

ALAMEDA COUNTY PROBATION DEPARTMENT
COMMUNITY CORRECTIONS PARTNERSHIP EXECUTIVE COMMITTEE (CCPEC)

Hybrid Meeting

Monday, July 17, 2023· 1:00 PM – 5:00 PM

MEETING MINUTES

CCPEC Members Present:

Marcus Dawal, Chief Probation Officer (Chair)
Brendon Woods, Public Defender
Dr. Karyn Tribble, Health Care Services Agency
Undersheriff Rich Lucia, Sheriff's Office Designee

CCPEC Members Not Present:

Pamela Price, District Attorney
Chief Gina Anderson, Newark Police
Judge Charles Smiley, Superior Court

Attendees:

Almondsmith, Sherry	Chambers, Adrienne	Grigsby, Janene	Norwood, Quantum	Temporal, Gina
Barua, Francesca	Chen, Howard	Khan, Shereen	Scott, Daniel	Twal, Samantha
Belowich, Steven	Clanon, Kathleen	Lee, Corrine	Sjöberg, Jason	Williams, Jenica
Berdin, Marjorie	Eddy, Charles	Lewis, Clyde	Smith, Shadeequa	Young, Alexa
	French, Nancy	Mitchell, Jordan	Stevens, Tanasha	Additional Guests: 2

1. **Call to Order and Introductions** – The meeting was called to order at 1:09 PM
2. **Public Comment on Any Item Listed Below for "Discussion Only"** – No public comments
3. **Review and Adoption of Meeting Minutes from [May 15, 2023](#)** – Minutes reviewed and adopted as written
4. **Workgroup Updates:**
 - A. **Fiscal and Procurement – Adrienne Chambers, Designee for Marcus Dawal**
 - i. **[Allocation Spreadsheet Overview](#) – Janene Grigsby**
 - Current Year: Fiscal Year (FY) 22/23 Remaining Unallocated CBO Funds = \$1,207,285 (line 79, column M)
 - Current Year: FY 23/24 Remaining Unallocated CBO Funds = \$8,169,560 (line 77, column N)
 - Funds Previously Allocated but Unused and Available To Reinvest = \$668,326 (line 79, column O)
 - Total Available: AB 109 Funding for Realignment Clients = \$10,045,171 (line 81, column O)
 - (1) **Contingency Funding**
 - a. Contingency Funding are funding requests that will be brought to the CCPEC before the end of the year; the amounts are estimates only and proposals with the final amounts will be brought to this body once data is available and each item has gone through the proper approval process
 - (1) Cognitive Behavior Interventions = \$75,000
 - (2) Employment = \$3,000,000
 - (3) Pre-Release Services = \$2,000,000
 - (4) Transition to Success = \$75,000
 - (5) Open Gate = \$300,000
 - (6) Domestic Violence = \$2,000,000
 - (7) Transportation = \$2,000,000
 - b. Total Available Including Contingency Funding = \$1,670,171
 - c. Another item that will be added to the contingency funding is the AB 109 Evaluation Services of government partners and Community-Based Organization (CBO) programs; a Request for Proposal (RFP) is being created (the RFP should be released in the fall, with Probation knowing by January how much the evaluation will cost)

Discussion:

- (1) ***For the contingency funding, can you tell us a little more about items 4 and 5?*** Response: We had presentations at the last Programs and Services Workgroup on the Transition to Success (TTS) program. TTS is a program designed to address and treat the condition of poverty; recognized by Medi-Cal and billable, TTS looks at methods that all programs across the county can incorporate into what they're currently doing to help people raise themselves out of poverty. Open Gate helps people who are incarcerated connect to education services. They have an education program inside Santa Rita Jail where they offer classes and a mentorship program, which they are bringing to us. These two items will be presented to this Board at a future date.
- (2) ***How is Open Gate different from Pre-Release Services?*** Response: Pre-Release Services was structured to focus on having a program that really gets to know the client and works with them to figure out what their dreams and goals are and helps them develop a plan to meet those goals. They start working with the client pre-release and will work with them through their supervision term. Open Gate is focused solely on education.
- (3) Chief Dawal clarified that the Domestic Violence item, mentioned at the beginning of the year by Judge Smiley, provides funding for those required to participate in a domestic violence program. This item has not gone through all the approval channels yet and more information would need to be provided before it is an allocation.
- (4) The Chief also stated that a decision needs to be made on the AB 109 Evaluation as it is one of the things the Bureau of State Audits made a finding about a few years back, that the County needs to evaluate its programs, and it has not been done yet.

ii **Contracts Update – Gina Temporal**

- (1) There are four updates for this month:

- a. Reentry Housing Vendor Pool – Round 6 is still being evaluated and a decision should be made later this month; Round 7 RFP, the last round, was posted July 14 and bids will be due early August
- b. AB 109 Evaluation Services (RFI) – The information from the RFI will help develop the scope of work for the RFP; since the RFI did not help indicate the type of pricing that should be requested, Probation will be coming back to this body for approval of the funding once the RFP process is complete and before the final step of requesting Board of Supervisors' approval
- c. CRSP (formerly Pre-Release) – The RFP for the Coordinated Reentry Services Program (CRSP) is being finalized and should be released within the next couple of weeks
- d. Employment Services – This program has been revamped and the RFP is being finalized; it should also be released within the next couple of weeks

CRSP and Employment Services are being released at the same time to allow vendors an opportunity to see the programs together and determine how they want to bid on them

iii **AB-109 CBO Designation Account Update – Howard Chen**

- (1) There are three updates this month:

- a. FY 22/23:

- (1) \$438,000 moved from Commitments to Actuals for Returning Home Career Grant; Board Letter approved on 5/9/23 (pg. 5, line 18)
- (2) \$309,022 moved from Commitments to Actuals for Transportation; Board Letter approved on 6/6/23 (pg. 5, line 20)

- b. FY 23/24:

- (1) \$550,000 moved from Commitments to Actuals for Sex Offender Treatment contract extension; Board Letter approved on 6/13/23 (pg. 6, line 12)

B. **Process and Evaluation – Rodney Brooks, Designee for Brendon Woods**

- i No report out

- ii The Chief made two update requests for the Process and Evaluation Workgroup:

- (1) Policies and Procedures for the Community Advisory Board's (CAB) website: An allocation was previously

approved for the website and the CCPEC requested this workgroup create policies and procedures for it

- (2) CAB Bylaws: There is a need to incorporate language into the bylaws that gives more clarity around the stipends and attendance at the meetings, including what is required and expected of the members

C. Programs and Services Workgroup Update – Janene Grigsby

- i There was a presentation at last month’s meeting for the Transition to Success (TTS) program which uses a peer-to-peer model that gives people tools to lift themselves out of poverty and can be incorporated into the work that everyone and all agencies are doing, and it does not need its own funding; the Open Gate educational program will be discussed at the next meeting on July 27 in the evening

D. Data and Information Workgroup Update – Jason Sjöberg, Designee for Pamela Price

- i The workgroup met last Friday and is currently looking at the way people exiting Santa Rita Jail (SRJ) are being connected to housing; the workgroup is also reviewing the data that has been provided by Probation and the Sheriff’s Department regarding the new intake program at SRJ and any possible gaps in the program

5. Community Advisory Board Update – Tanasha Stevens

CAB Chairwoman Stevens discussed the many vacancies currently on the Board and shared that she reached out to every District regarding the many vacancies; they will go back to paper applications due to issues with people applying and the difficulty of finding the application on the Probation website. She requested that people reach out to anyone they know who might be interested in joining the CAB

Discussion:

- (1) ***The Public Defender’s office asked for more information about the CAB website so the Process and Evaluation Workgroup can provide the requested update. It was also asked if Probation’s social media can be utilized for filling the CAB vacancies and what the protocols entail.*** Response: Probation will discuss the CAB website information offline with the Public Defender’s office. Probation’s social media can be utilized to announce the CAB vacancies. The PDF application is being updated and will be sent to this body including language that can be used for social media purposes

B. Current CAB Vacancies

- i **District 1: 3 Vacancies**
- ii **District 2: 2 Vacancies**
- iii **District 3: 2 Vacancies**
- iv **District 4: 1 Vacancy**
- v **District 5: 1 Vacancy**

6. Community Corrections Partnership Update – Janene Grigsby

- A. The next Community Corrections Partnership (CCP) meeting is on Wednesday and the upcoming Annual Plan submission to the state will be discussed; the ultimate work of the CCP will also be the focus of the meeting
- B. It was reiterated that the agency reports are due August 18 and the importance of meeting that deadline

7. Announcements:

- A. **Next Meeting** – September 18, 2023, 6:00 PM to 8:00 PM

B. The new Center of Reentry Excellence (CORE) Open House – Corrine Lee

- i The CORE Grand Opening will be on Wednesday; it has been open for a month and they are having their official opening on July 19 at 100 Hegenberger Road in Oakland (near the airport) from 11:00 AM to 1:00 PM with the official ribbon cutting and remarks at 11: 45 AM

C. Back to School Event – Corrine Lee

- i Probation’s annual Back to School event will take place on Saturday, July 29 at Laney College from 11:00 AM to 1:00 PM and is partnering with the ROC Program (Restoring Our Communities); in addition to promoting back to school for the adult clients and their school-age children, there is a dedicated push this year to promote adult learners, and the event is free

8. Public Comment – No public comments

9. Meeting Adjourned at 1:49 PM