

COMMUNITY ADVISORY BOARD

AGENDA ITEM REQUEST

Instructions: The Agenda Item Request form is due 7 (seven) business days prior to CAB meeting. Email requests to ProbationCommunityPrograms@acgov.org.

TO: The Community Advisory Board (CAB)

FROM: Contact Name and Title: Email Address:
Phone Number:

Recommendation received from:

- Programs and Services Workgroup
- Fiscal and Procurement
- Process and Evaluation
- Data Workgroup
- County Department Staff

Date: Click or tap to enter a date.

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Agenda item is: Discussion Action

Scope of recommendation to the Community Corrections Partnership Executive Committee (CCPEC) via the CAB, is as follows:

For new funding:

- What part of the AB 109 population are you trying to serve? (For example: unhoused individuals, clients disengaged from Probation Services etc.)
- How many people do you intend to serve?
- What client needs are being addressed? (For example: housing, employment, substance abuse etc.)
- What are the resources and activities required by your organization to make the program successful? (For example: staffing, development of workshops etc.)
- Please provide a summary and objectives of your proposed program/activity.
- What is the total budget for your proposed program/activity?
- Is the initiative evidence based or a promising new idea?
- If this is an evidence-based program, what does the research say about it?
- If there is existing research, was the research done on a population similar to the population you anticipate serving?
- [Is Probation funding any similar activities?](#)

- If Probation is funding a similar activity, what is unique about this program/activity, why is it necessary?
- How will Probation let clients know about this program/activity?
- If Probation is utilizing a third-party for outreaching to clients, how will that organization reach the target population?

For contract renewals:

- What part of the AB 109 population did the contractor serve under the previous contract? (For example: unhoused individuals, clients disengaged from Probation Services etc.)
- What client needs were addressed? (For example: housing, employment, substance abuse etc.)
- How many people did your organization serve under the contract?
- Did your organization invest any resources to make the program/activity successful? (For example: staffing, development of workshops etc.)
- Please provide a summary and objectives achieved by the program/activity.
- What was the total budget for the program/activity under the previous contract?
- Is the program/activity evidence based or a promising new idea?
- If the program/activity is an evidence-based program, what does the research say about it?
- If there is existing research, was the research done on a population similar to the population you anticipate serving?
- How many people were referred to the program/activity by Probation?
- How did Probation let clients know about this program/activity?
- If Probation utilized a third-party for outreaching to clients, how did that organization reach the target population?
- Describe how successfully the current/prior vendor achieved the milestones and the other contract deliverables?
- How do milestones/contract deliverable compare to the outcomes of similar work in other jurisdictions?
- Is Probation funding any similar activities?
- If Probation is funding similar activities, what is unique about this program/activity, why is it necessary?

If not answered above:

- How many clients was the vendor expected to serve?
- How many clients were served?
- Why does Probation want to extend/renew the contract instead of going out to bid?
- Has this contract been extended before? If so, how many times and why?

CAB Advisory Recommendation(s) to the CCPEC

Agree Disagree Other

If other, please specify:

Click here to enter text.

Signature: _____ **Date:** 2/25/2021