

ALAMEDA COUNTY PROBATION DEPARTMENT

COMMUNITY CORRECTIONS PARTNERSHIP FISCAL/PROCUREMENT WORKGROUP

April 6, 2021 from 3:00 p.m. to 5:00 p.m.

Online – Microsoft Teams Meeting

Meeting Minutes

Present:

Still, Wendy (Co-Chair)	Conner, Shauna	Klein, Meryl	Talbert, Margaret
O'Malley, Nancy (Co-Chair)	Eddie, Charlie	Lim, Diane	Uriarte, Monica
Dawal, Marcus (Facilitator)	Frazier, Donald	Mason, Joey	von Geldern, Eric
Abernathy, Lisa	French, Nancy	Mitchell, Kelly	Walker, Darryl
Adams, Lisa	Gipson, Sylvia	Oddie, Sarah	Weiss, Steven
Brooks, Rodney	Gonzalez, Rezsni	Raymond, Lara	Wilkerson, Riley
Butler, Douglas	Grigsby, Janene	Smith, Tim	Additional Guests: 6
Cheng, Mike	Huff, Michael	Spooner, Kamarlo	

1. **Call to Order and Introductions** – Meeting was called to order at 3:00 PM
2. **Public Comment** – No public comments
3. **Meeting Minutes** – Eric Von Geldern requested the March 2, 2021 meeting minutes be revised to include missing comments made by Donald Frasier regarding the Restorative Justice Program; the revised March 2nd minutes will be resubmitted at the May 4, 2021 meeting
4. **CORE Status Update** – Michael Huff
 - a. CORE received 79 clients this month who received the following supportive services: groceries (13 clients); health/Medi-Cal (2 clients); social services (14 clients); housing (15 clients); employment (5 clients); behavioral health treatment (38 clients); clothing (3 clients); phone (1 client); hygiene bags (3 clients); connected to an education partner (1 client); there were also 2 in-house database trainings; 19 clients received services directly at CORE and 60 clients received services on the phone/virtually
 - b. 323 clients overall have been referred to CORE, 125 clients receive services on a regular basis
 - c. CORE will open a satellite office at Probation's Hayward office; conducting a walkthrough on April 20, 2021
 - d. **Discussion:**
 - i. Dr. Huff reported approximately 1/3 of all CORE clients are referred to Mild to Moderate or Serious Mental Illness (SMI) services – It was requested, and Dr. Huff agreed to report the number of clients triaged to higher levels of care on an ongoing basis
 - ii. It was requested that Dr. Huff give a brief introduction of the program at the start of the report for new meeting attendees
 - iii. Dr. Huff gave a brief introduction – CORE (Center of Reentry Excellence) is located at 400 Broadway and is AB109 funded, providing services to justice involved individuals 18-years and older, and receives referrals from Probation, the courts, and other criminal justice partners; CORE provides clinical case management services, reentry management services, and broader services to help with the reentry transition; Dr. Huff offered to do a comprehensive presentation on CORE for interested organizations

5. Behavioral Health Update – Lisa Abernathy (for Sophia Lai)

- a. Root's Mild-to-Moderate Program, *Nia Care*
 - i. Allison, the Nia Care clinician, officially started seeing her first client this month, helping the client access funds to pay off court debt and get her driver's license reinstated for her job
 - ii. Outreach specialists, Alison and Ebony, attended a Felton case conference with Probation; the case conferences with Probation will be monthly starting April 13th and Alison will be the meetings' lead
 - iii. The Nia Care team had a meeting with Probation, and CORE is working on putting all the referrals through Tyler Supervision to provide progress updates to DPOs more efficiently
 - iv. There are currently 13 Nia Care clients; working on changing the enrollment process so a client can become active after just seeing the navigator versus having to wait on seeing a clinician and have included all 4 health measure navigators to help
 - v. Referrals – There are currently 26 referrals from Tyler, CORE, walk-ins, and internal transfers
- b. Felton's Serious Mental Illness Program, *Success: Movement from Incarceration (SMI)*
 - i. Referrals – received 49 referrals to date, 30 are currently active, 15 open, and 15 registered with 1 from a parole self-referral; closed 19 cases due to no contact or current contact information unavailable; peer staff found a registered individual after outreaching in an encampment in the Livermore area; assisted in housing referrals for 3 clients
 - ii. Staffing – 2 new clinical case managers have been appointed

6. Grants Update – Monica Uriarte

- a. Planning on submitting an application this month for FY21 Innovations in Reentry Initiative for the Pathways Home Program
- b. Working diligently to put all FY20 grant funded programs into action
- c. The government mandated cross-site evaluation of Pathways Home is getting underway
- d. Discussion:
 - i. The FY21 Innovations in Reentry Initiative covers AB109 clients but the services are extended to all Probationers; we will be applying to expand upon the Pathways Home Program to include the Vergil mobile application and the virtual reality pilot currently being implemented; it will mostly cover AB109 clients; this program is not AB109-funded

7. Probation RFP and Contracts Update – Monica Uriarte

- a. Reviewed the critical issues on the [Contracts In Development](#) sheet:
 - i. Employment Vendor Pool – still open, round 7 bids are due May 5th
 - ii. Housing Vendor Pool RFP – the awards have been announced: Lao Family Community Development, Operation Dignity, Building Opportunities for Self-Sufficiency and Bay Area Community Services, which secures approximately 200 beds
 - iii. Residential Multi-Service Center - in process of completing RFP, ensuring alignment with the grant
 - iv. Education (New Bid) – with GSA and should be out in next few weeks
 - v. Sex Offender Treatment – bids are due April 26th
 - vi. Cognitive Behavioral Intervention Services and Incentives – bids were due March 31st
 - vii. Kinship Reentry Workforce – the request for contract has been submitted and one of the contract specialists has begun work on the RFP
 - viii. All the other items on the sheet are still being worked on

ix. Discussion:

- a) The RFP status for the Pre-Release and Case Management contract is on “hold”, but the program itself is happening through the Pathways Home initiative, which is being rigorously evaluated for effectiveness, pending completion of the evaluation; there was agreement on the need for more funding and services in the Pre-Release and Case Management area
- b) Based on information from the last Fiscal and Procurement Workgroup meeting, a new [Active Programs](#) list has been added – the list is a work-in-progress that includes program descriptions, certifications offered, the criminogenic needs addressed, and contract end dates; any questions can be sent to ProbationCommunityPrograms@acgov.org
- c) It was noted that the Center for Employment Opportunity’s (CEO’s) daily pay procedure needs to be added to the Active Programs list
- d) FUBU refers clients to AB 109-funded services, the Bureau of State & Community Corrections (BSCC) funded services, and other community-based services/agencies as appropriate

8. **AB-109 Designation Account Update** – Binh Cao walked through the March updates on the [AB109 CBO Designation Account Summary](#) sheet

- a. FY16-17 Available Funds = \$1,160,465 (amount includes \$110,217 of unallocated funds and \$1,050,248 funds available for reinvestment); no changes from February
- b. FY19-20 Available Funds = \$715,862 (funds available for reinvestment; no unallocated funds)
 - i. March Update: Housing annual (line item #11) – Updated CDA funds projected for reinvestment went from \$667,552 to \$715,862
- c. FY20-21 Available funds = \$8,419,762 (Unallocated funds; no funds available for reinvestment)
- d. March Update: AB-109 FY20-21 CBO Allocation went from \$21,251,054 to \$24,821,844, a difference of \$3,570,790, based on actual FY19-20 base allocation
- e. The remaining CBO Balance Carryover from FY20-21 to FY21-22 allocated in February was \$7,088,862, a difference of \$1,330,900 from the March balance of \$8,419,762
- f. The \$1,330,900 difference represents actions taken by the CCPEC (April 1st Special Meeting), which are pending official action by the Board of Supervisors:
 - i. Violence Prevention Initiative = \$1,000,000 (\$500,000 released initially, and \$500,000 in trust)
 - ii. Just Cities Fair Housing Initiative = \$330,000
 - iii. CAB Notetaker = \$900
- g. It was emphasized that the CCPEC voted to allocate \$1,000,000 for the Violence Prevention Initiative; with the release of the initial \$500,000, and the remaining funds (up to \$500,000) held in trust to be released at a later time pending need
- h. Discussion:
 - i. Funds become available for reinvestment when liquidated all bills have been paid and the contract is no longer in existence, the remaining money is then available for reinvestment; it’s tracked on an ongoing basis and is reported to Fiscal and Procurement and the CCPEC

9. **Funding Recommendations**

- a. CAB Recommendation: Web Based CAB Application – Kamarlo Spooner

- i. The current CAB application process has numerous problems due to it being PDF based; the CAB requested approval to replace it with an ITD created web-based form on the Probation website
- ii. Cost: \$950 one-time fee upfront / \$300 annually (\$25 a month)
- iii. Discussion: Probation solicited 3 formal ITD estimates, and this was the most cost-efficient way to approach it; Kamarlo said this would meet the CAB's needs and allow both the applicant's district and the CAB leadership to access the application; ***request will be moved to the next CCPEC meeting for approval/consideration***

10. Next Meeting – May 4, 2021 from 3:00 PM to 5:00 PM

11. Public Comment

- a. Marcus Dawal publicly thanked Chief Still for all that he's learned from her and everything that she's done in the Department and the community
- b. DA Nancy O'Malley thanked the Chief for bringing innovation, leadership and engagement to Probation; Chief will be sorely missed and her mark on the county will never go away
- c. Chief Still thanked DA O'Malley for her partnership and leadership in the county; she thanked everyone and remarked that it has been the highlight of her career and a wonderful experience working with everyone and the community
- d. Rodney Brooks echoed DA O'Malley's remarks and thanked the Chief for all her hard work and being someone who is willing to listen
- e. Eric von Geldern said it's been a pleasure and honor working with Chief Still, and how much the County appreciates all that she's done
- f. Timothy Smith said it's bittersweet to see the Chief go and appreciates the effort and spirit under her leadership, comparing her to basketball player Larry Bird as a well-rounded, formidable competitor and a genius; the Chief thanked Tim for *keeping it real* for Probation, she sincerely appreciates that and has enjoyed working with him
- g. Charlie Eddy thanked the Chief for being open and fair to the entire County and hopes her predecessor will continue the work she started and the high standards she set; the Chief thanked him and stated how Charlie has reminded everyone of the importance of the community's voice being heard, and how much she has appreciated and enjoyed this experience

12. Adjournment – Meeting adjourned at 3:53 PM