

## AGENDA ITEM REQUEST

Community Corrections Partnership Executive Committee (CCPEC)

*Note: This agenda item request is due at least six (6) weeks prior to the CCPEC meeting.*

*Email requests to [ProbationCommunityPrograms@acgov.org](mailto:ProbationCommunityPrograms@acgov.org).*

TO: Community Corrections Partnership Executive Committee (CCPEC)  
c/o Alameda County Probation Department  
Brian Ford, Chief Probation Officer  
1111 Jackson Street, P.O. Box 2059  
Oakland, CA 94604-2059

FROM: **Name:** Gina Temporal  
**Title:** Contracts Administrative Manager  
**Agency/Organization/Department:** Alameda County Probation Department  
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This agenda item is being submitted for consideration by the Community Corrections Partnership Executive Committee (CCPEC) at their meeting on March 17, 2025.

**Title/Subject/Description:** Annual Allocation for AB 109 Funded Programs and Resources – Probation Client Support Resources.

**Background Information:** The Alameda County Probation Department requires additional funding for Fiscal Year 2025-26 to provide direct support to probation clients (concrete services). Concrete services are utilized to support our clients in barrier removal, stabilization and positive incentive for our strength-based model. We provide gift cards, for clothing, food, transportation, vehicle services, household (i.e. mattresses). We further process concrete services to assist with items such as utility payments, rental assistance, union dues, employment equipment needs (safety equipment, tools of the trade, and vehicle repair.

**Fiscal Impact\*, if any:** \$300,000

**Recommended action to be taken:** Approve the annual allocation to continue funding direct support for probation clients.

*\*When requesting funding, please answer the questions in either Section 1 or 2 below. If requesting funding for a new program idea, answer the questions in Section 1. If requesting funding for a program with an existing AB 109-funded contract, answer the questions in section 2.*

**Signature:** *Gina Temporal*

**Print Name and Title:** Gina Temporal, Contracts Administrative Manager

## **Section 1: Requesting Funding for a New Idea**

### **Addressed in the Logic Model**

*A logic model from the Programs and Services Workgroup may be attached in lieu of answering the following questions:*

- What part of the AB 109 population do you propose to serve? (For example: unhoused individuals, clients disengaged from Probation services etc.)
- Which client needs are being addressed? (For example: housing, employment, substance abuse etc.)
- What are the objectives and benchmarks for success of the proposed program/activity?
- What are the resources and activities required by an organization to make the program successful? (For example: staffing, development of workshops etc.)
- How will Probation Officers inform clients about the program/activity?
- If referrals don't come from Probation, how will clients be informed of the program/activity?

### **Background Research**

- Is the initiative evidence-based or a promising new idea?
- If this is an evidence-based program, what does the research say about it?
- If there is existing research, was the research done on a population similar to the population the program anticipates serving?
- Is Probation funding any similar activities?
- If Probation is funding similar activities, what is unique about this program/activity, why is it necessary?
- Lived experience can often provide a layer of knowledge often not captured by traditional research methods. Please provide any anecdotal knowledge based upon lived experiences that contributes to or strengthens your proposed program/activity.

### **Fiscal Impact**

- What is the total proposed budget for this program/activity?

## **Section 2: Request to Renew or Extend an Existing Contract**

### **Information About the Program** N/A as these are resources for probation clients

- What part of the AB 109 population was served under the previous contract? (For example: unhoused individuals, clients disengaged from Probation Services, etc.)
- What client needs were addressed? (For example: housing, employment, substance abuse etc.)
- How many people did your organization serve under the contract?
- How many people was your organization expected to serve under the contract?
- Please provide a summary of the program.
- Please provide a list of the objectives achieved by the program/activity.
- Did your organization invest any resources to make the program/activity successful? (For example: staffing, development of workshops etc.)
- Did you do any outreach to the target population, outside of referrals by Probation? If so, what were the results of your outreach?
- Describe how successfully your organization achieved your contract milestones and the other contract deliverables?

### **Background Research** N/A as these are resources for probation clients

- Is the program/activity evidence based or a promising new idea?
- If the program/activity is an evidence-based program, what does the research say about it?
- If there is existing research, was the research done on a population similar to the population served?
- How do milestones/contract deliverables compare to the outcomes of similar work in other jurisdictions?
- Is Probation funding any similar activities?
- If Probation is funding similar activities, what is unique about this program/activity, why is it necessary?
- Lived experience can often provide a layer of knowledge often not captured by traditional research methods. Please provide any anecdotal knowledge based upon lived experiences that contributes to or strengthens your proposed program/activity.

### **Program Data** N/A as these are resources for probation clients

- How many people were referred to the program/activity by Probation?
- Why should the contract be extended/renewed rather than going out to bid?
- Please provide program milestones and other contract deliverable data.
- Has this contract been extended before? If so, how many times and why?

### **Fiscal Impact**

- What is the total proposed budget for the requested program/activity? \$300,000
- What was the total budget for the program/activity under the previous contract?
  - If the proposed budget is higher than that of the previous contract, please justify the increase.
  - If the proposed budget is lower than that of the previous contract, please explain.

**Signature:** *Gina Temporal*

**Print Name and Title:** Gina Temporal, Contracts Administrative Manager