

**COMMUNITY ADVISORY BOARD**

MEETING MINUTES

December 07, 2021 · 6:15 PM – 8:15 PM

To guarantee social distancing, **the meeting was a videoconference.**

6:15pm – Call to Order – Tim Smith

6:19 – Roll Call – Kamarlo Spooner

**Present:**

District 1

Jasmine Quinn  
Succatti Shaw

District 2

Kamarlo Spooner  
Alexandra Kay  
Jason Toro

District 3

Louis Rigali

District 4

Timothy “Tim” Smith

District 5

Tanasha Stevens  
Raymond Banks  
Damon “Shuja” Johnson

**Absent:**

District 1

District 2

District 3

District 4

Karen Roye  
Gaylon Logan

District 5

There are 4 open seats on the CAB. District 1- Two seats, District 3- One Seat.

1. Chairman Smith reiterated the action items for CAB’s special meeting on November 09, 2021 (Discussion and Action)

Discussion – Chairman Smith discussed all action items and closed them out.

- Addition of 12 new subject matter members to the CAB. Their roles will allow us to be more responsive to the community.
- Raising stipends for CAB members from \$50 to \$100 for all CAB members per meeting attended. Will present to CCPEC meeting January 2022 for approval.
- There are 3 vacant seats on the CAB.
- Updated CAB comprehensive community led evaluation, that CAB would like subject matter experts from our community to be used to compose this report.
- Official landing page.
- CAB official business cards, letterhead, and CAB member Rigali’s will produce them.

2. Review and approval of meeting minutes from November 2, 2021, CAB’s Special Meeting held on November 09, 2021 (Discussion and Action)

Meeting minutes were not prepared early enough to send out timely. Chairman, Vice Chairman, and the Secretary all assumed responsibility for the minutes arriving late. Minutes will be tabled until the next meeting on January 04, 2022.

3. Appropriate County Employee Conduct & Etiquette (Discussion and Action) – Item #5 moved forward

It was requested that all county employees abide by the following:

- In the chat room leave their name, job title/program, and the entity you work for

- Turn on their cameras so that community will become familiar with you
- County employees if you have a question or comments, feel free to put it in the

4. Determination of Ongoing Need for Virtual Meetings Under AB 361, Filed 9/16/21 (Discussion and Action)

Discussion: Tanasha reminded Chairman Smith to vote on this. Vice Chair Spooner asked County Council if it was ok to circle back and move forward with a motion to have the meeting over Zoom. Scott advised to make a motion and vote.

*Motion to continue to meet remotely.*

Motion: Tim Smith

Second: Kamarlo Spooner

In Favor: Kamarlo Spooner, Succatti Shaw, Jason Toro, Louis Rigali, Alexandra Kay, Tim Smith, Tanasha Stevens, Raymond Banks, Damon Johnson

**Motion approved unanimously.**

5. Living Our Dreams – Chairman Smith

Awards were giving to all CAB members. Thank you, Chairman Smith!

6. Move to request formal presentations from county departments on AB-109 funded programs, services, activities, personnel, and subcontractors for the 1-3-2022 CAB meeting (Discussion & Action)

Discussion: Chairman Smith asked County Council Scott if he would be able to guide members of the CAB with questions, concerns members may have, and if he would be available to assist the CAB with composing a letter to address the concerns with the county. Scott said he would help as needed, be it with a letter or scheduling meetings. Lou made a point that the meetings Scott was referring to are held in during the day, and most are not aware. He suggested sending a CAB member to the meetings for representation. And voted to see who agreed on composing a letter.

*Motion to request formal presentations beginning January 4<sup>th</sup> by our County Partners to begin to understand what they are doing.*

Motion: Tim Smith

Second: Alexandra Kay

In Favor: Kamarlo Spooner, Succatti Shaw, Jason Toro, Louis Rigali, Alexandra Kay, Timothy Smith, Tanasha Stevens, Raymond Banks, Damon Johnson

**Motion approved unanimously.**

7. CAB Retreat (Discussion & Actions)

Discussion: Possible date, time, location for the CAB retreat.

CAB member Jason had 3 suggestions for the direction of the CAB Retreat, listed as:

- Development of priorities for 2022
- Training on Parliamentary Procedure so all understand how meetings should run
- Relationship building exercises

Chairman Smith will resend the email with the information on date, time, and location of the CAB retreat. Not all members are available on December 18<sup>th</sup>, a hard date will be discussed offline. Scott advised that 72-hour notice was not required, as it is a special meeting.

8. Ex-officio voting member of the CCPEC (re-visited) – (Discussion and Action)

Discussion: Chairman gave facts concerning the importance of having impacted individuals as part of the voting body of the CCPEC. He advised the community that not allowing impacted individuals to be heard through the CCPEC vote, although through Prop 47, people on parole and probation are now able to vote. The lack of our vote stifles not only our voices but hinders us from forward movement in life. CAB member Tanasha, spoke to how she realized that one vote matters, and the impact of just one vote. Chairman Smith will follow-up with County Counsel. Ray asked for clarification- are we asking to vote with CCPEC or are we asking to change legislation. He further stated that it was not illegal for us to vote. Scott will assist as long as the County of Alameda gives permission.

9. Vice Chairman Spooner resigned his position.

10. Public Comment – None

11. Meeting Adjourned at 8:04pm

Link to the recorded meeting:

<https://us06web.zoom.us/rec/share/VbHVI5KUAheJ8giFultjcVyp5l6sE4qemTkPpqN9U0W2RDOLLMQiE8wNSJT2jitQ.wjiUe1LyKxdGuPvF>

Access Passcode: uT%Pv+a1

Please Note: Meeting link will expire on January 15, 2022