

# ALAMEDA COUNTY PROBATION DEPARTMENT

## COMMUNITY CORRECTIONS PARTNERSHIP FISCAL/PROCUREMENT WORKGROUP

November 1, 2022 from 3:00 PM to 5:00 PM

Online – Microsoft Teams Meeting

### Meeting Minutes

**Present:**

Shauna Conner (Facilitator)			
Annie Esposito (Co-Facilitator)	Eddy, Charlie	Marlowe, Tara	Tuck, Lonnie
Anderson, Deborah	French, Nancy	McKnight, Rachel	Wilson, Jenica
Belowich, Steven	Grigsby, Janene	Morgan, Victory	Xie, Zai Xin
Bonner, Taqwaa	Hardamon, Bob	Motley, Ocean	Young, Alexa
Brooks, Rodney	Johnson, Xavier	Pedrotti, Christian	Zatcoff, Tyler
Brown, Latoya	Ku, Daniel	Rayos, Jeffrey	Additional Guests: 0
Chen, Howard	Lee, Corrine	Smith, Shadeequa	
Chin, Karen	Lin, Margarita	Stewart, Daryl	
Cho, Agnes	Maloa-Taulealo, Maloa	Temporal, Gina	

1. **Call to Order and Introductions** – Meeting was called to order at 3:00 PM
2. **Determination of Ongoing Need for Virtual Meetings Under AB 361, Filed 9/16/21** – Continuation of virtually held meetings approved by the workgroup
3. **Public Comment** – No comments
4. **Review and Adoption of [October 3, 2022 Meeting Minutes](#)** – Minutes reviewed and approved as written
5. **[Allocation Spreadsheet Overview](#) – Janene Grigsby**
  - a. Total Remaining Unallocated CBO Balance (as of this meeting) = \$3,302,707 (pg.2, line 76, column M)
  - b. Unused Previously Allocated Funds Available for Reinvestment = \$668,326 (pg. 2, line 76, column N)
  - c. Total AB 109 Funding Available for Allocation = \$3,971,033 (pg. 2, line 78, column N)
6. **Funding Request: [Just Cities Re-Entry Housing Policy Training Program](#) – Xavier Johnson**
  - a. This funding request from Just Cities is for \$400,000 over two years to help support the Re-Entry Housing Policy Scholars Program with training and mentoring of formerly incarcerated residents (including AB 109 population) in community-based public policy design and implementation; it will also cover stipends, a program evaluation, and overall program operations
  - b. The total proposed budget is \$533,897 over two years and \$133,900 will be covered by private funding contributions
  - c. **Discussion:**
    - i. *A breakdown of the budget was requested – how much for the participation stipends, how much for overhead, how much for program personnel?* **Response:** Overhead is 10% of the budget; half of the amount requested is for stipends and half is for program staffing
    - ii. *You're working on finalizing the Reentry Housing Plan? Response:* Yes, the funds received from a Competitive State Health Equity Grant will be used to bring people together around a Reentry Housing Plan and a preliminary report will be finished by the end of the calendar year
    - iii. *Following up on the budget, so less than 50% of the \$400,000 is going towards the support of the individuals who will be needing housing, is that correct? Response:* This is not a direct services request. This is about leadership development of formerly incarcerated residents and community education;

using community-based participatory action research model to develop a comprehensive housing plan for Alameda County

- iv. *What metrics are you using to declare there will be success in your objectives?* Response: Some numbers were provided in the funding request and specific metrics will be developed as the project moves forward
- v. *Where is the handoff between you and the County and what are you expecting them to do?* Response: The community scholars will be empowered to understand how to navigate the systems of government and be part of the conversations; they'll have the tools to become community advocates, and it will facilitate ongoing conversations down the road and constant community engagement
- vi. Probation stated that when Just Cities came with a funding request around the Fair Chance Housing Initiative a couple of years ago, an issue came up with County Counsel around using AB-109 funding for lobbying or advocacy, so additional details on how the program will work needs to be provided and given to County Counsel for approval; there is also concern about the work being duplicative with a couple of other allocations

d. ***Item not approved to move forward to the next CCPEC meeting for consideration/approval***

7. **Contracts Update** – Gina Temporal

a. There are two updates for this month:

- i. Reentry Housing Vender Pool – Round 6 posted on October 7 and bids are due December 5
- ii. Center of Reentry Excellence (CORE) – The Request for Proposal (RFP) posted on October 6 and bids are due December 8; Client Resource Forums is imbedded in this RFP

b. All other projects are still in development

8. **AB 109 Designation Account Update** – Howard Chen

a. There is one update for this month:

- i. FY 22/23: \$75,000 for Early Intervention Court was moved from Commitments to Actuals (pg. 4, line 9)

9. **Next Meeting** – Tuesday, December 6, 2022 from 3:00 PM to 5:00 PM

10. **Public Comment** – No comments

11. **Adjournment** – Meeting adjourned at 3:58 PM