental agencies in 58 counties, approximately 500 cities, and over 3,000 special districts. Agency boundaries are often unrelated to one another and sometimes overlap at random. This overlapping often leads to higher service costs to the taxpayer and general confusion regarding service area boundaries. LAFCOs' decisions strive to balance the competing needs in California for affordable housing, economic opportunity, and conservation of natural resources.

## To Preserve Agricultural Land Resources

LAFCOs must consider the effect that any proposal will produce on existing agricultural lands. By guiding development toward vacant urban land and away from agricultural preserves, LAFCOs assist with the preservation of our valuable agricultural resources.

## To Discourage Urban Sprawl

Urban sprawl can best be described as irregular and disorganized growth occurring without apparent design or plan. This pattern of development is characterized by the inefficient delivery of urban services (police, fire, water, and sanitation) and the unnecessary loss of agricultural land. By discouraging sprawl, LAFCOs limit the misuse of land resources and promote a more efficient system of local government.

## LAFCO'S Responsibilities

LAFCOs are responsible for coordinating logical and timely changes in local governmental boundaries, conducting special studies that review ways to reorganize, simplify and streamline governmental structure and preparing a Sphere of Influence for each city and special district within each county. The Commission's efforts are directed to seeing that services are provided efficiently and economically while agricultural and open-space lands are protected.

# Commission

The Alameda LAFCO is composed of two county supervisors selected by the Board of Supervisors; two city council representatives selected by a majority of the mayors in the county; two special district board members selected by the special district selection committee; and one public member selected by the other six members. There is an alternate for each category – city, county, special district, and public.

## Commissioners

### **Sblend Sblendorio**

Chair  
Public Member

### **Nate Miley**

Commissioner  
County of Alameda

### **David Haubert**

Commissioner  
County of Alameda

### **Bob Woerner**

Vice Chair  
City of Livermore

### **Melissa Hernandez**

Commissioner  
City of Dublin

### **Ayn Wieskamp**

Commissioner  
East Bay Regional Park District

### **Ralph Johnson**

Commissioner  
Castro Valley Sanitary District

### **Dave Brown**

Alternate Commissioner  
County of Alameda

### **Karla Brown**

Alternate Commissioner  
City of Pleasanton

### **Georgan Vonheeder-Leopold**

Alternate Commissioner  
Dublin San Ramon Services District

### **John Marchand**

Alternate Commissioner  
Public Member



A cargo ship loads shipping containers in Oakland, California.



## Alameda

2263 Santa Clara Avenue, Suite 380, Alameda, CA 94501

**510.747.4800** | [www.alamedaca.gov](http://www.alamedaca.gov)

**Incorporation Date:** 1854

**Population:** 80,000

### Council Members:

Marilyn Ezzy Ashcraft, Mayor

Malia Vella, Vice Mayor

Tony Daysoq, Councilmember

John Knox White, Councilmember

Trish Herrera Spencer, Councilmember

**City Manager:** Dirik Brazil (Interim)

### Meeting Information

**Dates & Time:** First and Third Tuesday of the month | 7:00 p.m.  
(Recess in August)

**Location:** Alameda City Hall, Council Chambers, 3rd Floor  
(currently virtual via Zoom webinar)

**City Clerk:** Lara Weisiger | **510.747.4800** | [clerk@alamedaca.gov](mailto:clerk@alamedaca.gov)

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## Albany

1000 San Pablo Avenue, Albany, CA 94706

**510.528.5710** | [www.albanyca.org](http://www.albanyca.org)

**Incorporation Date:** September 22, 1908

**Estimated Population:** 20,271

### Council Members (Mayor & Vice Mayor rotates annually):

Ge'Nell Gary, Council Member

Preston Jordan, Mayor

Peggy McQuaid, Council Member

Rochelle Nason, Council Member

Aaron Tiedemann, Vice Mayor

**City Manager:** Nicole Almaguer | [nalmaguer@albanyca.org](mailto:nalmaguer@albanyca.org)

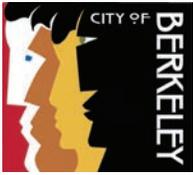
### Meeting Information

**Dates & Time:** First and Third Monday of the month | 7:00 p.m.  
(recess in August)

**Location:** Albany City Hall, Council Chambers  
1000 San Pablo Avenue, Albany, CA 94706  
(currently virtually via Zoom webinar)

**City Clerk:** Anne Hsu | **510.528.5710** | [cityclerk@albanyca.org](mailto:cityclerk@albanyca.org)

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## Berkeley

2180 Milvia Street, 5th floor, Berkeley, CA 94704  
[510.981.7000](tel:510.981.7000) | FAX: [510.981.7099](tel:510.981.7099) | [www.berkeleyca.gov](http://www.berkeleyca.gov)

**Incorporation Date:** April 4, 1878

**Estimated Population:** 124, 433 (per 2020 Census)

**Council Members:**

Jesse Arreguin, Mayor	Rashi Kesarwani – District 1
Terry Taplin – District 2	Ben Bartlett – District 3
Kate Harrison – District 4	Sophie Hahn – District 5
Susan Wengraf – District 6	Rigel Robinson – District 7
Lori Droste – District 8	

**City Manager:** Dee Williams-Ridley | [manager@ci.berkeley.ca.us](mailto:manager@ci.berkeley.ca.us)

**Meeting Information:**

**Dates & Time:** [Click Here](#)

**Location:** Virtual meetings only

**City Clerk:** Mark Numainville | [510.981.6909](tel:510.981.6909) | [clerk@ci.berkeley.ca.us](mailto:clerk@ci.berkeley.ca.us)

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## Dublin

100 Civic Plaza, Dublin, CA 94568  
[925.833.6650](tel:925.833.6650) | FAX: [925.833.6651](tel:925.833.6651) | [www.dublin.ca.gov](http://www.dublin.ca.gov)

**Incorporation Date:** 1982

**Estimated Population:** 72,932

**Council Members:**

Melissa Hernandez, Mayor	Jean Josey, Vice Mayor
Sherry Hu, Councilmember	Shawn Kumagai, Councilmember
Michael McCorriston, Councilmember	

**City Manager:** Linda Smith | [linda.smith@dublin.ca.gov](mailto:linda.smith@dublin.ca.gov)

**Meeting Information:**

**Dates & Time:** First and Third Tuesday | 7:00 p.m.

**Location:** 100 Civic Plaza, Dublin CA 94568, Council Chambers

**City Clerk:** Marsha Moore | [Marsha.moore@dublin.ca.gov](mailto:Marsha.moore@dublin.ca.gov)



## Emeryville

1333 Park Avenue, Emeryville, California 94608

510.596.4300 | FAX: 510.450.7831 | [www.emeryville.org](http://www.emeryville.org)

**Incorporation Date:** 1896

**Estimated Population:** 12,905

**Council Members:**

John J. Bauters, Mayor

Ally Medina, Vice Mayor

Scott Donahue, Council Member

Dianne Martinez, Council Member

Courtney Welch, Council Member

**City Manager:** Christine Daniel

**Meeting Information:**

**Dates & Time:** City Council Regular Meetings:

First and Third Tuesdays each month | 7:16 p.m.  
or earlier for Study Sessions or Special Meetings  
(currently meeting via Zoom until further notice)

**Location:** City Hall, Second Floor, Council Chambers  
1333 Park Avenue, Emeryville, CA 94608

**City Clerk:** Sheri Hartz | 510.596.4372 | [shartz@emeryville.org](mailto:shartz@emeryville.org)

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## Fremont

3300 Capitol Avenue, Fremont, CA 94538

510.284.4000 | FAX: 510.284.4001 | [www.fremont.gov](http://www.fremont.gov)

**Incorporation Date:** January 23, 1956

**Estimated Population:** 234,220

**City Council Members:**

Lily Mei, Mayor

Raj Salwan, Vice Mayor, District 5

Teresa Keng, Councilmember, District 1

Rick Jones, Councilmember, District 2

Jenny Kassan, Councilmember, District 3

Yang Shao, Councilmember, District 4

Teresa Cox, Councilmember, District 6

**City Manager:** Karena Shackelford

**City Council Meeting Information:**

**Dates & Time:** First, Second, and Third Tuesday of each month | 7:00 p.m.

**Location:** Council Chambers, Fremont City Hall

**City Clerk:** Susan Gauthier | 510.284.4060 | Fax: 510.284.4061 | [cclerk@fremont.gov](mailto:cclerk@fremont.gov)



## Hayward

777 B. Street, Hayward, CA 94541

510.583.4300 | FAX: 510.583.3601 | [www.hayward-ca.gov](http://www.hayward-ca.gov)

**Incorporation Date:** March 11, 1876

**Estimated Population:** 158,817 (2020 census)

**Council Members:**

Mayor Barbara Halliday

Councilmember Angela Andrews

Councilmember Sara Lamnin

Councilmember Elisa Márquez

Councilmember Mark Salinas

Councilmember Aisha Wahab

Councilmember Francisco Zermeño

**City Manager:** Kelly McAdoo

**Meeting Information:**

**Dates & Time:** First, Third, and Fourth Tuesday of the month | 7:00 p.m.

**Location:** City Hall, Council Chambers

**City Clerk:** Miriam Lens | 510.583.4400 | [Miriam.lens@hayward-ca.gov](mailto:Miriam.lens@hayward-ca.gov)

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## Livermore

1052 South Livermore Avenue, Livermore CA 94550

925.960.4000 | FAX: 925.960.4045 | [www.livermoreca.gov](http://www.livermoreca.gov)

**Incorporation Date:** April 1, 1876

**Estimated Population:** 87,955 (source: 2020 Decennial Census)

**Council Members:**

Mayor Bob Woerner

Vice Mayor Gina Bonanno

Council Member Bob Carling

Council Member Brittini Kiick

Council Member Trish Munro

**City Manager:** Marianna Marysheva

**Meeting Information:**

**Dates & Time:** Second and Fourth Monday of every month | 7:00 p.m.

**Location:** Civic Center Meeting Hall, Dr. John B. Shirley Council Chamber

**City Clerk:** Marie Weber | [cityclerk@LivermoreCA.gov](mailto:cityclerk@LivermoreCA.gov)



## Newark

**David W. Smith City Hall:** 37101 Newark Blvd., Newark, CA 94560  
510.578.4000 | [www.newark.org](http://www.newark.org)

**Newark Police Department:** 37077 Newark Blvd, Newark, CA 94560  
510.578.4301 | FAX: 510.578.4329 | [PoliceRecords@newark.org](mailto:PoliceRecords@newark.org)

**Incorporation Date:** September 22, 1965

**Estimated Population:** 48,148 (2020 census)

### Council Members:

Mayor Alan L. Nagy

Vice Mayor Michael K. Hannon

Council Member Luis L. Freitas

Council Member Maria "Sucy" Collazo

Council Member Mike Bucci

**City Manager:** David Benoun | 510.578.4200 | [city.manager@newark.org](mailto:city.manager@newark.org)

### Meeting information:

**Dates & Time:** Second and Fourth Thursday of the month | 7:00 p.m.

**Location:** David W. Smith City Hall, Council Chambers

**City Clerk:** Sheila Harrington | 510.578.4266 | [city.clerk@newark.org](mailto:city.clerk@newark.org)



## Oakland

Frank H. Ogawa Plaza, Oakland CA 94612

**510.238.3301** | FAX: **510.238.2223** | [www.oaklandca.gov](http://www.oaklandca.gov)

**Incorporation Date:** 1852

**Estimated Population:** 445,849

**Council Members:**

Libby Schaaf, Mayor	Dan Kalb Councilmember District 1
Nikki Fortunato Bas Councilmember District 2	Carroll Fife Councilmember District 3
Sheng Thao Councilmember District 4	Noel Gallo Councilmember District 5
Loren Taylor Councilmember District 6	Treva Reid Councilmember District 7
Rebecca Kaplan Councilmember At Large	

**City Administrator:** Ed Reiskin

**Meeting Information:**

**Dates & Time:** City Council Meetings First and Third Tuesdays

**Location:** Virtually Via Zoom 5:00 p.m. in person and 1:00 p.m. via zoom

**Council Committee Meetings as needed as follows:**

Finance & Management Committee: Second Monday | 1:30 p.m.

City-Port Liaison Committee: Second Monday | 1:30 p.m.

Public Safety Committee: Second Tuesday | 1:30 p.m.

Life Enrichment Committee: Fourth Monday | 1:30 p.m.

Education Partnership: Fourth Monday: | 1:30 p.m.

Community & Economic Development Committee: Fourth Monday | 1:30 p.m.

Public Works Committee: Fourth Tuesday | 1:30 p.m.

**Location:** Virtually Via Zoom

**City Clerk:** Asha Reed | **510.238.7369** | [areed@oaklandca.gov](mailto:areed@oaklandca.gov)



## Piedmont

120 Vista Avenue Piedmont CA 94611

**510.420.3040** | [www.piedmont.ca.gov](http://www.piedmont.ca.gov)

**Incorporation Date:** 1907

**Estimated Population:** 11,270

**Council Members:**

Theadora Gray King, Mayor	Elizabeth Smegal Andersen, Council
Jennifer Long, Council	Jennifer Cavanaugh, Vice Mayor
Conna McCarthy, Council	

**City Manager:** Sara Lillevand

**Meeting Information:**

**Dates & Time:** First and Third Mondays

**Location:** City Hall, Council Chambers



## Pleasanton

P.O. Box 520, 123 Main St., Pleasanton, CA 94566  
925.931.5002 | FAX: 925.931.5482 | [www.cityofpleasantonca.gov](http://www.cityofpleasantonca.gov)

**Incorporation Date:** 1894

**Estimated Population:** 79,871 (2020 census)

**Council Members:**

Karla Brown, Mayor	Valerie Arkin, Vice Mayor
Jack Balch, Councilmember	Kathy Narum, Councilmember
Julie Testa, Councilmember	

**City Manager:** Gerry Beaudin

**Meeting Information:**

**Dates & Time:** First and Third Tuesday | 7:00 p.m.

**Location:** Hybrid - Zoom and City Council Chamber  
200 Old Bernal Ave, Pleasanton, 94566

**City Clerk:** Jocelyn Kwong | [jkwong@cityofpleasantonca.gov](mailto:jkwong@cityofpleasantonca.gov)

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## San Leandro

835 East 14th Street, San Leandro, CA 94577  
510.577.3354 | FAX: 510.577.3340 | [www.sanleandro.org](http://www.sanleandro.org)

**Incorporation Date:** March 21, 1872

**Estimated Population:** 91,000

**Council Members:**

Mayor Pauline Russo Cutter	Council member Deborah Cox
Council member Bryan Azevedo	Council member Victor Aguilar Jr.
Council member Fred Simon	Council member Corina Lopez
Council member Pete Ballew	

**City Manager:** Fran Robustelli

**Meeting Information:**

**Dates & Time:** First and Third Mondays (Council Meetings);  
Second and Fourth (Work Sessions) | 6:30 p.m.

**Location:** City Hall, Council Chambers

**Acting City Clerk:** Kelly Clancy | 510.577.3367 | [kclancy@sanleandro.org](mailto:kclancy@sanleandro.org)

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## Union City

34009 Alvarado-Niles Road, Union City, CA 94587  
[510.471.3232](tel:510.471.3232) | FAX: [510.475.7318](tel:510.475.7318) | [www.unioncity.org](http://www.unioncity.org)

**Incorporation Date:** 1959

**Estimated Population:** 70,143

**Council Members:**

Carol Dutra-Vernaci, Mayor    Jaime Patiño, Vice Mayor    Emily Duncan, Council  
Pat Gacoscos, Council        Gary Singh, Council

**City Manager:** Joan Malloy

**Meeting Information:**

**Dates & Time:** Second and Fourth Tuesday of the month | 7:00 p.m.

**Location:** Civic Center, Council Chambers

**City Clerk:** Anna M. Brown | [510.675.5448](tel:510.675.5448) | [annab@unioncity.org](mailto:annab@unioncity.org)



## Alameda County Mosquito Abatement District

23187 Connecticut Street, Hayward, CA 94545

510.783.7744 | FAX: 510.783.3903 | [www.mosquitoes.org](http://www.mosquitoes.org) | [acmad@mosquitoes.org](mailto:acmad@mosquitoes.org)

**Incorporation Date:** 1930

**Estimated Population Served:** 1,680,000 residents of Alameda County

**Board of Trustees:**

Subru Bhat, President, Union City	Victor Aguilar, Vice-President, San Leandro
Cathy Roache, Secretary, County at Large	Tyler Savage, Alameda
Preston Jordan, Albany	P. Robert Beatty, Berkeley
Shawn Kumagai, Dublin	Courtney Welch, Emeryville
George Young, Fremont	Elisa Márquez, Hayward
Steven Cox, Livermore	Eric Hentschke, Newark
Jan O. Washburn, Oakland	Hope Salzer, Piedmont
Julie Testa, Pleasanton	

**General Manager:** Ryan Clausnitzer | 510.925.1756 | [ryan@mosquitoes.org](mailto:ryan@mosquitoes.org)

**Meeting Information:**

**Dates & Time:** Second Wednesday of each month | 5:00 p.m.

**Location:** District Office at 23187 Connecticut Street, Hayward, CA 94545



## Alameda County Resource Conservation District

3585 Greenville Road, Suite 2, Livermore, CA 94550

925.371.0154 | FAX: 925.960.1550 | [www.acrcd.org](http://www.acrcd.org)

**Incorporation Date:** July 24, 1970

**Estimated Population:** 1.682 million

**Board of Directors:**

Karen Sweet, President	Marilyn Russell, Vice President
Niki Wente, Treasurer	Mark Connolly, Member
Bill Hoppes, Member	Carol Garberson, Member
Michael Fredrich, Member	

**Chief Executive Officer:** Katherine Boxer

**Meeting Information:**

**Dates & Time:** Fourth Monday of the month | 6:00 p.m.

**Location:** Martinelli Center, 3585 Greenville Road, Livermore, CA

**Chief Financial Officer:** Marilyn Harvey | 925.453.3863 | [marilyn.harvey@acrcd.org](mailto:marilyn.harvey@acrcd.org)



## Alameda County Water District

43885 S. Grimmer Blvd., Fremont, CA, 94538  
510.668.4202 | FAX: 510.770.1793 | [www.acwd.org](http://www.acwd.org)

**Formation Date:** 1914

**Estimated Population:** 345,000 (2022)

**Board Members:**

District 1: Director James G. Gunther	District 2: Director Judy C. Huang
District 3: Director Paul Sethy	District 4: Director John H. Weed
District 5: Director Aziz Akbari	

**General Manager:** Ed Stevenson

**Meeting Information:**

**Dates & Time:** Second Thursday of each month | 6:00 p.m.  
(except for April - Second Tuesday)

**Location:** Headquarters, 43885 S Grimmer Blvd., Fremont, CA 94538  
Virtual participation options posted on [www.acwd.org/agendacenter](http://www.acwd.org/agendacenter)

**Executive Assistant / District Secretary:** Gina Markou | [gina.markou@acwd.com](mailto:gina.markou@acwd.com)

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## Castro Valley Sanitary District

21040 Marshall Street, Castro Valley, CA 94546  
510.537.0757 | FAX: 510.537.1312 | [www.cvsan.org](http://www.cvsan.org)

**Incorporation Date:** July 25, 1939

**Estimated Population:** 64,392 (as of the year 2020)

**Board Members:**

Member Timothy McGowan	Member Daniel M. Akagi
Member Dave Sadoff	Member Kristy (Dooman) Woerz
Member Ralph Johnson	

**General Manager:** Roland P. Williams

**Meeting Information:**

**Dates & Time:** First Tuesday of the month | 6:30 p.m.

**Location:** CVSan Office Boardroom  
21040 Marshall Street, Castro Valley, CA 94546.  
A virtual login option is posted on [www.cvsan.org](http://www.cvsan.org).

**Executive Assistant to the General Manager/Clerk of the Board:**  
Stacy Marcoux-Powell | 510.537.0757 x106 | [stacy@cvsan.org](mailto:stacy@cvsan.org)



## Alameda Healthcare District

1402 Park Street, Alameda, CA 94501

510.263.8223 | [www.alamedahealthcaredistrict.org](http://www.alamedahealthcaredistrict.org)

**Incorporation Date:** April 9, 2002

**Estimated Population Served:** N/A

**Board of Directors:**

Michael Williams, President

Gayle Godfrey Codiga, Treasurer

Tracy Jensen, Alameda Health System Liaison

Stewart Chen, Board Member

Robert Deutsch, M.D., Alameda Hospital Liaison

**Executive Director:** Debi Stebbins

**Meeting Information:**

**Dates & Time:** Second Monday every even month | 5:30 p.m.

**Location:** Open session meetings

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**Dublin San Ramon  
Services District**  
*Water, wastewater, recycled water*

## Dublin San Ramon Services District

7051 Dublin Boulevard, Dublin, CA 94568-3018

925.828.0515 | FAX: 925.829.1180 | [www.dsrdsd.com](http://www.dsrdsd.com)

**Incorporation Date:** April 17, 1953

**Estimated Population Served:** 188,000

**Board of Directors:**

Richard Halket, President Division 3

Marisol Rubio, Vice President Division 1

Arun Goel, Director Division 5

Georgean Vonheeder-Leopold, Director-At-Large Division 4

Ann Marie Johnson, Director-At-Large Division 2

**General Manager:** Dan McIntyre

**Assistant General Manager:** Jan Lee

**Meeting Information:**

**Dates & Time:** First and Third Tuesday of each month | 6:00 p.m.

**Location:** Boardroom at the District Office, 7051 Dublin Blvd., Dublin

**Executive Services Supervisor/District Secretary:**

Nicole Genzale, CMC | 925.875.2203 | [genzale@dsrsd.com](mailto:genzale@dsrsd.com)



## East Bay Municipal Utility District

375 11th Street, Oakland, CA 94607  
866.40EBMUD | FAX: 510.287.0188 | [www.ebmud.com](http://www.ebmud.com)

**Incorporation Date:** 1923

**Estimated Population:** 1.45 million

**Board Members:**

Lesa R. McIntosh (Ward 1)	John A. Coleman (Ward 2)
Marguerite Young (Ward 3)	Andy Katz (Ward 4)
Doug A. Linney (Ward 5)	William B. Patterson (Ward 6)
Frank Mellon (Ward 7)	

**General Manager:** Clifford C. Chan

**Meeting Information:**

**Dates & Time:** Second and Fourth Tuesday every month | 1:15 p.m.

**Location:** EBMUD Administration Building, Boardroom  
375 11th Street, Oakland, CA 94607

**Assistant to the General Manager:**

Janetta Johnson | 510.287.0102 | [janetta.johnson@edmud.com](mailto:janetta.johnson@edmud.com)



## East Bay Regional Park District

2950 Peralta Oaks Court, Oakland, CA 94605  
510.544.2020 | FAX: 510.569.1417 | [www.ebparks.org](http://www.ebparks.org)

**Incorporation Date:** 1934

**Estimated Population:** 125,186 acres, 73 regional parks,  
Alameda and Contra Costa Counties

**Board of Directors:**

Colin Coffey	Beverly Lane	Dee Rosario
Ayn Wieskamp	Elizabeth Echols	Ellen Corbett
Dennis Waespi		

**General Manager:** N/A

**Meeting Information:**

**Dates & Times:** First and Third Tuesday of the month | 1:00 p.m.

**Location:** Hybrid – Zoom/YouTube Links and Main Office (#2)

**Clerk of the Board:** Yolande Barial Knight | 510.589.4850 | [ybarial@ebparks.org](mailto:ybarial@ebparks.org)



## Eden Health District

20400 Lake Chabot Road, Suite 303, Castro Valley, CA 94546

510.538.2031 | FAX: 510.379.5173 | [www.ethd.org](http://www.ethd.org)

**Incorporation Date:** 1948

**Estimated Population:** 406,950

**Board Members:**

Mariellen Faria

Gordon Galvan

Ed Hernandez

Roxann Lewis

Pamela Russo

**Chief Executive Officer:** Mark Friedman

**Meeting Information:**

**Dates & Time:** Third Wednesday of the month | 5:30 p.m.

**Location:** Via Zoom Teleconference until Governor rescinds  
Emergency Order regarding COVID-19 pandemic.  
Thereafter, Eden Health District, Conference Room.

**District Clerk & Executive Assistant to CEO/Board of Directors:**

Barbara Adranly | 510.538.2031 ext. 201 | [badranley@ethd.org](mailto:badranley@ethd.org)

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## Fairview Fire Protection District

777 B St, Hayward, CA. C/O HFD

510.583.4930 | [www.fairviewfiredistrict.org](http://www.fairviewfiredistrict.org)

**Incorporation Date:** 1938

**Estimated Population:** 13,284

**Board of Directors:**

Robert Clark

Michael Justice

Sarah Choi

Mark McDaniel

Melissa Dimic

**General Manager:** Mike Preston

**Meeting Information:**

**Dates & Time:** Last Tuesday of the month in January, March, May, July, September,  
November

**Location:** Boardroom at Fire Station  
25862 Five Canyons Parkway, Castro Valley, CA. 94552  
Or Zoom teleconference during pandemic.

**Fire Services Supervisor:** Tara Reyes | 510.909.5084 | [Tara.Reyes@hayward-ca.gov](mailto:Tara.Reyes@hayward-ca.gov)



## Hayward Area Recreation and Park District

1009 E Street Hayward, CA 94541

510.881.6700 | FAX: 510.888.5758 | [www.haywardrec.org](http://www.haywardrec.org)

**Incorporation Date:** December 11, 1945

**Estimated Population:** 309,000

**Board of Directors Members:**

Carol Pereira

Rick Hatcher

Louis Andrade

Paul Hodges

Peter Rosen

**General Manager:** James Wheeler

**Meeting Information:**

**Dates & Time:** First and Third Mondays | 6:30 p.m.

**Location:** District Office – Boardroom

**Assistant to the General Manager:** Nicole Espinosa Roa | [roan@haywardrec.org](mailto:roan@haywardrec.org)

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## Livermore Area Recreation And Park District

4444 East Avenue, Livermore, CA 94550

925.373.5700 | FAX: 925.447.0782 | [www.larpd.org](http://www.larpd.org)

**Incorporation Date:** June 10, 1947

**Estimated Population:** 245 square miles

**Approximate Population:** 90,000

**Board Members (2022):**

Maryalice Summers Faltings, Board Chair James E. Boswell, Vice Chair

David Furst, Board Member

Jan Palajac, Board Member

Philip Pierpont, Board Member

**District General Manager:** Mathew L. Fuzie

**Meeting Information:**

**Dates & Time:** Second and last Wednesday of each month | 7:00 p.m.,  
except in November and December when they meet only on the  
Second Wednesday of the month.

[Meetings are currently being held virtually].

**Location:** Once the Board goes back to in-person meetings, they will be held at the  
Robert Livermore Community Center,  
4444 East Avenue, Livermore, CA

**Services Provided:** Public park maintenance, recreation programs, land use planning  
(Parks and Trails), and resource conservation.

**Area Served:** Livermore and surrounding unincorporated area

**Executive Assistant to the General Manager:**

Linda VanBuskirk | 925.373.5725 | [lvanbuskirk@larpd.org](mailto:lvanbuskirk@larpd.org)



## Oro Loma Sanitary District

2655 Grant Avenue, San Lorenzo, CA 94580

510.276.4700 | FAX: 510.276.1528 | [www.OroLoma.org](http://www.OroLoma.org)

**Incorporation Date:** August 7, 1911

**Estimated Population:** 48,000

**Board of Directors:**

Rita Duncan

Benny Lee

Fred Simon

Paul Stelzmann

Shelia Young

**General Manager:** Jason Warner

**Meeting Information:**

**Dates & Time:** First and Third Tuesday of the month | 3:00 p.m.

**Location:** Currently virtual through Zoom

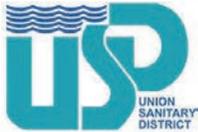
upon return to in-person meetings, they will be held at the

District's Boardroom, Administration Building

2655 Grant Avenue, San Lorenzo

**District Secretary:** Patricia Schofield | 510.481.6988 | [patricia@oroloma.org](mailto:patricia@oroloma.org)

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## Union Sanitary District

5072 Benson Road, Union City, CA 94587

510.477.7500 | [www.unionsanitary.ca.gov](http://www.unionsanitary.ca.gov)

**Incorporation Date:** 1918

**Estimated Population:** 357,000

**Board of Directors:**

Manny Fernandez

Tom Handley

Pat Kite

Anjali Lathi

Jennifer Toy

**General Manager:** Paul R. Eldredge

**Meeting Information:**

**Dates & Time:** Second and Fourth Mondays | 4:00 p.m.

**Location:** Boardroom, Union Sanitary District Administration Building

**Executive Assistant to the General Manager/Board Clerk:**

Regina McEvoy | 510.477.7503 | [reginam@unionsanitary.ca.gov](mailto:reginam@unionsanitary.ca.gov)



## Washington Township Health Care District

2000 Mowry Avenue, Fremont, CA 94538

510.797.1111 | [www.whhs.com](http://www.whhs.com)

**Incorporation Date:** June, 1948

**Washington Hospital:** Opened November 24, 1958

**Estimated Population Served:** 352,000

**Board of Directors:**

Jacob Eapen, M.D.

William F. Nicholson, M.D.

Bernard Stewart, DDS

Michael J. Wallace

Jeannie Yee

**Chief Executive Officer:** Kimberly Hartz

**Chief, Community Support Services:** Angus Cochran

**Meeting information:**

**Dates & Time:** Second Wednesday, Third Monday, and Fourth Wednesday every month | 6:00 p.m.

**Location:** Via Zoom until Governor rescinds the emergency order regarding the COVID-19 pandemic. Thereafter, Anderson Auditorium, Washington West, 2500 Mowry Avenue, Fremont, CA 94538

**Executive Assistant to the CEO:** Cheryl Renaud

**District Clerk:** Dee Antonio | 510.818.7401 | [Diana\\_Antonio@whhs.com](mailto:Diana_Antonio@whhs.com)



## Zone 7 Water Agency

100 N. Canyons Parkway, Livermore, CA 94551

925.454.5000 | FAX: 925.454.5723 | [www.zone7water.com](http://www.zone7water.com)

**Incorporation Date:** 1957

**Estimated Population:** 266,000

**Board Members:**

Dawn Benson

Sandy Figuers

Dennis Gambs

Laurene Green

Angela Ramirez Holmes

Sarah Palmer

Olivia Sanwong,

**General Manager:** Valerie Pryor

**Meeting Information:**

**Dates & Time:** Third Wednesdays | 7:00 p.m.

**Location:** 100 N. Canyons Parkway, Boardroom

**Executive Assistant to the General Manager:**

Donna Fabian | 925.454.5007 | [dfabian@zone7water.com](mailto:dfabian@zone7water.com)



## Alameda County Emergency Medical Services

1000 San Leandro Blvd., Ste. 200, San Leandro, CA 94577

510.618.2050 | [ems.acgov.org](http://ems.acgov.org)

**Incorporation Date:** 1984

**Estimated Population Served:** 1,647,704

**Board of Supervisors:**

Dave Brown

Keith Carson

David Haubert

Nate Miley

Richard Valle

**Meeting Information:**

**Dates & Time:** Tuesdays | 10 a.m.

**Location:** Administration Building, Board Chambers

221 Oak Street, 5th Floor, room 512, Oakland, CA

**Secretary:** Michelle Barrientos | 510.618.2024 | [Michelle.Barrientos@acgov.org](mailto:Michelle.Barrientos@acgov.org)



## Alameda County Fire Department

6363 Clark Avenue, Dublin, CA 94568

925.833.3473 | FAX: 925.875.9387 | [fire.acgov.org](http://fire.acgov.org)

**Incorporation Date:** July 1, 1993

**Estimated Population:** 394,000

**Board of Supervisors:**

Dave Brown

Keith Carson

David Haubert

Nate Miley

Richard Valle

**County Administrator:** Susan Muranishi

**Meeting Information:** Fire Advisory Commission

**Dates & Time:** Third Thursday of the Second month each quarter | 6:30 pm

**Location:** Virtual / Admin Building,

6363 Clark Avenue, Dublin, Large Conference Room

**Administrative Secretary to the Fire Chief:** | 925.833.3473 x1120



## Alameda County Flood Control & Water Conservation District

399 Elmhurst Street, Hayward, CA, 94544

510.670.5480 | FAX: 510.782.1939 | [www.acfloodcontrol.org](http://www.acfloodcontrol.org) | [www.acpwa.org](http://www.acpwa.org)

**Incorporation Date:** District was created in 1949 when the state legislature passed Act 205 of the California Uncodified Water Code.

**Estimated Population Served:** N/A

**Board of Supervisors:**

Dave Brown

Keith Carson

David Haubert

Nate Miley

Richard Valle

**District General Manager:** Daniel Woldesenbet

**Meeting Information:**

**Dates & Time:** Tuesday (according to Board approved regular meeting calendar published on County website) | 9:30 a.m.

**Location:** Administration Building, Board Chambers  
1221 Oak Street, 5th Floor, Room 512, Oakland CA 94612

**Administrative Specialist II/Public Information Officer:**

Leslie Robertson | [leslie@acpwa.org](mailto:leslie@acpwa.org)

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## Alameda County Sheriff's Office

Extended Police Protection CSA (PP-1991-1)

Lakeside Plaza, 1401 Lakeside Drive 12th Floor, Oakland, CA 94612-4305

510.272.6878 | FAX: 510.272.3796 | [www.alamedacountysheriff.org](http://www.alamedacountysheriff.org)

**Founded:** 1853

**Estimated Population:** 1.8 million

**Board of Supervisors:**

Dave Brown

Keith Carson

David Haubert

Nate Miley

Richard Valle

**Executive Staff:**

Gregory J. Ahern, Sheriff-Coroner

Richard T. Lucia, Undersheriff

C. Casey Nice, Assistant Sheriff

Dennis Houghtelling, Assistant Sheriff

**Meeting Information:**

**Dates & Time:** Tuesday (according to Board approved regular meeting calendar published on website) | 9:30 a.m.

**Administrative Secretary to Sheriff Ahern:**

Daisy Roa | 510.272.6869 | [droa@acgov.org](mailto:droa@acgov.org)

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## Alameda County Vector Control

1131 Harbor Bay Parkway, Alameda, CA 94502  
510.567.6800 | Fax: 510.337.9137 | [www.acvcgsd.org](http://www.acvcgsd.org)

**Incorporation Date:** 1984

**Board of Supervisors:**

Dave Brown	Keith Carson	David Haubert
Nate Miley	Richard Valle	

**County Administrator:** Susan S. Muranishi

**Meeting information:**

**Dates & Time:** [Click Here](#)

**Location:** 1221 Oak Street, 5th Floor, Room 512, Oakland, CA 94607

**Clerk, Board of Supervisors:** 510.208.4949

**Community Relations Coordinator:**

Daniel Wilson | 510.567.6826 | [ehvector1@acgov.org](mailto:ehvector1@acgov.org)



## Lead Abatement County Service Area Alameda County Healthy Homes Department

2000 Embarcadero Cove, Suite 300 Oakland CA 94606  
510.567.8280 | Fax: 510.567.8272 | [www.achhd.org](http://www.achhd.org)

**Incorporation Date:** 1991

**Estimated population:** N/A

**Joint Powers Authority Board of Directors:**

Mayor John J. Bauters, City of Emeryville, Board Chair  
Councilmember Noel Gallo, City of Oakland, Board Vice Chair  
Councilmember Malia Vella, City of Alameda, Board Director  
Councilmember Susan Wengraf, City of Berkeley, Board Director  
Supervisor Dave Brown, County of Alameda, Board Director  
Gwen Hardy, Community Representative, Board Director

**Meeting Information:**

**Dates & Time:** Fourth Thursday of the month

(Jan-July, September, October) | 9:00 a.m.

Third Thursday of the month (November, December) | 9:00 a.m.

No meeting in August

**Location:** Teleconference & 2000 Embarcadero Suite 300 Oakland

**Secretary:** Larry Brooks | 510.567.6852

**Deputy Secretary:** Lidice De La Fuente | 510.567.8291



## Public Works Agency Alameda County

CASTLE HOMES CSA (R-1982-1)  
951 Turner Ct, RM 300, Hayward CA 94545  
**510.670.5212** | FAX: **510.670.6173** | [www.acpwa.org](http://www.acpwa.org)

**Incorporation Date:** July 1982

**Estimated Population:** 350

### Board of Supervisors:

Dave Brown	Keith Carson	David Haubert
Nate Miley	Richard Valle	

### Meeting Information:

**Dates & Time:** Roughly every other Tuesday | 9:30 a.m.

**Location:** Administration Building, Board Chamber  
1221 Oak St, Fifth Floor, Oakland CA 94612



## Public Works Agency Alameda County

CASTLEWOOD CSA (1967-1)  
951 Turner Ct, RM 300, Hayward CA 94545  
**510.670.5212** | FAX: **510.670.6173** | [www.acpwa.org](http://www.acpwa.org)

**Incorporation Date:** September 1967

**Estimated Population:** 621

### Board of Supervisors:

Dave Brown	Keith Carson	David Haubert
Nate Miley	Richard Valle	

### Meeting Information:

**Dates & Time:** Roughly every other Tuesday | 9:30 a.m.

**Location:** Administration Building, Board Chamber  
1221 Oak St, Fifth Floor, Oakland CA 94612



## Public Works Agency Alameda County

Estuary Bridges (B-1988-1)  
951 Turner Ct. 300, Hayward CA 94545  
510.670.5212 | Fax: 510.670.6173 | www.acpwa.org

Field Maintenance Superintendent: Carl Speaker  
Tie: 55509 | carl@acpwa.org | 510.670.5509

Bridge Supervisor: Derral Dunlap | 510.670.5508

### Bridge Towers:

Park Street Bridge | 510.522.7282  
Miller Sweeny Bridge | 510.533.7858  
High Street Bridge | 510.533.1126  
Bay Farm Island Bridge | 510.522.2969

Incorporation Date: N/A

Estimated Population Served: N/A

### Board of Supervisors:

Dave Brown	Keith Carson	David Haubert
Nate Miley	Richard Valle	

### Meeting Information:

Dates & Time: N/A  
Location: N/A



## Public Works Agency Alameda County

FIVE CANYONS – CSA (PW-1994-1)  
951 Turner Ct, RM 300, Hayward CA 94545  
510.670.5212 | FAX: 510.670.6173 | www.acpwa.org

Incorporation Date: December 1994

Estimated Population: 3,710

### Board of Supervisors:

Dave Brown	Keith Carson	David Haubert
Nate Miley	Richard Valle	

### Meeting Information:

Dates & Time: Roughly every other Tuesday | 9:30 a.m.  
Location: Administration Building, Board Chamber  
1221 Oak St, Fifth Floor, Oakland CA 94612



## Public Works Agency Alameda County

MORVA DRIVE/MORVA COURT – CSA (R-1982-2)

951 Turner Ct, RM 300, Hayward CA 94545

510.670.5212 | FAX: 510.670.6173 | [www.acpwa.org](http://www.acpwa.org)

**Incorporation Date:** June 1983

**Estimated Population:** 60

### Board of Supervisors:

Dave Brown

Keith Carson

David Haubert

Nate Miley

Richard Valle

### Meeting Information:

**Dates & Time:** Roughly every other Tuesday | 9:30 a.m.

**Location:** Board of Supervisors Administration Building, Fifth Floor  
1221 Oak Street, Oakland CA 94612



## Public Works Agency Alameda County

STREET LIGHTING – CSA (SL-1970-1)

951 Turner Ct, RM 300, Hayward CA 94545

Office: 510.670.5212 | FAX: 510.670.6173 | [www.acpwa.org](http://www.acpwa.org)

**Incorporation Date:** 1970

**Estimated Population:** 156,865

### Board of Supervisors:

Dave Brown

Keith Carson

David Haubert

Nate Miley

Richard Valle

### Meeting Information:

**Dates & Time:** Roughly every other Tuesday | 9:30 a.m.

**Location:** Administration Building, Board Chamber  
1221 Oak St, Fifth Floor, Oakland CA 94612



# ALAMEDA

LOCAL AGENCY FORMATION COMMISSION

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224 West Winton Ave., Suite 110, Hayward, CA 94544  
[alamedalafco.org](http://alamedalafco.org) | 510.670.6267

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**TO:** Alameda Commissioners

**FROM:** Rachel Jones, Executive Officer

**SUBJECT: Comment Letter on the Draft Supplemental Environmental Report for the South Livermore Sewer Expansion Project**

The Commission will receive an update from the Executive Officer on its comment letter to the City of Livermore for the South Livermore Sewer Expansion Project.

**Information**

On June 20, 2022, Alameda LAFCO submitted a comment letter on the Draft Supplemental Environmental Impact Report (EIR) for the South Livermore’s Sewer Expansion Project. The proposed project is to allow existing residences and wineries in the unincorporated part of South Livermore Valley to connect to the City of Livermore’s public wastewater system. The expansion of sanitary sewer lines to the affected territory is an effort to enhance the viability of the agriculture and reduce groundwater quality issues from nitrates associated with residential septic systems and livestock.

LAFCO’s comment letter requested that the Draft Supplemental EIR include LAFCO as a responsible agency given that the proposed project calls for LAFCO approval of one or more applications requesting the delivery of wastewater service to the affected territory. LAFCO also requested that the report consider governance options of either an annexation proposal or out-of-area service agreement given that the proposed project lies outside of the City’s jurisdictional boundary.

Please see comment letter for further details (Attachment 1).

**Alternatives for Action**

The Commission is invited to discuss the item and provide direction to staff on any related matter as needed for future discussion and or action.

Attachments: Comment Letter to City of Livermore on Draft Supplemental EIR

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# LAFCO

*Alameda* Local Agency Formation Commission

June 20, 2022

**SENT VIA EMAIL**

Andy Ross, Senior Planner  
 City of Livermore, Planning Division  
 1052 South Livermore Avenue  
 Livermore, CA 94550  
[aaross@livermoreca.gov](mailto:aaross@livermoreca.gov)

**SUBJECT: Draft Supplemental Environmental Impact Report for South Livermore Sewer Expansion Project**

Dear Mr. Ross:

Thank you for allowing the Alameda Local Agency Formation Commission (LAFCO) to provide comments on the Draft Supplemental Environmental Impact Report (EIR) for the South Livermore Sewer Expansion Project. The proposed “South Livermore Sewer Expansion” project aims to extend existing sanitary sewer lines of approximately 5 miles to the unincorporated community of Buena Vista located in Alameda County. The purpose of the project is to enhance the economic viability of agriculture and viticulture by allowing existing residences and wineries in the South Livermore Valley area to connect to the City of Livermore’s public wastewater system and remove their on-site septic systems in an effort to reduce groundwater quality issues from nitrates associated with residential septic systems and livestock. The proposed project is presently located within the adopted sphere of influence of the City, but outside of the City’s established jurisdictional boundary as well as Urban Growth Boundary (UGB). Development of the sewer extension to the currently unincorporated territory would be subject to LAFCO’s approval for the delivery of wastewater services at a future date.

Under the California Environmental Quality Act (CEQA), LAFCO is a Responsible Agency for this proposal, and will have regulatory authority towards future applications involving boundary changes for the delivery of public wastewater service. It is in this role the Alameda LAFCO is commenting on the Draft Supplemental EIR.

Comments on the Draft Supplemental Environmental Impact Report:

**1. LAFCO as a Responsible Agency**

LAFCO’s statutory authority is derived from the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (Government Code Section 56000, et seq.). From our reading of the Draft Supplemental EIR, we notice that the proposed project calls for LAFCO approval of one or more applications requesting the delivery of wastewater service to the affected territory following the certification of the EIR.

**Administrative Office**

Rachel Jones, Executive Officer  
 224 West Winton Avenue, Suite 110  
 Hayward, California 94544  
 T: 510.670.6267  
[www.alamedalafco.org](http://www.alamedalafco.org)

**Nate Miley, Regular**  
 County of Alameda

**David Haubert, Regular**  
 County of Alameda

**Dave Brown, Alternate**  
 County of Alameda

**Bob Woerner, Regular**  
 City of Livermore

**Melissa Hernandez, Reg**  
 City of Dublin

**Karla Brown, Alternate**  
 City of Pleasanton

**Ralph Johnson, Regular**  
 Castro Valley Sanitary District

**Ayn Wieskamp, Regular**  
 East Bay Regional Park District

**Georgan Vonheeder-Leopold, Alternate**  
 Dublin San Ramon Services District

**Sblend Sblendorio, Chair**  
 Public Member

**John Marchand, Alternate**  
 Public Member

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In reviewing this project, LAFCO will be asked to rely on the City’s environmental document for either the required annexation or out-of-area service agreement. Therefore, the Final EIR for this project should list Alameda LAFCO as a Public Agency whose approval is required (In reference to Section 1.7 *Lead, Responsible and Trustee Agencies*, Page 1-9).

## **2. Consideration of Governance Options**

Generally, LAFCOs were created to identify the most logical service providers for municipal services, including but not limited to water, wastewater, fire, etc. Such determinations can be accomplished through various changes of organizations such as annexations, consolidations and approvals of out-of-area service agreements. These governance options allow cities, special districts, and county governments to provide municipal services to landowners throughout the county.

Given that the proposed project is outside of the City of Livermore’s jurisdictional boundary, in order to comply with state law and local policies, LAFCO has identified two governance options for the City’s consideration that we would like evaluated.

- a. Consider an out-of-area service agreement
  - Based on the proposed project area, the affected territory is located outside the City’s jurisdictional boundary. Such discrepancy would require LAFCO approval.
  - Under this scenario, the City can request an out-of-area service agreement from LAFCO if it meets the statutory criteria outlined in Government Code Section 56133 and the Commission’s adopted policies. If so, this would allow the City to provide wastewater services to the affected territory without amending its City limits.
  
- b. Consider annexation of the affected territory
  - Based on the proposed project area, the development of the sanitary sewer lines are located outside the City of Livermore.
  - Under this scenario, the City can request annexation of the affected territory. This would allow the City to complete its proposed project without building in two different jurisdictions.

Thank you again for the opportunity to comment on the Draft Supplemental EIR and for the consideration of our comments. Please contact the LAFCO office if you have any questions

Respectfully,

A handwritten signature in blue ink, appearing to read "Rachel Jones", with a long horizontal flourish extending to the right.

Rachel Jones  
Executive Officer

Attachments: none

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# LAFCO

*Alameda* Local Agency Formation Commission

## AGENDA REPORT

May 12, 2022

Item No. 12a

**TO:** Alameda Commissioners

**FROM:** Rachel Jones, Executive Officer

**SUBJECT:** **Current and Pending Proposals**

The Commission will receive a report identifying active proposals on file with the Alameda Local Agency Formation Commission (LAFCO) as required under statute. The report also identifies pending local agency proposals to help telegraph future workload. The report is being presented to the Commission for information only.

### Information / Discussion

The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (“CKH”) delegates LAFCOs with regulatory and planning duties to coordinate the formation and development of local government agencies and their municipal services. This includes approving or disapproving boundary changes involving the formation, expansion, merger, and dissolution of cities, towns, and special districts, as well as sphere of influence amendments. It also includes overseeing outside service extensions. Proposals involving jurisdictional changes filed by landowners or registered voters must be put on the agenda as information items before any action may be considered by LAFCO at a subsequent meeting.

### Current Proposals | Approved and Awaiting Term Completions

Alameda LAFCO currently has no proposals on file that were previously approved and awaiting term completions. CKH provides applicants one calendar year to complete approval terms or receive extension approvals before the proposals are automatically terminated.

### Current Proposals | Under Review and Awaiting Hearing

There are currently no active proposals on file with the Commission that remain under administrative review and await a hearing as to the date of this report.

## **Pending Proposals**

There is currently one new potential proposal at the moment that staff believes may be submitted to the Commission from local agencies based on ongoing discussions with proponents.

- **Annexation of West Jack London Boulevard | City of Livermore**

The City of Livermore plans to annex two parcels on West Jack London Boulevard that total 71 acres within the unincorporated area of Alameda County. The purpose of the annexation is to facilitate the Oaks Business Park for the development of offices, research institutions, warehousing, manufacturing and limited business supporting commercial uses.

## **Alternatives for Action**

The Commission is invited to discuss the item and provide direction to staff on any related matter as needed for future discussion and or action.

Attachments: none

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# LAFCO

*Alameda* Local Agency Formation Commission

## AGENDA REPORT

July 14, 2022

Item No. 12b

**TO:** Alameda Commissioners

**FROM:** Rachel Jones, Executive Officer

**SUBJECT: Progress Report on 2022-2023 Work Plan**

The Alameda Local Agency Formation Commission (LAFCO) will receive a progress report on accomplishing specific projects as part of its adopted work plan for 2022-2023. The report is being presented to the Commission to formally receive and file as well as provide direction to staff as needed.

### Background

Alameda LAFCO’s current strategic plan was adopted following a planning session on December 16, 2019. The plan defines each of LAFCO’s priorities through overall goals, core objectives, and target outcomes with overarching themes identified as education, facilitation, and collaboration. The strategic plan is anchored by seven key priorities that collectively orient the Commission to proactively fulfill its duties and responsibilities under the Cortese-Knox-Hertzberg Act of 2000 in a manner responsive to local conditions and needs. These pillars and their attendant strategies, which premise individual implementation outcomes, are summarized in Attachment 1.

1. Education – Serve as a resource to the public and local agencies to support orderly growth and logical sustainable service provision.
2. Facilitation – Encourage orderly growth and development through the logical and efficient provision of municipal services by local agencies best suited to feasibly provide necessary governmental services and housing for persons and families of all incomes.
3. Collaboration – Be proactive and act as a catalyst for change as a way to contribute to making Alameda County a great place to live and work by sustaining its quality of life.

On May 13, 2021, Alameda LAFCO adopted the current fiscal year work plan at a noticed public hearing. The work plan is divided into two distinct categories – statutory and administrative – with one of three priority rankings: high; moderate; or low. The underlying intent of the work plan is to serve as a management tool to allocate Commission resources in an accountable and transparent manner over the corresponding 12-month period that pulls from the key priorities in the Commission’s 2020-2021 Strategic Plan.

Further, while it is a standalone document, the work plan should be reviewed in relationship to the adopted operating budget given the planned goals and activities are facilitated and or limited accordingly.

The item provides the Commission with a status update on two-dozen plus targeted projects established for the fiscal year with a specific emphasis on the “top ten” projects that represent the highest priority to complete during the fiscal year as determined by the membership. This includes identifying the projects already completed, underway, or pending in the accompanying attachment. The report and referenced attachment are being presented for the Commission to formally receive and file while also providing additional direction to staff as appropriate.

### **Discussion**

The Commission has initiated work on three of the nineteen projects included in the adopted work plan. This includes progress on projects, such as the municipal service review (MSR) on Fire Protection and Emergency Medical Services, Unincorporated Areas Incorporation Feasibility Report, and the Sustainable Agriculture Lands Conservation Planning Grant.

### **Alternatives for Action**

The Commission is invited to discuss the item and provide direction to staff on any related matter as needed for future discussion and or action.

#### Attachments:

1. 2020-2021 Strategic Plan
2. 2022-2023 Work Plan

ALAMEDA LOCAL AGENCY FORMATION COMMISSION

# STRATEGIC PLAN

2020 -2021

**MISSION STATEMENT:** Alameda LAFCO provides oversight over local governments to make Alameda County a great place to live and work by balancing the preservation of agriculture and open space with the provision of sustainable municipal services

	EDUCATION	FACILITATION	COLLABORATION
STRATEGIC PILLARS	Serve as a resource to the public and to local agencies to support orderly growth and logical, sustainable service provision	Encourage orderly growth and development through the logical and efficient provision of municipal services by local agencies best suited to feasibly provide necessary governmental services and housing for persons and families for all incomes.	Be proactive and act a catalyst for change as a way to contribute to making Alameda County a great place to live and work by sustaining the quality of life.
CORE STRATEGIES	Enagage with the community through LAFCO outreach as well as receive presentations from outside stakeholders and local agencies to understand issues	Use LAFCO authority through municipal services reviews and change of organizations to promote the change in the region aligned with its mission	Always seek, determine, and question if any regional issues are opportunities for partnerships
TARGET OUTCOMES	Review growth boundaries and governance	Regulate land use through the extension of services	Coordinate with other agencies to determine high-need areas (DUCs)
	Provide Presentations to City Councils, Special Districts, and the County on upcoming projects and LAFCO's role	Provide more guidance on regional issues	Promote inter-agency special projects and partnerships
	Understand local agricultural issues and then consider a study	Create a five-year island annexation plan	Work with stakeholders to identify issues under LAFCO jurisdiction related to economic viability of agriculture
	Identify emerging issues, i.e. water treatment changes	Prepare comprehensive study on climate change	Establish policies and standards to address sustainability of adequate and reliable water supplies, including the use of recycled water
	Educate public on service costs	Encourage consolidations or review shared opportunities	Conduct joint LAFCO workshops
	Determine LAFCO's role in housing	Unfunded liabilities in services - do more to encourage future planning	Create homelessness initiatives with other agencies

Priority	Urgency	Type	Project	Key Issues
1	High	Statutory	Community Services Municipal Service Review	Service Specific MSR   Identify Accessibility Issues for Broadband Services
2	High	Statutory	General MSR on Fire Protection and Emergency Services	Second MSR on Fire and Emergency Services sine 2006   Address Shared Opportunities
3	High	Statutory	Alameda County Resource Conservation District MSR	MSR on resource conservation in Alameda County
4	High	Administrative	LAFCO Office Move	Fulfill Long-Term Lease in MOU with CDA; Aid in Hiring LAFCO Analyst
5	High	Statutory	Countywide MSR on Police Services	Examine Current Provision and Need for Police Services and Related Financial and Governance Considerations
6	High	Administrative	South Livermore Valley Area Specific Plan	Provide a LAFCO Update on Plan and Review Current Trends
7	High	Administrative	2018-2021 Audits	Verify Fund Balance; Perform Regular Audits
8	Moderate	Administrative	Alameda LAFCO Brochure	Create and Distribute Pamphlet for LAFCO Outreach and Education
9	Moderate	Statutory	Informational Report on Island Annexations	Map all Unincorporated Islands and Examine Island Annexation Implementation Issues in Alameda County
10	Moderate	Administrative	Create Countywide Regional Water and Wastewater Committee	Explore Opportunities and Share Practices for Collobaration on Recycled Water for the Region and Better Utilization of Imported Water
11	Moderate	Statutory	Unincorporated Areas Incorporation Feasibility Report	Prepare a Feasibility Report on the Incorporation of Castro Valley and surrounding areas of Ashland, Cherryland, and San Lorenzo
12	Moderate	Administrative	SALC Grant Award	Continue Two-Year Process on Grant Project and Track Agricultural Trends
13	Moderate	Administrative	Prepare Informational Report on JPAs	Post Enactment of SB 1266; Enhance Repository on Local Government Services
14	Low	Administrative	Review of County Transfer of Jurisdiction Policies	Ensure Policies are Consistent with CKH
15	Low	Administrative	Update Application Packet and Mapping Requirements	Streamline LAFCO Application and County Mapping Requirements; Make User Friendly
16	Low	Administrative	Informational Report on Remen Tract	Special Report on Service Delivery
17	Low	Administrative	Bay Area LAFCO Meetings	Attend Meetings with Other Bay Area LAFCOs for Projects/Training

18	Low	Administrative	Host Alameda County Special District Association Meeting	Communicate LAFCO's Mission and Goals to the Community
18	Low	Administrative	Social Media	Expand Alameda LAFCO's Social Media Presence
19	Ongoing	Statutory	Policy Review on Agricultural Protection and Out of Area Service Agreements	Periodical review of existing policies relative to practices and trends, and determine whether changes are appropriate to better reflect current preferences



# Announcing The 2022 CALAFCO Annual Conference



Hosted by CALAFCO

## October 19 - 21

Hyatt Regency, Newport Beach  
Conveniently located near the John Wayne Airport

### Relevant & Diverse General & Breakout Session Topics

- Everything you ever wanted to know about Municipal Service Reviews but were afraid to ask.
- All about Fire, Fire Districts, and Fire Service Impacts
- Recruitment and Succession Planning
- Avoiding Conflicts of Interest and Other legal pitfalls
- Grand Juries and LAFCOs – Why Can't We Be Friends?
- The Definitive Session on Pensions – LAFCO's two-fold Responsibility to Take Care of Its Own and Review Agencies
- How commission meetings can go wrong
- Legislative Update

*Please note that the Program is still under development and topics are subject to change.*

### Special Highlights

#### LAFCo 101 & More

An introduction (and more) to LAFCo and LAFCo law for Commissioners, Staff, and anyone interested in learning more about LAFCo

*Wednesday morning*

#### Mobile Workshop

*"It's a Shore Thing:  
Navigating Municipal  
Service Delivery within  
Coastal Areas"*

A mobile workshop on multi-agency collaboration that starts with a 2 hour harbor boat ride to Marina Park Community Center for lunch and presentations.  
*(Limited to 85)*

*Wednesday morning*

## We can't wait to see you!

### Invaluable Networking Opportunities for Reconnection!

- Regional Roundtable discussions on current regional LAFCo issues
- Extended roundtable discussion for LAFCo legal counsel
- Networking breakfasts and extended breaks
- Welcome Reception Wednesday
- Thursday Pre-dinner Reception & breaks with Sponsors
- Awards Banquet Thursday

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