

ALAMEDA COUNTY PROBATION DEPARTMENT
COMMUNITY CORRECTIONS PARTNERSHIP EXECUTIVE COMMITTEE

Monday, July 18, 2022: 1:00 PM – 5:00 PM
via “Microsoft Teams”

MEETING MINUTES

Present:

Marcus Dawal, Interim Chief Probation Officer (Chair)
Chief Gina Anderson, Newark Police
Rodney Brooks, Public Defender’s Office, Designee

Richard T. Lucia, Undersheriff, Designee
Eileen McAndrew, District Attorney’s Office, Designee
Judge Charles Smiley, Superior Court

Attendees:

Ahmadi, Atiqullah	Conner, Shauna	Lee, Corrine	Smith, Shadeequa	Young, Alexa
Axe, Holly	French, Nancy	Li, Juliana	Smith, Tim	Zatcoff, Tyler
Baker, Karen	Gonzalez, Rezzin	Marlowe, Tara	Spooner, Kamarlo	Additional Guests: 1
Belowich, Steven	Grigsby, Janene	Miley, Christopher	Stewart, Darryl	
Cercone, Dante	Jones, Yvonne	Motley, Ocean	Temporal, Gina	
Chavez, Laura	Lacy, Shahidah	Neideffer, Martin	Wilson, Jenica	
Cheng, Mike	Lampi, Catherine	O’Neill, Gavin	Xin Xie, Zai	

1. **Call to Order and Introductions** – The meeting was called to order at 1:01 PM
2. **Determination of Ongoing Need for Virtual Meetings Under AB 361** – Continuation of virtually held meetings for 30 days approved by the CCPEC
3. **Public Comment on Any Item Listed Below for "Discussion Only"**
4. **Review and Adoption of [Meeting Minutes 5-16-22](#) and [Meeting Minutes 5-31-22](#)** – Minutes reviewed and approved as written
5. **Community Corrections Partnership Annual Report Submissions & Timeline – Shauna Conner**
 - a. A Google Worksheet that reflects the requirements of the Annual Report by the California Board of State and Community Corrections (BSCC) was sent last week to each of the Department Heads and their Designees
 - b. Each agency’s final report needs to be submitted to Probation by August 16; Probation will compile all the responses and share them at a Special CCPEC Meeting tentatively scheduled for 10/24/2022
6. **Funding Recommendations: [New Employment RFP](#) – Gina Temporal**
 - a. This [recommendation](#) is for \$6,000,000 (M) for a two-year contract and a new Request For Proposal (RFP) for Employment services (current contract term is 4/1/2020 – 3/31/2023); with a redesigned [program model](#), the new contract aims to begin before the current one ends in order to avoid a lapse in service for the clients
 - b. Quantitative and qualitative data, limitations and challenges, client feedback from the current contract, and what the research tells us were discussed, along with the new program framework and what services it will offer
 - c. *Motion made “to approve the \$6M for two years to put out the new employment RFP as described today;” motion seconded; **motion passed unanimously***
7. **Workgroup Updates:**
 - a. **Fiscal and Procurement – Marcus Dawal/Nancy O’Malley**
 - i. [Contracts Update](#) – Gina Temporal
 - a. **AC Reentry Housing Vendor Pool** – The 3 bids received from Round 5 are still being evaluated; Round 6 will be released late July/early August for an August/September due date
 - b. **Cognitive Behavior Intervention Services, Incentives, and Innovation Program** – Currently

negotiating a contract through General Services Agency (GSA) which is expected to go to the Board of Supervisors (BOS) after their recess

c. **The Center of Reentry Excellence – CORE / Client Resource Forum Coordinator / Early Intervention Court** – Working on these projects which have been prioritized through GSA

d. **Current Contracts Forecasting:**

i. **Employment** - Presented today for a new allocation/RFP

ii. **Family Reunification** – Tentatively scheduled for January 2023 for new funding request/RFP

e. **Discussion:** It was asked if the Prison Pre-Release Planning and Case Management will be expected to have staff with lived experience; it was answered yes and that this is typically included in most RFPs

ii. **AB-109 CBO Designation Account Update** – Shauna Conner for Howard Chen

a. There is a new format change – the Pending column has been removed; previously used to track the pending \$8M owed to the Probation Department from the Auditor’s Office, the funds have now been transferred per BOS approval

b. **June Updates** – Transportation (\$283,717) moved from Commitments to Actuals (pg. 2, line 36); Reentry Client Access Communication and Service Portal (\$132,405) moved from Commitments to Actuals (pg. 1, line 32); ACBH Substance Use and Mental Health Services (\$1.8M) moved from Commitments to Actuals (pg. 5, line 4), with remaining funds transferred via a June Journal Voucher

c. **Funds Available for Reinvestment** = \$668,326

b. **Process and Evaluation – Rodney Brooks**

i. The workgroup has been addressing the issue of expanding AB109 eligibility, which was brought to them by members of the Justice Reinvestment Coalition, and a number of questions/challenges still need to be answered before the workgroup decides whether to move it forward as a recommendation to the CCPEC

c. **Programs and Services Workgroup Update – Janene Grigsby**

i. At the June meeting, discussed revamping the Employment program; the Life Skills program will be discussed at the upcoming July 28 meeting

d. **Data and Information Workgroup Update – Eileen McAndrew for Terry Wiley**

i. No update; it will be presented at the September meeting

8. **Announcements:**

a. **Current CAB Vacancies: District 1: (0), District 2: (2), District 3: (2), District 4: (1), and District 5: (0) – Tim Smith**

b. **Next Meeting** – Monday, September 19, 2022, 5:30 PM – 9:30 PM

9. **Public Comment**

a. Community Advisory Board (CAB) Leadership made a formal apology to those offended in previous interactions

b. The recent absence of Probation staff at CAB meetings was discussed and the expectation of it being resolved

c. The [Alameda County Grand Jury Report](#) has been released and includes recommendations

d. Judge Smiley sent a list of AB109 vendors to all judges working in criminal law departments to encourage greater collaboration; if you have ideas on how the Courts can be better partners, please email Judge Smiley at Superior Court of California, County of Alameda, Department 1 (dept1@alameda.courts.ca.gov)

10. **Meeting Adjourned at 2:06 PM**