

# Process and Evaluation Workgroup

## Meeting Minutes

### September 1, 2021

In attendance:

**Rodney Brooks:** Alameda County Public Defender's Office

**Janene Grigsby:** Alameda County Probation Department

**Bob Britton:** The Interfaith Coalition for Justice in our Jails

**Nancy French:** Alameda County Probation Department

**Shawn Rowland:** Re-Entry Private Practitioner

**Sara Oddie:** Supervisor Wilma Chan's Office

**Charlie Eddy:** Urban Strategies Council

**Laura Chavez:** Alameda County Probation Department

**Joey Mason:** Alameda County Probation Department

**Veronica Rios Reddick:** Alameda County District Attorney's Office

**Yvonne Jones:** Alameda County Behavioral Healthcare

**Shahidah Williams:** Alameda County Supervisor Keith Carson's Office

**Karen Baker:** Alameda County Probation Department

The July meeting minutes were approved.

The Medi-Cal workgroup gave an update on their activities, a summary is listed below.

- The Medi-Cal workgroup meets with the Social Services Agency monthly and is pleased with the progress.
- The Agency is interested in executing a contract with a community-based organization to do outreach in the jails for Medi-Cal enrollment.
- The only disagreement is the workgroup would like the Agency to do the enrolment of the Santa Rita population. Agency staff feels inmates would rather work with a third-party CBO and not Social Services staff.

- The Agency is working on developing a dashboard which displays information about the Medi-Cal enrollment of Santa Rita Jail inmates.
- The Agency is also working on providing information to inmates who never had Medi-Cal, not just addressing Medi-Cal re-enrollment of suspended clients as initially discussed.

Next the group heard a presentation on Probation's logic model used to assist in program development. Understanding the logic model helps to develop proposed changes to the Agenda Item Request Form (AIR); the document used to request funding for AB 109 supported projects.

- Previously the logic model was an internal process now the process is more external.
- The logic model is a simple visual map that allows Probation to evaluate the need for a proposed initiative and outline potential successful outcomes.
- The logic model allows for community involvement in developing the scope and objectives of potential contracts for services and the preferred outcomes.

The group reviewed and engaged in a discussion about the current draft to amend the AIR form, a summary of what was discussed is outlined below.

- It was suggested that a question should be added asking if there are similar services that are being funded by Probation.
- It was suggested to add a comparison of the reported program data to the outcomes for similar programs to provide some context for what success looks like and/or reasonable expectations.
- The question was raised would the Community Advisory Board (CAB) be required to use the logic model when they propose funding or contract ideas. It was concluded it would be a good idea, to allow for the preservation of the fidelity of the program concept.
- A suggestion was made to add the question, "What is the unmet need the proposed vendor is trying to address."
- It was agreed to add the proposed changes and take the drafts to the Programs and Services Workgroup, the CAB, the Fiscal and Procurement Workgroup and eventually the CCP EC.

A summary of the discussion regarding the requirement to hold a regularly scheduled Process and Evaluation Workgroup meeting in the evening is below.

- All CCP Workgroups are now required to hold one evening meeting a year. It was agreed that the Process and Evaluation Workgroup evening meeting would be held in October.

- It was suggested to have some additional outreach to let community members know the October meeting would be held in the evening.
- Suggested agenda items for the October meeting:
  - The purpose of the workgroup and history of AB 109
  - A summary of the past accomplishments and current activities:
    - Creation of the CAB.
    - Working with Social Services on Medi-Cal enrollment for Santa Rita inmates.
    - Working with the Sheriff to change their intake process.
    - Amending the AIR form.

Agreed and potential presenters.

- Charlie will present on the creation of the Community Advisory Board (CAB)
- Request that Sophia Lai or Rashad Eady present on changing the Sheriff's intake process.
- Bob Britton will present on the activities related to Medi-Cal enrollment.
- Rodney Brooks will talk about the purpose of the workgroup, AB 109, and the discussion about changing the AIR.

Karen Baker initiated a discussion about evaluating AB 109 funded programs, a summary is below:

- Laura Chavez will initially work on a process and framework for how the County will evaluate the programs funded through AB 109.
- The logistics of evaluating programs is difficult, programs need to be in place, and running for a period of time before you can successfully evaluate them.
- It was suggested to leverage the work done with Results First, in addition to evaluating the AB 109 funded programs not covered in their evaluation.
- The only AB 109 programs that don't have any evaluation are For Us By Us (FUBU) and Family Reunification.
- It was suggested that we start to evaluate the theory-based programs first.
- It was suggested the initial step would be to say to the Bureau of State Audit that the Results First evaluations would be the initial benchmark for assessing our AB 109 programs.
- It was noted that Peer Support is not evaluated in the Public Safety arena but is well researched in the mental health arena.
- It was agreed that an update on the evaluation process would be presented at the November meeting.
- It was suggested that the October meeting should take place from 6 PM - 8 PM.

The meeting adjourned at 11:56 AM.