

**ALAMEDA COUNTY  
 JJCC SB 823 SUBCOMMITTEE  
 QUARTERLY MEETING MINUTES  
 May 16, 2024, 12:00-2:00 p.m.  
 JJC, 2500 Fairmont Drive, San Leandro, CA 94578  
 Microsoft Teams Teleconference Option Provided**

**JJCC Subcommittee Members or Designees Present:**

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| Brian Ford, Acting Chief Probation Officer | Lt. Pulsipher, OPD                                 |
| Otis Bruce, DA                             | Mia Buckner-Preston, Dept of Social Services       |
| Christine Gerchow, ACBH                    | Emily Young, DPN                                   |
| Monica Vaughan, ACOE                       | Nickie Berrow, D2 Representative                   |
| Andrea Zambrana, Conflict Counsel          | Hugo Amaya, D3 Representative (virtual attendance) |
| Al Mance, PD                               | Jesus Cortez, Youth Representative                 |

**Meeting Participants:**

|                         |                            |
|-------------------------|----------------------------|
| Louise Anderson, JJDCP  | Brenda Gomez, BOS D2       |
| Esmeraldo Antonio, ACPD | Alex Garcia, ACPD          |
| Naseem Badiey, ACPD     | Ashley Isles, BOS D5       |
| Albert Banuelos, ACPD   | Shahidah Lacy, BOS D5      |
| Rodney Brooks, PD       | Will Maemori, ACPD         |
| Yasmin Burke, ACPD      | Carissa Pappas, ACPD       |
| Dante Cercone, ACPD     | Charles Pattillo, ACPD     |
| Shauna Conner, ACPD     | Shahidah Lacy, BOS D5      |
| John Ebrahimi, ACPD     | Robert Walton, ACPD        |
| Tiffany Gipson, DA      | Anna Kane, ACPD (recorder) |

| Agenda Item  | Discussion  | Action Needed |
|--|---|---------------|
| 1. Welcome and Roll Call   |   |               |
| 2. Approval of 02/15/2024 Minutes                                  | A motion was made by Christine Gerchow to approve the February 15, 2024 minutes. Al Mance seconded the motion. No public comment. Motion passed.  |               |
| 3. Role of the SB 823 Subcommittee and Review Current Member Terms | <ul style="list-style-type: none"> <li>• It was confirmed that the annual SB 823 Subcommittee plan was submitted to the State by the deadline.</li> <li>• The following list of documents were provided and reviewed:               <ul style="list-style-type: none"> <li>○ List of Subcommittee members and term dates,</li> <li>○ JJCC Bylaws</li> </ul> </li> </ul> |               |

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|  | <ul style="list-style-type: none"> <li>○ 2023 California Code Welfare and Institutions Code – WIC / Division 2.5 – Youths Chapter 1.7 – Juvenile Realignment Block Grant Section 1995</li> <li>● Probation plans to announce the opening of applications for the non-permanent subcommittee positions at the November 2023 meeting. The bylaws have been revised so that the Board of Supervisors reviews the applications and selects the members. The bylaws do not indicate term limits.</li> <li>● A sample timeline was discussed – Applications open in November and remain open through January. The Board chooses members and votes in February.</li> <li>● The roles of the subcommittee members were discussed. The Juvenile Justice Realignment Grant Section 195 was reviewed.</li> <li>● There was a request to review the Impact Justice report in greater detail. It was suggested that report topics be grouped into “buckets” and time is spent at future meetings discussing one major topic at a time. Suggested topics include data, programing, infrastructure, step-downs, education, mental health. A protocol was suggested to keep the group on track – what is happening, what is going well, are there gaps, data, does anything need to change in the plan.</li> <li>● It was suggested that one to two main topics (buckets) are discussed at each meeting and that time is set aside for the items that are not going well and need additional discussion. Additional meetings can be scheduled as needed.</li> </ul> |  |
| <p>4. Progress of SB 823 Implementation through 6/30/2024</p>                    | <ul style="list-style-type: none"> <li>● Probation recently presented updates regarding implementation to Public Protection Committee and JJDPC. An update will be presented to the Subcommittee at the next meeting.</li> <li>● Secure Track has been renamed Firm Roots Youth Academy. Youth are participating in the rebranding process.</li> <li>● Albert Banuelos, the new Camp Superintendent, was introduced to the Subcommittee.</li> <li>● SB 823 Q1, 2024 Data was presented and discussed in detail.</li> <li>● It was requested that post-release data be included going forward.</li> </ul>  | <p><i>Next quarter data to be presented in PPT format with graphs &amp; charts.</i></p>  |
| <p>5. SB 823 Subcommittee Consultant: Scope of Work for Third Party Contract</p> | <ul style="list-style-type: none"> <li>● The Impact Justice Scope of Work (SOW) was presented to the Subcommittee in order to gather suggestions on improving the RFP as Probation looks for a new vendor.</li> <li>● Suggestions included: <ul style="list-style-type: none"> <li>○ A separate vendor for long-term analysis</li> <li>○ Quarterly reports</li> <li>○ Vendor to attend Subcommittee meetings</li> <li>○ Expertise in qualitative and quantitative data</li> <li>○ Subject matter expertise, including findings and recommendations</li> <li>○ Engage kids, parents, stakeholder; hold focus groups</li> </ul> </li> </ul>   | <p><i>Probation to look for a third-party vendor to continue monitoring progress</i></p> |

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|                      | <p><b>A motion was made by Christine Gerchow to allow Probation to procure a third-party vendor to draft the plan update for the state due May 2025. The motion was seconded by Emily Young. No public comment. Motion carries.</b></p> |  |
| 6. AB 102 Report     | <ul style="list-style-type: none"> <li>• A copy of the report was provided to the Subcommittee.</li> </ul>  |  |
| 7. Public comment    | No public comment   |  |
| 8. Upcoming Meetings | August 15, 2024, 12:00-2:00PM at 2500 Fairmont Drive, San Leandro, CA, 94578, 1st floor, Room C1002   |  |
| 9. Adjournment       | Meeting adjourned at 12:52 PM   |  |