

ALAMEDA COUNTY PROBATION DEPARTMENT

COMMUNITY CORRECTIONS PARTNERSHIP FISCAL/PROCUREMENT WORKGROUP

January 5, 2021 from 3:00 p.m. to 5:04 p.m.

Online – Microsoft Teams Meeting

Meeting Minutes

Present:

Dawal, Marcus (Designee)	Conner, Shauna	Huff, Michael	Siddiq, Sadaf
von Geldern, Eric (Designee)	Cruz, Ayana	Ibalio, Fidencio	Smith, Tim
Baker, Karen	Dickey, Scott	Klein, Meryl	Stewart, Darryl
Banks, Raymond	Eddie, Charlie	Lacy, Shahidah	Toro, Jason
Bituin, Maria Eleonor	Frazier, Donald	Lai, Sophia	Tuck, Lonnie
Broach, Ronald	Gipson, Sylvia	Lim, Diane	Uriarte, Monica
Brooks, Rodney	Gonzalez, Rezsine	Linchey, Jenny	Viney, Charlette
Cao, Binh	Grigsby, Janene	Mitchell, Kelly	Williams, Dolores
Chapman, Arion	Harris, Ginale	Oddie, Sarah	Additional Guests: 6
Chen, Howard	Hee, Ho	Rodriguez, Jeannette	
Cheng, Mike	Hopkins, Felix	Rowland, Shawn	

I. Call to Order and Introductions

A. Meeting was called to order at 3:00 PM

II. Public Comment

A. No public comment

III. Meeting Minutes

A. Meeting minutes from December 1, 2020 were reviewed and approved as written

IV. CORE Status Update – Dr. Michael Huff

A. CORE received 43 referrals in December

1. Service area breakdown:

- a) 15 clients received grocery support
- b) 3 clients received Medi-Cal support
- c) 13 clients received mental health help and treatment
- d) 17 clients received hygiene bags
- e) 10 clients received housing support
- f) 9 clients received social services
- g) 9 clients received family services
- h) 3 clients used the clothing closet
- i) 2 clients received a cell phone
- j) 1 client received a \$50 incentive
- k) 1 client received household items
- l) 1 client received furniture
- m) 1 client received educational support

2. Location breakdown

- a) 28 clients received services in person at CORE
- b) 15 clients were served via the phone

V. Behavioral Health Update – Sophia Lai

- A. **Mild-to-Moderate program run by Felton:** Currently, there are 17 active clients; last month there were 22 clients, some clients were transferred to other programs due to their needs; the referrals primarily came from the CORE program; out of 17 clients, 7 have been linked to outside services; the program currently has one clinical case manager, another case manager is onboarding on 1/18 and interviews are being conducted to hire for other positions
- B. **Mild-to-Moderate program run by Roots:** Roots connected with Probation and started getting referrals from DPOs; currently there are 5 clients enrolled in the program and 40 being processed for potential enrollment; many clients want services to meet their basic needs, prior to the first meeting; so their care navigator upon referral will reach out to them and see if they can start making those basic needs available; one of the primary clinicians at Roots is doing follow-ups and outreach with clients on a weekly basis; recently, hired an outreach specialist to better connect clients and bridge to behavioral health services
- C. **Serious Mental Illness (SMI) program run by Felton:** SMI, represented the client's level of acuity; it is also short for the program name, "Success: Movement from Incarceration"; the program started last fall and has received 7 referrals: 6 from Public Defender's office and 1 transfer from the Mild-to-Moderate program; out of the 7 referrals received, 5 clients have been enrolled, 4 of the enrolled clients are out of custody and 1 is in custody awaiting a court hearing; 4 clients have been linked to other community services: transportation, housing, legal, medication management and interpretation and translation services (Spanish); the SMI program is engaging in outreach and trying to connect with clients coming out of Santa Rita Jail; part of the purpose of having one provider, Felton, running both the Mild-to-Moderate and SMI programs is to allow clients who have greater or lesser need to easily move along the continuum of care to ensure the services they receive match their behavioral health needs

VI. Grants Update – Jenny Linchey

- A. In this grant cycle, we received 3 federal grants and 1 state grant
- B. Currently in the process of getting contracts in place for the vendors associated with those grants

VII. Probation RFP and Contracts Update – Monica Uriarte

- A. Employment Vendor Pool – Round 5 closed in November; received one bid that is being evaluated
- B. Genesis Worship Center (Housing): Fresh Start Academy – Finalizing contract details; grant opening date is Feb 1, 2021
- C. AC Reentry Housing Vendor Pool – A priority; RFPQ is in development
- D. Female & Male Residential Multi-Service Center – The RFP is being drafted with GSA
- E. Education – Working on RFP
- F. Family Reunification: Legal & Therapy Services – The SOW was submitted to GSA in November; GSA is drafting two separate RFPs: 1. Legal 2. Therapy Services; both are in progress and soon to be released
- G. Sex Offender Treatment – Strategy is to create a pool of providers to serve both adults and juveniles
- H. Cognitive Behavior Intervention (CBI) Services & Incentives – The RFP is routing for final approval
- I. Client Resource Forums – Delayed due to COVID19
- J. Leadership & Entrepreneurship – Still with GSA
- K. Faith-Based/Local Community Partnerships – The SOW is in development
- L. Women/Mother's Services – The SOW is being researched by Dr. Bloom
- M. Transition Aged Youth (TAY) Services/Support – A listening session will be scheduled for early 2021
- N. Kinship Reentry Workforce – Routing through management
- O. Projects still in development: Evidence-Based Practices Capacity Building Workshops, LGBTQ Transgender Resources, Restorative Justice Circles, Father Services, Indigent/Barrier Removal Fund (on-hold), Clinics for

P. Discussion

1. Family Reunification: Legal and Therapy Services – will the post-family reunification stipend that was very attractive to Probationers be a part of these Family Reunification RFP's?
 - a) In the process of adding stipends to existing Family Reunification contracts
 - b) Will report out at the next meeting about the particulars of this RFP and how much money is going towards legal services and how much is going towards therapy services
2. In response to questions on the amount of time some RFP's are taking, ACPD acknowledged there is a significant back-log because these are new programs and the RFP's have to be developed: Many of the RFP's were voted on in 2017/2018; getting them through the review, approval process by GSA, competitively bid and contract awarded is a lengthy process; that's why Probation has been advocating for the resources needed to take on that workload; Probation is now in the process of establishing an AB109 specific contracts unit – ads posted on indeed; will likely have additional staff hired by April; until then, will have to continue to prioritize the workload; Probation is open to discussing changing the priority of an RFP
3. Board of Supervisors (Board) approved taking 5% from the Growth Fund and 5% from the CBO side (money for direct services) to fund an AB109 specific contracts unit – Danny Thongsy and Charlie Eddy both suggested at that Board meeting that the people hired for the AB109 procurement team have lived experience
 - a) The Civil Service Rules must be followed, but we will focus on wide-spread recruitment with a goal of encouraging individuals with a justice-involved background to apply
 - i. BASICS can get in touch with their graduate network to help get the word out
 - ii. Bay Area Reentry Commission (BARC) is another resource
 - iii. Would like the Justice Reinvestment Coalition's assistance to help get the word out
 - b) Some of the positions will be Temporary Assignment Pool (TAP) assignments or provisional appointments for people who meet the minimum qualifications; all candidates must eventually take the Civil Service Exam in order to be permanently appointed
 - c) There were 18 special civil service classifications created specifically for the re-entry hiring program, "1400 jobs" – if an applicable category does not exist, will loop in Human Resources to see if a category can be added
 - d) The Indeed ad used a working title of "Contract Specialist" crafted with a variety of minimum qualifications from two classifications Program Specialist and Probation Specialist
 - i. It is not likely that incarceration would count towards meeting the requirement of experience for these classifications
 - e) Would like to figure out how to add at least one formerly incarcerated individual to this new contracts team to ensure the community is in the room when these discussions are taking place
4. Whenever a new RFP is developed, the research team looks at the National landscape to see if there are beta-analysis or promising program models, then they start to design the program model, establish performance benchmarks and draft the language that is going to go into the competitive bid
5. Women and Mother's Services is in the cue for early 2021 – Conducting a review of available research around program models is always the first step in RFP development
6. If the workgroup feels there is a RFP that should be prioritized, Probation is open to having that discussion

VIII. FY 20/21 Funding – Marcus Dawal

A. CAB Recommendations – Raymond Banks and Kamarlo Spooner

1. Stimulus Check Lottery

- a) No update, will resubmit at a future meeting

2. District Mentoring Pilot Program

- a) The District Mentoring Pilot Program is now referred to as the Re-entry Urban Expeditor program

- b) New AIR submitted, which included the following:

- i. As per the recommendation of the District Attorney's Office, the initiative will include a two-pronged training program. The first is from a more traditional framework, "Peer Support Specialists and Reentry" training and certification by RI International. The second is an organic conflict resolution model based on the lived experience of a long term resident developed and applied on the "yard" of the penitentiary, "The Rogation Accord."

- ii. Measure effectiveness by way of Deliverables:

- Consultant's work would be measured by the rate of recidivism (TIME LAPSE) of persons with whom the consultant has worked
- Number of clients who use the service
- Number of warm hand offs to CBOs
- Proven de-escalating actions

- iii. Distinguishing Characteristics:

- Clients can refer themselves
- Alternative for those who distrust CBO/Law Enforcement
- 24/7 service
- Clients negotiate surrender

- c) Below are some of the questions/challenges posed at the last couple of meetings that are still outstanding:

- i. Who will do the hiring/firing?
- ii. Does the mentor have to live in the District they represent?
- iii. Does mentor receive benefits?
- iv. How do we spend CBO AB109 services without having a CBO contract?
- v. The County has hired consultants, but they are hired via contracts – this proposal does not address how these consultants can get paid or who they would be responsible to
- vi. Who is responsible: liability certificates, performance measurements and reports?

- d) The CAB held a special meeting to hash out all the questions people had – some takeaways are below:

- i. Consultants have a fiduciary responsibility to the underserved and underrepresented in Alameda County
- ii. Who does the consultant work for? Two options:
 - The consultants work for the County and could be housed with any funded CCP member that is not law enforcement: Public Defenders office, Behavioral Health Care Service or Social Services – allows for both autonomy and support when interacting with County or City agencies, or
 - The consultant would work for and are housed under the CAB

- e) Notes were taken at the last meeting, and the issues that were identified are not addressed in the Agenda Item Request submitted

- f) RI International is an organization that provides professional training for people with lived experience – earn a certificate as a Peer Support and Reentry Specialist
- g) The questions will be emailed to the CAB leadership and the item will be added to the February agenda – Probation, Rodney Brooks and Tim Smith all expressed their support and willingness to work with the CAB to try to achieve all the ideals of this proposal
- h) These questions are not meant to be barriers, but a way to understand how something can be fashioned that does not duplicate what we already have, there's accountability, there's a mechanism for contracting and it fits within the County's rules in terms of liability, etc.
- i) The questions that were asked during last month's meeting are embedded on page 2 of the minutes

B. BOSS Realignment Housing Project – Karen Baker

- 1. The contract for BOSS's housing program, the Hope House, ended Dec 31st, 2020; BOSS secured another location to replace the Hope House, an open-dorm style housing located at 8425 MacArthur Blvd; their new housing project at 193 W. MacArthur Blvd is totally remodeled and COVID-19 responsive
- 2. BOSS's Realignment Housing Project will be forwarded to the CCPEC
- 3. Discussion:
 - a) BOSS's Realignment Housing Project contract is for 12-beds for one year
 - b) When housing contracts expire, the expectation is that contracts will be renewed, but may transfer to housing pool, depends on need and the bids received

IX. AB 109 Designation Account Update – Howard Chen

A. FY 16/17 thru FY 18/19

- 1. Updates did not change the reconciled balance: \$1,028,064 is available for reinvestment
- 2. Family Reunification – Therapy and Legal Services (line # 13): Transferred \$305,142 from Commitments to Pending after approval of Board Letter dated 2/25/2020 for \$3,305,142. \$305,142 funded from FY16-19 and \$3 million from FY 19/20 as reflected in pending column

B. FY 19/20

- 1. Allocated the entire \$24,187,701 CBO designation for FY 19/20
- 2. Housing Fresh Start (line # 12): Transferred \$147,000 from Commitments column to the Pending column after approval of Board Letter dated 12/15/2020, PC#21462, for \$1,119,321. This amount includes \$972,321 designated for FY 20/21 under the same service category

C. FY 20/21

- 1. Allocated \$15,941,738 of the \$21,251,054 leaving \$5,309,316 left to allocate
- 2. Housing (annual) (line #5): Transferred \$263,796 from Commitments to Pending after approval of Board Letter dated 12/15/2020, PC#17718, for \$263,796
- 3. Housing Fresh Start (line #6): Transferred \$972,321 from Commitments to Pending after approval of Board Letter dated 12/15/2020, PC#21462, for \$1,119,321. This amount included \$147,000 designated for FY 19/20 under the same service category

X. Next Meeting – February 2, 2021 from 3:00 PM to 5:00 PM

XI. Public Comment

- A. Chief Still has been very strong in terms of community engagement and she has made a lot of internal changes that the community would like to see continued
- B. Chief Still has been a visionary and agent of change; the Chief was acknowledged and saluted for all she has been able to accomplish

- C. The community's voice is very important, Chief Still came out of retirement because she was called by community advocates to serve and she will never forget that
- D. Chief Still will report out when her last day will be after she officially notices the Board
- E. Supervisor Miley will replace Supervisor Haggerty on the Public Protection Committee
- F. Supervisor Carson is the new Board President
- G. Public Safety will continue to be chaired by Supervisor Valle
- H. A tremendous amount of support was shown by the community for Marcus Dawal to be considered as Chief Still's successor to maintain the progress and momentum created by Chief Still
- I. Chief Still has the utmost respect for Marcus Dawal, a man of integrity
- J. Marcus Dawal shared that he appreciated the feedback and support, and he pointed out that the last couple meetings have been very productive – frank discussions, even though we don't always agree—the feedback and participation is appreciated and hopefully the feedback provided is received in the same manner

XII. Adjournment – at 5:04 PM