

SUMMARY ACTION MINUTES
ALAMEDA LOCAL AGENCY FORMATION COMMISSION
REGULAR MEETING

March 9, 2006

1. Call to Order and Roll Call

Chair Butler called the meeting to order at 4:30 p.m.

Roll was called. A quorum was present of the following Commissioners:

City Members: Janet Lockhart and Marshall Kamena

County Members: Gail Steele, Nate Miley and Alternate Scott Haggerty

Special District Members: Jocelyn Combs, Katy Foulkes and Alternate Herbert Crowle

Public Members: Bob Butler

Commissioners absent: Alternates Linda Sheehan (Public) and Jennifer Hosterman (City)

Staff present: Crystal Hishida Graff; Executive Officer; Brian Washington, Legal Counsel; Mona Palacios, Analyst; Barbara Graichen, Planner; and Sandy Hou, Clerk

Others present: Lou Ann Texeira, Consultant

2. Approval/Correction of Minutes

Upon motion by Commissioner Lockhart, second by Commissioner Foulkes, the minutes for the January 12, 2006 meeting were approved. Commissioner Combs abstained.

3. Public Works Extended Services County Service Area (PW-2006-1) - *Continued from November 10, 2005 Meeting.*

County Public Works staff requested to continue this item to the May 2006 meeting in order to complete public outreach efforts.

Upon motion by Commissioner Foulkes, second by Commissioner Combs, the Commission unanimously moved to continue the item to the May 11, 2006 LAFCo meeting.

4. Mission-Garin Reorganization

LAFCo Analyst Mona Palacios provided background information on this reorganization proposal from the City of Hayward.

Following brief comments from several Commissioners, Chair Butler opened the Public Hearing.

The following two interested parties offered comments:

- Sherman Balch owner of a 5-acre parcel in the northeast corner of the affected property spoke in support of the proposal.

- Ron McGowan, representing the Christiansen family, property owners in the affected area, spoke in opposition of the project.

There was discussion among the Commission and staff about the project, particularly regarding the aspect of trying to avoid the creation or continuance of County “islands” within City boundaries.

Jesus Armas, representing the City of Hayward, was present to answer questions and provide clarification.

Commissioner Combs referred to concerns about maintaining viability of agricultural lands in the County – particularly East County, and indicated that she most likely would vote against the proposal.

Upon motion by Commissioner Kamena and second by Commissioner Lockhart, the Commission approved of the reorganization and directed staff to conduct a Protest Hearing on or about April 21st and delegated the authority to conduct that hearing to the LAFCo Executive Officer.

Ayes: 6 (Commissioners Foulkes, Steele, Miley, Lockhart, Kamena, and Butler)

Noes: 1 (Commissioner Combs)

5. Preliminary Fiscal year 2006-07 Budget and Work Plan

Staff Analyst Mona Palacios provided information on this item.

Chair Butler opened the Public Hearing. There were no comments from the Public.

After discussion and clarification from staff, the Commission indicated that it wanted to continue its practice of creating a 10% contingency fund, but did not want to establish a separate reserve account as had been suggested as a possible consideration in the staff report.

Upon motion by Commissioner Combs, second by Commissioner Foulkes, the Commission unanimously approved the preliminary budget and work plan with the direction to eliminate the language about establishment of a reserve account; and directed staff to forward the budget to the affected agencies and prepare the Final FY 2006-07 budget for adoption at the May 11, 2006 LAFCo meeting.

6. Regular Public Member Recruitment

Staff explained details of and proposed timeline for the recruitment of a Public Member to replace Robert Butler, whose term would expire in May 2006.

Commissioners Lockhart, Kamena and Crowle volunteered to be on a subcommittee for the recruitment process.

Upon motion by Commissioner Foulkes, second by Commissioner Steele, the Commission unanimously directed staff to move forward with recruitment of a Public Member.

7. Contract for Services – Annual Audit for Fiscal years 2003-04, 2004-05, 2005-06

Staff requested that the Commission approve a contract for services with Patel & Associates to conduct financial audits for the Fiscal years ending June 30 of 2004, 2005 and 2006.

Upon motion by Commissioner Foulkes, second by Commissioner Combs, the Commission unanimously approved the contract as requested.

8. Format of Commission Minutes

There was a proposal by staff to modify the format of LAFCo meeting minutes to “action minutes.”

Upon motion by Commissioner Foulkes, second by Commissioner Kamena, the Commission unanimously approved of the modification of the meeting minutes to “action minutes.”

9. District Consolidations

Per the Commission’s request at the January 2006 meeting, LAFCo Counsel Brian Washington presented a report on the various ways that district consolidations could occur.

Following the report, at Commissioner Miley’s suggestion and the Commission’s concurrence, staff was asked to prepare for the May 2006 LAFCo meeting, a report on the cost, process and feasibility of a possible LAFCo initiated consolidation of the Oro Loma Sanitary and Castro Valley Sanitary districts.

10. Matters Initiated by Members of the Commission

Commissioner Miley expressed his concerns about the lack of conformity in maps among the various agencies in the County and noted that he had been in conversation about his concerns with LAFCo Executive Officer, Crystal Hishida Graff. Ms. Graff stated that she was aware that the County has been working on such a project and that she would prepare a report for the Commission at their May meeting on the status of these efforts to date.

Commissioner Haggerty offered words of thanks to Commissioner Butler for his years of service on LAFCo, noting that he conducted himself with integrity during his several terms as Chair, and that he would be missed. The other Commissioners concurred with a round of applause. Commissioner Butler is unable to attend the May Commission meeting, but agreed to attend the July meeting. The Commission wishes to formally recognize Commissioner Butler.

11. Public Comment – There was none.

12. Informational Items

- a. Municipal Services Review/Sphere of Influence – Update – Volume III – Community Services (i.e., bridges, lead abatement, parks & recreation, libraries, street maintenance and lighting, mosquito abatement and vector control)

Staff provided an update on the progress of this project, noting that the Public Review Draft would be distributed by the end of March with the expectation that the Draft Final Report would

be ready for consideration at the May 11th Commission meeting. There may be a need to schedule a special meeting in June if that timeline is not met.

b. CALAFCO University – CEQA for LAFCo

Staff announced that this March 17th Workshop for LAFCo staff and Commissioners on LAFCo and the California Environmental Quality Act was full, but that a second class was being planned for this summer. Staff will inform the Commissioners when the date/location is confirmed.

c. Annual CALAFCO Staff Workshop at Lake Tahoe, April 26-28th

The Commission was informed that several staff would be attending this workshop and would report back to the Commission at their May meeting.

13. Adjournment of Meeting

The meeting was adjourned at 5:25 p.m.

Note: The above minutes are a summary of actions. A taped recording of this meeting serves as the official record and is available upon request from the LAFCo office.

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