

ALAMEDA COUNTY PROBATION DEPARTMENT
COMMUNITY CORRECTIONS PARTNERSHIP EXECUTIVE COMMITTEE (CCPEC) MEETING

Hybrid Meeting
Monday, November 17, 2025 · 1:00 PM – 5:00 PM

MEETING MINUTES

Present:

Brian Ford, Chief Probation Officer (Chair)
Sharon Djemal, Designee for the Presiding Judge of the Superior Court
L.D. Louis, Assistant District Attorney
Rodney Brooks, Designee for Public Defender
April Lockett-Fahimi, Designee for the Alameda County Sheriff
Andrea Ford, Social Services Director
Rhonda Boykin, ACWDB Director
Anna Phillips, Substance Use Continuum of Care Director
Douglas Butler, CAB Vice Chair

Not Present:

Karyn Tribble, ACBHCS Director
Jeff Jennings, Police Chief, City of Emeryville
Lucia Moritz, Juvenile Justice Programs
Executive Director

Other Attendees:

Aboelata, Noha	Kim, Jay	Stewart, Darryl
Almandsmith, Sherry	Lee, Corrine	Temporal, Gina
Bell, Joseph	Lott, Yesenia	Van Hooke, L.
Belowich, Steven	Matoon, Debbie Ann	Wallace, Faris
Brisco, Anette	Morgan, Victory	Wallace, Faris
Chan, Loretta	Naji, Aquil	Yoon, Danny
Cuevas, Celina	Oberes, Jabez	Young, Alexa
Eddy, Charles	Pascal, Pujya	Other Attendees: 1
Francesca, Barua	Percelle- Roos, Keona	Smith, Shadeequa
Gipson, Sylvia	Pettway, Nichole	Stewart, Darryl
Gomez, Brenda	Renee	Temporal, Gina
Gonzalez, Rezsine	Rivera, Zoila Janet	Van Hooke, L.
Grigsby, Janene	Rodriguez, Danyelle	Wallace, Faris
Hicks, Searra	Shay, Shani	Yoon, Danny
Jenny (Diginifi)	Simmons Jr., Charles	Young, Alexa
Joe, Sarah	Smith, Shadeequa	Other Attendees: 1

1. Call to Order – The meeting was called to order at 1:04 PM.

2. Public Comment on Any item Listed Below as for “Discussion” only – No public comments were made

3. CCPEC Community Outreach Event Sponsorship Grant Applications (Discussion and Action) – Janene Grigsby
CAB Approved

A. Request to approve the following CCPEC Community Outreach Event Sponsorship Grant Applications:

- a. \$10,000 for Dignifi’s Building Tooling for Provider’s Workshop
- b. \$10,000 for Dignifi’s AI for Navigating Reentry Event
- c. \$10,000 for Cypress Mandela Training Center’s Back-To-School Backpack Giveaway
- d. \$10,000 for Euniece Law, the Legacy Continues Christmas Giveaway and Resource Fair

B. Discussion

- a. *Comment:* Providers are no longer required to present to CAB and then come here to present again. As long as the provider presents to the CAB and the CAB has vetted and approved them, especially given the small dollar amounts and our desire to support community-based organizations, I’d like us to consider approving them through a mass motion. If we have additional questions, we can certainly ask them, but this would streamline the process rather than requiring each organization to repeat presentations.
- b. *How does Dignifi qualify to get the grant since it is a private company?* Response: Dignifi is a non-profit organization

C. Motion

- a. Undersheriff Lockett-Fahimi made a motion to approve the requests of Dignifi, Cypress Mandela Training Center, and Euniece Law, The Legacy Continues.
- b. Judge Djemal seconded the motion.
- c. The motion is unanimously carried. [Yes: Ford, Djemal, Louis, Brooks, Lockett-Fahimi]

4. Workgroup Updates:

A. Fiscal and Procurement (Discussion) – Shauna Conner, Designee for Brian Ford

a. **Allocations Spreadsheet Overview (Discussion) – Janene Grigsby**

- i. FY 25/26 Remaining allocated CBO Funds = \$7,461,827 (Line 88, Column P)
- ii. Funds previously allocated but unused and available to reinvest = \$668,326 (Line 88, Column Q)
- iii. Total available AB 109 funding for realignment clients= \$8,130,153 (Line 90, Column Q)

b. **Funding Request: Safe Landing Transportation Shuttle Bus (Discussion and Action) – Gina Temporal, Corrine Lee, and Roots Community Health**

- i. Request to allocate \$270,000 to continue funding transportation at SRJ for a six-month extension to ensure continuity of services.
- ii. Discussion
 1. *Is there assurance that there will be no gap in service, given that the Sheriff's Department will be issuing an RFP for this service?* Response: There is no timeline available, and based on history, it takes about a year to secure services through the RFP process.
 2. *Comment:* Considering that, it would not be wise for this body to approve a six-month extension when it needs more than that.
 3. *Comment:* The previously discussed option was a six-month extension, with the understanding that a request for an additional extension would be brought forward if more time is needed.
 4. *Comment:* The one-year extension is favorable, and I agree with the concerns you raised about the unknown cost savings. It's important to remember how and why we got here—prior to transportation being in place, someone lost their life, and the community of Dublin remains very concerned based on past activity and behavior. Finally, the cost issue is not simple; suggesting alternatives like Uber raises significant liability concerns. Given all of this, a one-year contract extension to ensure we get this right is entirely appropriate.
 5. *Comment:* I would prefer to bring this back in March, so we have a clearer understanding of the options and can pivot in June if needed. The focus should remain on the AB 109 population, using data that reflects impacts on them and the surrounding community. My ask is that we proceed with the six-month extension we've been discussing over the past few months, and revisit in March if more time is needed to consider the ramifications, such as extended hours or ways to better serve the AB 109 population.
 6. *When we do an extension, how much flexibility do we have to adjust the scope of work, considering the budget impact?* Response: On this contract, since we waived the competitive process and it's not open for bidding, we can adjust the scope of work, but cost is the main factor. If today's request is approved and we then negotiate their amendment with extended hours, there will be limited flexibility since we are still operating within the same budget.
 7. *Comment:* From my perspective, the discussion about a year versus six months represents a significant shift, and I would need to take this back to my team for further review and authorization before taking a vote, given the change in direction.
 8. *Comment:* It sounds like we have two options: (A) propose a 1-year extension, allowing Probation and opportunity to negotiate with Roots on extended hours and include cost in the budget; or (B) approve the current request with a six-month extension, with the understanding we will revisit in March.
 9. *Comment:* A 90-day transition period is important, given the many stakeholders impacted by the service. Appreciation is extended to the committee for its efforts to prevent a crisis, streamline procedures, and ensure the new RFP and scope are implemented without any gaps.
 10. *Comment:* The data came from a while back. Currently, the Shuttle averages 38 riders per day, depending on activity from OPD, the Sheriff, and others, which may titrate up. The highest-paid employee under the contract is the Transportation Manager at \$102,000, but we have never spent that full amount.

iii. Motion

1. Rodney Brooks moved to approve a 1-year extension for Roots to operate transportation at SRJ with the intention to negotiate extended hours [option A].
2. Judge Djemal seconded the motion.
3. The motion is carried. [Yes: Ford, Djemal, Rodney Brooks. No: Louis, Lockett-Fahimi]

c. Contract Updates (Discussion) – Gina Temporal

- i. Active Procurements
 1. AB 109 Mental Health and Wellness via AC Behavioral Health (New RFP)
 2. Pretrial Expansion Program
- ii. RFPs in Development
 1. AB 109 Evaluation Services (New RFP)
 2. Housing Pathways Program (New RFP)
 3. Domestic Violence/ Batter’s Intervention & Reimbursement Program (New RFP)
- iii. New Programs
 1. Realignment Housing Program via AC Health H&H
 2. Education and Career Technical Training Support Program

d. AB 109 CBO Designation Account Update (Discussion) – Sarah Joe

- i. FY 24/25 (ACBH – Mental Health & Wellness, Line #6) \$3,500,000 added to commitments (CCPEC approved, 5/19/2025)

B. Process and Evaluation (Discussion) – Rodney Brooks, Designee for Brendon Woods

- a. Rodney Brooks: The Process and Evaluation Work Group has been hard at work. I want to give a shout-out to Kelly Glossop from the Sheriff’s Department for providing long-requested data. We’ve been examining how many employees from CBOs that hold an AB 109 contract face challenges entering the jail to do their work. The data from the Sheriff’s Office is promising: although some applicants are initially denied, there’s an internal screening process that often approves them afterward. We appreciate the Sheriff’s efforts on this. However, the numbers are still small. Between January and October, only 9 individuals with lived experience applied with AB 109 Contracts. Of these, 2 were initially approved, and 4 were later approved through the new process, totaling 6 out of 9. Another challenge is that denial letters don’t clearly explain the appeal process, so applicants may not know they can appeal. We will work with community-based providers to address this. Overall, it’s been a great collaboration with the Sheriff’s Office

C. Programs and Services (Discussion) – Janene Grigsby, Designee for Brian Ford

- a. Janene Grigsby: The Program and Services Work Group will meet again in January. I’ve held the workgroup for a long time and appreciate everyone who has contributed ideas to build current and upcoming programs. I will be handing it off to the new Program Design and Development Team, who will help shape future programs.

5. Community Advisory Board Updates (Discussion) – Douglas Butler, CAB Vice Chair

- A. Douglas Butler: We’re currently seeking representation for District One in the Pleasanton-Livermore area and District Two. We are also exploring opportunities for returning men and women to become firefighters. I spoke with a contact in Mr. Miley’s office who is willing to collaborate, and we’re scheduling a meeting in the coming weeks.

6. Community Corrections Partnership (CCP) Updates (Discussion) – Janene Grigsby

- A. CCP Report and Plan

a. Fiscal Year 2024/2025 CCP Report & Plan (Discussion & Action)

- i. Discussion
 1. Comment: Something informative yet more streamlined should be produced.

ii. Motion

1. Undersheriff Lockett-Fahimi moved that the CCP will produce the FY 24/25 CCP Report & Plan.
2. Rodney Brooks seconded the motion.
3. The motion is unanimously carried. [Yes: Ford, Djemal, Louis, Brooks, Lockett-Fahimi]

b. Continuing to produce the CCP Report & Plan (Discussion & Action)

i. Discussion

1. *Comment:* A more streamlined process focused on tracking where dollars are allocated is encouraged. The Board requested this to ensure accountability and prevent community members from being left without substantive answers regarding fund usage. Producing the report on a yearly or biannual basis is recommended. If the body agrees, appropriate staff and the Process and Evaluation Work Group could develop a framework plan for Board approval, providing clarity on annual expectations. The plan presented would be practical, feasible, and responsive to the needs of both the Board and the community.
2. *Comment:* We need to be transparent. Providing at least an annual update will make our work easier. Doing it twice a year would be too onerous. Providing an annual update should be adequate; the community is accustomed to annual reporting.

ii. Motion

1. Judge Djemal moved that the CCP will continue to produce a streamlined version of the AB 109 Report annually.
2. Undersheriff Lockett-Fahimi seconded the motion.
3. The motion is unanimously carried. [Yes: Ford, Djemal, Louis, Brooks, Lockett-Fahimi]

B. CCP Generational Wealth Subcommittee Updates (Discussion) – Chairs Shani Shay and Charles Turner

- a. Shani Shay: We encourage committee members and community participants to join. For the next meeting, we'll cover building pathways to living wages with presentations from Raj Rai (Ohlone College) and RUBICON Programs. The focus is on pathways for living wages for both those we support and those supporting them. We'll also review stopgap resources for people facing unemployment and limited holiday resources. Looking ahead, we'll assess previous plans, identify priorities, and aim to increase the number of fair-chance employers by at least 20%, reduce barriers using Re-entry client survey data, and boost employment development. We're still seeking a youth or transitional-age youth member for the board. Finally, we want to improve outreach to the re-entry community to ensure they have access to meeting discussions, as their attendance is currently lowest.

C. CCP Generational Health Subcommittee Updates (Discussion) – Chairs Joseph Bell, Jakaela Foster, Clyde Lewis and Rita Robinson

- a. Joseph Bell: During our meeting in October, we had a presentation about our housing providers, and the goal was to create a directory to better streamline services for those in need. We also discussed the homeless situation in Alameda County, especially in Oakland. In December, we plan to partner with Generational Wealth to explore careers and job opportunities and gather information to make employability more accessible for people on probation in 2026.

7. Announcements

- A. The next meeting, a joint session of the CCP and CCPEC, will be held on Monday, January 26th from 1:00 PM to 5:00 PM (Discussion)

8. Public Comment on any item not listed on the agenda and within the jurisdiction of the CCPEC.

- A. What's the context around the 9 AB 109 individuals mentioned earlier applying for entry in the Sheriff's Office?
Response: Our work group has been addressing an issue where individuals with lived experience or those working for nonprofits with AB 109 contracts have difficulty gaining approval to enter the jail for their work. From January to October, nine people in this category attempted to access the facility to perform their duties.

9. Adjournment – The meeting was adjourned at 2:10 PM.