

ALAMEDA COUNTY PROBATION DEPARTMENT
COMMUNITY CORRECTIONS PARTNERSHIP EXECUTIVE COMMITTEE (CCPEC) MEETING

Hybrid Meeting
Monday, September 15, 2025 · 1:00 PM – 5:00 PM

MEETING MINUTES

Present:

Brian Ford, Chief Probation Officer (Chair)
Sharon Djemal, Designee for the Presiding Judge of the Superior Court
Ursula Jones-Dickson, District Attorney
Brendon Woods, Public Defender
April Lockett-Fahimi, Designee for the Alameda County Sheriff
Jeff Jennings, Police Chief, City of Emeryville
Andrea Ford, Social Services Director
Anna Phillips, Substance Use Continuum of Care Director
Lucia Moritz, Juvenile Justice Programs Executive Director
Douglas Butler, CAB Vice Chair

Not Present:

Karyn Tribble, ACBHCS Director
Rhonda Boykin, ACWDB Director

Other Attendees:

Aboeleta, Noha	Gonzalez, Rezsini	Pascal, Puja
Almandsmith, Sherry	Grigsby, Janene	Pedrotti, Chris
Barua, Francesca	Gwynn, Perter	Percelle-Roos, Keona
Bell, Joseph	Haubert, David	Shaw, Sucatti
Bovin, Marco	Joe, Sarah	Smith, Shadeequa
Cao, Binh	Kim, Jay	Soltani, Haleh
Chan, Loretta	Lee, Corrine	Stewart, Darryl
Chee, Tommy	Lee, June	Yoon, Danny
Conner, Shaunna	Lipkin, Mark	Young, Alexa
Cuevas, Celina	Mlawi, Dennis	Zaw, Myo
Debbie Ann, Mattoon	Mune, Rose	Other attendees: 2
Germann, Ron	Naji, Aquil	
Gipson, Sylvia	Oberes, Jabez	

1. Call to Order – The meeting was called to order at 1:08 PM.

- A. Mr. Donte Bleu, Rubicon’s Chief Program Officer, welcomed the CCP and the meeting attendees to CORE.

2. Public Comment on Any item Listed Below as for “Discussion” only

- A. The Shuttle is more than just transportation; it’s a critical safety net for the Dublin Valley that disrupts problematic behaviors and reduces recidivism.
- B. The CCPEC was urged to reinvest in the shuttle because of its vital role in public safety, community stability, and resource connection.
- C. An expression of gratitude to the Committee and the Probation Department for supporting the pilot over the past five years.
- D. Since its inception, the program has operated with just one shuttle, traveling daily between Santa Rita Jail, Dublin BART, and Eastmont Transit Center. Operating with a single vehicle revealed clear gaps in service, including frequency, accessibility, and reliability, particularly for individuals needing safe, urgent, direct transportation immediately upon release. Roots recommended adding a second shuttle to support coordinated releases.
- E. Roots expressed deep gratitude for the opportunity to operate this service and for the collaboration that made it possible. Though the Program is ending, the speaker expressed hope that the impact of these five years and the lessons learned will help shape future solutions to support individuals being released from Santa Rita Jail.
- F. Ending the service without any type of transition plan would invite a public safety issue.
- G. There is concern that Roots was not invited to the Fiscal and Procurement Workgroup, where their contract extension was being discussed, and that the metrics used in the decision-making process were not shared with Roots and were likely based on flawed methodology. Additionally, the decision not to extend the contract appears to be based on a fundamental misunderstanding of the services provided. The County has not just been investing in rides, but in an

actual infrastructure, a DOT-certified public transportation system operated by Roots running from Santa Rita Jail to Dublin BART and Oakland, operating 8:00 a.m. to midnight, six days a week.

- H. Given the County's lengthy investment in the Shuttle and the available data, it is time to scale the program to a 24/7 service, put it out to bid as originally planned, and ensure a responsible transition in the meantime.

3. CCPEC Community Outreach Event Sponsorship Grant Applications:

A. [Finding Ma](#) (Discussion and Action)

Note: Discussion of item 3. A was moved after item 4. A. b. to accommodate the presenter's arrival

- a. Request to approve \$10,000 for Finding Ma Film to fund their outreach activity.

b. Discussion

- i. *When is the event scheduled for?* Response: It will be on October 2nd, at Block Community Hub
- ii. *Is the \$10,000 being requested intended to supplement additional costs?* Response: Yes. It will go to the food, the entertainment, and other things related to the event.
- iii. *Why does the budget contain three separate columns—Allocated, Spent, and Budget—with differing figures?* Response: The total budget is \$15,000. The 'Allocated' column reflects the actual amounts assigned to each item, which currently totals \$7,488 and may ultimately exceed the projected budget. The 'Spent' column shows what has already been paid, primarily through staff out-of-pocket expenses. And the Budget reflects the projected cost of each item.
- iv. *How many people will be served at this event?* Response: About 150 people.
- v. *What will be the main takeaway of people who will attend this event?* Response: The event aims to connect people impacted by the justice system to the resources they need.
- vi. *How is this event being marketed to the CBOs?* Response: Emails are being sent out to the CBOs. A staff member also personally reaches out to organizations. The event is also being promoted through Eventbrite.
- vii. *Is this event for service providers, or is it a community space to hear the voices of people impacted by the justice system?* Response: It is for everything, and this is not the first time it will happen. This is a place for people in reentry, providers, and entrepreneurs.
- viii. *How is the outreach going to be conducted?* Response: Flyers are being distributed.
- ix. *Since the event is in two weeks, do people have to RSVP?* Response: Yes. There is a cut-off. However, organizers will meet to discuss how to manage the situation if more people show up, ensuring no one is turned away.
- x. Comment: The CAB approved this after hearing the presentation. They appreciated the idea of providing a space where formerly incarcerated individuals can share their art and connect directly with funders, as they often lack direct access to such support.
- xi. Comment: The Small Grant Sponsorship Initiative is specifically designed to foster community engagement, promote personal and collective development, and address the unique needs of the realignment population. The focus is on events rather than programming, due to the small amount being requested and County procurement rules.
- xii. Comment: There is not a lot of Asian representation in the justice-involved population and the reentry space. Watching the film gives that awareness and promotes a different kind of storytelling that connects people.

c. Motion

- i. Public Defender Brendon Woods moved to approve the request of Finding Ma Film for \$10,000 to fund their outreach activity.
- ii. District Attorney Ursula Jones-Dickson seconded the motion.
- iii. The motion carried with 8 members in favor. [Yes: Ford, Djemal, Jones-Dickson, Woods, Luckett-Fahimi, A. Ford, Moritz, Butler]

B. [Oakland Career Training Depot](#) (OCTD) (Discussion & Action) – Alissa Moore and Carole Munene

- a. Request to approve \$10,000 for Oakland Career and Training Depot to fund their outreach event

b. Discussion

- i. *Since it sounds like this event has happened in the past, on how many occasions did it occur, and in general, how many participants were involved?* Response: This is a quarterly event that is hoped to continue throughout the years, as long as the space remains available to the public. The last event organized had between 100 and 200 attendees.
- ii. *Where is the location of the event?* Response: It will be at the Oakland Career and Training Depot.

- iii. *What is the intended population to be served?* Response: It is open to everyone, but a lot of emphasis is placed on reentry and underserved women in Alameda County.
- iv. *Is the presented budget of \$28,000 the same for each quarterly event?* Response: It fluctuates depending on the time of year because donors and community partners host their own events at different times.
- v. *Where do you do outreach?* Response: The team has been working primarily in deep East Oakland, and word has spread gradually. There is currently no official outreach team, nor an email list or listserv, but both are forthcoming.
- vi. Question directed to the Committee: *Is this particular sponsorship intended for the AB 109 population or is it meant for a different group?* Response: The scope of this funding is not specific to the AB 109 population. It is intended for the reentry population in general, including anyone impacted by the justice system.
- vii. Comment: These programs of the OCTD are tailored to be short in time but have more impact and space for learning, providing study spaces, computer access, and step-by-step support. Drawing from personal experience, the former client was given a job within 72 hours, less than half a block from where she was housed, eliminating the danger of having to walk at night to a job. Having the time for training and getting into real jobs without such dangerous circumstances is essential to lowering the recidivism rate in Alameda County. Other programs with longer time constraints add risks, as more time means women are unable to provide financially for themselves.

c. Motion

- i. Judge Sharon Djemal made a motion to approve the request of Oakland Career and Training Depot for \$10,000 to fund their outreach activity.
- ii. Public Defender Brendon Woods seconded the motion.
- iii. The motion passed by unanimous vote. [Yes: Ford, Djemal, Louis, Woods, Lockett-Famihi, A. Ford, Phillips, Moritz, Butler]

4. Workgroup Updates:

A. Fiscal and Procurement – Shauna Conner, Designee for Brian Ford

a. [Allocations Spreadsheet Overview](#) (Discussion) – Janene Grigsby

- i. FY 24/25 remaining unallocated CBO funds = \$11,211, 827 (Line 86, Column P)
- ii. Funds previously allocated but unused and available to reinvest = \$668,326 (Line 86, Column Q)
- iii. Total available AB 109 funding for realignment clients = \$11,880,153 (Line 88, Column Q)

b. [Funding Request: Off the Street Re-entry Services](#) (OTS) (Discussion & Action) – Ron Germann

Note: This item was discussed after the AB 109 CBO Designation Account Update

- i. Approve the funding request of Off the Street Reentry Services for \$250,000.00
- ii. Discussion
 - a) Comment: There are contracts with other providers totaling over \$17 million, covering approximately 275 beds. The Probation Department does not currently have a contract with Off the Street Ministries (OTS). However, even without a contract, OTS has supported ACPD clients. Probation Officers have expressed appreciation for their work, noting that clients in OTS are often unwilling to leave their current housing to be referred to other housing that Probation is funding. Comment: The Alameda County Sheriff's Office (ACSO) partners with many community-based organizations (CBOs) that work in and out of Santa Rita Jail. OTS has been instrumental in ensuring that individuals graduating from the vocational program receive a warm hand-off. Their practice of waiting to meet clients when they exit plays a key role in the success of those completing the program.
 - b) Comment: The Collaborative and Diversion Courts have approximately 200 participants, but there is no program comparable to OTS, where services are wrap-around and clients are not required to leave after 60 or 90 days, if they are not yet ready. Although no official statistics are available, it is evident in court that clients from the OTS program are being held accountable for any behaviors that arise, and both the criminal mindset and substance abuse issues are actively being addressed.
 - c) *Where are your houses located?* Response: OTS has five buildings in Oakland that can accommodate about 50 men. The Livermore facility, which opened recently, has a capacity of 15 to 16 people. Additionally, there will be 18 beds specifically designated for men undergoing training.

- d) Comment: The only way to prevent someone from returning to the streets to commit a crime is to provide them with a job. Often, it is difficult for these men to secure employment because they must wait for background checks and then face denial. OTS creates opportunities for these individuals to work in construction, where they receive training, are held accountable, and undergo regular substance use testing. The funding request will enable OTS to provide transportation to and from job sites, reducing the chance of them making a wrong turn.
- e) What are the criteria for being accepted into the program? Response: OTS is looking for guys who are serious about staying clean and securing a job, as the Union's pre-apprentice program requires substance use testing for a full year.
- f) How diverse is the participant population in the program? Response: The population is ethnically diverse.
- g) Comment: As discussed during the FPW meeting, there is currently a lack of sober living programs that offer this level of connection to housing and living-wage employment. This is an urgent situation, and this program is filling a critical gap in services. Without support now, these services, and the new beds being offered in Livermore will no longer be available.
- h) Comment: The current providers of recovery beds are currently over capacity: Second Chance is 87% over capacity, Options is 140% over capacity, and CURA is 217% over capacity.
- i) Comment: On page six of the CCP Policies and Procedures, an emergency is defined as an event or series of events that are not reasonably foreseen, planned for, or anticipated. The CCPEC will determine whether an emergency exists and establish the process for distributing funds in such situations. Given that current providers are over capacity and unable to take on more clients, it can be argued that this situation qualifies as an emergency.
- j) Comment: Believe it or not, there are folks who have asked to remain in Santa Rita Jail because they want to finish this vocational program. They see the value and are committed to it. The fact that there is a program in which they can be released and still finish is significant for their success.
- k) Comment: When it comes to matters of process, based on the CCPEC Policies and Procedures, it is unclear how this situation qualifies as an emergency. Can we reasonably state that the lack of available beds was unforeseen?
- l) Comment: "I have been to the facility of OTS, and it is a great facility."
- m) Comment: "I just received my freedom after 39 years, and I'm currently housed at this program. It is a phenomenal program, and I advise you all that it is on the good side of what you are trying to accomplish here."
- n) Comment: "I am formerly incarcerated, and to have a program that leads and follows you is unheard of. This is incredible work, and it is crucial to the community."

iii. Motion

- a) District Attorney Ursula Jones Dickson moved to consider the funding request of Off the Street Reentry Services for \$250,000 as an emergency.
- b) Undersheriff April Lockett-Fahimi seconded the motion.
- c) The motion is approved with 5 of 6 voting members in favor. [Yes: Ford, Jones-Dickson, Djemal, Lockett-Fahimi, Jennings. No: Jennings]

iv. Motion

- d) DA Ursula Jones-Dickson moved to approve the funding request of Off the Street Reentry Services for \$250,000.
- e) Judge Djemal seconded the motion.
- f) The motion is approved unanimously. [Yes: Ford, Djemal, Jones-Dickson, Woods, Lockett Fahimi, Jennings]

c. Contracts Updates

- i. Education & Career Technical Training Support Program (New RFP) – The winning bidder will be presented to the Board of Supervisors (BOS) this month for approval.
- ii. Realignment Housing Program via Alameda County Health Housing & Homelessness – The winning bidder(s) will be presented to the BOS this month.
- iii. RFPs in Development
 - a) Mental Health Services via Alameda County Behavioral Health – was released on September 11 and will close in November
 - b) AB 109 Evaluation Services

- c) Housing Pathways Program
 - d) Domestic Violence/Batterer's Intervention and Reimbursement Program
- iv. Sex Offender Treatment Management Program is online with two (2) incumbent providers, and one new provider (Jerrel Armstrong).
- d. [AB 109 CBO Designation Account Update](#) (Discussion) – Sarah Joe
 - i. FY 24/25 (Sex Offender Treatment, Line #19) - \$550,000 moved from Commitments to Actual (BOS Approved on 7/22/2025)
 - ii. FY 25/26 (Pretrial Navigation Services, Line #20) - \$3,000,000 moved from Commitments to Actual (BOS approved on 7/22/2025)
- e. Safe Landing Transportation Shuttle Bus – This item did not pass during the Fiscal and Procurement Meeting (FPW). After additional conversations with the District Attorney's Office, it will be re-agendized for the next FPW Meeting and restructured to address the concerns raised during that meeting.

Discussion:

- i. *Are we going to discuss the issues raised during the public comment portion of today's meeting?* Response: Since it is not on today's agenda, we cannot discuss it. But Assistant Chief Connor committed to include it in the next FPW meeting.
- ii. *What about the voting process that is being questioned?* Response: There will be a separate discussion regarding that.
- iii. *Can more information be shared about why it will be re-agendized and the strategy around it?* Response: Based on the feedback, the presentation will be restructured. Additional details and client testimonials will be shared to answer different concerns, like the cost, and the option of using Uber or Lyft.
- iv. *Will Roots be given an opportunity to present during the next FPW meeting?* Response: Roots was given the opportunity to address the concerns in the proposal during the last FPW meeting, and they will be given the opportunity again at the next FPW meeting.
- v. Comment: It would be helpful to include in the presentation the data points and information related to the community public safety considerations that were presented by Roots in their public comment today. Additionally, updated information on the percentage of AB 109 clients currently supported by the transportation service would help when reviewing the request next month.
- vi. *Who is going to complete the AIR?* Response: Probation works collaboratively with the providers to complete the AIR. For the request presented last month, Roots took part in completing that AIR.
- vii. *Was determining a client's AB 109 status and the percentage of the non-AB 109 ridership part of the original contract?* Response: Yes.

B. Process and Evaluation (Discussion) – Rodney Brooks, Designee for Brendon Woods

- a. The workgroup has been collaborating with the Sheriff's Office to revise the application process for individuals with prior convictions who are working under an AB 109 contract to enter Santa Rita Jail. Data is currently being collected to determine whether they are being allowed to go in.
- b. Discussions are underway to create a training video to assist staff from the Sheriff's Office and the CBOs in understanding the requirements for individuals with prior convictions to enter the jails.

C. Programs and Services (Discussion) – Janene Grigsby

- a. The Programs and Services meeting for October is cancelled to give way to the Fiscal and Procurement meeting, where funding requests will be reviewed.

5. Community Advisory Board Updates (Discussion) – Douglas Butler, CAB Vice Chair

- A. The CAB is still working on the project to provide men and women who served as firefighters while incarcerated with opportunities in Alameda County. Discussions are ongoing with Supervisors and some politicians to achieve this. A more detailed report will be provided at the next meeting.

6. Community Corrections Partnership (CCP) Updates (Discussion) – Janene Grigsby

- A. Generational Health Sub-Committee – Mr. Joseph Bell gave a summary of the topics that will be discussed each month the subcommittee meets. The topics can be found in this [calendar](#).
- B. Generational Wealth Sub-committee- Mr. Charles Turner gave the updates on the committee. He highlighted the efforts to promote financial literacy. The meeting in September will provide resources around workforce development.

- C. Funding from the State for the collection of CCP plans has stopped.
 - a. Comment: For transparency purposes, the County needs to know how the money is being spent. It does not have to be a comprehensive report.
 - b. Comment: There is a financial survey that is still required by the state that details the accounting of the expenditures.
 - c. Comment: The question regarding whether an Annual CCP Report should be completed now that the State is no longer requiring it will be added to the agenda for the next meeting so that the Committee can vote on it.

7. Announcements

- D. The next meeting, a joint session of the CCP & CCPEC, will be held on Monday, November 17, 2025, from 1:00 pm to 5:00 pm. (Discussion)
- E. Due to a County Holiday, the January Joint Meeting of the CCP and CCPEC will need to be rescheduled from Monday, January 19th to Monday, January 26th from 1:00 p.m. to 5:00 p.m. (Discussion & Action)
 - a. Motion
 - i. Undersheriff April Lockett-Fahimi made a motion to move the January Joint CCP and CCPEC meeting from January 19th to January 26th, 2025.
 - ii. Judge Sharon Djemal seconded the motion.
 - iii. The motion was carried unanimously. [Yes: Ford, Djemal, Jones-Dickson, Woods, Lockett-Fahimi, Jennings, A. Ford, Moritz, Butler]

8. Public comment on any item not listed on the agenda within the jurisdiction of the CCPEC

- A. There is concern about the criteria used to evaluate the transportation service at the Fiscal and Procurement meeting, including that the program was being judged based on metrics that had not been previously communicated to Roots.
- B. One such metric mentioned was “cost per ride,” which the speaker felt was an oversimplified and misleading way to evaluate the program.
- C. Because the County is purchasing a transportation system, not just a per-ride service, the cost per ride naturally fluctuates based on the number of users. With ridership currently between 600–700 people per month, and increasing, the speaker stressed that service infrastructure costs should be considered in the evaluation.
- D. There is a misunderstanding around the claim that only 5% of funds go directly to clients; because this is a purchased service, 100% of the funding benefits the clients. The 5% refers to things like Clipper cards or out-of-pocket expenses, not the actual value of the transportation service itself.
- E. There is concern about the transition timeline. Roots plans to give 90 days’ notice to all stakeholders when the contract ends (now slated for December 31). This means notice would need to be given by October 1, which means waiting for the Fiscal and Procurement Committee process might not leave enough time for proper transition planning.

9. Adjournment – The meeting adjourned at 3:30 pm.