

CCPEC COMMUNITY OUTREACH EVENT SPONSORSHIP APPLICATION

Community Corrections Partnership Executive Committee (CCPEC)

Note: This application is due at least six (6) weeks prior to the CCPEC meeting.

Email requests to ProbationCommunityPrograms@acgov.org.

TO: Community Corrections Partnership Executive Committee (CCPEC)
c/o Alameda County Probation Department
Brian Ford, Chief Probation Officer
1111 Jackson Street, P.O. Box 2059
Oakland, CA 94604-2059

FROM: **Name:** Douglas Butler
Title: Career Navigator
Agency/Organization/Department: Cypress Mandela Training Center (CMTC)
Address: 977 66th Ave, Oakland, CA
Phone #: 510-208-7350 **Alternate Phone #:** 510-295-9269
Email: dbuttler@cypressmandela.org

This application is being submitted for consideration by the Community Corrections Partnership Executive Committee (CCPEC) at their meeting on November 17, 2025.

Please provide a brief description of your organization and the proposed community outreach event:

Distribution of school supplies, food, and other items during our Back-to-School Backpack giveaway and Easter giveaways.

How much funding are you requesting (request may not exceed \$10,000): \$10,000

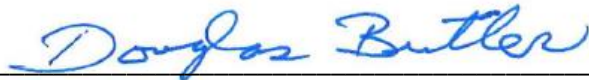
Funding Application Questionnaire

1. **What is the purpose of the event?** To continue providing over 2000 residence primarily residing in zip codes 94603, 94605, 94621 and 94601 with Easter Baskets and activities for the whole family and back to school supplies and support, including backpacks, shoes, books, cosmetic items and educational tools.
2. **Please provide the date and location of the event:** These events take place at our facility at 977 66th Ave, Oakland, 94621. The Easter event will take place in April 2026 and the Back to School Giveaway in July 2026, specific dates TBD.
3. **Who is the target audience of the event?** Oakland Unified School District (OUSD) and CMTC students and their families. Some of our students and families are justice impacted as a result of county, state and federal convictions for a variety of offenses. Although, most of the residents reside in zip codes 94603, 94605 and 94621, a significant number of residents live in the Fremont High zip code area, 94601.
4. **What are the expected outcomes of the event?** To help reduce hunger, providing participants with nutritional food options and to provide educational support. We want everyone to be able to function in the community as responsible, respectful citizens, which is hard to do when you are being deprived and are hungry. Formerly incarcerated individuals also get the benefit of helping put on these events and support those in their community.
5. **Will this event offer any of the following opportunities? *Please check all that apply:***
 - ☒ Prevention – Helps reduce the likelihood of individuals becoming involved with the criminal legal system (e.g., youth engagement, community support, education).
 - ☒ Intervention – Supports individuals currently or formerly involved with the criminal legal system (e.g., resource connection, case management, reentry services, peer support).
 - ☐ Innovation – Introduces new or creative strategies to support the reentry population and the communities they live in.
6. **How does the event support the CCP's generational health and generational wealth goals?** CMTC's Life Skills/Employment Preparation program provides workshops, classes, and videos on establishing and maintaining emotional balance and physical well-being. Whereas, Lend a Hand Foundation (LAHF) provides referrals for students who seek various services outside of OUSD, and has instituted a new high school scholarship program. This collaboration between CMTC and LAHF supports the Generational Wealth subcommittee's goals by offering skill-building and educational opportunities, and the Generational Health subcommittee by helping students and their families establish and maintain emotional balance and physical well-being.

The Back to School giveaway will further the goals of the Generational Wealth subcommittee by offering educational supports and supplies. While the Generational Health subcommittee's goal will be supported by providing food and healthy family activities during our Easter event in collaboration with Hope to the Heart. In addition to supporting our events, Hope to the Heart provides grocery and produce items to CMTC to distribute to students and community members every Thursday.

7. **How much will it cost to operate the event?** Approximately \$26,000
8. **Please provide a breakdown of how you plan to spend the AB 109 funding for the event. A budget with dollar amounts for each type of cost, such as staffing, food, outreach materials, space rental, or other needs, should be included.** Below is a breakdown of the combined costs for both events:

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|--|---------------------|
| • Backpacks, Educational Materials, Cosmetics, Shoes, etc. | \$6,000 |
| • Easter Dinner Giveaway: Ham, Turkey, Etc. | \$5,000 |
| • Easter Baskets and Activities | \$2,000 |
| • Lunch/Food/Drinks for Event Participants | \$10,000 |
| • Staffing (weekend and evening hours) | \$Voluntary/In-Kind |
| • Location | \$Voluntary/In-Kind |

Signature: 

Print Name and Title: Douglas Butler, Career Navigator

October 7, 2025

TO: Community Corrections Partnership Executive Committee (CCPEC)

c/o Alameda County Probation Department

Brian Ford, Chief Probation Officer

1111 Jackson Street, P.O. Box 2059

Oakland, CA 94604-2059

SUBJECT: Grant Application for the Cypress Mandela Training Center (CMTC)

The staff at CMTC cannot overemphasize our gratitude and appreciation to the CCPEC for the opportunity to apply for the Community Outreach Event Sponsorship Program Grant.

Introduction

The funding will be used to assist in providing financial support for CMTC. CMTC was established in **1993**. Despite the success of the program preparing and training men and women for employment in the Building Trades unions, Pacific Gas and Electric (PG&E) East Bay Municipal Utility District (EBMUD) and Bay Area Rapid Transit (BART) the organization is addressing some financial challenges. CMTC graduates are highly regarded by the Building Trades Unions and Utility companies.

CMTC utilizes its facility to provide multiple services for residents primarily in East Oakland **Zip Codes 94603, 94605 and 94621. Residents of all three Zip Codes have been heavily impacted by the Criminal Justice system as both victims and perpetrators. The Zip Codes represent a significant number of Probationers, Parolees, violent crime areas, sex trafficking, and poverty related conditions.**

According to American Community Survey (ACS), states Poverty in Oakland affects approximately 14-30% of residents, varying by data source each year, with the city's poverty

rate being higher than the national average. High housing costs, racial disparities, and unemployment contribute to significant poverty, particularly in neighborhoods in Zip Codes like 9403, 94605 and 94621.

CMTC Overview

The Cypress Mandela Training Center is a 501© 3 non-profit that operates a dynamic 16-week green construction pre-apprenticeship training for men and women to learn the basic construction techniques and the fundamentals of construction. The training includes how to use tools and equipment safely, there is an electrical and carpentry component, life skills classes and workshops are conducted during the 16-week training sessions. Physical training, math classes and financial literacy are integral parts of the curriculum.

During the 16-week training for each cohort, representatives from all the unions connected with the Alameda County Building Trades provide representation for each union and some trades provide supplemental training. Pacific Gas and Electric (PG&E), East Bay Municipal Utility District (EBMUD) and the Bay Area Rapid Transit (BART) appear at each cohort to provide information for the students. Many of the students have been employed annually by PG&E after graduating from the PG&E Pathways Program.

CMTC's goal is to prepare our students to function in the community as responsible productive citizens. All aspects of safety are emphasized during the entire period of training. Safety is of paramount importance during training and on the job sites.

Lend a Hand Foundation

CMTC established a viable partnership **with Lend a Hand Foundation (LAHF) in 2019.**

LAHF goal is to serve nearly 2,000 youth through its Back-to-School Giveaways, Easter Basket Workshops, Holiday Giving Programs, Teen Talk Tuesday Program, and the Homeless to Adulthood Project. The LAHF works closely with schools and community.

LAHF was established in 1997 to provide support for underserved students in **the Oakland School District (OUSD)** and some surrounding areas in Alameda County. **The foundation provides educational products tools, food, clothing, shoes and other essentials for school aged children, youth and their families.**

The primary goal of the collaboration between CMTC and LAHF is to continue providing **services for over 2000 residents during the Thanksgiving and Christmas holidays.**

Services are also provided for Easter Activities and Back to School Giveaways that include school supplies and materials. Cosmetic items, shoes, books and educational toys and games are also distributed.

CMTC provides the facility and volunteers to unload the trucks, process the merchandise and distribute it to the families of the children and young folks that live in the surrounding

areas. **Many of the parents and family members of the children are Justice Impacted.**

On July 26th, over 200 backpacks containing school supplies were distributed to students and their families.

During the holidays a variety of food items that include turkeys and hams and other gifts will be distributed to many families. The distributions are normally conducted on the weekends and evenings. Merchandise not distributed to the families at the Giveaways is stored at the CMTC facility and provided to the CMTC students and their families. Some of our students and their family members are **Justice Impacted as a result of county, state and federal convictions for a variety of offenses.**

A segment of CMTC's Life Skills/Employment Preparation program Provides workshops, classes and videos on establishing and maintaining emotional balance and physical well-being. LAHF provides referrals for students who seek various services outside of OUSD and have instituted a new high school scholarship program.

Conclusion

As stated earlier in the request, CMTC is addressing some financial challenges. The \$10,000.00 requested will help with the cost to compensate staff for additional work on the weekends and evenings to prepare and distribute food and gifts to our much-needed community members. Although, most of the residents reside in Zip Codes 94603, 94605, and 94621, a significant number of residents live in the Fremont High Zip Code area 94601.

As a result of some of our students struggling financially and having housing challenges, CMTC has a partnership with Hope to the Heart that provides grocery and produce items for CMTC to distribute to the students and community members on Thursdays.

Douglas Butler

CYPRESS MANDELA TRAINING CENTER, INC.**PROPOSED BUDGET****YEAR 07/01/24-06/30/25**

REVENUE

Grants-Restricted	\$	575,000.00
Grants-unrestricted		510,000.00
Foundation Grants		400,000.00
Various Fees		29,000.00
Donations		400,000.00
Reimbursement		44,000.00
Financial		120.00
Other		1,800.00
TOTAL REVENUE	\$	1,959,920.00

EXPENSE

Salaries and related expenses	\$	1,110,000.00
Professional services		107,000.00
Fundraising		30,000.00
Operational Expenses		11,000.00
Program related expense		145,000.00
Occupancy expense		475,000.00
Utilities		60,000.00
Travel and meetings		13,000.00
Insurance		25,000.00
Office related expenses		20,000.00
Miscellaneous expenses		15,000.00
TOTAL EXPENSES	\$	2,011,000.00
 Net Decrease	 \$	 (51,080.00)