

ALAMEDA COUNTY PROBATION DEPARTMENT

COMMUNITY CORRECTIONS PARTNERSHIP FISCAL/PROCUREMENT WORKGROUP

August 1 2023 from 3:00 PM to 5:00 PM
1111 Jackson Street, 2nd Floor, Rooms 226-228, Oakland, CA

Meeting Minutes

Present:

Adrienne Chambers (Facilitator)	Frazier, Donald	Long, Ian	Taylor, Angela
Ahmadi, Atiqullah	French, Nancy	Long, Kendria	Temporal, Gina
Belardes, Adam	Gonzales, Rezsini	Motley, Ocean	Townsend, Justin
Belowich, Steven	Grigsby, Janene	Murphy, Daniel	Wilson, Marcella
Brooks, Rodney	Joe, Sarah	Rose, Joe	Young, Alexa
Chen, Howard	Ka, Daniel	Smith, Shadeequa	Zatcoff, Tyler
Eddy, Charles	Lee, Corrine	Maloa-Taulealo, Maloa	Additional Guests: 0

1. **Call to Order and Introductions** – Meeting was called to order at 3:04 PM
2. **Public Comment** – No comments
3. **Review and Adoption of [July 10, 2023 Meeting Minutes](#)** – Minutes reviewed and adopted as written
4. **[AB-109 Funding Allocations Spreadsheet](#)** – Janene Grigsby
 - a. **Potential Future Funding Requests – Janene Grigsby**
 - b. Current Year: FY 22/23 Remaining Unallocated CBO (Community Based Organization) Funds = \$1,207,285 (line 79, column M)
 - c. Current Year 23/24 Remaining Unallocated CBO Funds = \$8,169,560 (line 77, column N)
 - d. Funds Previously Allocated But Unused and Available To Reinvest = \$668,326 (line 79, column O)
 - e. Total Available: AB 109 Funding For Realignment Clients = \$10,045,171 (line 81, column O)
 - i. Potential Future Funding Requests: This is for possible funding that may be requested before the end of the year; the amounts are estimates only and proposals with the final amounts will be brought to this body once data is available and each item has gone through the proper approval process
 - 1) Domestic Violence = \$1,000,000
 - 2) Employment = \$3,000,000
 - 3) Pre-Release Services = \$2,000,000
 - 4) Cognitive Behavior Interventions = \$500,000
 - 5) AB 109 Funded Program Evaluation = \$500,000
 - 6) Transportation = \$2,000,000
 - ii. Total Available Funds minus Potential Future Funding Requests = \$1,045,171
5. **Funding Requests:**
 - a. **The [Transition-to-Success](#) Program. A New Way to Treat the Social Detriments of Health: Food Insecurity, High Crime Rates, Inadequate/Unaffordable Housing, Lack of Access to Quality Healthcare, Poorly Performing Schools, Racism, Unemployment and Transportation – Dr. Marcella Wilson**
 - i. This recommendation is for \$32,250 for Transition to Success (TTS), an evidence based, demonstrated effective standard of care created by Dr. Wilson to treat the social detriments of health that cause poverty; she also shared that science has proven poverty is an environmentally based, treatable condition and not a character flaw or choice and emphasized this by comparing lead poison and asbestos to poverty – there is no genetic predisposition, and they are all driven solely by environmental exposures

- ii. Using a train-the-trainer model, community-based organizations (CBO) and government partners are taught how to use TTS and integrate it into their existing work, and client participation is completely voluntary

Discussion:

- (1) ***To make sure I'm understanding TTS correctly, the purpose would be to train and certify coaches that would then be able to use the workbooks with clients directly, is that correct?*** Response: That is correct. And in addition to the training, your proposal is rich with ongoing in-service education and consulting. ***And ideally, who would be best suited to serve as these certified coaches? Are you imagining that we would train some of our CBOs to be certified coaches to work with clients?*** Response: The framework that we implement TTS is based upon the customer. For example, some customers just want to implement within their organization, and of course we do that. However, the preferred model is buy-in from multiple stakeholders across your delivery system: health, human services, government, education, and faith based. The buy-in occurs at two levels: orientation for anyone who's in the system who is not doing that direct care (like what you have seen today) and the training component.
- (2) ***Is the commitment time noted in the documents as well?*** Response: The initial training is 22.5 hours. The orientations across the delivery system can occur at any time. Once your individuals are trained with the 22.5 hours, they are certified and have access.
- (3) ***Have you done any internal investigation as to which trainers are more successful with clients? Any kind of understanding of the trainer's background, or whether they have been formerly incarcerated and whether that translates into more success with the clients, or having experience with poverty?*** Response: The short answer to your question is we do not have any independent evaluation of the effectiveness of our trainers. I recently completed a meta-analysis of ten unique trainers. After each training, the attendees evaluate their overall training and their trainer. In the initial evaluation, if a trainer does not perform well, we address it immediately, and we evaluate after every session. In terms of the qualifications for our coaches and our trainers, all that is required to be a trainer is a high school diploma. Our instructors are required to have a master's degree. Returning citizens who have received their high school diploma or GED can be certified as coaches and can become trainers.
- (4) ***Is there any flexibility with the number of participants? If we have more participants that are interested, is there any flexibility?*** Response: Yes. I get to design whatever our customer wants.
- (5) ***This is across multiple systems and the Community Corrections Partnership Executive Committee (CCPEC) does represent multiple systems, but I think it is on Probation to encourage them to buy into this and support it. Have you thought about that? What work would be necessary for Probation to engage the EC partners more deeply than just approving it?*** Response: Yes, we do want participation from multiple different stakeholders and community-based organizations. Dr. Wilson recommended having roughly 25 trained in the first cohort, and two or three people from each organization being in the room. The first step is getting the approval and letting the stakeholders hear about what this is. Dr. Wilson has agreed to give us a complimentary session or orientation so staff members can hear about it and see who from those organizations is really interested in carrying this work forward from those organizations.
- (6) Probation Discussion: Looking at what this agenda item is asking for and looking at some of the allocations that we currently have that we have not utilized, we do have a line item for Evidence-Based Practices Capacity Building Workshops. Probation was able to secure a grant and create the Elevate Academy, which did some training for a lot of our providers, so we have not used this allocation.
****Item approved to move forward to the next CCPEC meeting for consideration/approval with the intention to have the funding come out of line item 31, Evidence-Based Practices Capacity Building Workshop***

- b. [Open Gate Reentry Education Program](#) – Mildred McKinney and Denise Richardson

- i. This recommendation is for \$150,000 for Open Gate, an evidence-based program that assists and supports those exiting Santa Rita Jail with achieving their educational goals, including obtaining a GED and technical training; the funding covers staffing and hot meals for participants
- ii. Participants shared their stories and experiences working with Open Gate; the program also supports other client needs such as substance abuse, homelessness, and learning disabilities

Discussion:

- (1) ***Are there any eligibility criteria for participation or do you serve everyone?*** Response: We serve everybody. All we ask is that you show up. ***Is it a weekly meeting with you?*** Response: Yes.
- (2) ***Can you tell me what you're doing in regard to basic education?*** Response: Yes. When people come to us initially, we meet them in the jail. If people need to learn to read and write, we send them to the Second Chance program at Oakland public library for basic education.
- (3) ***And if they wish to continue to higher education, then you assist them with that?*** Response: Yes. And some people do art or theater. It's not always academic. Some of the classes are electives, but you're still in college.
- (4) ***Is there also a GED prep component if they choose that avenue as well?*** Response: Yes, we have partnered to create a direct pathway from Santa Rita Jail to Oakland Adult School's GED program, and we will have a specific location just for our students. You can do your GED while attending college.
- (5) ***My understanding is that you're currently providing services in Santa Rita, is that correct?*** Response: Yes.
- (6) ***And I just want clarification on what that looks like, because my understanding is that there is some agreement with Laney College for reimbursement, and then Laney will turn around and bill Probation for the clients that have accessed services. So, I just want to figure out what the difference would be between what's existing and what's being proposed.*** Response: Laney did not pay us to go into the jail, that was very clear. They paid us to help with the education Request for Proposal (RFP). We have been going into the jail consistently on our own time, very often unpaid. We're not paid by Laney to go into the jail and the contract with Laney came to an end July 1, 2023. Any time we go to the jail, it's on our own time.
- (7) ***If they were awarded the contract, what would happen? Is it that they have access to AB 109 clients to try to get them involved in education and how would there be any connection to our other education contracts?*** Response: We start off in Santa Rita, that is where we always start off, and then we teach college readiness classes inside the jail. And when the students are released, they meet us or one of our guys on the campus that they choose to go to, and we will enroll them in the college and give them a warm handoff.
- (8) ***Do we have a way to determine how many of the referred are eligible for AB 109 services?*** Response: The Sheriff does keep track, but it's self-reported information, so it may not be accurate. *(Sheriff Murphy offered to provide the information to Probation of those seen by Open Gate at Santa Rita Jail.)*
- (9) ***Can you explain on your budget that was provided what portion of these services are going to be provided in Santa Rita that would be billed for? Only if we deem somebody as being eligible, correct?*** Response: These services are for services outside after they have been released.
- (10) ***Why is this request being made outside our typical RFP process? There is going to be an opportunity for educational services for a new RFP, so I'm wondering why we are entertaining this outside of the usual RFP process?*** Open Gate Response: We just feel there's opportunity right now in the jail. The jail is ready for us. They've asked us to come in and they're ready to extend the pipeline out. Probation Response: The CCPEC guidelines dictate the procedure, and they say we should be using a competitive process for funding, and if there is an event or series of events not reasonably foreseen, planned for, or anticipated, the CCPEC can determine if that is enough of a reason (for them) to go outside the procurement process. The CCPEC will be considering whether or not this would be deemed as such. We have had numerous programs that have been funded without going through the procurement process,

and it is just the CCPEC process that we are going through now. *(Probation noted that this is one of the concerns they have as they do not want to set a precedent of going outside the bidding process in order to be fair to everyone in the community that wants to provide the service and give them the opportunity as well to say what they can bring to the table.)*

****Item approved to move forward to the next CCPEC meeting for consideration/approval***

6. **Contracts Update** – Gina Temporal
 - a. Alameda County Reentry Housing Vender Pool – The Round 7 Request for Quote (RFQ) was posted on July 14 with bids due August 18; this is the final round of the Housing Vendor Pool
 - b. AB 109 Evaluation Services (RFI) – The RFP is currently being developed and should be released this fall
 - c. CRSP (formerly Pre-Release) – The Coordinated Reentry Services Program (CRSP) RFP is being finalized
 - d. Employment Services – The RFP is being finalized and should be posting soon with CRSP
2. **AB 109 Designation Account Update** – Howard Chen
 - a. **FY 21/22**
 - i. Early Intervention Court – \$740,000 moved from Commitments to Actuals; approved by the Board of Supervisors (BOS) on 7/11/23 (pg. 4, line 8)
 - b. **FY 23/24**
 - i. CAB Notetaker – \$1,200 moved from Commitments to Actuals; approved by the BOS on 6/13/23 (pg. 6, line 6)
 - ii. CAB Web-Based Application – \$400 moved from Commitments to Actuals; approved by the BOS on 6/13/23 (pg. 6, line 7)
 - iii. Probation Client Support – \$300,000 moved from Commitments to Actuals; approved by the BOS on 7/11/23 (pg. 6, line 11)
3. **Next Meeting** – Tuesday, September 5, 2023, from 3:00 PM to 5:00 PM
4. **Public Comment** – No public comments
5. **Adjournment** – Meeting adjourned at 5:00 PM