

**ALAMEDA COUNTY PROBATION DEPARTMENT**  
**COMMUNITY CORRECTIONS PARTNERSHIP EXECUTIVE COMMITTEE**

Monday, September 20, 2021· 1:00 PM – 5:00 PM  
via “Microsoft Teams”

**MEETING MINUTES**

**Present:**

Marcus Dawal, Interim Chief Probation Officer (Chair)  
Terry Wiley (District Attorney, Designee)  
Rodney Brooks (Public Defender, Designee)

Judge Charles Smiley, Superior Court  
Dr. Karyn Tribble, Alameda County Behavioral Health

**Attendees:**

Abernathy, Lisa	Cheng, Mike	Hernandez, Joanna	Li, Juliana	Siddiq, Sadaf
Ahmadi, Atiqullah	Conner, Shauna	Jeffreys, Marlin	Mason, Joey	Smith, Shadeequa
Ai, Peejay	Eady, Rashad	Jones, Yvonne	Miley, Christopher	Stewart, Daryl
Baker, Karen	Eddy, Charlie	Khan, Shereen	Mitchell, Kelly	Temporal, Gina
Belowich, Steven	Frazier, Donald	Khine, Meemee	O’Neill, Gavin	Tu, Patricia
Bituin, Maria Eleanor	French, Nancy	Kramer, Katie	Oddie, Sarah	Wilkerson, Riley
Brame, Abayomi	Gonzalez, Samuel	Ku, Daniel	Perez, Fina	Wu, Irene
Branner, Ebony	Grigsby, Janene	Lampi, Catherine	Rios-Reddick, Veronica	Zatcoff, Tyler
Chen, Howard	Hardamon, Bob	Lee, Corrine	Shanks, Eric	Additional Guests: 2

1. **Call to Order and Introductions** – The meeting was called to order at 1:00 PM
2. **Public Comment on Any Item Listed Below for "Discussion Only"** – No comments
3. **Review and Adoption of [July 19, 2021 Meeting Minutes](#)** – The minutes were approved as written
4. **Community Advisory Board (CAB) Update** – Alexandra Kay – No update
5. **Alameda County Behavioral Health Care (ACBH) & The Bridging Group Presentation: Innovations in Reentry Program Evaluation Overview** – Katie Kramer
  - A. An overview was given of the pilot grant program (implementation: June 1, 2019 to November 30, 2020); Round 3 funded two categories:

**Reentry Community Engagement & Empowerment** (Two agencies were funded to provide these services – Building Opportunities for Self-Sufficiency (BOSS) and Roots Community Health Center)

**Culturally Responsive Services for Minority Subpopulations** (Five agencies were funded to provide these services – Root & Rebound/East Bay Family Defenders (EBFD) collaboration, Asian Prisoner Support Committee, RJOY, and Sister to Sister 2)
  - B. 290 reentry people were served through “core services” (workshops, restorative justice healing circles, individual support, legal support, etc.); 453 people attended reentry forums (both Ab-109 individuals and broader reentry stakeholders); 207 people attended provider trainings (Root & Rebound and EBFD); the [Innovations In Reentry - Full Evaluation Summary Report](#) is on Probation’s website calendar under this meeting
  - C. **Discussion:** The providers were unanimous that the AB-109 participant eligibility criteria was challenging because it was not clearly defined in the Request For Proposal (RFP) initially released, so they wrote program models based on what they saw as broader eligibility criteria, then upon funding and implementation, felt the definition narrowed; participants didn’t always know if they were AB-109 eligible
6. **Workgroup Updates**
  - A. **Fiscal and Procurement** – Marcus Dawal

i. Contracts Update – Gina Temporal

- a. Employment Vendor Pool – No bids received in Round 8; Round 9 due in November
- b. Reentry Housing Vendor Pool – Finalizing negotiations with 3 vendors from Round 1; received one bid for Round 2 which is being evaluated; Round 3 due date extended until October 5
- c. Adult Residential Multi-Service Center – Drafting the RFP to align with funding
- d. Family Reunification: Legal & Therapy Services; Client Resource Forum Coordinator – Finalizing RFP
- e. Leadership & Entrepreneurship; Kinship Reentry Workforce – Routing for final approval
- f. Faith-Based/Local Community Partnerships; Transition Aged Youth Services/Support – Developing the Scope of Work (SOW)
- g. Women/Mother’s Services; LGBTQ Services and Resources; Restorative Justice Circles for Adults; Father Services; Prison Pre-Release Planning and Case Management; Early Intervention Court – With Programs and Services Workgroup for Logic Model
- h. Evidenced-Based Practices Capacity Building Workshops; Clinics for Reentry Legal Barrier Removal; Reentry Client Access Communication and Service Portal; Opioid and Alcohol Use Prevention Programs – SOW needs to be researched
- i. **Discussion:** A previous request, including from the Community Advisory Board (CAB), to replace the term “criminal thinking” in the Cognitive Behavioral Intervention Services description was noted

ii. AB-109 CBO Designation Account Update – Howard Chen

- a. FY16/17 – FY18/19 Available Funds = No changes since last report; \$160,465 (amount includes \$110,217 unallocated funds and \$50,248 available for reinvestment) (pg. 1, line 42)
- b. FY19/20 Available Funds = No changes since last report; \$715,862 (funds available for reinvestment; no unallocated funds) (pg. 2, line 21)
- c. FY20/21 Available Funds = No changes since last report; \$7,088,862 (unallocated funds; no funds available for reinvestment) (pg. 3, line 19)
- d. FY21/22 Available Funds = \$4,354,167 (unallocated funds) (pg. 5, line 15); \$2.5 million moved from Commitments to Actuals for ACBH Substance Use and Mental Health Services (pg. 5, line 2); \$2,665,188 moved from Commitment to Actuals for Housing Annual Allocation (pg. 5, line 8)
- e. FY20-21 – FY21-22 Remaining Unallocated Funds = No changes since last report; \$11,443,029 (pg. 5)
- f. **Discussion:** **(1)** The challenges of getting the Fair Chance Housing Initiative and the Housing for Women and Children contracts out the door was discussed; the Housing for Women and Children was approved in July and being finalized; Fair Chance Housing will be on the next report; **(2)** What’s the decision for the criteria on how to spend the money that’s leftover? This will be added to the next Fiscal and Procurement meeting agenda to discuss further

iii. **Funding Recommendations**

a. Family Reunification – Contract Extension – Shauna Conner

The program goal is to aid clients in assimilating back into their families and the community and to reduce recidivism; the current contract allows for up to 320 clients to be served annually

- i. Recommendation: \$1,167,260 for a 2-year contract extension (2/1/2022–1/31/2024):  
**(1) Centerforce** = No cost extension; **(2) Chinese for Affirmative Action/Asian Prisoner Support Committee** = \$773,212; **(3) Tri-Cities Community Development Center** = \$394,048
- ii. The current contract term is 5/1/2020–1/31/2022; this would be the 3rd Amendment; the full Family Reunification Providers Presentation is also available on Probation’s website calendar

- iii. Discussion: The providers do work with reunification of dependents placed in foster care; Judge Smiley offered to assist providers whenever they work on this issue; Judge Smiley motioned to approve the recommendation; seconded by Dr. Tribble; ***motion passed by majority vote***

b. **Career Technical Education (CTE) – Contract Extension – Gina Temporal**

The goal of the program is to provide clients with high quality career/vocational training that leads to credentials, licenses and/or educational certificates, and to support clients in obtaining and retaining sustainable employment in high skill, high wage, and/or high demand career fields

- i. Recommendation: \$200,000 for a 1-year contract extension (10/21/21–10/21/22):  
**(1)** Lao Family Community Development, Inc. = \$100,000; **(2)** Rising Sun Center for Opportunity = \$50,000; **(3)** Center for Employment Opportunity = \$50,000; no additional funding needed for Cypress Mandela and Youth Employment Partners
- ii. The current contract term is 9/1/18–10/21/22; the full **Career Technical Education Presentation** is also available on Probation’s website calendar
- iii. Discussion: **(1)** Participation has been greatly affected by the pandemic, including programs shutdown or paused; **(2)** Some certificates for completed programs that are nationally recognized are HAZWOPER Training, Hazmat, Food Handlers, OSHA 10, First Aid and CPR, and MC3; **(3)** Rodney Brooks motioned to approve the recommendation; seconded by Terry Wiley; ***motion passed by majority vote***

B. **Process and Evaluation – Rodney Brooks**

- i. A small working subgroup continues to engage Social Services around Medi-Cal enrollment for those in Santa Rita jail; the latest suggestion is for Social Services to use tablets to work with clients on enrollment
- ii. The group has been amending the Agenda Information Request (AIR) form, which is used to present requests to the CAB, Fiscal and Procurement, and the Community Corrections Partnership Executive Committee (CCPEC); a working draft has been developed

C. **Programs and Services Workgroup Update – Janene Grigsby**

- i. Probation has been bringing on more AB-109 staff to help with developing program models in response to gaps previously identified by the workgroup
- ii. The next meeting is September 23 at 6:00 PM and will focus on Early Intervention Court and For Us By Us (FUBU); October’s meeting will focus on Pre-Release Planning and Case Management; no meetings in November and December due to the holidays; there will be a Special November meeting to look at Restorative Justice Circles

D. **Data and Information Management – Terry Wiley – No update**

7. **Community Correction Partnership Update – Lisa Abernathy**

- A. **CCP Meeting** – The next meeting is scheduled for **October 6, 2021** to discuss the Annual CCP Report currently in development
- B. **CCP Annual Report** – A notice was sent in June 2021 to several agencies regarding information needed to complete the report, which will be due August 16, 2021; Probation is currently compiling that information and working with a graphic artist to provide a final draft of the report; the report will be presented at the October 6, 2021 CCPEC meeting and to the Board of Supervisors in November

8. **Public Comment**

- A. Update on Reimagining Adult Justice Memorandum: Chief Dawal submitted a response memorandum to Supervisor Valle; a request was made to add this item to the next meeting’s agenda
- B. The Governor’s Executive Order suspending provisions of the Brown Act to allow virtual meetings will expire on September 30; all meetings will need to transition to in-person meetings starting October 1 unless new legislation is implemented

9. **Next Meeting**

- A. October 19, 2021 (Special Meeting to review and approve CCP Annual Report)
- B. Monday, November 15, 2021, 5:30 PM – 8:30 PM

10. **Meeting Adjourned at 2:27 PM**