

## **CCP Data & Information Management Workgroup Minutes**

**Date:** March 8, 2024

**Scheduled Time:** 10:00 am to 12:00 pm

**Meeting Facilitator:** Alameda County Deputy District Attorney Jason Sjoberg on behalf of District Attorney Pamela Price.

### **Attendees:**

Rodney Brooks, Alameda County Public Defender  
Adrienne Chambers, Alameda County Probation Department (ACPD)  
Janene Grigsby, ACPD  
Laurie Lucky, ACPD  
Masanao Morimoto, Alameda County District Attorney (ACDA)  
Daniel Murphy, Alameda County Sheriff's Department  
Shadeequa Smith, ACPD  
Shanice Smith, Roots  
Darryl Stewart, Board of Supervisors, District 3  
Shawna Norman, Roots  
Askia Mohammed, Roots  
Rafael Kenney, Roots  
Rick Wood, Rubicon Programs  
Alexa Young, ACPD

### **Meeting minutes:**

1. Call to order.
2. Review of meeting minutes from February 9, 2024, reviewed.
3. Adoption of February 9, 2023, meeting notes.
4. Introductions of meeting attendees.
5. The meeting began with an overview of the Workgroup's current focus and progress in analyzing data for AB109 eligible persons requesting housing assistance when being released from Santa Rita Jail (SRJ) and the integration of that data with CCPEC Partners and the other CCP workgroups. It was noted that the workgroup will address services for job assistance at the Reception Center at future workgroup meetings.
6. Reception Center questionnaire displayed for review.
  - a. Sgt. Murphy explained that the questionnaire is not a validated risk assessment, but is a means of connecting the person requesting services to the appropriate provider.
  - b. Sgt. Murphy described process of filling out the questionnaire
    - i. Four deputies who have specific interview technique training are assigned to assist persons with filling out the questionnaire.

- ii. Special care is taken for those individuals with intellectual disabilities or whose primary language is not English.
      - iii. Person are provided tablet and the questionnaire process is reviewed and explained by ACSO staff.
    - c. Opportunity for group discussion.
      - i. Rodney Brooks asked whether the questionnaire is better described as a needs assessment rather than a risk assessment and whether the information gathered from the questionnaire is going to be provided to agencies outside of the Sheriff's Department.
        - 1. Sgt. Murphy explained that the questionnaire is a needs assessment, not a risk assessment, and is a way to educate persons in the Reception Center about the services that are available and connect interested persons to services.
        - 2. Information gathered in the questionnaire will be compiled and sent to the Sheriff/Undersheriff for review and consideration of what information can/will be provided outside of the Sheriff's Department.
      - ii. Janene Grigsby asked whether a question about the person's living situation could be included in the questionnaire so that the process of obtaining housing services can be expedited.
      - iii. Sgt. Murphy noted that ACSO is collaborating with AFBH and is currently being expanded to the mental health population at SRJ.
      - iv. Rick Woods asked whether there are questions included in the questionnaire that address employment.
        - 1. Sgt, Murphy explained that the questionnaire addresses specific areas in a drop down menu that is not viewable on the screen shown to the group.
        - 2. Sgt. Murphy further explained that there are also questions included that address substance abuse in order to facilitate connection to treatment services.
7. Shauna Norman, Roots, explained the services provided by Roots at Santa Rita Jail.
  - a. Roots Engagement is separated into two areas:
    - i. Engagement at visiting area SRJ.

1. An extensive questionnaire is provided to persons at intake.
    2. Roots can also facilitate connection to HMIS Coordinated Entry and start MediCAL.
      - ii. The Roots Trailer (located outside of SRJ) provides most of the services offered by Roots. Engagement with the Roots Trailer occurs after a person is released from SRJ.
  - b. Sgt. Murphy explained that persons at the Reception Center can also be connected to MediCAL.
  - c. Currently, Roots engages persons at SRJ in the lobby, but there will be a Roots Navigator staff member at the Reception Center after the Roots trailer services are integrated into the Reception Center.
  - d. TSS (Transition Specialists) staff at the Roots Trailer are currently available to connect a person to services upon release from SRJ.
  - e. Mr. Kenney explained that Transition Specialists provide more extensive services to potential clients, including access to a full pantry on site that clients may access three days a week.
  - f. Mr. Mohammed from Roots explained that the CBO is focused on providing information and outreach to persons at SRJ so that they can connect the persons to the plethora of services available through Roots. He further explained that there are often barriers to providing services because potential clients can be hesitant to engage with Roots.
  - g. Questions presented: How is Roots engaged in the Reception Center?
    - i. Right now, Root staff are in the visiting area, not in the Reception Center. They are in the process of moving the services at the Roots Trailer to an area that is in the Reception Center.
8. Opportunity for Public Comment
- a. Rodney Brooks asks what CBO are currently engaged with persons at the Reception Center.
  - b. Sgt, Murphy explained that Roots is only permanent CBO engaged full time in the Reception Center, but that most of the CBO are in the Transition Center. ACSO is currently engaged in outreach to the CBOs. Sgt. Murphy noted that he recently met with Urban Strategies and the Reinvestment Justice Coalition to facilitate further engagement with those agencies in the Reception Center.

- c. Darryl Stewart asks why more of the CBOs are not more engaged with the Reception Center.
  - d. Sgt. Murphy suggested issues with funding and staff shortages may be the cause of lack of CBO engagement and explains that the Reception Center does welcome persons with lived experience, but that safety issues still must be considered.
- 9. It was suggested that a list of CBO engaged with the Reception Center be provided to the group for further discussion.
- 10. Opportunity provided for comments/suggestions of next steps for the workgroup.
  - a. Darryl Stewart suggests presenting the issue to the CAB to generate engagement with CBOs at the Reception Center.
  - b. Rodney Brooks echoes Mr. Stewart's concerns.
- 11. Noted that the Workgroup's focus moving forward will be on the Reception Center questionnaire and getting CBOs engaged with the Reception Center
- 12. Joe Rose's investigation of using a Industrial Engineer to assist with the work of the Data and Information Group tabled for discussion at future meetings.
- 13. Rodney Brooks provides notice of the Public Defender's Block Party on April 20, 2024, at DeFremery Park from 11 a.m. to 3 p.m.
- 14. Meeting adjourned.