

ALAMEDA COUNTY PROBATION DEPARTMENT

COMMUNITY CORRECTIONS PARTNERSHIP FISCAL/PROCUREMENT WORKGROUP

January 17, 2023 from 3:00 PM to 5:00 PM

Online – Microsoft Teams Meeting

Meeting Minutes

Present:

Shauna Conner (Facilitator)

Otis Bruce (Co-Facilitator)

Ahmadi, Atiqullah

Anderson, Deborah

Brooks, Rodney

Chen, Howard

Cruz, Ayana

French, Nancy

Gonzalez, Rezsine

Grigsby, Janene

Lee, Corrine

Li, Juliana

Maloa-Taulealo, Maloa

Marlowe, Tara

Morgan, Victory

Pascal, Pujya

Price, Pamela

Smith, Shadeequa

Temporal, Gina

Young, Alexa

Additional Guests: 2

1. **Call to Order and Introductions** – Meeting was called to order at 3:08 PM
2. **Determination of Ongoing Need for Virtual Meetings Under AB 361, Filed 9/16/21** – Continuation of virtually held meetings approved by the workgroup
3. **Public Comment** – Madame District Attorney Pamela Price and Chief Assistant District Attorney Otis Bruce Jr. were introduced
4. **Review and Adoption of [December 6, 2022 Meeting Minutes](#)** – Minutes reviewed and approved as written
5. **[Allocations Spreadsheet Overview](#) – Janene Grigsby**
 - a. Total Remaining Unallocated CBO Balance (as of this meeting) = \$3,266,307 (pg. 2, line 76, column M)
 - b. Unused Previously Allocated Funds Available for Reinvestment = \$668,326 (pg. 2, line 76, column N)
 - c. Total AB 109 Funding Available for Allocation = \$3,934,633 (pg. 2, line 78, column N)
6. **Funding Request: [\\$1,500,000 for Employment Services Contract Extension](#) – Gina Temporal**
 - a. This recommendation is for a 7-month extension of the Employment Services contract and a funding increase of \$1,750,000; the current contract term is April 1, 2020 to March 31, 2023 and uses a Pay for Service model with a pool of eight vendors
 - b. Approval of this recommendation today would extend services under the current contract from March 31, 2023 to October 31, 2023
 - c. A new employment contract using a new model is expected to start August 2023 and the Request for Proposal (RFP) will be released soon; by extending the current contract, there will be an overlap with the new one, which will prevent a gap in service and allow time to transition clients to the new program model
 - d. The current program:
 - i. Every client is eligible for up to 520 hours of transitional work at \$15 per hour
 - ii. Assists clients with job placement and employment readiness (i.e., skills development, etc.)
 - iii. Highlights from June 2022 – November 2022:
 - a) There is an average per month of 109 referrals and 610 active clients at any given time
 - b) Of the active clients surveyed, 63% were very satisfied with the services received
 - c) The average hourly wage for unsubsidized job placement is \$18.35
 - iv. Providers:
 - a) Building Opportunities for Self-Sufficiency (BOSS)
 - b) Center for Employment Opportunities, Inc (CEO)

- c) La Familia
- d) Lao Family
- e) Rubicon
- f) Success Centers
- g) Tri-Cities
- h) Youth Employment Partnership (YEP)

e. Discussion:

- i. ***This will go beyond the Fiscal Year, correct?*** Response: Yes, through October 2023
- ii. ***Is there a report that will show us how many people are actually receiving services?*** Response: Just the last six months are captured today. A quarterly report will be shared at the Community Corrections Partnership Executive Committee (CCPEC) meeting. Included in today's AIR is some detailed data from June to November which includes the number of referrals by provider, number of exits and how the individuals exited from the program, number of clients by program phase, and how incentives were distributed to clients during the time period that was indicated
- iii. ***Where are these eight service providers located across the County?*** Response: BOSS typically is located in Oakland and has a couple of different sites. CEO is in Oakland. La Familia is more in the San Leandro-Hayward area. Lao Family is primarily Oakland. Tri-Cities is in Newark. Success Centers is in Oakland. YEP is in Oakland and Rubicon is in Hayward. There are no vendors in the Dublin-Pleasanton-Livermore area
- iv. ***What about the Fremont area?*** Response: Fremont would be serviced through Rubicon, La Familia, and Tri-Cities
- v. ***So, the Newark location services Fremont also? And Union City?*** Response: Yes. None of the vendors have restrictions on who they can serve. Although BOSS is based in Oakland, they are more than welcome to go work with a client in Fremont. They all have different locations, and most clients typically go to a vendor closer to them, but none of the vendors here have restrictions on who they can serve based on where the client lives
BOSS Response: Most participants are from Districts 4 and 5 (the majority are Oakland residents or transient at the moment), but BOSS is willing to commute to Fremont and Union City. While providing the training, they make sure the participants are at a space where they can obtain and retain employment, with the majority of participants in the transitional work portion
- vi. ***How do the service levels relate to men and women, or young adults and transitional age youth (TAY)? Is there a great balance between them?*** BOSS Response: The majority of participants are male, 18 and older, and have to be on Alameda County supervision
Response: All of the programs serve 18 and above, but YEP is specific to the TAY population; they primarily serve 18-25. There are certain segments of the employment contract that have very specific hours. For subsidized employment, you cannot go over 520 hours. Right now, training is up to 100 hours. You cannot stay in these areas permanently, you have to be able to progress, and there is some incentive tied to it
- vii. ***Do you have individuals who are on probation supervision who are repeatedly coming back, who never transition? Do you try to spread the services and resources out to give as many probationers a fair and equitable opportunity?*** BOSS Response: All of the resources are available to them, and it is their choice if they want to come back to BOSS to the same program. If a repeat offender starts the program and did not complete all their hours, they can come back once released and pick up where they left, but it is their choice if they want to go to another provider
- viii. ***Do you have individuals who have been in there a year and a half, two years, and have not completed all the requirements for transition?*** Response: They are not allowed to stay in there too long without any momentum. If they are not actively participating with the program, actively

communicating with their case managers and job developers within 30 days, or if there is a gap, they have to be discharged. BOSS lets their probation officer know they can be re-referred, but they have to be discharged because of inactivity on their part

- ix. ***Has there been an effort to ensure gender equity? Are there measures in effect to ensure the availability of these services to female or other gender persons?*** Response: In terms of our overall population, 85% are male, so it will reflect that in program participation and referrals. Cultural awareness and sensitivity is a requirement and the foundation of all the contracts and programs; through that lens, their hiring decisions and how programs are set up is supposed to be reflective of that awareness and sensitivity

f. ***Item approved to move forward to the next CCPEC meeting for consideration/approval***

7. **Contracts Update** – Gina Temporal

- a. There are no new updates this month

8. **AB 109 Designation Account Update** – Howard Chen

- a. Three contracts were executed since the last meeting. There are four updates for this month:

- i. FY 2016/17 – FY 2018/19

- a) \$100,000 moved from Commitments to Actuals for Higher Education (pg. 2, line 18)
 - b) \$500,000 moved from Commitments to Actuals for Opioid and Alcohol Use Prevention (pg. 2, line 29)

- ii. FY 2021-22

- a) \$890,752 moved from Commitments to Actual for Housing – Fresh Start (pg. 5, line 18)

- iii. FY 2022-23

- a) \$31,785 moved from Commitments to Actuals for Housing – Fresh Start (pg. 6, line 11)

9. **Next Meeting** – Tuesday, February 7, 2023 from 3:00 PM to 5:00 PM

- a. During the February and March meetings, the allocation recommendations for FY 23/24 will be discussed

10. **Public Comment** – No comments

11. **Adjournment** – Meeting adjourned at 3:56 PM