

## **CCP Data & Information Management Workgroup Minutes**

**Date:** October 13, 2023

**Scheduled Time:** 10:00 am to 12:00 pm

**Meeting Facilitator:** Alameda County Deputy District Attorney Jason Sjoberg on behalf of District Attorney Pamela Price.

### **Attendees:**

Naseem Badiey, Alameda County Probation Department (ACPD)  
Adrienne Chambers, ACPD  
Nancy French, ACPD  
Janene Grigsby, ACPD  
Charles Joe, Alameda County Sheriff's Office (ACSO)  
Corrine Lee, ACPD  
Rick Wood, Rubicon  
Masanao Morimoto, Alameda County District Attorney's Office (ACDA)  
Dennis McCray, Center Point, Inc.  
Daniel Murphy, ACSO  
Joe Rose, NAMI ACS  
Shadeequa Smith, ACPD  
Gina Temporal, ACPD  
Jenica Wilson, ACPD  
Alexa Young, ACPD

### **Meeting minutes:**

1. Call to order and introductions by comment.
2. Review of meeting notes.
3. Adoption of September 8, 2023, meeting notes.
4. The meeting began with an overview of the Workgroup's current focus and progress in analyzing data for person obtaining assistance with housing when being released from Santa Rita Jail and discussion of integration of that data with other CCP workgroups.
5. Joe Rose, 18 years as Industrial Engineer with Bank of America, explained the job description of an industrial engineer and proposed contacting the University of California at Berkeley and engaging the Department of Industrial Engineer to pursue partnering with a graduate student(s) to assist with the work of the Data and Information Management Workgroup.
  - a. Document: Industrial Engineer for Integration of Alameda County Mental Health Data and Data Flows, read and considered by the group for review.
  - b. Group discussion of proposal by Joe Rose:

- i. Clarified that the document presented is a general description of the job description of an industrial engineer.
- ii. Joe Rose expounded upon the job description.
- iii. Adrienne Chambers cautioned that this may require buy-in from other departments.
- iv. Corrine Lee explained that many County department are already considering the same issues that the Workgroup is discussing.
- v. Document: Data and Information Management Workgroup Charge (2016), presented to the group for consideration/review.
- vi. Discussion was held regarding the overall charge of the workgroup:
  1. Noted that the Workgroup's current focus is on persons being providing housing assistance when being released from Santa Rita Jail.
  2. Janene Grigsby agrees that the workgroup charge as stated in 2016 is a lofty goal, but there should be consideration of whether the use of an industrial engineer could be useful in achieving that goal, even if it has to be presented to the CCPEC.
  3. Joe Rose suggested that he could facilitate communication between UCB Industrial Engineering Department and the Workgroup.
- vii. Lt. Charles Joe explains that the current process of getting persons connected to services at the Reception Center is cumbersome to AB109 eligible persons and that the Sheriff's Office is having a hard time getting CBO's to the Reception Center. He further noted that Roots is the only CBO that has currently agreed to engage with potential clients at the Reception Center.
- viii. Lt. Charles Joe raised further concerns about the persons at the Reception Center having to meet with Probation before they are able to activate services.
- ix. Janene Grigsby clarified that activation of services should be seamless from the perspective of the client receiving services.
- x. Lt. Charles Joe raised concern that CBOs are not checking in with the clients to make sure they are following through with the referrals and suggests that there needs accountability for the services that are being offered. He further noted that the Sheriff's Office is not seeing a great amount of success with the referrals made.

- xii. Adrienne Chambers noted that the Probation Department holds the contracted providers for not responding to clearly identified AB109 clients, but that sometimes a person's eligibility can't be confirmed until they are in the community.
  - xiii. Adrienne Chambers noted that the providers should be able to work with persons in Santa Rita even if not clearly determined to be in AB109 eligible.
  - xiv. Adrienne Chambers suggests a separate discussion apart from the workgroup to discuss this issue with Lt. Charles Joe.
  - xv. Discussion concluded with agreement that Joe Rose and/or Jason Sjoberg will follow up with the Industrial Engineering Department at UCB.
6. Lt. Charles Joe continues discussion of the work of the Reception Center at Santa Rita Jail:
- a. Issue presented: CBO engagement at Santa Rita Jail.
    - i. Sergeant Daniel Murphy explains that CBO engagement has not been consistent at Santa Rita Jail and there is concern that the inmates are not able to get connected for services. Sgt. Murphy explained that any COVID restrictions that existed are no longer in place and that ACSO is trying to get the "word out" to all CBO's, even those not serving AB109 eligible clients.
  - b. Issue presented: how should the gap between request for services in custody and engagement with services after being released from custody be addressed?
    - i. Janene Grigsby indicated that there are probation officers present at Santa Rita Jail to get referrals into the system for persons who are AB109 eligible.
    - ii. Adrienne Chambers suggests that there may need to be more engagement with CBOs to get them engaged at Santa Rita Jail, as she is hearing anecdotal complaints from providers that they do not have access to the jail.
    - iii. Sgt Murphy explained that Urban Strategies toured the Reception Center and another tour is scheduled with the Justice Reinvestment Coalition later this month to explain the Reception Center process and provide an opportunity to get CBOs engaged and involved. Sgt. Murphy explained that anyone from a CBO who is having problems getting access the jail should contact him direction to address the issue.
    - iv. Corrine Lee noted an additional challenge that clients may be self-selecting programs that may not be the best fit for them, but that this is not identified

until the person is released from Santa Rita Jail. Corrine Lee also explained that if a person does not have a release of information (“ROI”) signed, that a person may not be able to receive services. Finally, she explained that not knowing a person’s release date also compounds the problem of those persons who request services while at Santa Rita Jail.

- v. Sergeant Daniel Murphy also noted that some programs require a person to remain in custody complete the program being offered, which is disrupted and not completed if the person in the program is released before the program is completed.
  - vi. Shadeequa Smith requested clarification of whether there is a point of contact at the jail to help persons navigate the process of being reconnected with CBO(s) after being released from Santa Rita.
  - vii. Sgt. Daniel Murphy noted that the questionnaire used at the Reception Center is the process by which persons are assessed/triaged for connection to services. Sgt. Murphy further noted that the pre-release program being developed with Probation will also help to address this concern.
- c. Suggested that the Workgroup identify the CBOs who are engaged or should be engaged with the Reception Center and invite their attendance at further Workgroup meetings.
  - d. Discussion of workgroup next steps.
  - e. Next meeting scheduled for December 8, 2023.