

**ALAMEDA COUNTY PROBATION DEPARTMENT**  
**COMMUNITY CORRECTIONS PARTNERSHIP EXECUTIVE COMMITTEE**

Monday, January 23, 2023· 1:00 PM – 5:00 PM  
via “Microsoft Teams”

**MEETING MINUTES**

**CCPEC Members Present:**

Marcus Dawal, Chief Probation Officer (Chair)  
Otis Bruce, Jr., District Attorney Designee  
Richard T. Lucia, Undersheriff, Designee

Dr. Karyn Tribble, Health Care Services Agency  
Woods, Brendon, Public Defender / Brooks, Rodney,  
Designee

**CCPEC Members Not Present:**

Chief Gina Anderson, Newark Police

Judge Charles Smiley, Superior Court

**Attendees:**

Ahmadi, Atiqullah	Clanon, Kathleen	Johnson, Roth	Miley, Christopher	Sy, Luwissa
Anderson, Deborah	Conner, Shauna	Khan, Shereen	Naji, Aquil	Temporal, Gina
Barua, Francesca	Cruz, Ayana	Khine, Meemee	Nance, Phyllis	Wilkerson, Riley
Belowich, Steven	Eaglin, Justin	Lacy, Shahidah	Navarro, Sofia	Wilson, Jenica
Cao, Binh	Eddy, Charlie	Lee, Corrine	Pedrotti, Christopher	Young, Alexa
Cercone, Dante	French, Nancy	Lewis, Clyde	Shaw, Succatti	Zatcoff, Tyler
Chapman, Arion	Grigsby, Janene	McCoy, Rhody	Shay, Shani	Additional Guests: 4
Chen, Howard	Hardamon, Bob	Mei, Sandy	Smith, Shadeequa	

1. **Call to Order and Introductions** – The meeting was called to order at 1:02 PM
2. **Determination of Ongoing Need for Virtual Meetings Under AB 361** – Continuation of virtually held meetings for 30 days approved
3. **Public Comment on Any Item Listed Below for "Discussion Only"** – No discussion
4. **Review and Adoption of Meeting Minutes from [October 26, 2022](#) and [November 21, 2022](#)** – Minutes reviewed and adopted as written
5. **Workgroup Updates:**

a. **Fiscal and Procurement – Shauna Conner, Designee for Marcus Dawal and Pamela Price**

The Fiscal and Procurement Workgroup met on December 6, 2022 and January 6, 2023, and reviewed the two funding requests which will be presented today, both of which were supported by the Community Advisory Board (CAB); they also welcomed the new District Attorney team, DA Pamela Price and Chief ADA Otis Bruce, Jr.

For the February and March meetings, the workgroup will be reviewing the FY 23/24 annual allocation asks and anticipate hearing budget requests from Behavioral Health, CDA (Community Development Agency), and Probation; the total budget request will be presented to this body at the March CCPEC meeting

i. **[Allocation Spreadsheet Overview](#) – Janene Grigsby**

- a. Remaining Unallocated CBO Balance = \$3,266,307 (pg.2, line 76, column M)
- b. Previously Allocated Unused Funds Available for Use = \$668,326 (pg. 2, line 76, column N)
- c. Total AB 109 Funding For Realignment Clients = \$3,934,633 (pg. 2, line 78, column N)
- d. Total Proposed Allocation = \$1,207,285 (pg. 2, line 84, column M)
- e. Total Remaining Allocation If Approved = \$1,875,611 (pg. 2, line 84, column N)

ii. **Funding Requests:**

- a. **[Contract Extension for Employment Services](#) – Gina Temporal**

- i. This recommendation is for a 7-month extension of the [Employment Vendor Pool](#) to October 31, 2023 and an increase of \$1,750,000; the current contract will expire March 31, 2023
- ii. The current contract is a Pay for Service model that focuses on job readiness through paid transitional work and job placement with eight providers: Building Opportunities for Self-Sufficiency (BOSS), Center for Employment Opportunities, Inc. (CEO), La Familia, Lao Family, Rubicon, Success Centers, Tri-Cities, and Youth Employment Partnership (YEP)
- iii. In July 2022, the CCPEC approved funding for the development of a new Request for Proposal (RFP); it will utilize a new program model that looks very different from the model in the current contract
- iv. The new program will begin in August 2023; approval of this extension will prevent a gap in service, allow sufficient time to transition clients and referrals to the new model, and allows the new CORE (Center of Reentry Excellence) and Pre-Release to be in place as they will be an integral part of the new model
- v. Discussion:
  - (1) ***When would the new RFP go out and what is the target date for a contract to be in place? And when would referrals need to stop for the existing contract?*** Response: We are aiming for the first week of February to release the RFP and the new contract would start on August 1. Referrals for the existing program would stop in July, allowing time through October to work with all the clients and correctly phase them out the program
  - (2) ***What happens if a client comes to a current provider July 1 and that provider is not part of the new contract, what happens to that client? Can they be transferred to the new providers?*** Response: We are asking for the extension through October, which gives them a good four months to work with that client and get them to a point of job placement, servicing them through October. The new providers come in on August 1 (we do not know yet who the new providers will be), so there will be two very different, active contracts from August through October
  - (3) ***If there is no extension, when do the current providers stop taking referrals?*** Response: We would stop referrals immediately and work with all the providers to see what can be done for some of these clients and look at other resources until the new program starts
  - (4) ***When we get to the point if we know a current provider is not selected for the new contract, when will we tell them that they can no longer accept referrals?*** Response: They would not be eligible to not accept referrals because their contract would go through October. We will stop referrals in July and anticipate knowing around May who the new providers would be. But if someone from the current pool is selected as a new provider, the models are going to look completely different. We will not cut referrals off for the existing providers if they do not make it to the new one; they will be allowed to receive referrals all the way up to the end of July
  - (5) ***Can you reiterate which committee was in support of this recommendation?*** Response: It passed both the Fiscal and Procurement Workgroup and the CAB
  - (6) ***If there is support for extending the current Employment contract seven months at 1.75-Million, we would need a motion and a second; Motion made by Rodney Brooks, seconded by Dr. Tribble; Motion passed by majority vote [Yes: Dawal, Bruce, Woods, Tribble, Lucia]***

b. [Contract Extension for the Roots Safe Landing Shuttle](#) – Gina Temporal

- i. This recommendation is for a 7-month extension of the Roots Community Health Center contract for the Roots Safe Landing Shuttle and \$309,022 additional funding; the current contract is from June 2021 through May 2023

- ii. The shuttle provides bus transportation and support services from Santa Rita Jail to Dublin BART and Oakland; extension of the contract through December 31, 2023 will prevent a gap in service
- iii. Discussion:
  - (1) ***You mentioned that 15% of the passengers want to go to Eastmont Mall. Is there a reason for that? Also, on the form you shared, there is a variety of resources that people can ask for. Is there a trend in services at that stage that people are asking for besides a phone?*** Response: Eastmont Mall is the main transportation hub in East Oakland, and they can get to just about anywhere in Oakland from there. The main trend people are asking for is housing and employment, and we are currently still monitoring the types of services passengers are requesting and also continued assessment of needs of people who are leaving Santa Rita
  - (2) ***If this were to move forward, what are the plans for after the end of that contract period after December 31?*** Response: We are going to be asking for additional funding in the annual allocation request in March for transportation; we currently fund this contract through our transportation line item. We needed to know where the new CORE is going to be located because we are going to possibly look to expand services based on that location. We are requesting this funding to get us through the end of the year then we will come forward with another request for transportation to either develop another RFP or figure out how to best utilize this contract for transportation as it relates to CORE
  - (3) ***Again, the request is for a contract extension for the Roots Safe Landing Shuttle; it's for a seven month extension that would take the contract through December 31, 2023, with an increase in the amount of \$309,022, and so if there is support of this moving forward, we would need a motion and a second;*** Motion made by Dr. Tribble, seconded by Otis Bruce
  - (4) ***I thought an earlier vision for transportation, there was an idea that folks could be transported not just to BART and Eastmont Mall, but to the other destinations to where they were going to sleep at night? What additional funds are needed for this service to be able to transport people 24/7 to where they are going to sleep at night?*** Response: That is what is prompting this new ask. We want to have the opportunity to review all of our transportation needs with the new CORE coming online, as well as Roots had inquired about expanding their service hours. So, we needed an opportunity to review everything that we need, and that will all be part of the new request coming forth, hopefully, by the next CCPEC meeting
  - (5) ***Is the \$309,022 for the extension and an increase, or just the extension? Is that an increase? I thought the annual budget previously was around the amount being requested. I thought the annual budget was around \$700,000*** Response: It is just for the extension. That will get us through the end of December; it is a little bit more for an annual because this covers just seven months. The contract is currently at \$700,000, and it started June 1, but they did not actually start taking their first client until October
  - (6) Probation Response: The intent of the CCPEC back then was to do something like what was previously described, but when we went through the RFP process, we did not receive bids that were suitable to meet the type of transportation we desired. To fill one of the gaps, this funding was allocated to Roots for the Safe Landing Shuttle
  - (7) The discussion continued about safe 24/7 transportation and housing for the night; ***Motion passed by majority vote*** [Yes: Dawal, Bruce, Woods, Tribble, Lucia]

iii Contracts Update – Gina Temporal

- a. There are two updates this month:

- i. The Center of Reentry Excellence – CORE – The bids evaluation has been completed; the results will come back to Probation in a week or two and they will know who the provider will be and will enter into negotiations; targeting May 1 for opening
- ii. AB 109 Evaluation Services – The RFI (Request for Information) was posted on 1/20/23

iv **AB 109 CBO Designation Account Update** – Howard Chen

a. There are four updates this month:

i. FY 16/17 – FY 18/19:

- (1) \$100,050 moved from Commitments to Actuals for Higher Education (pg. 1, line 18)
- (2) \$500,000 moved from Commitments to Actuals for Opioid and Alcohol Use Prevention (pg. 1, line 29)

ii. FY 21-22: \$890,752 moved from Commitments to Actuals for Housing – Fresh Start (pg. 5, line 18)

iii. FY 22/23: \$31,785 moved from Commitments to Actuals for Housing – Fresh Start (pg. 6, line 11)

b. **Process and Evaluation – Rodney Brooks**

- i. The workgroup had their yearly evening meeting in December and there was a robust discussion that began with a review of the past year then went into how do we really measure quality of life improvements? Are people’s quality of life improving and how can we measure that? There was further discussion at the January meeting; the workgroup will do a deep dive into how people’s quality of life is being impacted as a result of the services received and will give updates over the coming meetings

c. **Programs and Services Workgroup Update – Janene Grigsby**

- i. The last meeting was in October 2022 where they discussed Women’s Services and got some initial ideas about what is needed for women and how to set-up services to support them
- ii. The next meeting is January 26, and the workgroup will be looking at the Family Reunification programs and how to revamp them

d. **Data and Information Workgroup Update – Janene Grigsby for Pamela Price**

- i. The last meeting was on January 12, 2023; they discussed the focus and purpose of the workgroup, what data is available, how they determine the data is available, and how to access and share that data
- ii. The discussions will continue at the next meeting on February 9 from 10:00 AM to 12:00 PM

6. **Announcements:**

a. **Current CAB Vacancies: District 1: (0), District 2: (2), District 3: (1), District 4: (1), and District 5: (0) – Marcus Dawal for Tanasha Stevens**

b. **Next Meeting** – TBD in March; the meetings will likely be in person

7. **Public Comment** – No comments

8. **Meeting Adjourned at 2:06 PM**