

CCP Data & Information Management Minutes

Date: 6/9/23

Scheduled Time: 10:00 am to 12:00 pm

Meeting Facilitator: Alameda County Deputy District Attorney Jason Sjoberg on behalf of District Attorney Pamela Price.

Attendees:

1. Rodney Brooks, Alameda County Public Defender (ACPD)
2. Antwon Cloird, Alameda County District Attorney (ACDA)
3. Adrienne Chambers, Alameda County Probation Department (Probation)
4. Ayana Cruz, BOSS
5. Nancy French, Probation
6. Grant, NAMI
7. Janene Grigsby, Probation
8. Sgt. Daniel J. Murphy, Alameda County Sheriff's Office (ACSO)
9. Royle Roberts, ACDA
10. Joe Rose, NAMI
11. Shadeequa Smith, Probation
12. Jenica Wilson, Probation
13. Alexa Young, Probation
14. Tyler Zatcoff, Probation

Meeting minutes:

1. Call to order and introductions
2. Review of 5/12/23 meeting notes
3. Adoption of 5/12/23 meeting notes
4. Report from Probation regarding collecting data related to housing:
 - a. Tyler Zatcoff – Reentry Services Coordinator for Housing Programs at Probation
 - i. 8 Transitional Housing Units
 - ii. 250+ beds
 - iii. 1 Emergency Shelter
 - iv. 2 Rapid Re-housing programs
 1. Assisting people with permanent housing, upfront costs, subsidies for up to 12 months, and searching for housing
 2. Administered by different county agency in conjunction with Probation
 - v. Review Areas of data being collected by the Probation Department
 1. Not Santa Rita Jail specific
 2. Collected monthly
 3. Daily occupancy report
 - a. Shows each program and available beds
 - b. Used by Probation to facilitate housing placements
 4. Monthly report

- a. Tracks total number of referrals
- b. Tracks “Unique” clients because a person may be referred to more than one programs
- c. Includes data from the Rapid Rehousing program and the Emergency Shelter
- d. Includes the total number of “unique” clients who became active that month
- e. Included the total number of occupied beds per day
 - i. Currently approximately 85% occupancy
- f. Includes the total number of “exits” by reason, including the following data points:
 - i. Persons “successfully completed”, i.e. persons who have obtained permanent housing without end date
 - ii. Persons expelled from program (usually rule violation)
 - iii. Participant “quits” – can include moving to another program
 - iv. New arrests or probation violations
 - v. Probation ended – 60 day grace period
 - vi. Closed due to admin issued
 - vii. Average stay on wait list
 - viii. Provider service plan completion
 - ix. CDA Statistics
 - 1. EOCP
 - 2. Abode
 - g. Probation is relying on providers to report accurate data
 - h. Data is cross-checked by Probation
- 5. Data reports are one month behind
- 6. Previously reported to Fiscal and Procurement Workgroup
- vi. Group discussion of the presentation/questions
 - 1. Data being collected from Sheriff’s Department from the Reentry and Support Unit is not being compared to Probation’s Data
 - 2. Adrienne Chambers notes that a probation officer is stationed at Santa Rita who is responsible for facilitating referrals for persons who are in custody.
 - a. Data collected from persons who self-identify that are on probation, which may not always be accurate
 - b. Probation should have ability to track this information in the future
 - 3. Sheriff’s Department at Santa Rita does not follow up with persons requesting assistance with housing after they have been given information and/or referral
 - 4. Sgt. Murphy suggests that it would be helpful to have data from the providers/CBO post-referral to determine if the placement was successful

5. Janine Grigsby notes that data is being collected from CBO regarding placements, but the information varies from program to program
6. Tyler Zatcoff indicates that the data from Probation is person specific
7. Joe Rose had a question, but had audio issues
8. Probation only tracks data from contracted providers (not outside vendors)
 - a. Enterprise system may be able to track this information, but follow up needed; Tyler Zatcoff indicates that the number of persons who this applies to is likely very small
 - vii. Tyler Zatcoff will provide data from the presentation for review
 - viii. Jenica Wilson is able provide quarterly data as it relates to housing
 - b. Sheriff will post information related to the data points he discussed at the 5/12/23 meeting in July.
5. Discussions point for next meeting:
 - a. Does the data we have from ACSO and Probation sufficient to address the issue of housing for persons being released from Santa Rita Jail?
 - i. Is there any data that the group is missing?
 - ii. How effectively is the need for temporary housing being met?
 1. Is there sufficient access to services?
 2. What is the quality of the services being provided?
 3. Are the services being provided sufficient to address the need?
6. Public Comment
7. Meeting adjourned