



**ALAMEDA COUNTY PROBATION DEPARTMENT**  
**COMMUNITY CORRECTIONS PARTNERSHIP**

**FISCAL/PROCUREMENT WORKGROUP SPECIAL MEETING AGENDA**

**May 9, 2023 • 3:00 PM – 5:00 PM**

**Location: 1111 Jackson Street, 2<sup>nd</sup> Floor, Rooms 226-228, Oakland, CA**

To allow for social distancing, **the meeting will also be available via video conference.** Meeting documents will be shared live during the meeting. Please note: Documents cannot be viewed live if you choose to use the call-in number; refer to “Meeting Materials” below to access documents.

[Click here to join the meeting](#) from your computer or mobile app

Or call in (audio only):

**+1-415-915-3950,,243402155#** (San Francisco); **1-888-715-8170,,243402155#** (toll-free)

Phone Conference ID: 243 402 155#

1. Call to Order and Introductions
2. Public Comment on Any Item Listed Below as for “Discussion” only

**OLD BUSINESS**

3. Review and Adoption of April 4, 2023 Meeting Minutes (Discussion & Action)

**NEW BUSINESS**

4. Fiscal and Procurement Workgroup Revamp Update (Discussion)
5. Allocation Spreadsheet Overview (Discussion) – Janene Grigsby
6. Contracts Update (Discussion) – Gina Temporal
7. AB 109 Designation Account Update (Discussion) – Howard Chen
8. Next Meeting: Tuesday, June 6, 2023 from 3:00pm to 5:00pm
9. Public Comment
10. Adjournment

## **SUBMITTING WRITTEN PUBLIC COMMENT TO THE FISCAL AND PROCUREMENT WORKGROUP**

Persons who are unable to join the meeting via Teams, may submit to the Fiscal and Procurement Workgroup, by the time the proceedings begin, written comments regarding the subject of the meeting. These comments will be made a part of the official public record and brought to the attention of the Fiscal and Procurement Workgroup. Written comments should be submitted to Nancy French, Probation Department, 1111 Jackson Street, Oakland, CA 94607, or via email at [nfrench@acgov.org](mailto:nfrench@acgov.org).

## **MEETING MATERIALS**

Copies of agendas, minutes, and explanatory documents are available through the Alameda County Probation Department's Calendar of Events website at <https://probation.acgov.org/calendar/list.page> or by calling Nancy French at (510) 268-7247 during normal business hours. The material can be faxed or mailed to you upon request.

## **ACCOMMODATIONS**

To obtain a disability-related modification or accommodation, including auxiliary aids or services, to participate in the meeting, please contact Nancy French at [nfrench@acgov.org](mailto:nfrench@acgov.org) or (510) 268-7247 at least two business days before the meeting.

## **TRANSLATION**

Interpreters for languages other than English are available on request. Sign language interpreters are also available on request. For either accommodation, please contact Nancy French at [nfrench@acgov.org](mailto:nfrench@acgov.org) or (510) 268-7247 at least two business days before the meeting.

## **MEETING RECORDING**

The meeting will be recorded for note taking purposes.