

AGENDA ITEM REQUEST

Community Corrections Partnership Executive Committee (CCPEC)

*Note: This agenda item request is due at least eight (8) weeks prior to CCPEC meeting.
Email requests to ProbationCommunityPrograms@acgov.org.*

TO: Community Corrections Partnership Executive Committee (CCPEC)
c/o Alameda County Probation Department
Brian K. Ford, Chief Probation Officer
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FROM: **Name:** Janene Grigsby
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This agenda item is being submitted for consideration by the Community Corrections Partnership Executive Committee (CCPEC) at their meeting on March 16, 2026.

Title: Annual Allocation for AB 109 Funded Programs and Resources – Community Advisory Board Resources

Subject/Description: The Community Advisory Board (CAB) requires additional funding totaling \$21,820 for Fiscal Year 2026–2027 to support meeting meals, CAB member training and community engagement, a CAB notetaker, and the CAB’s web-based application.

CAB Member Training and Community Engagement: \$10,000

Funding for CAB member training and community engagement supports the CAB’s capacity to provide informed, effective guidance to the CCPEC on Realignment matters. Training ensures CAB members share a common understanding of Realignment policy, the CCPEC’s roles, County decision-making processes, and governance requirements, strengthening the Board’s ability to translate lived experience, professional expertise, and community knowledge into actionable policy recommendations.

Community engagement funding supports outreach and participation activities that connect the CAB with community members directly impacted by Realignment decisions. These resources help reduce barriers to engagement and ensure community voices meaningfully inform CCPEC deliberations. Together, these investments reinforce the CAB’s role as a credible, community-led advisory body grounded in lived experience, expertise, and accountability.

CAB Meeting Meals: \$10,200

CAB meetings are open to the public and are held in person on the first Tuesday of each month from 6:15 p.m. to 8:15 p.m. Because these meetings occur during mealtimes, meals are provided to both CAB members and members of the public who attend. Providing meals helps reduce barriers to participation and encourages engagement from community members, particularly those directly impacted by the CCPEC decisions. Approval of \$10,200 to cover 12 months of meals, at approximately \$850 per month, will ensure continued community participation in these important meetings.

CAB Notetaker: \$1,200

The CAB provides a stipend to a system-impacted individual who serves as a notetaker during CAB meetings to ensure the Board has comprehensive and accurate meeting minutes. This role offers a professional opportunity that supports skill-building and workforce development. The notetaker receives a \$100 stipend per meeting, with one CAB meeting held each month.

CAB Web-Based Application: \$420

The CAB modernized its application process by transitioning from a PDF-based application to a web-based platform, improving accessibility and ease of use for community members. This allocation will cover the cost of maintaining the web-based application for an additional year. The web-based application costs approximately \$35 per month (inclusive of tax), totaling \$420 annually. The CCPEC unanimously approved the use of the web-based application on March 21, 2022.

Background Information: On November 26, 2024, the Alameda County Board of Supervisors established the Community Corrections Partnership Executive Committee (CCPEC) Community Advisory Board (CAB) to ensure the community has an opportunity to advise the CCPEC on matters relating to Realignment in Alameda County. The CAB is composed of 15 members, with three representatives from each of the five Supervisorial Districts. At least one member from each district must be formerly incarcerated.

Fiscal Impact*, if any: \$21,820

Recommended action to be taken: Approve the allocation of \$21,820 in AB 109 Community-Based Organization (CBO) funding to continue the CAB operations and activities described above.

**When requesting funding, please answer the questions in either Section 1 or 2 below. If requesting funding for a new program idea, answer the questions in Section 1. If requesting funding for a program with an existing AB 109-funded contract, answer the questions in section 2.*

Signature: Janene Grigsby

Print Name and Title: Janene Grigsby, Reentry Services Coordinator