

**SUMMARY ACTION MINUTES**  
**ALAMEDA LOCAL AGENCY FORMATION COMMISSION**  
**REGULAR MEETING**

**September 9, 2010**

**1. Call to Order and Pledge of Allegiance**

Chair Foulkes called the meeting to order at 4:35 p.m. The Pledge of Allegiance was recited.

**2. Roll Call.**

Roll was called. A quorum was present of the following commissioners:

City Members: Marshall Kamena, Jennifer Hosterman and alternate Anthony Santos  
County Members: Gail Steele, Nate Miley, and alternate Scott Haggerty (4:45pm, Item 5)  
Special District Members: Katy Foulkes and alternate Louis Andrade  
Public Members: Sblend Sblendorio

Excused: Special District Member Ayn Wieskamp and alternate Public Member David Haubert

Staff present: Mona Palacios, Executive Officer; Audrey Beaman, Legal Counsel; Ineda Adesanya, Planner; and Sandy Hou, Clerk

*\*(A motion to move Agenda Item 6 to November meeting was made at this point. See #6 below for details of the motion and discussion.)*

**3. Public Comment**

Commission Chair Foulkes invited members in the audience to address the Commission on any matter not listed on the agenda and within the jurisdiction of the Commission. There were no comments from the public.

**4. Approval/Correction of Minutes**

Upon motion by Commissioner Sblendorio and second by Commissioner Hosterman, the minutes of July 8, 2010 were approved.

**5. Authorization to Execute Alternate Legal Counsel Contract**

Staff summarized the written report, reminding the Commissioners that the purpose of obtaining alternate legal counsel was for advising the Commission on matters related to the City of Pleasanton's forthcoming Staples Ranch annexation proposal.

Upon motion by Commissioner Kamena and second by Commissioner Sblendorio the Commission unanimously authorized the Executive Officer to execute an agreement with Best Best and Krieger located in Walnut Creek, in an amount not to exceed \$10,000 for a two-year period for as-needed alternate legal counsel services to the Commission.

**6. Proposed Sphere of Influence (SOI) Update/Municipal Service Review (MSR) 2<sup>nd</sup> Cycle Work Plan**

*\*(The following discussion occurred at the beginning of the meeting after roll call)*

Commissioner Hosterman moved to continue this item to the Commission's November 18 meeting to allow for more time to review the report and address concerns raised by some agencies. The motion included a request to separate the request for approval of the MSR work plan from the discussion of potential issues to consider within an MSR. Commissioner Kamena seconded the motion. The motion carried unanimously to continue the item.

Additionally, Staff was requested to prepare an informational packet explaining the MSR process for the January meeting.

Tom Hughes from Zone 7 and Bert Michalczyk from Dublin San Ramon Services District offered comments on the discussion items listed in the report that pertained to their respective agencies. They were in support of continuing the item to the November meeting.

**7. Nominations for CALAFCO Executive Board and Designation of Voting Delegates**

Staff noted that Commissioners Foulkes, Sblendorio and Andrade will be attending the California Local Agency Formation Commission (CALAFCO) Conference in Palm Springs, October 6-8, 2010.

Staff provided information on the number of candidates running for the CALAFCO Executive Board and noted that within the Coastal Region there were no current seated Executive Board members appointed by a County. Commissioner Haggerty indicated he might be interested in the future, but not now.

Commissioner Sblendorio nominated Commission Chair Foulkes to be Alameda LAFCo's voting delegate at the CALAFCO Annual Business meeting to be held on October 7. Commissioner Andrade seconded the motion. Motion passed unanimously. Commissioner Sblendorio nominated Commissioner Andrade to be the alternate voting delegate. Commissioner Steele seconded the motion. Motion unanimously passed.

**8. 2011 Commission Meeting Schedule**

Upon motion by Commissioner Hosterman and second by Commissioner Andrade, the following dates were unanimously approved for Commission meetings in 2011:

January 13, March 10, May 12, July 14, September 8, and November 10.

The meetings will continue to be held at 4:30 pm at the same location – Dublin San Ramon Services District board chambers in Dublin.

**9. Matters Initiated by Members of the Commission**

Commissioner Santos announced that he will not be at the November meeting, as he will be in Germany at that time.

**10. Informational Items** - Discussion, if any, is noted after the item.

- a. 2010 CALAFCO Annual Conference at the Hilton Palm Springs, October 6-8
- b. Application Update
- c. Legislative Update
- d. Newspaper Articles (re: Staples Ranch and LARPD merger)

Staff pointed out that additional newspaper articles were distributed to the Commissioners at this meeting – one regarding Staples Ranch and the other three regarding possibility of disincorporation of Half Moon Bay.

- e. CALAFCO Executive Board Candidate Statement (Sepi Richardson)

In response to Commission Chair Foulkes' inquiry, Staff clarified that Ms. Richardson's candidate statement incorrectly stated that the voting delegates would vote for two City Executive Board members from the Coastal Region and that, in fact, only one City Board member seat is available. Commissioner Haggerty offered words of praise for Ms. Richardson, whom he knows through service on the Association of Bay Area Governments. He expressed his opinion that she would be a good candidate for the Coastal Regional City seat. Commissioner Sblendorio also indicated confidence in her. Commissioner Foulkes expressed appreciation for their comments.

**11. Adjournment of Regular Meeting** – The meeting was adjourned at 5:00 p.m.

**12. Next Regular Meeting of the Commission – Thursday, November 18, 2010 at 4:30 p.m.**

Respectfully submitted,

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Sandy Hou, LAFCo Clerk

These minutes were approved by the Commission on November 18, 2010.

Attest:

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Mona Palacios, Executive Officer