

CCP Data & Information Management Minutes

Date: 7/14/23

Scheduled Time: 10:00 am to 12:00 pm

Meeting Facilitator: Alameda County Deputy District Attorney Jason Sjoberg on behalf of District Attorney Pamela Price.

Attendees:

1. Adrienne Chambers, Alameda County Probation Department (ACPD)
2. Nancy French, ACPD
3. Janene Grigsby, ACPD
4. Grant Quinones, National Alliance on Mental Illness (NAMI)
5. Royl Roberts, Alameda County District Attorney (DA)
6. Joe Rose, NAMI
7. Shadeequa Smith, ACPD
8. Shahidah Williams, Supervisor Carson's Office
9. Jenica Wilson, ACPD
10. Rick Wood, Rubicon
11. Julie Yim, Building Opportunities for Self Sufficiency (BOSS)
12. Tyler Zatcoff, ACPD

Meeting minutes:

1. Call to order and introductions
2. Review of 6/09/23 meeting notes
 - a. Discussion of Joe Rose's suggestion to employing an industrial engineer from UC Berkeley
3. Adoption of 6/09/23 meeting notes
4. Report from Probation regarding collecting data related to housing:
 - a. Tyler Zatcoff – Reentry Services Coordinator to share first quarter data from Probation
 - i. Data applies to all probation clients, not just person released from Santa Rita Jail (SRJ)
 - ii. Monthly report generated
 - iii. Jan-March 2023
 - iv. 2nd Quarter should be available late July. 2023
 - v. Clients may be referred to more than one program
 - vi. Review of providers and available space
 1. Active Clients and available facilities
 2. Average occupied beds/day
 3. Exits by reason
 - a. Successful completion
 - b. Expelled
 - c. Quit – isn't always a negative reason
 - d. Deceased

- e. New arrivals
 - f. Term ended – 2 month grace period
 - i. Clients assisted with transition
 - g. Closed due to administrative reason
- vii. Questions/discussion
1. Grant Quinones – discussion over quits
 - a. Quits not always negative
 - b. Should there be additional data points to determine more specifically reasons for a “quit”?
 - c. Probation tracks if a client moves to another program
 - d. Probation asks CM to report reason for quit
 - e. Probation can look at where the quits are coming from to determine if a particular program is not meeting a client’s needs
 - f. Clients also given client satisfaction survey
 - i. Janica Smith explains that this info is reported for AB 109 clients on Probation’s website
 - ii. Less than 10 responses received for last three quarters
 - iii. Survey not focused solely on housing needs.
 2. Question presented (Joe Rose): why La Familia is not on list?
 - a. Probation not contacted with La Familia for housing
 - b. Information not collected by probation at is relates to housing
 - c. List of organization that provide housing, but probation is not tracking that data
 - i. Many potential agencies that provide housing
 - ii. Adrienne Chambers explains difficulties in accessing data
 - iii. Janica Smith explains that there is an “ethical line” of anonymity that cannot be crossed
 - d. Janene Grisby suggests that industrial engineering student at UC Berkeley may be able to investigate this potential data gap
 3. Jason Sjoberg inquires into data regarding housing referrals:
 - a. Housing is usually not at maximum capacity
 - b. Usually around 85% capacity
 - c. Available programs are client-specific (i.e. more availability for single male clients)
 - d. Where is there a population where the housing services are chronically at maximum capacity?
 - e. Tyler Zatcoff explains that Vender Pool 7 ISP addresses this issue/concern (i.e. programs for women with children are consistently at full capacity)
 4. Is the SRJ data from the Sheriff’s Department being compared to the data being collected by probation – will require additional discussion with Sheriff’s Department

5. Question presented (Grant Quinones): concern over persons who are not referred because there is no availability
 - a. Tyler Zatcoff explains that he gets direct referral requests in cases where clients are referred to providers outside of probation's contracted providers
 6. Adrienne Chambers expresses concerns over whether the Sheriff is collecting enough data to compare effectively to the data being collected from probation
 7. Janine Grigsby explains that probation is working on collecting voluntary data from AB 109 clients from all referrals to capture this data – caveat is that this data is based on voluntary information from clients
 - a. Data expected to be available summer of 2023 and program will be in place early next year.
 - b. Still waiting on information from the Sheriff's Department.
 - i. Sheriff's Department data is not linked or compared to Probation's Enterprise system.
 - ii. Sheriff's Department collects data from non-AB 109 clients which makes data analysis more difficult.
 - c. All information is linked to the coordinated entry system, but there concerns over how that system classifies persons who are in need of housing (discussed in early meetings.)
 - d. Janene Grigsby posts "realignment eligibility" documents and explains AB109 population and the realignment process.
 - i. Qualifying participants are person on probation or in the "specialty courts"
 - ii. Joes Rose inquires into CONREP, which is not a program that is part of reentry, but not part of the AB109 population
 - iii. The CCP Housing committee addresses the broader population of persons beyond AB109 clients
5. Does the data we have from ACSO and Probation sufficient to address the issue of housing for persons being released from Santa Rita Jail?
- a. Is there any data that the group is missing?
 - i. Suggesting that the workgroup hear directly from the persons who are being served, as Probation is aware they are not getting data from agencies that Probation is not contracting with.
 - ii. Should there be survey?
 1. Sheriff's Department is providing a questionnaire/survey at SRJ
 2. Suggested that it is not the best use of resources, as participation in the survey may will likely be low.
 3. Surveys are already embedded in providers' contracts, but have historically not had been reported
 4. Joe Rose raises concern over the scope of the data gap
 5. Grant Quinones raises concern of whether there is a "broad goal" that everyone should be provided housing.
 - iii. Question over whether the group needs information from Coordinated Entry

1. Janene Grigsby explains that Probation does input data into the HMIS system, but there are two issues:
 - a. If someone in transitional housing program, that person may not meet criteria for being “homeless” and therefore it takes longer to place persons in need.
 - b. Programs limited to AB 109 clients
 - c. Need additional information from Probation – Janene Grigsby to follow-up
 - d. Data doesn’t include persons on Federal probation
- b. Discussion of effectiveness tabled until the previous questions have been answered.
6. Public Comment
7. Meeting adjourned