

# ALAMEDA COUNTY PROBATION DEPARTMENT

## COMMUNITY CORRECTIONS PARTNERSHIP FISCAL/PROCUREMENT WORKGROUP

September 5, 2023 from 3:00 PM to 5:00 PM  
1111 Jackson Street, 2nd Floor, Rooms 226-228, Oakland, CA

### Meeting Minutes

#### Present:

Adrienne Chambers (Facilitator)	Cruz, Ayana	McCoy, Rhody	Maloa-Taulealo, Maloa
Ahmadi, Atiqullah	French, Nancy	Morimoto, Masanao	Temporal, Gina
Belowich, Steven	Gonzales, Rezsín	Murphy, Daniel	Usher, Alysia
Blue, Donté	Grigsby, Janene	Pascal, Pujya	Wilson, Jenica
Brooks, Rodney	Joe, Sarah	Roberts, Royl	Young, Alexa
Chen, Howard	Khine, Meemee	Severs, Ariana	Zatcoff, Tyler
Cowan, Melvin	Lee, Corrine	Shanks, Arthur	Additional Guests: 5
Cook, Oleta	Levine, LaVonne	Smith, Shadeequa	

1. **Call to Order and Introductions** – Meeting was called to order at 3:01 PM
2. **Public Comment** – No comments
3. **Review and Adoption of the [May 9, 2023](#) and the [August 1, 2023](#) Meeting Minutes** – Minutes reviewed and adopted as written
4. **AB-109 Funding: [Allocations Spreadsheet](#) – Janene Grigsby**
  - a. **Potential Future Funding Requests – Janene Grigsby**
    - i. FY 22/23 Remaining Unallocated CBO (Community Based Organization) Funds = \$1,689,265 (line 79, column M)
    - ii. Current Year 23/24 Remaining Unallocated CBO Funds = \$7,038,653 (line 77, column N)
    - iii. Funds Previously Allocated But Unused and Available To Reinvest = \$668,326 (line 79, column O)
    - iv. Total Available: AB 109 Funding For Realignment Clients = \$9,396,244 (line 81, column O)
      - 1) Potential Future Funding Requests: This is for possible funding that may be requested before the end of the year; the amounts are estimates only
        1. Domestic Violence = \$1,000,000
        2. Pre-Release Services = \$2,000,000
        3. Cognitive Behavior Interventions = \$500,000
        4. AB 109 Funded Program Evaluation = \$500,000
        5. Transportation = \$2,000,000
      - 2) Total Requests = \$6,000,000
      - 3) Total Remaining After Potential and Proposed Funding Requests = \$1,746,244
5. **Funding Requests:**
  - a. **[Employment Services](#) – Gina Temporal**
    - i. This [Employment Services Request](#) is for \$1,500,000 and a six-month extension for the current contract through April 2024; this is a Pay-for-Service model with a pool of six vendors, and current contracts will expire on October 31, 2023
    - ii. A new employment contract with a new program model is expected to start in February/March, and the Request for Proposal (RFP) will be released in a couple weeks; there was a delay in the RFP while the new CORE (Center of Reentry Excellence) and CRSP (Coordinated Reentry Services Program) were being developed for release, which was critical for the new program, and this extension is needed to prevent a gap in service for the clients until the new program is in place

- iii. Current providers and clients from Lao Family, La Familia, Rubicon, and BOSS shared about the program and their experiences

Discussion:

- (1) ***You mentioned bridging the gap from October to February. Would that give enough time to have some kind of handoff?*** Response: It would be from October through April. The new program will come online March 1, and depending on our timeline, maybe February. It won't be the same program in any way and we do not want to cut people off that are getting referred through the current model, so there will be an overlap for the first couple of months. Once we know who the new providers are, new referrals starting March 1 would go to the new providers. We'll also know a little before then who the providers are going to be, and as we go through negotiations, we'll have a better idea about how that handoff is going to happen.
- (2) ***Understanding that Rubicon is relatively new, is there any explanation as to why the referrals to Success Centers are markedly lower than the other two contractors who have been on the contract longer?*** Response: Success Centers did not start in the beginning but came into the program about a year or so after it started. They are not here to represent themselves, but I can say that they did have some staffing issues. There was a 3-5-month period when they did not have the staff at the Oakland location to support our clients, so the DPOs were not making referrals at that time. They are also one of our providers who historically have had lower referrals.

***\*Item approved to move forward to the next CCPEC meeting for consideration/approval***

6. **Contracts Update** – Gina Temporal

- a. Alameda County Reentry Housing Vender Pool – Round 7 bids are being evaluated; currently doing site visits
- b. CRSP (formerly Pre-Release) – The RFP for CRSP is being finalized and will be released in September
- c. Employment Services – The RFP is being finalized and will be released in September

2. **AB 109 Designation Account Update** – Howard Chen

a. **FY 22/23**

- i. Alameda County Behavioral Health (ACBH) Substance Use and Mental Health Services (Annual) – \$4,483,534 moved from Commitments to Actuals for the Year-End Fund Transfer to ACBH for Fiscal Year (FY) 2023 annual allocation (pg. 5, line 2)
- ii. Admin 109 Support Unit SEB @ 50% (Trust) – \$686,843 moved from Commitments to Actuals to the *true-up* FY2023 Actual amount (pg. 5, line 13)

b. **FY 23/24**

- i. Housing Annual Allocation (Probation) – \$10,000,000 moved from Commitments to Actuals (pg. 6, line 11)
- ii. Housing Annual Allocation (CDA) – \$2,665,188 moved from Commitments to Actuals (pg. 6, line 10)
- iii. Admin 109 Support Unit SEB @ 50% – \$1,130,907 added to Commitments as a placeholder for the FY2024 estimate amount (pg. 6, line 8)

3. **Next Meeting** – Tuesday, October 3, 2023, from 3:00 PM to 5:00 PM

4. **Public Comment** – No public comments

5. **Adjournment** – Meeting adjourned at 3:47 PM